



**ANNUAL MEETING
FAIR OAKS ADMINISTRATION BUILDING
BOARD ROOM
THURSDAY, OCTOBER 19, 2023 at 5:00 P.M.**

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of October 20, 2022 minutes
5. Election of Officers
6. Appointment of Secretary-Treasurer
7. Adjournment

***NEED BOARD APPROVAL AND/OR RESOLUTION**

**MINUTES OF
OCTOBER 20, 2022
ANNUAL BOARD MEETING**

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in annual session on October 20, 2022 at 4:15 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois. Chairman O'Shaughnessy asked everyone stand and recite the "Pledge of Allegiance." Upon roll call requested by Chairman O'Shaughnessy those present and absent were:

PRESENT: Harsha Gurujal, Chairman Pat O'Shaughnessy, Vice Chairman Gary Miller, Courtney Watson and Deanna Witzel
ABSENT: Carla Boyd and Lindsay VanFleet
ALSO PRESENT: Executive Director, Jaclyn Vinson; Intake Specialist, Sue Harden; Chief Financial Officer, Amber McCoy

Chairman O'Shaughnessy asked for a roll call vote to allow Courtney Watson into the meeting via teleconference due to illness. Commissioner Witzel moved to allow Courtney Watson into the meeting via teleconference. Vice Chairman Miller seconded. Chairman O'Shaughnessy called for a roll call vote to allow Courtney Watson into the meeting via teleconference which produced the following:

AYES: H. Gurujal, P. O'Shaughnessy, G. Miller and D. Witzel
NAYES: None
ABSENT: C. Boyd and L. VanFleet

Chairman O'Shaughnessy called for any additions or deletions to the agenda. Being none, Chairman O'Shaughnessy called for a motion to approve the agenda as presented. Commissioner Witzel moved that the agenda be approved as presented; motion was seconded by Vice Chairman Miller. Chairman O'Shaughnessy called for a roll call vote to approve the agenda which produced the following:

AYES: P. O'Shaughnessy, G. Miller, C. Watson, D. Witzel and H. Gurujal
NAYES: None
ABSENT: L. VanFleet and C. Boyd

Chairman O'Shaughnessy then called for any additions or deletions to the minutes from the October 21, 2010 annual meeting. Being none, Chairman O'Shaughnessy called for a motion to approve the minutes. Commissioner Witzel

moved that the minutes of the October 21, 2021 annual meeting be approved. Vice Chairman Miller seconded the motion. Chairman O'Shaughnessy called for a roll call vote to approve the minutes of the October 21, 2021 annual meeting which produced the following:

AYES: G. Miller, C. Watson, D. Witzel, H. Gurujal and P. O'Shaughnessy
NAYES: None
ABSENT: L. VanFleet and C. Boyd

Chairman O'Shaughnessy stated the next item was the election of officers for the 2022-2023 year and stated that he would preside over the elections. He then declared the office of Board Chairman vacant and asked for a nomination for Chairman of the Board of Commissioners. Commissioner Witzel nominated Commissioner O'Shaughnessy as Chairman for the ensuing year, seconded by Commissioner Miller. Chairman O'Shaughnessy called for nominations for the position of Chairman another two times. There being no further nominations, Commissioner O'Shaughnessy asked for a motion to close the nominations for Chairman. Commissioner Witzel moved that the nominations for Chairman be closed, seconded by Commissioner Miller. Chairman O'Shaughnessy called for a roll call vote to close the nominations for Chairman which produced the following:

AYES: C. Watson, D. Witzel, H. Gurujal, P. O'Shaughnessy and G. Miller
NAYES: None
ABSENT: L. VanFleet and C. Boyd

Chairman O'Shaughnessy requested a motion to elect Commissioner O'Shaughnessy as Chairman. Commissioner Witzel moved to elect Commissioner O'Shaughnessy as Chairman, seconded by Commissioner Miller. Chairman O'Shaughnessy called for a roll call vote to declare Commissioner O'Shaughnessy Chairman of the Board which produced the following:

AYES: D. Witzel, H. Gurujal, P. O'Shaughnessy, G. Miller and C. Watson
NAYES: None
ABSENT: L. VanFleet and C. Boyd

Chairman O'Shaughnessy then declared the position of Vice Chairman vacant and asked for a nomination for Vice Chairman of the Board of Commissioners. Commissioner Witzel nominated Commissioner Miller as Vice Chairman, seconded by Commissioner Gurujal. Chairman O'Shaughnessy called for nominations for the position of Vice Chairman another two times. There being no further nominations, Chairman

O'Shaughnessy asked for a motion to close the nominations for Vice Chairman. Commissioner Witzel moved that nominations for Vice Chairman be closed, seconded by Commissioner Gurujal. Chairman O'Shaughnessy requested a motion to elect Commissioner Miller as Vice Chairman. Commissioner Witzel moved to elect Commissioner Miller as Vice Chairman, seconded by Commissioner Gurujal. Chairman O'Shaughnessy called for a roll call vote to declare Commissioner Miller for the position of Vice Chairman of the Board which produced the following:

AYES: H. Gurujal, P. O'Shaughnessy, G. Miller, C. Watson and D. Witzel
NAYES: None
ABSENT: C. Boyd and L. VanFleet

Chairman O'Shaughnessy stated that a Secretary/Treasurer needs to be appointed for the ensuing year. Vice Chairman Miller stated that he moves to reappoint Jaclyn Vinson, Executive Director, to the position. Commissioner Witzel seconded the motion. Chairman O'Shaughnessy called for a roll call vote to declare Jaclyn Vinson, Executive Director, as Secretary/Treasurer which produced the following:

AYES: P. O'Shaughnessy, G. Miller, C. Watson, D. Witzel and H. Gurujal
NAYES: None
ABSENT: L. VanFleet and C. Boyd

There being no further business to come before the Board at the Annual Meeting, Chairman O'Shaughnessy stated that he would entertain the idea of adjournment. Commissioner Witzel moved that the meeting be adjourned, that motion was seconded by Vice Chairman Miller. Chairman O'Shaughnessy called for a roll call vote to adjourn the meeting which produced the following:

AYES: G. Miller, C. Watson, D. Witzel, H. Gurujal and P. O'Shaughnessy
NAYES: None
ABSENT: L. VanFleet and C. Boyd

The meeting was adjourned at 4:19 p.m.

Chairman
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners

Secretary/Treasurer

The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners