

# **Vermilion Housing Authority**



**Board of Commissioners**

**April 18, 2024**

**Board Packet**



TO: All Interested Parties

FROM: Jaclyn Vinson, Executive Director

DATE: April 15, 2024

SUBJECT: Board of Commissioners Monthly Meeting

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, April 18, 2024**, at **5:00 p.m.** at **Centennial Manor Community Room, 426 E. Honeywell, Hoopston, Illinois.**

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director

DATE: April 15, 2024

SUBJECT: Board of Commissioners Monthly Meeting

The next regular monthly meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, April 18, 2024, at 5:00 p.m. at Centennial Manor Community Room, 426 E. Honeywell, Hoopeston, Illinois.**

Copies of information and business items are enclosed. Please contact me at (217) 444-3101 if you have any questions.

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
CENTENNIAL MANOR COMMUNITY ROOM  
THURSDAY, APRIL 18, 2024  
AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda [voice vote]
4. Public and Resident Comments:  
*Comments will be accepted on items listed on the agenda for action at the Board of Commissioners meeting with a 3 minute limit or with an authorized form signed and turned in prior to the meeting-ED*
5. Approval of March 21, 2024 - VHA Board Minutes (Pages 6-30)
6. Police Reports (Pages 31-32)
7. Department Reports:
  - (a) Public Housing (Pages 33-34)
  - (b) HCV (Pages 35-36)
  - (c) Finance (Pages 37-52)
  - (d) Personnel (Page 53)
8. New Business [all the below items – roll call vote]
  - \* (a) Surveillance System for Centennial Manor (Pages 57-59)
  - \* (b) Memorandum of Understanding with CRIS Healthy Aging (Pages 60-64)
  - \* (c) Purchase three 2023 Ford F150's (Pages 65-67)
  - \* (d) SEMAP Submission (Pages 68-73)
  - \* (e) Bus Stop Pavilion at Fair Oaks (Pages 74-78)

9. Other Business
  - (a) Lawn Care Services for Georgetown (Pages 54-56)
  - (b) Project Updates
  
10. Closed Session for Real Estate Matters  
Pursuant to the IL Open Meetings Act:  
5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
  
11. Chairman/Commissioner Comments
  
12. Adjournment

**\*NEED BOARD APPROVAL AND/OR RESOLUTION**

-The next regularly scheduled meeting of the Board of Commissioners is May 16, 2024, at the Kennedy Court Community Room, 407 Kennedy Drive, Georgetown, IL. We will begin at 5:00 p.m.

MINUTES OF  
MARCH 21, 2024  
REGULAR BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in regular session on March 21, 2024 at 5:02 p.m. at MerChe Manor Community Room, 723 Oak Street, Danville, Illinois. Upon roll call requested by Vice Chairperson Boyd, those present and absent were:

PRESENT: Vice Chairperson - Carla Boyd, Harsha Gurujal, Vic McFadden, and Tim Tutton

ABSENT: Chairman - Pat O'Shaughnessy, Deanna Witzel, and Courtney Watson

ALSO PRESENT: Executive Director, Jaclyn Vinson; Deputy Director, Amber McCoy; Housing Operations Director, Brittany Savalick; Finance Manager, Tamra Hartman

Vice Chairperson Boyd called for any additions or deletions to item number 3 on the agenda. None were presented. Vice Chairperson Boyd then called for a motion to approve the agenda as presented. Commissioner McFadden moved that the agenda be approved as presented. Commissioner Tutton seconded the motion. Upon unanimous ayes, approval was granted.

Vice Chairperson Boyd opened the floor to public and resident comments, item number 4 on the agenda. Jane McFadden, Vermilion County Coroner, talks about drug overdose deaths in Vermilion County and specifically MerChe Manor. Jenny Gomez, Carle Health talks about Narcan and how it can stop an overdose. Ms. Gomez will provide training and Narcan to those who desire to learn and/or administer.

Vice Chairperson Boyd asked for any additions or deletions to the minutes from the January 18, 2024 Regular Board Meeting item number 5 on the agenda. None were presented. Vice Chairperson Boyd stated that if there were no additions or corrections, she needs a motion to approve the minutes. Commissioner McFadden made a motion that the minutes from the January 18, 2024 Regular Board Meeting Minutes be approved. Commissioner Gurujal seconded the motion. Upon unanimous ayes, approval was granted.

Vice Chairperson Boyd asked for item number 6 on the agenda – Police Reports. Mrs. Vinson stated she does have copies of the police reports. A question and answer session followed.

Vice Chairperson Boyd asked for item number 7 on the agenda – Director’s reports.

**(a) Public Housing** – Brittany Savalick went over the February report. She stated they were at 98% occupancy at all AMPs. She also went over the Ross Grant Report.

**(b) HCV/Section 8** – Brittany Savalick went over the February report. 20 new admissions and 7 terminations. Voucher count on February 1st was 528. A question and answer session followed.

**(c) Finance** – Amber McCoy went over the Finance, TAR’s and Expenditures report for Finance. Actively working on TAR’s. A question and answer session followed.

**(d) Personnel** – Amber McCoy went over the February report. A question and answer session followed.

Vice Chairperson Boyd asked if there were any other questions regarding the reports. None were presented.

Vice Chairperson Boyd asked for item number 8 on the agenda – Legal Services, Centennial Manor Roof, Lawn Care Services for Georgetown, Strip and Wax Floors at MerChe Manor, Churchill, and Centennial Manor, Interior Painting at Administration Building, Churchill, and MerChe Manor, Fiscal Year 2025 Public Housing Budget Submission, Fiscal Year 2025 HCV/Section 8 Budget Submission, By-Laws, Procurement Policy, and Maintenance Policy & Procedures.

Mrs. Vinson asked to combine items d, e, and f and also combine items g, h, and i on the agenda. Mrs. Vinson stated they were all bid separately, so they were presented separately, but all of them were low bid to the same contractors. Vice Chairperson Boyd and Commissioner McFadden to agreed to do them all at once.

**(a) Legal Services** – Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. Commissioner McFadden asked which one was the local one and if that was the one we were recommending. Mrs. McCoy stated yes Huber & Mudd were local and that is the one I am recommending. Commissioner McFadden

stated the other company may charge drive time. Mrs. Vinson agreed that would happen and stated the non-local companies hourly rate was \$100.00 more an hour. Vice Chairperson Boyd asked if there were any more questions. None were presented. Commissioner McFadden made a motion to approve the Legal Services. Commissioner Gurujal seconded it.

**RESOLUTION NO. 2024-7**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Huber & Mudd, LLC for legal services; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.



**NOW, THEREFORE,** in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with Huber & Mudd, LLC for legal services.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Legal Services which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton  
NAYES: None  
ABSENT: P. O’Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

**(b) Centennial Manor Roof** – Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner McFadden made a motion to approve the Centennial Manor Roof Project. Commissioner Tutton seconded it.

**RESOLUTION NO. 2024-8**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS

d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Landmark Roofing for Centennial Manor roof replacement not to exceed \$160,300.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the contract with Landmark Roofing for Centennial Manor roof replacement not to exceed \$160,300.00.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Centennial Manor Roof Project which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton  
NAYES: None  
ABSENT: P. O’Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

**(c) Lawn Care Services for Georgetown** – Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. Commissioner McFadden stated that he has a relationship with Nelson’s Lawn Care and wants to abstain from the vote. Mrs. Vinson stated we would need to table it until next month’s board meeting due to lack of quorum for the vote. Vice Chairperson Boyd asked if there were any more questions. None were presented. Commissioner Gurujal made a motion to table the approval of Lawn Care Services for Georgetown. Vice Chairperson Boyd seconded it.

Vice Chairperson Boyd called for a roll call vote to table the approval of Lawn Care Services for Georgetown which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton  
NAYES: None  
ABSENT: P. O’Shaughnessy, D. Witzel, and C. Watson

Vice Chairperson Boyd there upon declared said motion tabled.

**(d, e, and f) Strip and Wax Floors at MerChe, Churchill, and Centennial Manor** – Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner McFadden made a motion to approve

the Stripping and Waxing Floors at MerChe, Churchill, and Centennial Manor. Commissioner Tutton seconded it.

**RESOLUTION NO. 2024-10**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Restore Floor Care to strip and wax floors at MerChe Manor not to exceed \$6,684.50; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the contract with Restore Floor Care to strip and wax floors at MerChe Manor not to exceed \$6,684.50.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

### **RESOLUTION NO. 2024-11**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Restore Floor Care to strip and wax floors at Churchill Towers not to exceed \$3,642.25; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the contract with Restore Floor Care to strip and wax floors at Churchill Towers not to exceed \$3,642.25.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

### **RESOLUTION NO. 2024-12**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS

d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority ( the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Restore Floor Care to strip and wax floors at Centennial Manor not to exceed \$5,650.25; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the contract with Restore Floor Care to strip and wax floors at Centennial Manor not to exceed \$5,650.25.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith,

excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Stripping and Waxing Floors at MerChe, Churchill, and Centennial Manor which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton  
NAYES: None  
ABSENT: P. O'Shaughnessy, D. Witzel, and C. Watson

Vice Chairperson Boyd there upon declared said motion carried.

**(g, h, and i) Interior Painting at Administration Building and Community Room and Stairwell Painting at MerChe Manor and Churchill Towers**– Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner Gurujal made a motion to approve the Interior Painting at Administration Building and Community Room and Stairwell Painting at MerChe Manor and Churchill Towers. Commissioner McFadden seconded it.

### **RESOLUTION NO. 2024-13**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and



redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with John James Painting for interior painting at the Administration Building not to exceed \$40,798.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the contract with John James Painting for interior painting at the Administration Building not to exceed \$40,798.00.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

**RESOLUTION NO. 2024-14**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with John James Painting for community room and stairwell painting at MerChe Manor not to exceed \$22,206.80; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

- Section 2. Approval of the contract with John James Painting for community room and stairwell painting at MerChe Manor not to exceed \$22,206.80.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

### **RESOLUTION NO. 2024-15**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with John James Painting for community room and stairwell painting at Churchill Towers not to exceed \$17,160.40; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the contract with John James Painting for community room and stairwell painting at Churchill Towers not to exceed \$17,160.40.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Interior Painting at Administration Building and Community Room and Stairwell Painting at MerChe Manor and Churchill Towers which produced the following:

**AYES:** C. Boyd, H. Gurujal, V. McFadden, and T. Tutton

**NAYES:** None

**ABSENT:** P. O'Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

(j) **Fiscal Year 2025 Public Housing Budget Submission** – Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner McFadden made a motion to approve the Fiscal Year 2025 Public Housing Budget Submission. Commissioner Tutton seconded it.

**RESOLUTION NO. 2024-16**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Public Housing Operating Budget for the Fiscal Year 2025 (April 1, 2024 to March 31, 2025); and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the Public Housing Operating Budget for the Fiscal Year 2025 (April 1, 2024 to March 31, 2025).

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Fiscal Year 2025 Public Housing Budget Submission which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton

NAYES: None

ABSENT: P. O'Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

**(k) Fiscal Year 2025 HCV/Section 8 Budget Submission** – Mrs. Vinson went over the proposal. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner McFadden made a motion to approve the Fiscal Year 2025 HCV/Section 8 Budget Submission. Commissioner Gurujal seconded it.

#### **RESOLUTION NO. 2024-17**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS,  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body

organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Housing Choice Voucher Operating Budget for the Fiscal Year 2025 (April 1, 2024 to March 31, 2025); and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the Housing Choice Voucher Operating Budget for the Fiscal Year 2025 (April 1, 2024 to March 31, 2025).

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Fiscal Year 2025 HCV/Section 8 Budget Submission which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton  
NAYES: None  
ABSENT: P. O’Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

(I) **By-Laws** – Mrs. Vinson went over the policy changes at the bottom of page 4 and top of page 5. This was a first read last board meeting. No changes have been made since then. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner Gurujal made a motion to approve the By-Laws. Commissioner McFadden seconded it.

**RESOLUTION NO. 2024-18**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the updated Bylaws; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.



**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the updated Bylaws.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the By-Laws which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton

NAYES: None

ABSENT: P. O'Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

**(m) Procurement Policy** – Mrs. Vinson went over the policy. This was a first read last board meeting. No changes have been made since then. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner Gurujal made a motion to approve the Procurement Policy. Commissioner McFadden seconded it.

## **RESOLUTION NO. 2024-19**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS

d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the updated Procurement Policy; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the updated Procurement Policy.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith,

excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Vice Chairperson Boyd called for a roll call vote to approve the Procurement Policy which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton  
NAYES: None  
ABSENT: P. O'Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

**(n) Maintenance Policy & Procedures** – Mrs. Vinson went over the policy. This was a first read last board meeting. No changes have been made since then. Vice Chairperson Boyd asked if there were any questions. None were presented. Commissioner McFadden made a motion to approve the Maintenance Policy & Procedures. Commissioner Tutton seconded it.

### **RESOLUTION NO. 2024-20**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

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Vice Chairperson Boyd called for a roll call vote to approve the Maintenance Policy & Procedures which produced the following:

AYES: C. Boyd, H. Gurujal, V. McFadden, and T. Tutton

NAYES: None

ABSENT: P. O'Shaughnessy, C. Watson, and D. Witzel

Vice Chairperson Boyd there upon declared said motion carried.

Vice Chairperson Boyd asked for item 9 on the agenda – Other Business – Project Updates.

- (a) **Camera Upgrades at MerChe Manor** – Mrs. Vinson stated thank you to the board for the camera upgrade and that project is now complete. Mrs. Vinson also went over the updates since the camera upgrade has taken place.
- (b) **Wiring Upgrade at Centennial Manor** – Mrs. Vinson went over the project stated that the wiring upgrade with Sparklight (RD Enterprises) is now complete.
- (c) **Roofing Project at Fair Oaks** – Mrs. Vinson went over the project and stated that this project is now complete.
- (d) **Coroner McFadden** – Coroner McFadden shared a report on drug overdose deaths handled by The Vermilion County Coroner Office. Coroner McFadden explained how important is to get resources into the people's hands that are suffering from drug addiction. Coroner McFadden spoke on the frequency of Narcan administration. Coroner McFadden shared that it is critical to get help to people. A question and answer session followed. Mrs. Vinson stated the steps the Housing Authority had taken in the past and also shared concerns. Mrs. Vinson talked about providing training resources to the staff and our families.

Vice Chairperson Boyd asked for item 10 on the agenda – Closed Session for Real Estate Matters.

5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired

None were presented.

Vice Chairperson Boyd asked for item 11 on the agenda - Chairman/Commissioner Comments.

Vice Chairperson Boyd stated that with the agenda items satisfied she would entertain a motion to adjourn the meeting. Commissioner McFadden made the motion

to adjourn. Commissioner Tutton seconded the motion. Upon unanimous ayes, the meeting was adjourned at 6:21pm.

\_\_\_\_\_ Date: \_\_\_\_\_

Chairman  
The Housing Authority of the City of  
Danville, Illinois d/b/a Vermilion Housing Authority,  
Board of Commissioners

\_\_\_\_\_ Date: \_\_\_\_\_

Secretary/Treasurer  
The Housing Authority of the City of  
Danville, Illinois d/b/a Vermilion Housing Authority,  
Board of Commissioners



	FY 2024	FY 2023	FY 2024	FY 2023		
<b>Total Police Calls</b>			<b>YTD Police:</b>	108	131	
March:	8	9				FO-3/MC-2/BT-3
February:	5	10				FO-4/BT-1
January:	10	6				FO-7/BT-2/MC-1
December:	10	9				FO-4/MC-2
November:	9	9				FO-3/MC-4/BT-2/CH-1
October:	13	11				FO-5/BT-2/CH-1/CM-1
September:	10	6				FO-4/MC-3/BT-1/CH-1
August:	8	15				FO-4/MC-3/BT-1
July:	6	12				FO-12/MC-1
June:	10	15				FO-4/MC-3/BT-3
May:	11	16				FO-4/MC-3/BT-1/MCT-1
April:	8	13				FO-4/BT-1/CM-1
						FO-4/BT-3/MC-2/MCT-1
						FO-6/BT-2/MC-2/CH-1
						FO-11/BT-4/MC-1
						FO-4/CM-2/BT-2
						FO-10/BT-1/MCT-1/PVC-1
						FO-6
						FO-13/BT-1/MC-1
						FO-9/BT-2/PVC-1
						FO-13/BT-1/CM-1
						FO-11/BT-4/MC-1
						FO-10/BT-1/MCT-1/PVC-1
<b>Total Calls for the</b>			<b>FY 2024</b>	<b>FY 2023</b>		
<b>Month:</b>	8		108	131		

FO - Fair Oaks  
BT - Beeleer Terrace  
MC - Mar Che  
CH - Churchill  
MCT - Madison Court  
CM - Centennial Manor  
PVC - Parkview Court  
KC - Kennedy Court  
\*Includes County Properties as well



Monthly Occupancy March 2024

AMP	End of Month Occupancy	TOTAL UNITS PER	OCCUPIED UNIT %
AMP 101-Fair Oaks	152	159	96%
AMP 102-Beeler, Churchill, Madison Ct.	107	107	100%
AMP 103- Mer Che	92	93	99%
AMP 104- County Sites	135	136	99%
<b>GRAND TOTAL THIS MONTH</b>	<b>486</b>	<b>495</b>	<b>98%</b>
<b>GRAND TOTAL LAST MONTH</b>	<b>485</b>	<b>495</b>	<b>98%</b>

## **MARCH 2024 Board Report**

### **Resident Opportunity & Self Sufficiency (ROSS)**

#### Meetings:

- Igrow
- Mental Health
- Project Success
- Access, Equity, and Diversity
- Income/Poverty Workgroup
- Continuum of Care
- Violence Prevention task Force
- ROSS Networking
- American Job Center Roundtable

#### Trainings:

- NAHRO - Establishing and Operating the Program Coordinating Committee (PCC) for your FSS Program
- SUBSTANCE ABUSE: An overview of effects and risks of common drugs

#### Referrals:

- Referrals made to Community Organizations/Services
  - Fair Hope – Children’s clothing
  - East Central Illinois Community Action – rent and /or energy assistance
  - Social Security – assistance with applying for benefits
  - Danville Area Community College – GED, Secondary education

#### Program:

- Appointments:
  - 1– MerChe Manor/New Resident Intake (2 scheduled)
  - 0 – Fair Oaks/New Resident Intake (2 scheduled)
  - 0 – Centennial Manor/New Resident Intake (2 Scheduled)
  - 1 – Churchill Towers/Resident Service Management (1 scheduled)

#### Other:

NJCAA Tournament

Business and Networking Luncheon

## Housing Choice Voucher March 2024 Board Report

### UTILIZATION

- New Admissions: 10 and accounting. Anticipated to be 18.
- Terminations: 4
  - 1- Deceased
  - 2- Non-compliance with program requirements
  - 1- Over Income- 180 Days

### PROGRAM UPDATE:

17 vouchers were issued to families coming from the HCV waiting list in the month of March. We continue to house families and created relationships with new landlords in our community. We are gearing up to FYE and submission of SEMAP (Section 8 Management Assessment Program).

	2023	2024									
Mon.	FUP	Reg.	DEMO II	RC DEMO	VASH	VASH 16	CP	Port-Out	PMII	Total	
1	426	7	385	9	3	43	57	8	1	7	520
2	440	7	395	8	3	42	57	8	1	7	528
3	451	6	408	8	3	42	56	8	1	7	539
4	461										
5	467										
6	468										
7	468										
8	464										
9	464										
10	463										
11	473										
12	499										
<b>Grand Total</b>	<b>5544</b>	<b>20</b>	<b>1188</b>	<b>25</b>	<b>9</b>	<b>127</b>	<b>170</b>	<b>24</b>	<b>3</b>	<b>21</b>	<b>1587</b>

\*Totals reflect retroactive terminations and lease ups as of 1<sup>st</sup> of month, delayed port-outs, and pending move-ins \*

#### Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

#### FUNDING

Month	UMA	UML	Leasing %
JAN	916	520	57%
FEB	916	528	58%
MAR			
APR			
MAY			
JUNE			
JULY			
AUG			
SEP			
OCT			
NOV			
DEC			
YTD	1,832	1,048	57%

Month	ABA	HAP	BA Utilization	PUC
JAN	\$253,944	\$285,355	112%	\$548.76
FEB	\$253,944	\$286,383	113%	\$542.39
MAR				
APR				
MAY				
JUNE				
JULY				
AUG				
SEP				
OCT				
NOV				
DEC				
YTD	\$507,888	\$571,738	113%	\$545.55

UMA- Unit Months Available

UML- Unit Months Leased

ABA- Annual Budget Authority

HAP- Housing Assistance Payment

PUC- Per Unit Cost (Average)



To: Amber McCoy, Deputy Director  
 From: Tamra Hartman, Finance Manager  
 Date: April 10, 2024  
 Re: Finance Report

**Public Housing Operating Fund**

	March 2024	FY 24 YTD
COCC	(\$2,292.25)	\$24,509.90
AMP 101	\$8,557.45	\$493,083.94
AMP 102	(\$4,846.37)	\$147,579.74
AMP 103	(\$8,216.04)	\$124,930.51
AMP 104	(\$12,900.56)	\$137,381.33
Total	(\$19,697.77)	\$927,485.42

**Housing Choice Voucher - Section 8**

Section 8 is currently showing a gain of **\$31,605.65** for the month and an overall gain of **\$34,254.35** for the year.

**Public Housing Capital Fund**

Capital Fund 2022, VHA, funds were drawn down in the amount of **\$343,213.71**.

Capital Fund 2023, VHA, funds were drawn down in the amount of **\$7,463.70**.

**Notable AP Expenditures**

Farnsworth	\$21,875.00	A&E Fair Oaks Renovation.
	\$909.54	A&E Signage.
Freeman Exteriors	\$236,441.73	Fair Oaks Roofs, Gutters, and Downspouts.
RD Enterprises Unlimited LLC	\$56,100.00	Centennial Manor Wiring Upgrade.
S.E.A. Group, Inc.	\$31,300.00	MerChe Cameras.

**ROSS Grant Funding**

ROSS funds were drawn down in the amount of \$3,535.38.

**Tenant Receivables Outstanding**

Tenant accounts receivable for the month have decreased in total to \$20,046.33.

Note: \$10,485.00 of the \$20,046.33 is fraud, that brings receivables for the month in total to \$9,561.33.

Vermilion Housing Authority

Balance Sheet - Detail

Reporting for periods as of 3/31/2024 PRELIM

<u>Assets</u>	<u>Total Public Housing</u>	<u>100 COCC</u>	<u>101 Fair Oaks</u>	<u>102 Beeler CH Madison</u>	<u>103 Merche</u>	<u>104 County</u>	<u>800 HCV</u>
111112 IF Gen Account	5,232,721.86	5,232,721.86	0.00	0.00	0.00	0.00	0.00
111113 IF HCV Account	0.00	0.00	0.00	0.00	0.00	0.00	605,428.92
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Interfund	0.00	(4,844,077.86)	3,276,298.34	360,661.73	269,443.39	937,674.40	0.00
112200 AR Tenants	20,046.33	0.00	5,413.00	7,125.50	4,553.33	2,954.50	133,852.36
112265 Allow Doubtful A	(2,721.24)	0.00	(30.00)	(1,259.00)	(1,432.24)	0.00	(133,852.36)
112500 Acct Rec HUD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Prepaid WC	57,413.01	57,413.01	0.00	0.00	0.00	0.00	557.17
121101 Prepaid Ins	150,403.36	5,283.51	53,087.13	24,011.93	18,467.39	49,553.40	3,354.89
121102 Prepaid Soft	23,980.73	0.00	10,386.30	4,082.06	2,856.38	6,655.99	2,664.53
121103 Prepaid HCV	0.00	0.00	0.00	0.00	0.00	0.00	3,208.33
140001 Vehicles	413,741.18	0.00	256,162.68	56,319.00	18,492.00	82,767.50	23,073.00
140002 Equipment	1,198,682.62	111,829.56	506,475.61	248,313.53	40,815.42	291,248.50	0.00
140003 Development	17,061,887.86	325,444.90	2,161,339.92	2,543,107.00	1,361,767.00	10,670,229.04	0.00
140004 Structures	25,839,636.81	854,399.97	11,054,974.86	9,040,148.35	3,937,187.91	952,925.72	0.00
140005 Accum Deprec	(41,493,421.99)	(1,274,214.56)	(13,822,632.13)	(12,038,779.58)	(5,152,792.10)	(9,205,003.62)	(18,458.40)
140006 Land	914,591.00	36,160.55	397,766.05	151,874.31	137,410.09	191,380.00	0.00
140100 EPC	4,844,122.24	0.00	1,937,648.90	1,937,648.90	968,824.44	0.00	0.00
<b>Total Assets</b>	<b>\$ 14,261,583.77</b>	<b>\$ 505,460.94</b>	<b>\$ 5,836,890.66</b>	<b>\$ 2,333,253.73</b>	<b>\$ 1,605,593.01</b>	<b>\$ 3,980,385.43</b>	<b>\$ 619,828.44</b>
<b>Liability</b>							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Sec Dep	60,049.00	0.00	23,050.00	9,549.00	4,550.00	22,900.00	0.00
211704 Health Ins	(27,186.06)	(27,186.06)	0.00	0.00	0.00	0.00	0.00
211705 Dental Ins	(1,741.24)	(1,741.24)	0.00	0.00	0.00	0.00	0.00
211714 Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211716 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211717 Garnishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211719 Mercer Life	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211720 Mercer Vol Life	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211725 Vision	(249.75)	(249.75)	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(228.46)	(228.46)	0.00	0.00	0.00	0.00	0.00
211727 Globe Life	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211906 Res Training	8,856.91	0.00	922.48	1,264.02	4,362.42	2,307.99	0.00
211913 Scrap	1,442.03	1,442.03	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	24,634.30	7,175.03	6,499.64	2,811.63	3,320.77	4,827.23	3,017.88
212001 Accrued Tax	1,884.52	548.89	497.22	215.09	254.04	369.28	230.87
213301 EPC M V	14,447.95	0.00	6,501.53	4,334.40	3,612.02	0.00	0.00
213302 EPC Replace	2,859.14	0.00	1,046.87	393.99	1,418.28	0.00	0.00
213402 Accrued Vac	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213700 PILOT	28,943.11	0.00	(5,703.54)	8,857.60	8,507.77	17,281.28	0.00
224000 Prepaid Rents	12,399.44	0.00	4,717.30	2,260.70	1,057.67	4,363.77	0.00
999900 Unposted Susper	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230000 Loan EPC	1,324,728.58	0.00	596,127.85	397,418.59	331,182.14	0.00	0.00
<b>Total Liability</b>	<b>\$ 1,450,839.47</b>	<b>\$ (20,239.56)</b>	<b>\$ 633,659.35</b>	<b>\$ 427,105.02</b>	<b>\$ 358,265.11</b>	<b>\$ 52,049.55</b>	<b>\$ 3,248.75</b>
<b>Equity</b>							
280200 Net Fix Assets	7,502,500.13	45,953.52	1,796,859.61	1,212,032.74	1,149,816.40	3,297,837.86	18,458.40
280600 Unrestricted	5,848,758.33	455,237.08	3,884,081.39	941,481.50	74,841.67	493,116.69	250,246.42
281000 Unreserved	(1,467,999.58)	0.00	(970,793.63)	(394,945.27)	(102,260.68)	0.00	0.00
282602 Restrict HAP	0.00	0.00	0.00	0.00	0.00	0.00	14,950.52
<b>Total</b>	<b>\$ 11,883,258.88</b>	<b>\$ 501,190.60</b>	<b>\$ 4,710,147.37</b>	<b>\$ 1,758,568.97</b>	<b>\$ 1,122,397.39</b>	<b>\$ 3,790,954.55</b>	<b>\$ 283,655.34</b>
Current Year HAP +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 298,670.00
Current Year Oper +/-	\$ 927,485.42	\$ 24,509.90	\$ 493,083.94	\$ 147,579.74	\$ 124,930.51	\$ 137,381.33	\$ 34,254.35
<b>Current Year Net Assets</b>	<b>\$ 927,485.42</b>	<b>\$ 24,509.90</b>	<b>\$ 493,083.94</b>	<b>\$ 147,579.74</b>	<b>\$ 124,930.51</b>	<b>\$ 137,381.33</b>	<b>\$ 332,924.35</b>
<b>Total Equity</b>	<b>\$ 12,810,744.30</b>	<b>\$ 525,700.50</b>	<b>\$ 5,203,231.31</b>	<b>\$ 1,906,148.71</b>	<b>\$ 1,247,327.90</b>	<b>\$ 3,928,335.88</b>	<b>\$ 616,579.69</b>
<b>Liabilities &amp; Net Assets</b>	<b>\$ 14,261,583.77</b>	<b>\$ 505,460.94</b>	<b>\$ 5,836,890.66</b>	<b>\$ 2,333,253.73</b>	<b>\$ 1,605,593.01</b>	<b>\$ 3,980,385.43</b>	<b>\$ 619,828.44</b>

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Public Housing Combined**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 867,356.00	\$ 81,427.50	\$ 920,295.16	106%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 68,896.00	\$ 22,017.80	\$ 202,498.32	294%
Other Income	\$ 826,361.00	\$ 11,858.63	\$ 738,719.55	89%
Subsidy	\$ 2,731,681.00	\$ 257,652.00	\$ 3,350,185.00	123%
<b>Total Revenue</b>	<b>\$ 4,494,294.00</b>	<b>\$ 372,955.93</b>	<b>\$ 5,211,698.03</b>	<b>116%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 714,839.00	\$ 48,403.28	\$ 672,995.15	94%
Legal	\$ 51,988.00	\$ (250.00)	\$ 65,441.65	126%
PBA Mngt. Exp.	\$ -	\$ (10,549.50)	\$ (114,601.50)	0%
Mileage/Travel/Training	\$ 11,737.00	\$ 3,139.45	\$ 17,859.64	152%
Other Administrative Exp	\$ 108,017.00	\$ 8,900.04	\$ 104,969.93	97%
<i>Total Administrative Expense</i>	<i>\$ 886,581.00</i>	<i>\$ 49,643.27</i>	<i>\$ 746,664.87</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 12,635.00	\$ 943.63	\$ 12,287.37	97%
<i>Total Tenant Services Expenses</i>	<i>\$ 12,635.00</i>	<i>\$ 943.63</i>	<i>\$ 12,287.37</i>	
<i>Total Utility Expenses</i>	<i>\$ 605,824.00</i>	<i>\$ 51,434.43</i>	<i>\$ 644,390.68</i>	<i>106%</i>
<i>Maintenance</i>				
Salaries	\$ 700,990.00	\$ 44,633.75	\$ 663,154.30	95%
Materials	\$ 240,190.00	\$ 44,608.44	\$ 328,818.01	137%
Contracts	\$ 487,026.00	\$ 49,781.60	\$ 509,533.71	105%
<i>Total Maintenance Expenses</i>	<i>\$ 1,428,206.00</i>	<i>\$ 139,023.79</i>	<i>\$ 1,501,506.02</i>	
<i>General Expenses</i>				
Insurance	\$ 174,284.00	\$ 16,711.50	\$ 180,974.71	104%
Employee Benefits	\$ 709,587.00	\$ 57,005.25	\$ 643,756.77	91%
Depreciation Expense	\$ 292,166.00	\$ 26,990.27	\$ 318,262.71	109%
PILOT	\$ 28,083.00	\$ 28,943.11	\$ 28,943.11	103%
Casualty Losses	\$ 10,000.00	\$ -	\$ (1,500.00)	0%
Collection Losses	\$ 143,836.00	\$ 16,568.69	\$ 85,525.31	59%
Energy Perf Cont Expense	\$ 140,974.00	\$ 5,389.76	\$ 123,401.06	88%
<i>Total General Expenses</i>	<i>\$ 1,498,930.00</i>	<i>\$ 151,608.58</i>	<i>\$ 1,379,363.67</i>	
<b>Total Expenses</b>	<b>\$ 4,432,176.00</b>	<b>\$ 392,653.70</b>	<b>\$ 4,284,212.61</b>	<b>97%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 62,118.00</b>	<b>\$ (19,697.77)</b>	<b>\$ 927,485.42</b>	

Percent of Budget Month 12 of 12

100%

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - COCC Fund 100**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ -			0%
Non - Dwelling Rental	\$ -			0%
Interest Income	\$ -			0%
Other Income	\$ 196,431.00	\$ -	\$ 105,223.00	54%
Subsidy	\$ -			0%
<b>Total Revenue</b>	<b>\$ 196,431.00</b>	<b>\$ -</b>	<b>\$ 105,223.00</b>	<b>54%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 335,156.00	\$ 27,094.73	\$ 355,273.35	106%
Legal	\$ 40,523.00	\$ -	\$ 58,596.65	145%
PBA Mngt. Exp.	\$ (466,318.00)	\$ (49,609.50)	\$ (591,691.50)	127%
Mileage/Travel/Training	\$ 11,497.00	\$ 2,310.80	\$ 15,806.58	137%
Other Administrative Exp	\$ 19,504.00	\$ 1,847.68	\$ 17,654.79	91%
<b>Total Administrative Expense</b>	<b>\$ (59,638.00)</b>	<b>\$ (18,356.29)</b>	<b>\$ (144,360.13)</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
<b>Total Tenant Services Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Utility Expenses</b>	<b>\$ 22,622.00</b>	<b>\$ 2,322.38</b>	<b>\$ 21,207.08</b>	<b>94%</b>
<i>Maintenance</i>				
Salaries	\$ -			0%
Materials	\$ 600.00	\$ -	\$ 14.04	2%
Contracts	\$ 56,595.00	\$ 1,664.16	\$ 34,910.89	62%
<b>Total Maintenance Expenses</b>	<b>\$ 57,195.00</b>	<b>\$ 1,664.16</b>	<b>\$ 34,924.93</b>	
<i>General Expenses</i>				
Insurance	\$ 546.00	\$ 586.92	\$ 2,170.26	397%
Employee Benefits	\$ 155,872.00	\$ 15,862.15	\$ 164,215.25	105%
Depreciation Expense	\$ -	\$ 212.93	\$ 2,555.71	0%
PILOT	\$ -			0%
Casualty Losses				0%
Collection Losses	\$ -			0%
Energy Perf Cont Expense	\$ -			0%
<b>Total General Expenses</b>	<b>\$ 156,418.00</b>	<b>\$ 16,662.00</b>	<b>\$ 168,941.22</b>	
<b>Total Expenses</b>	<b>\$ 176,597.00</b>	<b>\$ 2,292.25</b>	<b>\$ 80,713.10</b>	<b>46%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 19,834.00</b>	<b>\$ (2,292.25)</b>	<b>\$ 24,509.90</b>	<b>124%</b>

Percent of Budget Month 12 of 12

100%



**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Fair Oaks AMP 101**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 127,552.00	\$ 11,214.00	\$ 132,217.75	104%
Non - Dwelling Rental	\$ -			0%
Interest Income	\$ 20,669.00	\$ 6,605.34	\$ 60,749.19	294%
Other Income	\$ 63,471.00	\$ 5,643.50	\$ 59,654.48	94%
Subsidy	\$ 1,381,522.00	\$ 123,676.00	\$ 1,708,219.00	124%
<b>Total Revenue</b>	<b>\$ 1,593,214.00</b>	<b>\$ 147,138.84</b>	<b>\$ 1,960,840.42</b>	<b>123%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 108,080.00	\$ 7,812.55	\$ 102,837.54	95%
Legal	\$ 9,229.00	\$ -	\$ 3,048.00	33%
PBA Mngt. Exp.	\$ 144,460.00	\$ 11,780.00	\$ 142,212.50	98%
Mileage/Travel/Training	\$ -	\$ 55.19	\$ 70.19	0%
Other Administrative Exp	\$ 25,005.00	\$ 1,811.45	\$ 22,146.24	89%
<i>Total Administrative Expense</i>	<i>\$ 286,774.00</i>	<i>\$ 21,459.19</i>	<i>\$ 270,314.47</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 3,610.00	\$ 284.18	\$ 3,564.37	99%
<i>Total Tenant Services Expenses</i>	<i>\$ 3,610.00</i>	<i>\$ 284.18</i>	<i>\$ 3,564.37</i>	
<i>Total Utility Expenses</i>	<i>\$ 166,369.00</i>	<i>\$ 15,315.43</i>	<i>\$ 187,490.17</i>	<i>113%</i>
<i>Maintenance</i>				
Salaries	\$ 298,272.00	\$ 15,939.26	\$ 248,052.21	83%
Materials	\$ 134,830.00	\$ 28,100.51	\$ 179,534.55	133%
Contracts	\$ 164,002.00	\$ 18,982.69	\$ 148,204.82	90%
<i>Total Maintenance Expenses</i>	<i>\$ 597,104.00</i>	<i>\$ 63,022.46</i>	<i>\$ 575,791.58</i>	
<i>General Expenses</i>				
Insurance	\$ 57,285.00	\$ 5,898.08	\$ 60,918.26	106%
Employee Benefits	\$ 194,223.00	\$ 15,028.27	\$ 158,727.13	82%
Depreciation Expense	\$ 108,108.00	\$ 10,527.86	\$ 124,467.59	115%
PILOT	\$ -	\$ (5,703.54)	\$ (5,703.54)	0%
Casualty Losses	\$ 10,000.00		\$ (500.00)	0%
Collection Losses	\$ 93,572.00	\$ 10,324.07	\$ 37,514.54	40%
Energy Perf Cont Expense	\$ 65,002.00	\$ 2,425.39	\$ 55,171.91	85%
<i>Total General Expenses</i>	<i>\$ 528,190.00</i>	<i>\$ 38,500.13</i>	<i>\$ 430,595.89</i>	
<b>Total Expenses</b>	<b>\$ 1,582,047.00</b>	<b>\$ 138,581.39</b>	<b>\$ 1,467,756.48</b>	<b>93%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 11,167.00</b>	<b>\$ 8,557.45</b>	<b>\$ 493,083.94</b>	

Percent of Budget Month 12 of 12

100%

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 218,508.00	\$ 22,014.00	\$ 235,260.05	108%
Non - Dwelling Rental	\$ -			0%
Interest Income	\$ 13,779.00	\$ 4,403.56	\$ 40,499.98	294%
Other Income	\$ 199,222.00	\$ 809.75	\$ 201,912.02	101%
Subsidy	\$ 428,742.00	\$ 42,822.00	\$ 534,178.00	125%
<b>Total Revenue</b>	<b>\$ 860,251.00</b>	<b>\$ 70,049.31</b>	<b>\$ 1,011,850.05</b>	<b>118%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 88,048.00	\$ 1,405.12	\$ 54,762.69	62%
Legal	\$ 436.00	\$ -	\$ 732.00	168%
PBA Mngt. Exp.	\$ 100,285.00	\$ 8,292.50	\$ 99,045.00	99%
Mileage/Travel/Training	\$ 20.00	\$ 47.24	\$ 108.77	0%
Other Administrative Exp	\$ 18,483.00	\$ 1,058.10	\$ 20,092.05	109%
<i>Total Administrative Expense</i>	<i>\$ 207,272.00</i>	<i>\$ 10,802.96</i>	<i>\$ 174,740.51</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,565.00	\$ 194.92	\$ 2,506.36	98%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,565.00</i>	<i>\$ 194.92</i>	<i>\$ 2,506.36</i>	
<i>Total Utility Expenses</i>	<i>\$ 128,065.00</i>	<i>\$ 10,870.64</i>	<i>\$ 144,565.06</i>	<i>113%</i>
<i>Maintenance</i>				
Salaries	\$ 107,119.00	\$ 9,619.53	\$ 112,992.13	105%
Materials	\$ 30,030.00	\$ 6,287.61	\$ 42,726.48	142%
Contracts	\$ 75,432.00	\$ 7,246.98	\$ 96,358.25	128%
<i>Total Maintenance Expenses</i>	<i>\$ 212,581.00</i>	<i>\$ 23,154.12</i>	<i>\$ 252,076.86</i>	
<i>General Expenses</i>				
Insurance	\$ 32,796.00	\$ 2,667.97	\$ 32,870.07	100%
Employee Benefits	\$ 110,438.00	\$ 6,567.57	\$ 93,388.22	85%
Depreciation Expense	\$ 96,882.00	\$ 9,012.22	\$ 104,391.85	108%
PILOT	\$ 7,582.00	\$ 8,857.60	\$ 8,857.60	117%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 10,932.00	\$ 1,150.75	\$ 13,674.16	125%
Energy Perf Cont Expense	\$ 41,510.00	\$ 1,616.93	\$ 37,199.62	90%
<i>Total General Expenses</i>	<i>\$ 300,140.00</i>	<i>\$ 29,873.04</i>	<i>\$ 290,381.52</i>	
<b>Total Expenses</b>	<b>\$ 850,623.00</b>	<b>\$ 74,895.68</b>	<b>\$ 864,270.31</b>	<b>102%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 9,628.00</b>	<b>\$ (4,846.37)</b>	<b>\$ 147,579.74</b>	

Percent of Budget Month 12 of 12

100%

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Merche AMP 103**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 191,852.00	\$ 17,691.50	\$ 196,209.76	102%
Non - Dwelling Rental	\$ -			0%
Interest Income	\$ 11,712.00	\$ 3,743.02	\$ 34,424.70	294%
Other Income	\$ 189,745.00	\$ 1,279.63	\$ 193,493.28	102%
Subsidy	\$ 296,410.00	\$ 34,068.00	\$ 370,844.00	125%
<b>Total Revenue</b>	<b>\$ 689,719.00</b>	<b>\$ 56,782.15</b>	<b>\$ 794,971.74</b>	<b>115%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 74,606.00	\$ 3,607.82	\$ 51,488.66	69%
Legal	\$ 665.00	\$ (250.00)	\$ 3,142.20	473%
PBA Mngt. Exp.	\$ 86,413.00	\$ 7,130.00	\$ 84,552.50	98%
Mileage/Travel/Training	\$ 20.00	\$ 51.09	\$ 104.85	0%
Other Administrative Exp	\$ 18,477.00	\$ 1,314.01	\$ 17,130.51	93%
<i>Total Administrative Expense</i>	<i>\$ 180,181.00</i>	<i>\$ 11,852.92</i>	<i>\$ 156,418.72</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,185.00	\$ 167.60	\$ 2,129.91	97%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,185.00</i>	<i>\$ 167.60</i>	<i>\$ 2,129.91</i>	
<i>Total Utility Expenses</i>	<i>\$ 116,019.00</i>	<i>\$ 9,578.92</i>	<i>\$ 109,376.59</i>	<i>94%</i>
<i>Maintenance</i>				
Salaries	\$ 85,741.00	\$ 7,134.71	\$ 91,520.38	107%
Materials	\$ 29,298.00	\$ 2,829.88	\$ 22,916.70	78%
Contracts	\$ 54,468.00	\$ 8,214.85	\$ 89,109.40	164%
<i>Total Maintenance Expenses</i>	<i>\$ 169,507.00</i>	<i>\$ 18,179.44</i>	<i>\$ 203,546.48</i>	
<i>General Expenses</i>				
Insurance	\$ 28,054.00	\$ 2,052.41	\$ 27,197.58	97%
Employee Benefits	\$ 81,636.00	\$ 6,854.95	\$ 67,703.98	83%
Depreciation Expense	\$ 48,441.00	\$ 4,036.75	\$ 48,441.22	100%
PILOT	\$ 6,459.00	\$ 8,507.77	\$ 8,507.77	132%
Casualty Losses	\$ -			0%
Collection Losses	\$ 12,817.00	\$ 2,419.99	\$ 15,689.45	122%
Energy Perf Cont Expense	\$ 34,462.00	\$ 1,347.44	\$ 31,029.53	90%
<i>Total General Expenses</i>	<i>\$ 211,869.00</i>	<i>\$ 25,219.31</i>	<i>\$ 198,569.53</i>	
<b>Total Expenses</b>	<b>\$ 679,761.00</b>	<b>\$ 64,998.19</b>	<b>\$ 670,041.23</b>	<b>99%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 9,958.00</b>	<b>\$ (8,216.04)</b>	<b>\$ 124,930.51</b>	

Percent of Budget Month 12 of 12

100%

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - County Properties AMP 104**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 329,444.00	\$ 30,508.00	\$ 356,607.60	108%
Non - Dwelling Rental	\$ -			0%
Interest Income	\$ 22,736.00	\$ 7,265.88	\$ 66,824.45	294%
Other Income	\$ 177,492.00	\$ 4,125.75	\$ 178,436.77	101%
Subsidy	\$ 625,007.00	\$ 57,086.00	\$ 736,944.00	118%
<b>Total Revenue</b>	<b>\$ 1,154,679.00</b>	<b>\$ 98,985.63</b>	<b>\$ 1,338,812.82</b>	<b>116%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 108,949.00	\$ 8,483.06	\$ 108,632.91	100%
Legal	\$ 1,135.00	\$ -	\$ (77.20)	-7%
PBA Mngt. Exp.	\$ 135,160.00	\$ 11,857.50	\$ 151,280.00	112%
Mileage/Travel/Training	\$ 200.00	\$ 675.13	\$ 1,769.25	0%
Other Administrative Exp	\$ 26,548.00	\$ 2,868.80	\$ 27,946.34	105%
<i>Total Administrative Expense</i>	<i>\$ 271,992.00</i>	<i>\$ 23,884.49</i>	<i>\$ 289,551.30</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,275.00	\$ 296.93	\$ 4,086.73	96%
<i>Total Tenant Services Expenses</i>	<i>\$ 4,275.00</i>	<i>\$ 296.93</i>	<i>\$ 4,086.73</i>	
<i>Total Utility Expenses</i>	<i>\$ 172,749.00</i>	<i>\$ 13,347.06</i>	<i>\$ 181,751.78</i>	<i>105%</i>
<i>Maintenance</i>				
Salaries	\$ 209,858.00	\$ 11,940.25	\$ 210,589.58	100%
Materials	\$ 45,432.00	\$ 7,390.44	\$ 83,626.24	184%
Contracts	\$ 136,529.00	\$ 13,672.92	\$ 140,950.35	103%
<i>Total Maintenance Expenses</i>	<i>\$ 391,819.00</i>	<i>\$ 33,003.61</i>	<i>\$ 435,166.17</i>	
<i>General Expenses</i>				
Insurance	\$ 55,603.00	\$ 5,506.12	\$ 57,818.54	104%
Employee Benefits	\$ 167,418.00	\$ 12,692.31	\$ 159,722.19	95%
Depreciation Expense	\$ 38,735.00	\$ 3,200.51	\$ 38,406.34	99%
PILOT	\$ 14,042.00	\$ 17,281.28	\$ 17,281.28	123%
Casualty Losses	\$ -	\$ -	\$ (1,000.00)	0%
Collection Losses	\$ 26,515.00	\$ 2,673.88	\$ 18,647.16	70%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<i>Total General Expenses</i>	<i>\$ 302,313.00</i>	<i>\$ 41,354.10</i>	<i>\$ 290,875.51</i>	
<b>Total Expenses</b>	<b>\$ 1,143,148.00</b>	<b>\$ 111,886.19</b>	<b>\$ 1,201,431.49</b>	<b>105%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 11,531.00</b>	<b>\$ (12,900.56)</b>	<b>\$ 137,381.33</b>	

Percent of Budget Month 12 of 12

100%

**Vermilion Housing Authority**  
**Operating Statement - HCV - Section 8**  
**March 2024 PRELIM**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Fraud Recovery	\$ 20,858.00	\$ 791.38	\$ 9,171.60	44%
Interest Income	\$ 500.00	\$ 1,446.94	\$ 12,504.66	2501%
Administrative Fees	\$ 345,454.00	\$ 59,779.00	\$ 419,033.00	121%
<b>Total Revenue</b>	<b>\$ 366,812.00</b>	<b>\$ 62,017.32</b>	<b>\$ 440,709.26</b>	<b>120%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 145,888.00	\$ 10,965.68	\$ 178,278.44	122%
Legal	\$ 500.00			0%
Mileage/Travel/Training	\$ 2,475.00	\$ 27.00	\$ 3,389.72	0%
Other Administrative Exp	\$ 48,690.00	\$ 3,062.38	\$ 49,297.51	101%
Program Management Fee	\$ 100,133.00	\$ 10,549.50	\$ 114,601.50	114%
<i>Total Administrative Expense</i>	<i>\$ 297,686.00</i>	<i>\$ 24,604.56</i>	<i>\$ 345,567.17</i>	
<i>General Expenses</i>				
Insurance	\$ 3,428.00	\$ 372.75	\$ 3,689.02	108%
Employee Benefits	\$ 45,253.00	\$ 5,049.81	\$ 52,584.12	116%
Depreciation Expense	\$ 4,615.00	\$ 384.55	\$ 4,614.60	100%
<i>Total General Expenses</i>	<i>\$ 53,296.00</i>	<i>\$ 5,807.11</i>	<i>\$ 60,887.74</i>	
<b>Total Expenses</b>	<b>\$ 350,982.00</b>	<b>\$ 30,411.67</b>	<b>\$ 406,454.91</b>	<b>116%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 15,830.00</b>	<b>\$ 31,605.65</b>	<b>\$ 34,254.35</b>	
Percent of Budget Month 12 of 12	100%			

March 31, 2024

### CAPITAL FUND 2022 - Vermilion Housing Authority

Obligation Date: 5/11/2024  
Close Out Date: 5/11/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	3/31/2024 Obligation
<b>Operations 1406</b>	\$ 540,045.00	\$ -	\$ 540,045.00	\$ -	0.0%	\$ 540,045.00
<b>Mgmt. Improvements 1408</b>						
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		
Surveillance System	\$ 117,267.18	\$ 31,300.00	\$ 117,267.18	\$ -		\$ 117,267.18
Staff Training	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -		\$ 1,800.00
IT Improvements	\$ 49,087.44	\$ 49,087.44	\$ 49,087.44	\$ -		\$ 49,087.44
Background Check Information	\$ 2,845.38	\$ -	\$ 2,845.38	\$ -		\$ 2,845.38
	<b>\$ 171,000.00</b>	<b>\$ 80,387.44</b>	<b>\$ 171,000.00</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 171,000.00</b>
<b>Administration 1410</b>						
Administration Costs	\$ 204,029.30	\$ -	\$ 56,299.00	\$ 147,730.30	72.4%	\$ 56,299.00
<b>Contract Administration 1480</b>						
A/E Services	\$ 76,144.58	\$ 22,784.54	\$ 28,953.72	\$ 47,190.86		\$ 76,144.58
	<b>\$ 76,144.58</b>	<b>\$ 22,784.54</b>	<b>\$ 28,953.72</b>	<b>\$ 47,190.86</b>	<b>62.0%</b>	<b>\$ 76,144.58</b>
<b>Dwelling Unit - Interior/Exterior 1480</b>						
Roof Replacement - Centennial Manor	\$ 160,300.00	\$ -	\$ -	\$ 160,300.00		\$ 160,300.00
Unit Modernization - Fair Oaks	\$ 551,759.53	\$ 236,441.73	\$ 551,759.53	\$ -		\$ 551,759.53
Painting Community Room - Centennial Manor	\$ 11,482.60	\$ -	\$ 11,482.60	\$ -		\$ 11,482.60
Door Replacement - Screen and Exterior Security Doors	\$ 1,580.00	\$ -	\$ 1,580.00	\$ -		\$ 1,580.00
	<b>\$ 725,122.13</b>	<b>\$ 236,441.73</b>	<b>\$ 564,822.13</b>	<b>\$ 160,300.00</b>	<b>22.1%</b>	<b>\$ 725,122.13</b>
<b>Non-Dwelling/Dwelling Unit - Site Work 1480</b>						
Bus Stop Pavilion - Fair Oaks	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00		\$ -
Sewer and Water Line Repairs	\$ 860.00	\$ -	\$ 860.00	\$ -		\$ 860.00
Roadway Paving/Curb Upgrades - Beeler	\$ 49,488.65	\$ -	\$ -	\$ 49,488.65		\$ 49,488.65
Landscape Upgrades	\$ 0.00	\$ -	\$ -	\$ 0.00		\$ -
	<b>\$ 75,348.65</b>	<b>\$ -</b>	<b>\$ 860.00</b>	<b>\$ 74,488.65</b>	<b>98.9%</b>	<b>\$ 50,348.65</b>
<b>Dwelling Unit - Demolition 1480</b>						
Demolition - Parkview	\$ 376,221.34	\$ 3,600.00	\$ 4,500.00	\$ 371,721.34		\$ 214,900.00
	<b>\$ 376,221.34</b>	<b>\$ 3,600.00</b>	<b>\$ 4,500.00</b>	<b>\$ 371,721.34</b>	<b>98.8%</b>	<b>\$ 214,900.00</b>
<b>Total</b>	<b>\$ 2,167,911.00</b>	<b>\$ 343,213.71</b>	<b>\$ 1,366,479.85</b>	<b>\$ 801,431.15</b>	<b>37.0%</b>	<b>\$ 1,833,859.36</b>

Percent Obligated 84.6%

March 31, 2024

## CAPITAL FUND 2023 - Vermilion Housing Authority

Obligation Date: 2/16/2025  
Close Out Date: 2/16/2027

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	3/31/2024 Obligation
<b>Operations 1406</b>	<b>\$ 557,557.00</b>			<b>\$ 557,557.00</b>	<b>100.0%</b>	
<b>Mgmt. Improvements 1408</b>						
Marketing and Advertising	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00		\$ -
Serveillance System	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00		\$ -
Staff Training	\$ 7,987.44	\$ -	\$ 2,227.00	\$ 5,760.44		\$ 2,227.00
IT Improvements	\$ 7,012.56	\$ 7,012.56	\$ 7,012.56	\$ -		\$ 7,012.56
Backround Check Information	\$ 10,000.00	\$ 451.14	\$ 2,040.60	\$ 7,959.40		\$ 2,040.60
	<b>\$ 135,000.00</b>	<b>\$ 7,463.70</b>	<b>\$ 11,280.16</b>	<b>\$ 123,719.84</b>	<b>91.6%</b>	<b>\$ 11,280.16</b>
<b>Administration 1410</b>						
Administration Costs	\$ 223,030.80	\$ -	\$ -	\$ 223,030.80	100.0%	\$ -
<b>Contract Administration 1480</b>						
A/E Services	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00		\$ -
	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>	<b>100.0%</b>	<b>\$ -</b>
<b>Dwelling Unit - Interior/Exterior 1480</b>						
Flooring Upgrade - Centennial Manor	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00		\$ -
Unit Modernization - Fair Oaks	\$ 721,625.10	\$ -	\$ -	\$ 721,625.10		\$ -
Roof Replacement - Fair Oaks	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00		\$ -
Appliance Replacement	\$ 15,000.00	\$ -	\$ 6,652.00	\$ 8,348.00		\$ 6,652.00
Appliance Replacement - Centennial Manor	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00		\$ -
	<b>\$ 869,625.10</b>	<b>\$ -</b>	<b>\$ 6,652.00</b>	<b>\$ 862,973.10</b>	<b>\$ -</b>	<b>\$ 6,652.00</b>
<b>Non-Dwelling/Dwelling Unit - Site Work 1480</b>						
Update Lobby Restrooms - Centennial Manor	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00		\$ -
Fresh Air Rooftop Unit - MerChe	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00		\$ -
Handrail Replacement - Churchill	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00		\$ -
Bus Stop Pavilion - Fair Oaks	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00		\$ -
Sewer and Water Line Repairs	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00		\$ -
Roadway Patching & Preservation	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00		\$ -
Landscape Upgrades - MerChe	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00		\$ -
	<b>\$ 163,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 163,000.00</b>	<b>100.0%</b>	<b>\$ -</b>
<b>Dwelling Unit - Demolition 1480</b>						
Demolition - Parkview Court	\$ 262,095.10	\$ -	\$ -	\$ 262,095.10		\$ -
	<b>\$ 262,095.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 262,095.10</b>	<b>100.0%</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 2,230,308.00</b>	<b>\$ 7,463.70</b>	<b>\$ 17,932.16</b>	<b>\$ 2,212,375.84</b>	<b>99.2%</b>	<b>\$ 17,932.16</b>

Percent Obligated **0.8%**

**ROSS Grant - Vermilion Housing Authority**  
**ROSS211574**  
**March 2024**

Start Date: 6/1/2021  
Close Out Date: 5/31/2024

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
<b>Project Coordinator 1168</b>					
Project Coordinator	\$ 137,616.00	\$ 3,535.38	\$ 137,616.00	\$ -	0.0%
<b>Training Costs 1268</b>					
Training Costs	\$ 6,000.00	\$ -	\$ 5,740.79	\$ 259.21	
	\$ 6,000.00	\$ -	\$ 5,740.79	\$ 259.21	4.3%
<b>Administrative Costs 1868</b>					
Administrative Costs	\$ 14,340.00		\$ 14,340.00	\$ -	
	\$ 14,340.00	\$ -	\$ 14,340.00	\$ -	0.0%
<b>Total</b>	<b>\$ 157,956.00</b>	<b>\$ 3,535.38</b>	<b>\$ 157,696.79</b>	<b>\$ 259.21</b>	<b>0.2%</b>



**Vermilion Housing Authority**  
**First Financial Bank - Authority Account**  
**March 2024 PRELIM**

**Balance Sheet**

<b>Assets</b>	
111105 Cash	320,926.32
<b>Total Assets</b>	320,926.32
 <b>Liabilities</b>	
2111 Accounts Payable	0.00
<b>Total Liabilities</b>	0.00
 <b>Equity</b>	
2820 Operating Reserves - Retained Earnings	320,738.25
Current Year Operating - Gain/(Loss)	188.07
<b>Total Liabilities &amp; Equity</b>	320,926.32

**Income Statement**

	Current Month	Year to Date
<b>Operating Revenue</b>		
Interest Income	40.88	188.07
Other Income	0.00	0.00
<b>Total Revenue</b>	40.88	188.07
 <b>Operating Expenses</b>		
Other Administrative Expenses	0.00	0.00
<b>Total Expenses</b>	0.00	0.00
Surplus - (Deficit)	40.88	188.07

**Vermilion Housing Authority**  
**Tenant Receivables Outstanding**  
**PHAS Financial Indicator**  
**March 2024 PRELIM**

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 1.5 - the agencies score is 5.

IF the ratio is equal to or greater than 1.5 and less than 2.5 - the agencies score is 2.

IF the ratio is equal to or greater than 2.5 - the agencies score is 0.

\*\*Ratio is based on a pro-rated calculation of annualized rental income.

March-23	\$	8,907.32	1.00%
April-23	\$	11,366.17	1.28%
May-23	\$	12,233.50	1.38%
June-23	\$	20,618.04	2.33%
July-23	\$	36,063.76	4.08%
August-23	\$	22,368.68	2.53%
September-23	\$	28,486.19	3.22%
October-23	\$	29,743.18	3.36%
November-23	\$	29,448.83	3.33%
December-23	\$	47,144.23	5.33%
January-24	\$	27,441.44	3.10%
February-24	\$	28,181.70	3.18%
March-24	\$	20,046.33	2.27%
March-24 (minus fraud)	\$	9,561.33	1.08%

# Vermilion Housing Authority

## AP Expenditures

March 2024

AHRMA	\$8,036.00
Amber McCoy	\$266.66
Ameren Illinois	\$23,638.40
Ana Ysabel S. Hernandez	\$300.00
Angela D Hasbargen	\$539.00
Aqua Illinois Inc	\$12,646.05
B & D Sales And Service	\$3,703.09
Brickyard Landfill - 4725	\$2,115.45
Brittany Savalick	\$185.92
Canady Laboratories, Inc.	\$1,032.00
Carnaghi Towing & Repair	\$195.00
City of Danville	\$7,229.19
City of Hoopston	\$3,462.79
Classique Sash & Door	\$148.64
Comcast Cable	\$588.55
Connor Company	\$495.18
Constellation NewEnergy, Inc.	\$501.66
Crystal Jackson	\$300.00
CTS Computer Center	\$6,100.00
Danville Area Community College	\$2,081.50
Danville Tile and Drainage	\$30.00
Danville's Flooring Warehouse Inc.	\$2,387.48
David Edwards	\$55.00
Dial #1 HVAC for Service	\$629.00
Emphasys Software	\$1,215.00
ESS Clean, Inc.	\$502.00
Farnsworth Group Inc.	\$22,784.54
Frank J. Strahl & Sons Inc	\$198.50
Freeman Exteriors	\$236,441.73
Gabrielle Sigerill	\$300.00
GEMINI BUILDS IT	\$2,901.45
Georgetown Waterworks	\$3,231.82
Gibson Teldata, Inc.	\$633.36
Grainger, Inc	\$1,583.60
Grunau Company Inc	\$132.00
Hd Supply Facilities Maintenance	\$7,887.84
Health Alliance	\$27,186.06
Heidrick Septic Service Inc.	\$1,770.00
Herschberger Windows, INC.	\$2,275.00
Housing-Renewal & Local Agency Retirement	\$13,744.46
Illini FS	\$1,009.21
Illinois Landfill	\$382.80
Indiana Media Group	\$107.58
Iron Mountain Secure Shredding	\$45.82
Jaclyn Vinson	\$162.80
Jalisa R. McGhee	\$300.00
Johnson Controls Security Solutions	\$2,282.35
Joshua R. Hasbargen	\$556.50
Kadi Baker	\$300.00
Kali Baker	\$300.00
Katelynn Beene	\$300.00
Kelly Printing Company Inc.	\$980.92
Kone Inc.	\$954.98
Larry Stump	\$300.00
Lisa Martin	\$300.00
Lowe's	\$25,553.91
Menards - Menards Of Danville	\$427.10

Metropolitan Life Insurance Company	\$1,741.24
Municipal Water Utility	\$123.40
Napa Auto Parts	\$549.76
Newton's Cleaning Specialists Inc.	\$1,176.00
NUSO, LLC	\$355.23
Online Information Services Inc.	\$555.78
Owens Excavating & Trucking LLC	\$837.50
Patton, Terrance	\$6,120.00
PDQ Supply Inc.	\$2,746.62
Peerless Network	\$1,007.24
Petty Cash, Tamra Hartman Custodial	\$18.00
Quadient Finance USA, Inc	\$2,000.00
Quadient Leasing USA, Inc.	\$300.15
Quill	\$3,443.66
RD Enterprises Unlimited LLC	\$56,100.00
Republic Services #726	\$8,585.38
S.E.A. Group, Inc.	\$31,300.00
Samantha Bruens	\$219.09
Samantha K. Shoulders	\$300.00
Securitas Technology Corporation	\$236.25
Sparklight Business	\$641.37
Stacey E Weston	\$300.00
Stuard & Associates, Inc	\$420.00
Sydney Decker	\$300.00
Tamera Forthenberry	\$183.98
Terminix Services	\$4,834.00
The Lincoln National Life Insurance Co.	\$228.46
Verizon Wireless	\$204.60
Village of Rossville	\$601.12
Vision Service Plan	\$249.75
Wagner Communications Inc.	\$541.17
Watson Tire & Automotive Inc.	\$993.14
Watts Copy System	\$499.35
<b>Total for all Vendors</b>	<b>561,430.13</b>

## Memorandum

**TO:** Board of Commissioners

**FROM:** Amber McCoy, Deputy Director

**DATE:** April 2, 2024

**RE:** Personnel Monthly Report for the Month of March 2024

**1. The following personnel action was taken in March 2024:**

Jeff Roberts – Maintenance Mechanic – Terminated

**2. Staff/Commissioners attended the following training through the Executive Office in March 2024:**

Establishing and Operating the Program Coordinating Committee  
Danville, IL

Tamera Forthenberry  
Resident Services Coordinator

Illinois Real Estate Licensing  
Danville, IL

Brittany Savalick  
Director of Housing Operations

Illinois Real Estate Licensing  
Danville, IL

Jackie Vinson  
Executive Director



## Memorandum

**TO:** VHA Commissioners  
**FROM:** Amber McCoy, Deputy Director  
**DATE:** March 6, 2024  
**RE:** Lawn Care Services for Georgetown

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The VHA issued an Invitation for Bid for Lawn Care Services for Georgetown on February 6, 2024. Sealed bids were due March 6, 2024. This is for three years, 2024-2026 mowing season, renewable contract. The maximum renewal is twice, for a total possible contract agreement for five years. The following companies turned in bids:

	Total per Cut
Sprague Lawn Care	\$570.00
Lahne Lawn Care	\$780.00
First Class Mowing	\$420.00
Nelson's Lawn Care	\$385.00

The VHA is requesting approval to move forward with a contract with Nelson's Lawn Care to fulfill the scope of work for the Lawn Care Services for Georgetown.

**RESOLUTION NO. 2024-9**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Nelson’s Lawn Care for lawn care services for Georgetown not to exceed \$385.00 per mow; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with Nelson’s Lawn Care for lawn care services for Georgetown not to exceed \$385.00 per mow.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18th day of April, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer



## MEMORANDUM

**TO: Board of Commissioners**

**FROM: Amber McCoy, Deputy Director**

**DATE: April 12, 2024**

**RE: Surveillance System at Centennial Manor**

The Vermilion Housing Authority (VHA) advertised requesting proposals for removal and installation of security cameras. It was the intent of this Request for Proposals (RFP) to secure the services of a qualified contractor to remove the current security camera system, cables, NVR's, and camera wiring and install a new video surveillance system, cameras, and a central monitoring and recording system and required related equipment at Centennial Manor, 426 East Honeywell Avenue in Hoopeston, IL 60942.

The following companies submitted proposals.

1. JBAK Consulting LLC                      \$58,938.62
2. Teufel Hunden Electronics            \$74,500.00
3. Verkada                                      \$98,561.90
  - a. Alternate Recommendation – Verkada recommended different types of cameras. Verkada believes this will provide the same coverage for less costs. This was quoted at \$95,361.31.
4. Gibson Teldata Inc.                      \$95,805.29
  - a. Add On Recommendation – Gibson Teldata Inc. provided us an add on option to upgrade the network rack. This would clean up the old network location. This was quoted at \$1,821.78. This is not included in the proposal pricing as it was not a requirement of the RFP.
5. SEA Group                                    \$103,138.49

The proposal structure and ranking criteria was based on price (30 points), evidence of the staff's ability to perform the work as indicated by experience with similar projects, past performance, and experience (30 points), quality of work plan (30 points), Section 3 compliance (5 points) and minority business enterprises or women business enterprises participation (5 points).

The evaluation team reviewed all proposals, resulting in Gibson Teldata Inc. being ranked the highest.

We are recommending moving forward with Gibson Teldata Inc. for a cost not to exceed \$97,627.07 for the Surveillance System at Centennial Manor.

**RESOLUTION NO. 2024-21**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the contract with Gibson Teldata Inc. for the surveillance system at Centennial Manor not to exceed \$97,627.07; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with Gibson Teldata Inc. for the surveillance system at Centennial Manor not to exceed \$97,627.07.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of April, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CRIS Healthy Aging  
AND  
Vermilion Housing Authority**

This Memorandum of Understanding (“MOU”) is entered into by and between CRIS Healthy Aging (Party A) and Vermilion Housing Authority (Party B) hereinafter “Party” or “Parties.” In consideration of the mutual understandings and covenants set forth herein, the Parties agree as follows:

**1. MISSION**

The goal of CRIS Healthy-Aging is to empower individuals to make informed choices, to streamline access to community supportive services and collaboratively participate in organizing the community-based service system programming.

The mission of CRIS Healthy Aging is to promote quality of life and independence for adults through education, health, financial, social, and supportive services. The CRIS goals are as follows:

- Be aware of and responsive to the needs of the seniors of Champaign and Vermilion County.
- Achieve operational excellence by meeting the standard of quality deserving of our clients in a timely manner.
- Aggressively drive the team concept to continually improve performance in all aspects of our services.
- Invest in our employees in a manner which allows them to make their fullest contribution to CRIS.
- Provide services which serve as the best resources for the seniors of Champaign and Vermilion County.
- Develop various sites dedicated to continuously improving the services available to seniors throughout Champaign and Vermilion County.
- Create a caring, communicative, and participative environment where everyone works in collaboration and understands they are here to serve a common goal.
- Continue to demand the highest standards of personal integrity and ethics in all aspects of

**2. OBJECTIVES**

The parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for collaboration of services between entities to maintain services that meets and exceeds all business and industry standards.

**3. RESPONSIBILITIES AND OBLIGATIONS**

Any Party may decide not to proceed with the partnership contemplated herein for any reason or no reason. A binding commitment with respect to the partnership described herein will result only from the execution of definitive agreements, subject to the conditions contained therein. Notwithstanding the two preceding sentences of the paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

**4. PROVISIONS**

Both Parties will refer clients and patients to one another's organizations in a professional manner. The Parties will collaborate on community events and outreach for elders and persons with disabilities as their personnel resources are available.

**5. AGREEMENT**

This agreement represents a mutual understanding and establishes a partnership for meeting the goals of each organization's comprehensive service delivery.

**6. TERM OF UNDERSTANDING**

The term of the MOU shall be for a period of one (1) year commencing on the effective date. Thereafter, this MOU shall be automatically renewed unless either party provides a 30-day written notice.

**7. CONFIDENTIALITY**

The parties will treat the terms of the MOU, and the documents submitted herewith, in the strictest of confidence and privacy, and that such terms will not be disclosed other than to those representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

**8. SEVERABILITY**

If any provision of this MOU is found unenforceable, the remaining provisions shall continue in full force and effect.

**9. GENERAL PROVISIONS**

- A. *Independent Contractor* It is understood and agreed that both Parties which is inclusive of their respective directors, officers, employees, agents, representatives, successors, assigns, and subcontractors are acting as independent contractors in all respects and neither Party is employing the other Party. Neither Party shall at any time be considered an employee or servant of the other Party, nor shall the relationship be one to which the doctrine of "respondent superior" applies.
- B. *Insurance* Each Party shall at its sole cost and expense, procure, keep and maintain throughout the term of this MOU, a general liability insurance policy or policies and/or self-insure with such limits as may be usual and customary for the type of services provided pursuant to this MOU insuring against liability for, injury to, and death of, persons, and damage to, destruction of, property arising out of or based upon any act or omission of such Party. Either Party may request a certificate evidencing such insurance coverage from the other Party.
- C. *Governing Law* The MOU shall be construed and governed by the laws of the State of Illinois.
- D. *Assignment*. Neither Party may assign this MOU, nor any portion of it, without the prior written consent of the other Party.
- E. *Entire Understanding* This MOU supersedes all previous contracts, agreements, or understandings between the Parties with respect to the same subject matter and constitutes the entire understanding between the Parties hereto, and CRIS and counterpart shall neither be entitled to benefits other than those herein specifically enumerated.



**RESOLUTION NO. 2024-22**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the Memorandum of Understanding between CRIS Healthy Aging and Vermilion Housing Authority; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Memorandum of Understanding between CRIS Healthy Aging and Vermilion Housing Authority.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of April, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer





April 9, 2024

Amber McCoy  
Deputy Director  
VERMILION HOUSING AUTHORITY  
P: (217) 444-3102  
amccoy@vermilionhousing.com

We propose the following for your consideration.

**1-NEW 2023 FORD F150 Super Cab 4x2 6' 6" Bed**

**To include the following optional equipment:**

- YZ White Exterior, AS 40/20/40 Vinyl Seating
- V8 Gasoline Engine, 10-Speed Automatic
- E-Locking Rear Axle, Air Conditioning, AM/FM/MP3
- Power Windows/Locks/Mirrors, Cruise Control
- Hands Free Bluetooth Communications
- Back-Up Camera, Reverse Sensing System
- Trailer Tow Package, Total of (2) Keys w/ Remotes
- Drop in Plastic Bed Liner, (4) Splash Guards
- 1,500 lbs. Liftgate, New M License/Title, Stk. 10113
- Delivery to VHA, All other standard equipment

Illinois Government Price \$44,779.00 \*

Units are **in stock**\* at the time of this quote and available, first come first serve. All trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions.

Thank you,

Richie Morrow Wellenkamp  
Government Sales Manager  
Morrow Brothers Ford, Inc.

Customer Acceptance: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Please submit this signed quote with your purchase order and a copy of your Illinois Tax Exempt Letter.

**RESOLUTION NO. 2024-23**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the purchase of a three (3) 2023 Ford F150 from Morrow Brothers Ford, Inc., at a cost not to exceed \$44,779.00 each, total cost is \$134,337.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the purchase of three (3) 2023 Ford F150 from Morrow Brothers Ford, Inc., at a cost not to exceed \$44,779.00 each, total cost is \$134,337.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of April, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_

Its: Chairman

Attest:

By: \_\_\_\_\_

Its: Secretary/Treasurer

# Section 8 Management Assessment Program (SEMAP) Certification

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0215  
(exp. 12/31/2026)

Public reporting burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a currently valid OMB control number.

This collection of information is required by 24 CFR sec 985.101 which requires a Public Housing Agency (PHA) administering a Section 8 tenant-based assistance program to submit an annual SEMAP Certification within 60 days after the end of its fiscal year. The information from the PHA concerns the performance of the PHA and provides assurance that there is no evidence of seriously deficient performance. HUD uses the information and other data to assess PHA management capabilities and deficiencies, and to assign an overall performance rating to the PHA. Responses are mandatory and the information collected does not lend itself to confidentiality.

**Instructions** Respond to this certification form using the PHA's actual data for the fiscal year just ended.

PHA Name <b>Housing Authority of the City of Danville, IL</b>	For PHA FY Ending (mm/dd/yyyy) <b>3/31/2024</b>	Submission Date (mm/dd/yyyy) <b>5/30/2024</b>
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**Check here if the PHA expends less than \$300,000 a year in Federal awards**

Indicators 1 - 7 will not be rated if the PHA expends less than \$300,000 a year in Federal awards and its Section 8 programs are not audited for compliance with regulations by an independent auditor. A PHA that expends less than \$300,000 in Federal awards in a year must still complete the certification for these indicators.

## Performance Indicators

1. Selection from the Waiting List. (24 CFR 982.54(d)(1) and 982.204(a))

(a) The PHA has written policies in its administrative plan for selecting applicants from the waiting list.

PHA Response Yes  No

(b) The PHA's quality control samples of applicants reaching the top of the waiting list and of admissions show that at least 98% of the families in the samples were selected from the waiting list for admission in accordance with the PHA's policies and met the selection criteria that determined their places on the waiting list and their order of selection.

PHA Response Yes  No

2. Reasonable Rent. (24 CFR 982.4, 982.54(d)(15), 982.158(f)(7) and 982.507)

(a) The PHA has and implements a reasonable written method to determine and document for each unit leased that the rent to owner is reasonable based on current rents for comparable unassisted units (i) at the time of initial leasing, (ii) before any increase in the rent to owner, and (iii) at the HAP contract anniversary if there is a 5 percent decrease in the published FMR in effect 60 days before the HAP contract anniversary. The PHA's method takes into consideration the location, size, type, quality, and age of the program unit and of similar unassisted units, and any amenities, housing services, maintenance or utilities provided by the owners.

PHA Response Yes  No

(b) The PHA's quality control sample of tenant files for which a determination of reasonable rent was required shows that the PHA followed its written method to determine reasonable rent and documented its determination that the rent to owner is reasonable as required for (check one):

PHA Response  At least 98% of units sampled  80 to 97% of units sampled  Less than 80% of units sampled

3. Determination of Adjusted Income. (24 CFR part 5, subpart F and 24 CFR 982.516)

The PHA's quality control sample of tenant files shows that at the time of admission and reexamination, the PHA properly obtained third party verification of adjusted income or documented why third party verification was not available; used the verified information in determining adjusted income; properly attributed allowances for expenses; and, where the family is responsible for utilities under the lease, the PHA used the appropriate utility allowances for the unit leased in determining the gross rent for (check one):

PHA Response  At least 90% of files sampled  80 to 89% of files sampled  Less than 80% of files sampled

4. Utility Allowance Schedule. (24 CFR 982.517)

The PHA maintains an up-to-date utility allowance schedule. The PHA reviewed utility rate data that it obtained within the last 12 months, and adjusted its utility allowance schedule if there has been a change of 10% or more in a utility rate since the last time the utility allowance schedule was revised.

PHA Response Yes  No

5. HQS Quality Control Inspections. (24 CFR 982.405(b))

A PHA supervisor (or other qualified person) reinspected a sample of units during the PHA fiscal year, which met the minimum sample size required by HUD (see 24 CFR 985.2), for quality control of HQS inspections. The PHA supervisor's reinspected sample was drawn from recently completed HQS inspections and represents a cross section of neighborhoods and the work of a cross section of inspectors.

PHA Response Yes  No

6. HQS Enforcement. (24 CFR 982.404)

The PHA's quality control sample of case files with failed HQS inspections shows that, for all cases sampled, any cited life-threatening HQS deficiencies were corrected within 24 hours from the inspection and, all other cited HQS deficiencies were corrected within no more than 30 calendar days from the inspection or any PHA-approved extension, or, if HQS deficiencies were not corrected within the required time frame, the PHA stopped housing assistance payments beginning no later than the first of the month following the correction period, or took prompt and vigorous action to enforce the family obligations for (check one):

PHA Response  At least 98% of cases sampled  Less than 98% of cases sampled

7. Expanding Housing Opportunities. (24 CFR 982.54(d)(5), 982.153(b)(3) and (b)(4), 982.301(a) and 983.301(b)(4) and (b)(12)).  
**Applies only to PHAs with jurisdiction in metropolitan FMR areas.**

Check here if not applicable

(a) The PHA has a written policy to encourage participation by owners of units outside areas of poverty or minority concentration which clearly delineates areas in its jurisdiction that the PHA considers areas of poverty or minority concentration, and which includes actions the PHA will take to encourage owner participation.

PHA Response Yes  No

(b) The PHA has documentation that shows that it took actions indicated in its written policy to encourage participation by owners outside areas of poverty and minority concentration.

PHA Response Yes  No

(c) The PHA has prepared maps that show various areas, both within and neighboring its jurisdiction, with housing opportunities outside areas of poverty and minority concentration; the PHA has assembled information about job opportunities, schools and services in these areas; and the PHA uses the maps and related information when briefing voucher holders.

PHA Response Yes  No

(d) The PHA's information packet for voucher holders contains either a list of owners who are willing to lease, or properties available for lease, under the voucher program, or a list of other organizations that will help families find units and the list includes properties or organizations that operate outside areas of poverty or minority concentration.

PHA Response Yes  No

(e) The PHA's information packet includes an explanation of how portability works and includes a list of neighboring PHAs with the name, address and telephone number of a portability contact person at each.

PHA Response Yes  No

(f) The PHA has analyzed whether voucher holders have experienced difficulties in finding housing outside areas of poverty or minority concentration and, where such difficulties were found, the PHA has considered whether it is appropriate to seek approval of exception payment standard amounts in any part of its jurisdiction and has sought HUD approval when necessary.

PHA Response Yes  No

8. Payment Standards. The PHA has adopted payment standards schedule(s) in accordance with § 982.503.

PHA Response Yes  No

Enter FMRs and payment standards (PS)

0-BR FMR <u>\$691</u>	1-BR FMR <u>\$728</u>	2-BR FMR <u>\$956</u>	3-BR FMR <u>\$1191</u>	4-BR FMR <u>\$1237</u>
PS <u>\$760</u>	PS <u>\$800</u>	PS <u>\$1051</u>	PS <u>\$1310</u>	PS <u>\$1400</u>

If the PHA has jurisdiction in more than one FMR area, and/or if the PHA has established separate payment standards for a PHA-designated part of an FMR area, attach similar FMR and payment standard comparisons for each FMR area and designated area.

9. Annual Reexaminations. The PHA completes a reexamination for each participating family at least every 12 months. (24 CFR 982.516)

PHA Response Yes  No

10. Correct Tenant Rent Calculations. The PHA correctly calculates tenant rent in the rental certificate program and the family rent to owner in the rental voucher program. (24 CFR 982, Subpart K)

PHA Response Yes  No

11. Initial HQS Inspections. Newly leased units pass HQS inspection within the time period required. This includes both initial and turnover inspections for the PBV program. (24 CFR 982.305; 983.103(b)-(d)).

PHA Response Yes  No

12. Periodic HQS Inspections. The PHA has met its periodic inspection requirement for its units under contract (982.405 and 983.103(e)).

PHA Response Yes  No

13. Lease-Up. The PHA executes housing assistance contracts for the PHA's number of baseline voucher units, or expends its annual allocated budget authority.

PHA Response Yes  No

14a. Family Self-Sufficiency Enrollment. The PHA has enrolled families in FSS as required. (24 CFR 984.105)

**Applies only to PHAs required to administer an FSS program .**

Check here if not applicable

PHA Response

a. Number of mandatory FSS slots (Count units funded under the FY 1992 FSS incentive awards and in FY 1993 and later through 10/20/1998. Exclude units funded in connection with Section 8 and Section 23 project-based contract terminations; public housing demolition, disposition and replacement; HUD multifamily property sales; prepaid or terminated mortgages under section 236 or section 221(d)(3); and Section 8 renewal funding. Subtract the number of families that successfully completed their contracts on or after 10/21/1998.)

or, Number of mandatory FSS slots under HUD-approved exception

b. Number of FSS families currently enrolled

c. Portability: If you are the **initial** PHA, enter the number of families currently enrolled in your FSS program, but who have moved under portability and whose Section 8 assistance is administered by another PHA

Percent of FSS slots filled (b + c divided by a)

14b. Percent of FSS Participants with Escrow Account Balances. The PHA has made progress in supporting family self-sufficiency as measured by the percent of currently enrolled FSS families with escrow account balances. (24 CFR 984.305)

**Applies only to PHAs required to administer an FSS program .**

Check here if not applicable

PHA Response Yes  No

Portability: If you are the **initial** PHA, enter the number of families with FSS escrow accounts currently enrolled in your FSS program, but who have moved under portability and whose Section 8 assistance is administered by another PHA

**Deconcentration Bonus Indicator** (Optional and only for PHAs with jurisdiction in metropolitan FMR areas).

The PHA is submitting with this certification data which show that:

- (1) Half or more of all Section 8 families with children assisted by the PHA in its principal operating area resided in low poverty census tracts at the end of the last PHA FY;
  - (2) The percent of Section 8 mover families with children who moved to low poverty census tracts in the PHA's principal operating area during the last PHA FY is at least two percentage points higher than the percent of all Section 8 families with children who resided in low poverty census tracts at the end of the last PHA FY;
- or
- (3) The percent of Section 8 mover families with children who moved to low poverty census tracts in the PHA's principal operating area over the last two PHA FYs is at least two percentage points higher than the percent of all Section 8 families with children who resided in low poverty census tracts at the end of the second to last PHA FY.

PHA Response Yes  No  **If yes, attach completed deconcentration bonus indicator addendum.**

I hereby certify under penalty of perjury that, to the best of my knowledge, the above responses are true and correct for the PHA fiscal year indicated above. I also certify that, to my present knowledge, there is not evidence to indicate seriously deficient performance that casts doubt on the PHA's capacity to administer Section 8 rental assistance in accordance with Federal law and regulations.

**Warning:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

Executive Director, signature

Chairperson, Board of Commissioners, signature

Date (mm/dd/yyyy) \_\_\_\_\_

Date (mm/dd/yyyy) \_\_\_\_\_

The PHA may include with its SEMAP certification any information bearing on the accuracy or completeness of the information used by the PHA in providing its certification.

# SEMAP Certification - Addendum for Reporting Data for Deconcentration Bonus Indicator

Date (mm/dd/yyyy) \_\_\_\_\_

PHA Name \_\_\_\_\_

Principal Operating Area of PHA \_\_\_\_\_  
(The geographic entity for which the Census tabulates data)

**Special Instructions for State or regional PHAs.** Complete a copy of this addendum for each metropolitan area or portion of a metropolitan area (i.e., principal operating areas) where the PHA has assisted 20 or more Section 8 families with children in the last completed PHA FY. HUD will rate the areas separately and the separate ratings will then be weighted by the number of assisted families with children in each area and averaged to determine bonus points.

2020 Census Poverty Rate of Principal Operating Area \_\_\_\_\_

## Criteria to Obtain Deconcentration Indicator Bonus Points

To qualify for bonus points, a PHA must complete the requested information and answer yes for only one of the 3 criteria below. However, State and regional PHAs must always complete line 1) b for each metropolitan principal operating area.

- 1) \_\_\_\_\_ a. Number of Section 8 families with children assisted by the PHA in its principal operating area at the end of the last PHA FY who live in low poverty census tracts. A low poverty census tract is a tract with a poverty rate at or below the overall poverty rate for the principal operating area of the PHA, or at or below 10% whichever is greater.  
\_\_\_\_\_ b. Total Section 8 families with children assisted by the PHA in its principal operating area at the end of the last PHA FY.  
\_\_\_\_\_ c. Percent of all Section 8 families with children residing in low poverty census tracts in the PHA's principal operating area at the end of the last PHA FY (line a divided by line b).

Is line c 50% or more? Yes  No

- 2) \_\_\_\_\_ a. Percent of all Section 8 families with children residing in low poverty census tracts in the PHA's principal operating area at the end of the last completed PHA FY.  
\_\_\_\_\_ b. Number of Section 8 families with children who moved to low poverty census tracts during the last completed PHA FY.  
\_\_\_\_\_ c. Number of Section 8 families with children who moved during the last completed PHA FY.  
\_\_\_\_\_ d. Percent of all Section 8 mover families with children who moved to low poverty census tracts during the last PHA fiscal year (line b divided by line c).

Is line d at least two percentage points higher than line a? Yes  No

- 3) \_\_\_\_\_ a. Percent of all Section 8 families with children residing in low poverty census tracts in the PHA's principal operating area at the end of the second to last completed PHA FY.  
\_\_\_\_\_ b. Number of Section 8 families with children who moved to low poverty census tracts during the last two completed PHA FYs.  
\_\_\_\_\_ c. Number of Section 8 families with children who moved during the last two completed PHA FYs.  
\_\_\_\_\_ d. Percent of all Section 8 mover families with children who moved to low poverty census tracts over the last two completed PHA FYs (line b divided by line c).

Is line d at least two percentage points higher than line a? Yes  No

**If one of the 3 criteria above is met, the PHA may be eligible for 5 bonus points.**

**See instructions above concerning bonus points for State and regional PHAs.**

**RESOLUTION NO. 2024-24**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Section 8 Management Assessment Program (SEMAP) submission for fiscal year ending March 31, 2024; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Section 8 Management Assessment Program (SEMAP) submission for fiscal year ending March 31, 2024.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.



ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of April, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

**MEMORANDUM**

**TO:** Board of Commissioners

**FROM:** Jaclyn Vinson, Executive Director

**DATE:** April 15, 2024

**RE:** Fair Oaks- Bus Stop Pavilion



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A few years ago the Danville Mass Transit department removed their bus shelter from the Fair Oaks property. Over the years, we have witnessed our families experiencing all types of weather as they wait for the mass transit services. To easily address issues, we added trash cans and a bench. We feel it is our responsibility to also provide shelter from the elements for our families, and as such are asking for your approval to move forward with the purchase of a covered bus stop pavilion.

We are recommending approval of Handi-Hut's quote, at a cost not to exceed \$14,571.00.

3 Grunwald St. Clifton, NJ 07013 973-614-1800

Quote Number : 0029712

Quote Date : 1/12/2024

Valid Until : 2/11/2024

Salesperson : JOHN COZZA

Salesperson Email : jcozza@handi-hut.com

**Sold To:**

Housing Authority of the City  
 1607 Clyman Lane  
 Danville, IL 61832

**Ship To:**

Housing Authority of the City  
 To Follow  
 Danville, IL 61832

**Contact Info** Jackie Vinson | (217) 444-3101 | jvinson@vermillionhousing.com

Customer Reference	Ship VIA	F.O.B.	Terms
	TRUCK	DESTINATION	50% Dep/ Bal Prior Shipping

Item Code	Unit	Quantity	Price	Amount
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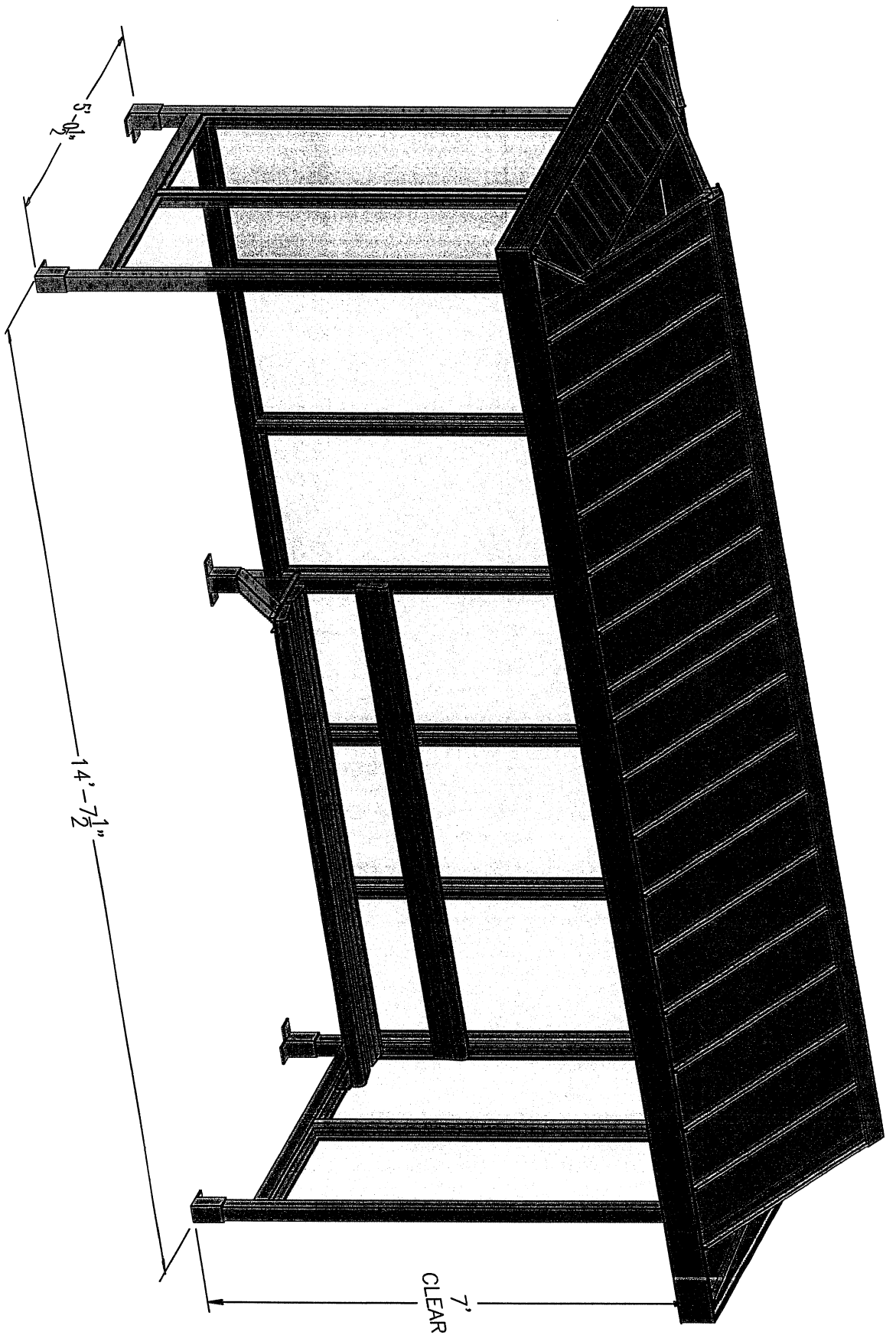
/6-2WSH Model 6-2WSH Dimensions: 14'-7-1/2" x 5'-1/2" with Historical Roof Aluminum: 6063-T52 Alloy, 215 R1 Dark Bronze or 204 R1 Clear Anodized Glazing: 1/4" Clear Tempered Glass Roof Panels: 11" Atas Dutch Seam Decking, Black or Dove Gray Kynar Finish Front Windscreen with Left and Right Openings Includes 7' Bench and Backrest	EACH	1.00	\$13,780.00	\$13,780.00
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/DISCOUNT 5% Discount if order is placed within 60 days of date on quote	EACH	1.00	\$689.00-	\$689.00-
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/PES Engineered drawings and calculations for structural building code compliance per 2018 IBC. Documents to be signed and sealed by a Professional Engineer licensed in the State of XXXX. Report is based on per model and per installation zip code. Delivered as a PDF File Note: Based on engineering report, if changes to the structure of the shelter are required to meet building codes, additional costs may be incurred.	EACH	0.00	\$1,850.00	\$0.00
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**We Accept All Major Credit Cards with a 3% Fee**

Net Order:	\$13,091.00
Freight:	\$1,480.00
Sales Tax:	\$0.00
<b>Order Total:</b>	<b>\$14,571.00</b>



SCALE=1:25

MODEL #6-2H  
 ACCOMMODATES 8-9

**Handi-Hut**<sup>®</sup>

3 Grunwald St. Clifton, NJ  
 07013  
 Tel: 973-614-1800  
 www.handi-hut.com

**RESOLUTION NO. 2024-25**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the purchase of a bus stop pavilion for Fair Oaks from Handi-Hut Shelters and Enclosures, at a cost not to exceed \$14,571.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of purchase of a bus stop pavilion for Fair Oaks from Handi-Hut Shelters and Enclosures, at a cost not to exceed \$14,571.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of April, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer