VERMILION
HOUSING AUTHORITY

Vermilion Housing Authority
1607 Clyman Lane
Danville, IL 61832
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ANNUAL MEETING
FAIR OAKS ADMINISTRATION BUILDING
BOARD ROOM
THURSDAY, OCTOBER 15, 2026 at 5:00 P.M.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of October 23, 2025 minutes
5. Election of Officers
6. Appointment of Secretary-Treasurer
7. Adjournment

***NEED BOARD APPROVAL AND/OR RESOLUTION**

MINUTES OF
OCTOBER 23, 2025
ANNUAL BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in annual session on October 23, 2025 at 4:07 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois.

Chair O'Shaughnessy asked everyone stand and recite the "Pledge of Allegiance."

Upon roll call requested by Chair O'Shaughnessy those present and absent were:

PRESENT:	Vice Chair - Carla Boyd, Chair - Pat O'Shaughnessy, Vic McFadden, Tim Tutton, and Deanna Witzel
ABSENT:	Brittany Morris- Randle and Courtney Watson
ALSO PRESENT:	Executive Director, Jaclyn Vinson; Deputy Director, Amber McCoy

Chair O'Shaughnessy called for any additions or deletions to the agenda. Being none. Chair O'Shaughnessy called for a motion to approve the agenda as presented. Commissioner Witzel moved that the agenda be approved as presented; motion was seconded by Vice Chair Board. Upon unanimous ayes, approval was granted.

Chair O'Shaughnessy then called for any additions or deletions to the minutes from the October 24, 2024, annual meeting. Being none, Chair O'Shaughnessy called for a motion to approve the minutes. Commissioner Tutton moved that the minutes of the October 24, 2024, annual meeting be approved. Commissioner Witzel seconded the motion. Upon unanimous ayes, approval was granted, motion carries.

Chair O'Shaughnessy stated the next item was the election of officers for the 2025-2026 year and stated that he would preside over the elections. He then declared the office of Board Chair vacant and asked for a nomination for Chair of the Board of Commissioners. Commissioner Witzel nominated Commissioner O'Shaughnessy as Chair for the ensuing year, seconded by Commissioner McFadden. Chair O'Shaughnessy called for nominations for the position of Chair another two times. There being no further nominations, Commissioner O'Shaughnessy asked for a motion to close the nominations for Chair. Commissioner Witzel moved that the nominations for Chair be closed, seconded by Commissioner Tutton. Chair O'Shaughnessy said all in favor, signify with and I, unanimous ayes.

Chair O'Shaughnessy requested a motion to elect Commissioner O'Shaughnessy as Chair. Commissioner Witzel moved to elect Commissioner O'Shaughnessy as Chair, seconded by Commissioner Tutton. Chair O'Shaughnessy called for a roll call vote to declare Commissioner O'Shaughnessy Chair of the Board which produced the following:

AYES:	Vice Chair - Carla Boyd, Chair - Pat O'Shaughnessy, Vic McFadden, Tim Tutton, and Deanna Witzel
NAYES:	None
ABSENT:	Brittany Morris- Randle and Courtney Watson

Chair O'Shaughnessy then declared the position of Vice Chair vacant and asked for a nomination for Vice Chair of the Board of Commissioners. Commissioner McFadden nominated Vice Chair Boyd as Vice Chair, seconded by Commissioner Tutton. Chair O'Shaughnessy called for nominations for the position of Vice Chair another two times. There being no further nominations, Chair O'Shaughnessy asked for a motion to close the nominations for Vice Chair. Commissioner McFadden moved that nominations for Vice Chair be closed, seconded by Commissioner Tutton. Chair O'Shaughnessy requested a motion to elect Commissioner Boyd as Vice Chair. Commissioner Tutton moved to elect Commissioner Boyd as Vice Chair, seconded by Commissioner McFadden. Chair O'Shaughnessy called for a roll call vote to declare Commissioner Boyd for the position of Vice Chair of the Board which produced the following:

AYES:	Vice Chair - Carla Boyd, Chair - Pat O'Shaughnessy, Vic McFadden, Tim Tutton, and Deanna Witzel
NAYES:	None
ABSENT:	Brittany Morris- Randle and Courtney Watson

Chair O'Shaughnessy stated that a Secretary/Treasurer needs to be appointed for the ensuing year. Vice Chair Boyd stated that she moves to reappoint Jaclyn Vinson, Executive Director, to the position. Commissioner McFadden seconded the motion. Chair O'Shaughnessy called for a roll call vote to declare Jaclyn Vinson, Executive Director, as Secretary/Treasurer which produced the following:

AYES:	Vice Chair - Carla Boyd, Chair - Pat O'Shaughnessy, Vic McFadden, Tim Tutton, and Deanna Witzel
NAYES:	None
ABSENT:	Brittany Morris- Randle and Courtney Watson

There being no further business to come before the Board at the Annual

Meeting, Chair O'Shaughnessy stated that he would entertain a motion for adjournment. Vice Chair Boyd that the meeting be adjourned, that motion was seconded by Commissioner Witzel. Chair O'Shaughnessy said all in favor to adjourn the meeting, signify with and I, unanimous ayes.

The meeting was adjourned at 4:13 p.m.

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Chair
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners

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Secretary/Treasurer
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners