



**BOARD OF COMMISSIONERS  
REGULAR MEETING  
FAIR OAKS ADMINISTRATION BUILDING  
BOARD ROOM OR VIA TELECONFERENCE  
THURSDAY, JUNE 16, 2022  
AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda [voice vote]
4. Public and Resident Comments:  
*Comments will be accepted on items listed on the agenda for action at the June Board of Commissioners meeting with a 3 minute limit or with an authorized form signed and turned in prior to the meeting-ED*
5. Approval of May 26, 2022- VHA Board Minutes and Closed Session Minutes (pages 1-11)
6. Police Reports (pages 12-13)
7. Department Reports:
  - (a) Public Housing (pages 14-16)
  - (b) HCV (pages 17-18)
  - (c) Finance (pages 19-36)
  - (d) Personnel (page 37)
8. New Business [all the below items – roll call vote]
  - \* (a) Residential Lease Agreement Proposed Changes (pages 38-51)
  - \* (b) Memorandum of Understanding between the Vermilion Housing Authority and Crosspoint at the Y (page 52 -55)

9. Other Business
  - (a) Project Updates
10. Closed Session
11. Chairman/Commissioner Comments
12. Adjournment

**\*NEED BOARD APPROVAL AND/OR RESOLUTION**

-The next regularly scheduled meeting of the Board of Commissioners is July 21, 2022 at the Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, IL or via teleconference. We will begin at 4:00 p.m.

# **Memorandum of Understanding between the**

## **Vermilion Housing Authority and Crosspoint at the Y**

### **I. Purpose of this MOU**

This memorandum of understanding (MOU) outlines the basic operating agreement between the Housing Authority of the City of Danville, IL, d/b/a Vermilion Housing Authority (hereafter, the "PHA") and Crosspoint at the Y (hereafter, the "Agency") for the Domestic Violence and Transitional Shelter Services, a supportive housing program for people who are homeless due to victimization of domestic violence (hereafter, the "Program").

### **II. Program Goal**

The goal of the Program is to pair housing subsidies with supportive services to provide permanent supportive housing in Vermilion County for individuals who are homeless due to victimization of domestic violence. The PHA agrees to set-a-side **15** vouchers for the Agency on a referral basis. Referrals must still meet the established eligibility guidelines described in the PHA's Administrative Plan for regular, tenant-based voucher applicants. The PHA shall provide housing subsidies and the Agency shall provide supportive services. The supportive services will be funded by the Agency.

### **III. Term**

This agreement shall commence on July 1, 2022 and auto renew until amended or terminated. It may be amended based upon mutual agreement of the PHA and the Agency. Either party may terminate this MOU with 60 days notice.

### **IV. Operational Roles and Responsibilities**

#### **PHA**

1. Commit enough staff and other resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner
2. Commit enough staff and other resources to ensure that inspections of units are completed in a timely manner, usually within 15 (fifteen) days of submission of the Request for Tenancy Approval
3. Maintain releases of information for each participant in the Program to ensure open communication between the PHA and the Agency
4. Designate a staff person to meet with the Agency's representative in person or by phone on an as needed basis to exchange updates about participant's housing stability
5. Notify the Agency's contact person when a participant's housing is at risk due to noncompliance with the HCV program or their lease
6. Meet on an as needed basis to assure program and partnership integrity and discuss client successes and failures

**V. Contacts**

| PHA   | Agency  |
|---|---|
| Brittany Savalick, Director of Housing Operations<br>217-444-3122<br><a href="mailto:Bsavalick@vermilionhousing.com">Bsavalick@vermilionhousing.com</a> | Cher Pollock, Director of Y Programs<br>217-446-1217 ext. 104<br><a href="mailto:cpollock@crosspointhumanservices.org">cpollock@crosspointhumanservices.org</a> |

**Operational Contacts**

| PHA   | Agency  |
|---|---|
| Jaclyn Vinson, Executive Director<br>217-444-3101<br><a href="mailto:Jvinson@vermilionhousing.com">Jvinson@vermilionhousing.com</a> | Cher Pollock, Director of Y Programs<br>217-446-1217 ext. 104<br><a href="mailto:cpollock@crosspointhumanservices.org">cpollock@crosspointhumanservices.org</a><br>Linda McLaughlin, Program Coordinator<br>217-446-1217 ext. 141<br><a href="mailto:lmcalughlin@crosspointhumanservices.org">lmcalughlin@crosspointhumanservices.org</a> |

**VI. Communication and Media**

The parties in this agreement shall acknowledge the others in all public released of information about the collaboration of the Program.

**VII. Further Cooperation**

The parties hereby commit to cooperating with one another to address these issues as they arrive and to resolve them based on the agreements stated in this MOU.

**VIII. Signatures**

**VHA**

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Name/Title Date

**Crosspoint**

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Name/ Title Date

**RESOLUTION NO. 2022-20**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Memorandum of Understanding between Crosspoint at the Y and the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority from July 1, 2022 and auto renew until amended or terminated; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Memorandum of Understanding between Crosspoint at the Y and the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority from July 1, 2022 and auto renew until amended or terminated.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 16<sup>th</sup> day of June, 2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

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