

# **Vermilion Housing Authority**



**Board of Commissioners**

**March 17, 2022**

**Board Packet**



**Vermilion Housing Authority**

1607 Clyman Lane


Danville, IL 61832

P: (217) 443-0621 F: (217) 431-7059

Jaclyn Vinson, Executive Director

---

TO: All Interested Parties

FROM: Jaclyn Vinson, Executive Director 

DATE: March 11, 2022

SUBJECT: Board of Commissioners Monthly Meeting

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, March 17, 2022** at **4:00 p.m.** at **Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois or via teleconference.**

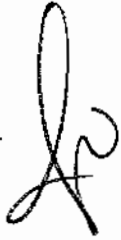
JV:sh



1607 Clyman Lane  
Danville, IL 61832  
P: (217) 443-0621 F: (217) 431-7059  
Jaclyn Vinson, Executive Director

---

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: March 11, 2022

SUBJECT: Board of Commissioners Monthly Meeting

The next regular monthly meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, March 17, 2022 at 4:00 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois or via teleconference.**

Copies of information and business items are enclosed. Please contact me at (217) 444-3101 if you have any questions.

JV:sh  
Enclosures

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
FAIR OAKS ADMINISTRATION BUILDING  
BOARD ROOM OR VIA TELECONFERENCE  
THURSDAY, MARCH 17, 2022  
AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda [voice vote]
4. Public and Resident Comments:  
*Comments will be accepted on items listed on the agenda for action at the March Board of Commissioners meeting with a 3 minute limit or with an authorized form signed and turned in prior to the meeting-ED*
5. Approval of January 20, 2022- VHA Board Minutes and Closed Minutes (pages 1-7)
6. Police Reports – January & February (pages 8-11)
7. Department Reports:
  - (a) Public Housing – January & February (pages 12-15)
  - (b) HCV – January & February (pages 16-19)
  - (c) Finance – January & February (pages 20-54)
  - (d) Personnel – January & February (page 55-56)
8. New Business [all the below items – roll call vote]
  - \* (a) Fiscal Year 2023 Public Housing Budget Submission (pages 57-59)
  - \* (b) Fiscal Year 2023 HCV/Section 8 Budget Submission (pages 60-62)
  - \* (c) CY 2022 PHA Annual Plan (pages 63-78)
  - \* (d) Approval of Farnsworth Task Order – County Buildings Siding Replacement (pages 79-86)

- \* (e) Approval of Farnsworth Task Order – Fair Oaks Building Renovation Study (pages 87-93)
  - \* (f) Approval of Farnsworth Task Order – Building Signage & Wayfinding Design (pages 94-100)
  - \* (g) Approval of Farnsworth Task Order – Parkview Phase I Environmental Site Assessment and Environmental Review (pages 101-107)
9. Other Business
    - (a) Project Updates
  10. Closed Session
    - Pursuant to the IL Open Meetings Act:
      - 5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired
      - 5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority
  11. Reconvene into open session
    - (a) Performance Evaluation
  12. Chairman /Commissioner Comments
  13. Adjournment

**\*NEED BOARD APPROVAL AND/OR RESOLUTION**

-The next regularly scheduled meeting of the Board of Commissioners is April 21, 2022 at the Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, IL or via teleconference. We will begin at 4:00 p.m.

MINUTES OF  
January 20, 2022  
REGULAR BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in regular session on January 20, 2022 at 4:03 p.m. via Zoom. Chairman O'Shaughnessy asked Commissioner Watson to lead a prayer in lieu of the "Pledge of Allegiance." Upon roll call requested by Chairman O'Shaughnessy, those present and absent were:

- PRESENT: Carla Boyd, Vice Chairman - Gary Miller (4:06 p.m.), Chairman – Pat O'Shaughnessy, Lindsay VanFleet, Courtney Watson and Deanna Witzel
- ABSENT: Harsha Gurujal
- ALSO PRESENT: Executive Director, Jaclyn Vinson; Intake Specialist, Sue Harden; Chief Financial Officer, Amber McCoy and Housing Operations Director, Brittany Savalick

Chairman O'Shaughnessy welcomed new Board Member, Courtney Watson.

Chairman O'Shaughnessy called for any additions or deletions to item number 3 on the agenda. None were presented. Chairman O'Shaughnessy then called for a motion to approve the agenda as presented. Commissioner Witzel moved that the agenda be approved as presented. Commissioner Boyd seconded the motion. Chairman O'Shaughnessy called for a roll call vote to approve the agenda which produced the following:

- AYES: G. Miller, P. O'Shaughnessy, L. VanFleet, C. Watson, D. Witzel and C. Boyd
- NAYES: None
- ABSENT: H. Gurujal

Chairman O'Shaughnessy opened the floor to public and resident comments, item number 4 on the agenda. None were presented.

Chairman O'Shaughnessy asked for any additions or deletions to the minutes from the December 16, 2021 Regular Board Meeting Minutes and Closed Session Minutes item number 5 on the agenda. None were presented. Chairman O'Shaughnessy stated that if there were no additions or corrections, he needs a motion to approve the minutes. Commissioner Witzel made a motion that the minutes from the December 16, 2021

00000001

Regular Board Meeting Minutes and Closed Session Minutes be approved. Commissioner Boyd seconded the motion. Chairman O'Shaughnessy called for a roll call vote to approve the minutes of the December 16, 2021 Regular Board Meeting Minutes and Closed Session Minutes which produced the following:

AYES: P. O'Shaughnessy, L. VanFleet, C. Watson, D. Witzel, C. Boyd and G. Miller  
NAYES: None  
ABSENT: H. Gurujal

Chairman O'Shaughnessy asked for item number 6 on the agenda – Police Reports. Mrs. Vinson stated there were 14 police calls for December. A question and answer session followed.

Chairman O'Shaughnessy asked for item number 7 on the agenda – Director's reports.

**(a) Public Housing** – Brittany Savalick went over the December report. She stated they were at 99% occupancy for all AMPs. She also went over the ROSS Grant report.

**(b) HCV/Section 8** – Brittany Savalick went over the December report. She stated they have 453 active vouchers.

**(c) Finance** – Amber McCoy went over the Finance and Expenditures Reports for December. Brittany Savalick went over the TAR's.

**(d) Personnel** – Amber McCoy went over the December report.

Chairman O'Shaughnessy asked if there were any other questions regarding the reports. None were presented.

Chairman O'Shaughnessy asked for item number 8 on the agenda – Updated COVID-19 Policy.

**(a) Updated COVID-19 Policy** – Mrs. Vinson went over the update. Chairman O'Shaughnessy asked if there were any questions. A question and answer session was held followed by discussion. Chairman O'Shaughnessy asked if there were any other questions. None were presented. Commissioner Witzel made a motion to approve the Updated COVID-19 Policy as it stands with the possibility of adding to provide

00000002

documentation of proof of a positive test and that of any household member in order to get the paid time off. Commissioner VanFleet seconded it.

**RESOLUTION NO. 2022-1**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Updated COVID-19 Employee Policy; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Updated COVID-19 Employee Policy.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000003



Chairman O'Shaughnessy called for a roll call vote to approve the Updated COVID-19 Policy as it stands with the possibility of adding to provide documentation of proof of a positive test and that of any household member in order to get the paid time off. which produced the following:

AYES: L. VanFleet, C. Watson, D. Witzel, C. Boyd, G. Miller and P. O'Shaughnessy  
NAYES: None  
ABSENT: H. Gurujal

Chairman O'Shaughnessy thereupon declared said motion carried.

Chairman O'Shaughnessy asked for item 9 on the agenda – Other Business – Project Updates.

**(a) Project Updates** – Mrs. Vinson went over the project updates.

Chairman O'Shaughnessy asked for item 10 on the agenda – Closed Session for Real Estate Matters. Chairman O'Shaughnessy asked for a motion and a second to go into Closed Session for Real Estate Matters Pursuant to the IL Open Meetings Act:

5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Commissioner Boyd moved to go into closed session to discuss the above-matter. Commissioner Witzel seconded the motion. Chairman O'Shaughnessy called for a roll call vote to go into closed session which produced the following:

AYES: C. Watson, D. Witzel, C. Boyd, G. Miller, P. O'Shaughnessy and L. VanFleet  
NAYES: None  
ABSENT: H. Gurujal

Upon roll call vote, Chairman O'Shaughnessy thereupon declared said motion carried and moved into closed session at 4:37 p.m.

Commissioner Witzel made a motion to come out of closed session. Vice Chairman Miller seconded the motion. Chairman O'Shaughnessy called for a roll call vote to reconvened into open session which produced the following:

00000004

AYES: D. Witzel, C. Boyd, G. Miller, P. O'Shaughnessy, L. VanFleet and  
C. Watson  
NAYES: None  
ABSENT: H. Gurujal

The Board reconvened into open session at 4:50 p.m.

Chairman O'Shaughnessy as for item 11 on the agenda - Chairman/Commissioner Comments. None were presented.

Chairman O'Shaughnessy stated that with the agenda items satisfied he would entertain a motion to adjourn the meeting. Commissioner Witzel made the motion to adjourn. Commissioner Boyd seconded the motion. Chairman O'Shaughnessy called for a roll call vote to adjourn the meeting which produced the following:

AYES: C. Boyd, G. Miller, P. O'Shaughnessy, L. VanFleet, C. Watson and  
D. Witzel  
NAYES: None  
ABSENT: H. Gurujal

The meeting was adjourned at 4:53 p.m.

\_\_\_\_\_ Date: \_\_\_\_\_

Chairman  
The Housing Authority of the City of  
Danville, Illinois d/b/a Vermilion Housing Authority,  
Board of Commissioners

\_\_\_\_\_ Date: \_\_\_\_\_

Secretary/Treasurer  
The Housing Authority of the City of  
Danville, Illinois d/b/a Vermilion Housing Authority,  
Board of Commissioners

00000005

### VHA - Police Reports in Commercial News - January 2022

Date	Type	Location	Description
1/1/2022	Police	Fair Oaks	Criminal damage in the 1600 block of Clyman Lane
1/12/2022	Police	Churchill	Criminal trespass to state property at 101 E. Seminary
1/14/2022	Police	Fair Oaks	Criminal trespass in the 900 block of Lewis Lane
1/15/2022	Police	Fair Oaks	Criminal damage in the 900 block of Hubbard Lane
1/17/2022	Police	Beeler	Retail theft, criminal damage to property & warrant in the 300 block of Bradley Lane
1/19/2022	Police	Mer Che	Warrant, possession of firearms by a convicted felon, armed violence, possession of controlled substance & delivery of controlled substance at 723 Oak
1/20/2022	Police	Fair Oaks	In-state warrant in the 1600 block of Clyman Lane
1/21/2022	Police	Fair Oaks	Endangering life/health of child in the 900 block of Hubbard Lane
1/23/2022	Police	Fair Oaks	Battery in the 900 block of Redden Court
1/23/2022	Police	Fair Oaks	Aggravated domestic battery in the 900 block of Redden
1/25/2022	Police	Beeler	Possession of cannabis with intent to deliver in the 300 block of Bradley Lane
1/27/2022	Police	Fair Oaks	Burglary and criminal damage in the 900 block of Hubbard Lane
1/28/2022	Police	Fair Oaks	Criminal trespass in the 900 block of Lewis Lane
*Year to Date Comparisons on Next Page			



**VHA - Police Reports in Commercial News - February 2022**

<b>Date</b>	<b>Type</b>	<b>Location</b>	<b>Description</b>
2/1/2022	Police	Fair Oaks	Assault and disorderly conduct in the 900 block of Hubbard
2/4/2022	Police	Fair Oaks	Theft in the 900 block of Hubbard
2/5/2022	Police	Beeler	Criminal damage to property and disorderly conduct in the 300 block of Washington
2/6/2022	Police	Fair Oaks	Shots fired at Lewis Lane and Fairchild St.
2/6/2022	Police	Fair Oaks	Criminal trespass in the 900 block of Hubbard
2/7/2022	Police	Fair Oaks	Criminal trespass to state property in the 900 block of Hubbard
2/9/2022	Police	Fair Oaks	Aggravated battery on Fowler and Clyman
2/12/2022	Police	Mer Che	Battery and criminal damage to property at 723 Oak
2/17/2022	Police	Fair Oaks	Aggravated domestic battery in the 1600 block of E. Fairchild

\*Year to Date Comparisons on Next Page

000000 10

Total Police Calls	FY 2022		FY 2021		YTD Police:	2022		2021	
	2022	2021	2022	2021		FY 2022	FY 2021		
March:		17		239					FO-11/PVC-3/MC-1/CM-1/KC-1
February:	9	22							FO-14/CH-1/BT-2/MC-2/PVC-1/CM-1
January:	13	33							FO-19/CH-2/BT-4/PVC-5/CM-3
December:	14	11							FO-6/CH-1/NC-1/BT-1/PVC-1
November:	25	9							FO-9
October:	30	23							FO-17/BT-3/MC-2/PVC-1
September:	15	33							FO-20/BT-5/MC-2/CH-2/CM-2/PVC-2
August:	12	33							FO-31/BT-1/MC-1
July:	22	31							FO-28/BT-3
June:	21	14							FO-12/CH-1/MC-1
May:	26	18							FO-17/BT-1
April:	20	12							FO-11/BT-1
<b>Total Calls for the Month:</b>	<b>9</b>	<b>207</b>	<b>239</b>	<b>239</b>	<b>YTD Calls:</b>	<b>207</b>	<b>239</b>		

FO - Fair Oaks  
 BT - Beeler Terraces  
 MC - Mer Cha  
 CH - Churchill  
 MCT - Madison Court  
 CM - Centennial Manor  
 PVC - Parkview Court  
 KC - Kennedy Court  
 \*Includes County Properties as well

00000011

Monthly Occupancy January 2022

AMP	End of Month Occupancy	TOTAL UNITS PER	Vacant for Demo	OCCUPIED UNIT %
AMP 101-Fair Oaks	153	260	102	97%
AMP 102-Beeler, Churchill, Madison Ct.	107	108		99%
AMP 103- Mer Che	93	93		100%
AMP 104- County Sites	181	210	26	98%
<b>GRAND TOTAL THIS MONTH</b>	<b>534</b>	<b>671</b>	<b>128</b>	<b>98%</b>
<b>GRAND TOTAL LAST MONTH</b>	<b>536</b>	<b>671</b>	<b>128</b>	<b>99%</b>

00000012



## January 2022 Board Report

### Resident Opportunity & Self Sufficiency (ROSS)

#### Meetings:

- Step Up
- Weekly 1 on 1
- Danville LAN (Local Area Network)
- VHA Heat Treatment
- DACC – Access, Equity and Diversity
- VHA Housing Operations
- DACC Area Planning Council

#### Referrals:

- Referrals made to Community Organizations/Services
  - Community Action (1) – Employment Barrier Reduction Program
- Scheduled assessments/appointments:
  - Fair Oaks
    - 1 assessment
  - Hoopeston
    - Resume assistance

#### Trainings:

- The Illinois Family Resource Center “How Family Chaos Looks. How Family Recovery Begins
- Illinois Housing Counseling Resource Program (HCRP) - Program Funding (Home Ownership)
- AASC (American Association of Service Coordinators) – My Community Directory

#### Program:

- Housekeeping Class
  - Sessions to be held the 1<sup>st</sup> Tuesday of each month for Fair Oaks, in the planning stages for other sites
    - Fair Oaks/10 – 8 no shows
- Working with U of I Cooperative Extension Office to facilitate Nutrition Classes in Hoopeston and at Churchill Towers
- Continuing to schedule programs and informational sessions with community partners

00000013



Monthly Occupancy February 2022

AMP	End of Month Occupancy	TOTAL UNITS PER	OCCUPIED UNIT %
AMP 101-Fair Oaks	154	158	97%
AMP 102-Beeler, Churchill, Madison Ct.	108	108	100%
AMP 103- Mer Che	91	93	98%
AMP 104- County Sites	180	184	98%
<b>GRAND TOTAL THIS MONTH</b>	<b>533</b>	<b>543</b>	<b>98%</b>
<b>GRAND TOTAL LAST MONTH</b>	<b>534</b>	<b>543</b>	<b>98%</b>



## February 2022 Board Report

### Resident Opportunity & Self Sufficiency (ROSS)

#### Meetings:

- Weekly 1 on 1
- CRIS Healthy Aging – Community Partner re: services for residents 60+
- Income Poverty Workgroup Zoom – VCHD IPLAN Subgroup
- AJC Roundtable (American Jobs Center)

#### Referrals:

- Referrals made to Community Organizations/Services
  - Fair Hope (1) – resident of fire
- Scheduled assessments/appointments:
  - Fair Oaks
    - 1 assessment
  - Hoopeston
    - 1 resume assistance

#### Trainings:

- Workforce GPS Webinar
- Protective Factors Zoom

#### Program:

- Housekeeping Class
  - Fair Oaks/10 scheduled – 8 no shows
- COVID Navigator distribution
- University of Illinois Cooperative Extension Meet & Greet at Hoopeston – Nutrition series
- Raising Highly Capable Kids at Churchill

00000015

## Housing Choice Voucher January 2022 Board Report

### UTILIZATION

- New Admissions: 3
- Terminations: 5
  - 3- Program Compliance
  - 1- Deceased
  - 1- Self-Sufficient

### WAITING LIST UPDATE

We are working on a strategic plan to incrementally grow the program by pulling from our waiting list.

Year												2021 Total
2020	2021	2022										
Mon.		FUP	Reg.	DEMO II	RC DEMO	VASH	VASH 16	CP	Port- Out	PMII		
1	449	466	6	294	20	3	40	52	6	17	7	445
2	454	468										
3	460	468										
4	470	476										
5	458	480										
6	460	475										
7	469	475										
8	469	478										
9	464	473										
10	466	462										
11	465	455										
12	463	453										
<b>Grand Total</b>	<b>5547</b>	<b>5629</b>	<b>6</b>	<b>294</b>	<b>20</b>	<b>3</b>	<b>40</b>	<b>52</b>	<b>6</b>	<b>17</b>	<b>7</b>	<b>445</b>

### Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

**FUNDING**

Month	UMA	UML	Leasing %
JAN	910	466	51%
FEB	910	470	52%
MAR	910	469	52%
APR	910	476	52%
MAY	910	479	53%
JUNE	910	476	52%
JULY	910	474	52%
AUG	910	477	52%
SEP	910	472	52%
OCT	910	464	51%
NOV	910	453	50%
DEC	910	447	49%
YTD	10920	5623	51%

Month	ABA	HAP	BA Utilization	PUC
JAN	\$224,438	\$221,408	99%	\$475.12
FEB	\$224,438	\$230,136	103%	\$489.65
MAR	\$224,438	\$229,112	102%	\$488.51
APR	\$231,273	\$232,469	101%	\$488.38
MAY	\$231,723	\$234,243	101%	\$489.03
JUNE	\$231,273	\$235,128	102%	\$493.97
JULY	\$231,723	\$237,983	103%	\$502.07
AUG	\$231,273	\$241,569	104%	\$506.43
SEP	\$231,273	\$243,656	105%	\$516.22
OCT	\$231,723	\$230,033	99%	\$495.76
NOV	\$231,723	\$228,316	99%	\$504.01
DEC	\$231,273	\$224,164	97%	\$501.49
YTD	\$2,756,571	\$2,788,217	101%	\$495.86

UMA- Unit Months Available  
 UML- Unit Months Leased  
 ABA- Annual Budget Authority  
 HAP- Housing Assistance Payment  
 PUC- Per Unit Cost (Average)

## Housing Choice Voucher February 2022 Board Report

### UTILIZATION

- New Admissions: 2
- Terminations: 5
  - 1- Program Compliance
  - 1- Deceased
  - 1- Self-Sufficient
  - 2- Port-Out
  - 2- Did not return RFTA within timeframe

### WAITING LIST UPDATE

We have begun pulling from our waitlist and scheduled eligibility appointments.

Year												2021 Total
2020	2021	2022										
Mon.		FUP	Reg.	DEMO II	RC DEMO	VASH	VASH 16	CP	Port- Out	PMII		
1	449	466	6	294	20	3	40	52	6	17	7	445
2	454	468	5	285	19	3	38	54	8	17	7	436
3	460	468										
4	470	476										
5	458	480										
6	460	475										
7	469	475										
8	469	478										
9	464	473										
10	466	462										
11	465	455										
12	463	453										
<b>Grand Total</b>	<b>5547</b>	<b>5629</b>	<b>11</b>	<b>579</b>	<b>39</b>	<b>6</b>	<b>78</b>	<b>106</b>	<b>14</b>	<b>34</b>	<b>14</b>	<b>881</b>

### Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

**FUNDING**

Month	UMA	UML	Leasing %
JAN	910	445	49%

Month	ABA	HAP	BA Utilization	PUC
JAN	\$241,142	\$221,028	92%	\$496.69

UMA- Unit Months Available  
UML- Unit Months Leased  
ABA- Annual Budget Authority  
HAP- Housing Assistance Payment  
PUC- Per Unit Cost (Average)

00000019



To: Jaclyn Vinson, Executive Director  
 From: Amber McCoy, Chief Financial Officer  
 Date: February 7, 2022  
 Re: Finance Report

**Public Housing Operating Fund**

	January 2022	FY 22 YTD
COCC	(\$6,286.53)	\$119,284.05
AMP 101	(\$47,288.49)	\$133,502.49
AMP 102	(\$36,964.60)	\$52,195.30
AMP 103	(\$16,388.75)	\$22,015.74
AMP 104	\$15,797.00	\$100,960.00
<b>Total</b>	<b>(\$91,131.37)</b>	<b>\$427,957.58</b>

**Housing Choice Voucher - Section 8**

Section 8 is currently showing a gain of \$1,625.14 for the month and an overall gain of \$62,415.68 for the year.

**Public Housing Capital Fund**

Capital Fund 2019, HACD, funds were drawn down in the amount of \$10,077.90. Capital Fund 2020, HACD, funds were drawn down in the amount of \$0.00. Capital Fund 2020, VCHA, funds were drawn down in the amount of \$8,507.93. Capital Fund 2021, VHA, funds were drawn down in the amount of \$47,495.25.

**Notable AP Expenditures**

Bilbrix Masonry Concrete, Inc.	\$10,220.00	Building repair at Beeler Terrace, 311 Madison.
Davis-Houk Mechanical, Inc.	\$29,455.53	Boiler replacement at Merche and replaced pumps and Churchill Towers.
Farnsworth Group	\$18,150.83	Architect and engineering fee's for Ramey Court and Fair Oaks demolition.
First Financial Bank	\$102,979.00	Semi-annual energy performance contract loan payment.
Kuchefski Heating & A/C Inc.	\$18,904.00	Installed new furnaces at Hubbard Trail apartments 7 and 8 in Rossville.
Owen's Excavating & Trucking	\$14,600.00	Beeler Terrace water and sewer line work.
Schomburg & Schomburg Construction	\$21,663.56	Fair Oaks road repairs, spread top soil, spread mulch and jetted sewer line.

**ROSS Grant Funding**

This was our first month we were able to draw down ROSS funding. ROSS funds were drawn down in the amount of \$30,209.60. These funds covered the amount expensed between July 1, 2021 through January 31, 2022.

**Tenant Receivables Outstanding**

Tenant accounts receivables for the month have increased in total to \$77,809.75.

00000020

Vermilion Housing Authority  
**Balance Sheet - Detail**  
 Reporting for periods as of 1/31/2022

Assets	Total Public Housing	100 COCC	101 Fair Oaks	102 Beeler CH Madison	103 Merche	104 County	800 HCV
111101 Gen Op Fund	3,395,531.03	3,395,531.03	0.00	0.00	0.00	0.00	0.00
111106 HCV Fund	0.00	0.00	0.00	0.00	0.00	0.00	269,481.15
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Interfund	683.28	(3,052,358.34)	2,400,431.04	73,989.44	63,550.73	515,070.41	(682.28)
112200 AR Tenants	77,809.75	0.00	42,448.04	8,718.50	6,110.74	20,532.47	199,351.64
112265 Allow Doubtful A	(6,860.00)	0.00	(737.25)	(98.50)	(1,632.50)	(4,391.75)	(199,351.64)
112500 Acct Rec HUD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Prepaid WC	55,547.00	55,547.00	0.00	0.00	0.00	0.00	0.00
121101 Prepaid Ins	176,629.16	526.17	69,224.76	28,730.85	23,546.01	54,601.37	5,346.59
121102 Prepaid Soft	0.00	0.00	0.00	0.00	0.00	0.00	4,802.18
121103 Prepaid HCV	0.00	0.00	0.00	0.00	0.00	0.00	250.00
140001 Vehicles	301,135.68	0.00	242,714.68	18,772.00	18,492.00	21,157.00	23,073.00
140002 Equipment	1,105,038.01	99,051.00	409,280.70	179,183.60	33,047.71	384,475.00	0.00
140003 Development	17,061,887.86	325,444.90	2,161,339.92	2,543,107.00	1,361,767.00	10,670,229.04	0.00
140004 Structures	23,743,635.43	854,399.97	10,344,844.29	8,650,552.89	3,653,211.28	240,627.00	0.00
140005 Accum Deprec	(38,772,837.75)	(1,259,310.45)	(12,973,626.37)	(11,419,580.93)	(4,636,329.63)	(8,483,990.37)	(8,460.10)
140006 Land	914,591.00	36,160.55	397,766.05	151,874.31	137,410.09	191,380.00	0.00
140100 EPC	4,844,122.24	0.00	1,937,648.90	1,937,648.90	968,824.44	0.00	0.00
<b>Total Assets</b>	<b>\$ 12,897,412.69</b>	<b>\$ 455,491.83</b>	<b>\$ 5,031,334.76</b>	<b>\$ 2,172,898.06</b>	<b>\$ 1,627,997.87</b>	<b>\$ 3,609,690.17</b>	<b>\$ 293,810.54</b>
<b>Liability</b>							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Sec Dep	61,619.00	0.00	21,900.00	9,299.00	3,800.00	26,620.00	0.00
211704 Health Ins	(13,652.43)	(13,652.43)	0.00	0.00	0.00	0.00	0.00
211705 Dental Ins	(3,647.60)	(3,647.60)	0.00	0.00	0.00	0.00	0.00
211716 Unemployment	(543.42)	(543.42)	0.00	0.00	0.00	0.00	0.00
211717 Garnishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211725 Vision	(85.52)	(85.52)	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(291.04)	(291.04)	0.00	0.00	0.00	0.00	0.00
211906 Res Training	18,821.28	0.00	1,701.42	6,818.15	1,609.49	8,692.22	0.00
211913 Scrap	350.07	350.07	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	13,119.34	2,559.54	4,741.45	1,465.01	1,365.88	2,987.46	2,068.44
212001 Accrued Tax	1,003.62	195.80	362.72	112.07	104.49	228.54	158.24
213301 EPC M V	25,332.53	0.00	11,832.05	7,383.54	6,116.94	0.00	0.00
213302 EPC Replace	2,570.86	0.00	349.89	103.45	2,117.52	0.00	0.00
213402 Accrued Vac	39,863.72	10,898.32	8,840.38	3,935.28	3,344.05	12,845.69	4,783.03
213700 PILOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
224000 Prepaid Rents	11,341.60	0.00	1,042.67	2,869.33	992.25	6,437.35	0.00
224500 Unearned Reven	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230000 Loan EPC	1,650,766.59	0.00	776,176.80	478,225.95	396,363.84	0.00	0.00
<b>Total Liability</b>	<b>\$ 1,806,568.60</b>	<b>\$ (4,216.28)</b>	<b>\$ 826,947.38</b>	<b>\$ 510,211.78</b>	<b>\$ 415,814.46</b>	<b>\$ 57,811.26</b>	<b>\$ 7,009.71</b>
<b>Equity</b>							
280200 Net Fix Assets	7,429,113.87	55,746.21	1,644,059.35	1,153,983.81	1,269,479.27	3,305,845.23	18,458.40
280600 Unrestricted	4,701,772.22	284,677.85	3,397,619.17	851,452.44	22,949.08	145,073.68	150,000.91
281000 Unreserved	(1,467,999.58)	0.00	(970,793.63)	(394,945.27)	(102,260.68)	0.00	0.00
282602 Restrict HAP	0.00	0.00	0.00	0.00	0.00	0.00	28,664.84
<b>Total</b>	<b>\$ 10,662,886.51</b>	<b>\$ 340,424.06</b>	<b>\$ 4,070,884.89</b>	<b>\$ 1,610,490.98</b>	<b>\$ 1,190,167.67</b>	<b>\$ 3,450,918.91</b>	<b>\$ 197,124.15</b>
Current Year HAP +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27,261.00
Current Year Oper +/-	\$ 427,957.58	\$ 119,284.05	\$ 133,502.49	\$ 52,195.30	\$ 22,015.74	\$ 100,960.00	\$ 62,415.68
<b>Current Year Net Assets</b>	<b>\$ 427,957.58</b>	<b>\$ 119,284.05</b>	<b>\$ 133,502.49</b>	<b>\$ 52,195.30</b>	<b>\$ 22,015.74</b>	<b>\$ 100,960.00</b>	<b>\$ 89,676.68</b>
<b>Total Equity</b>	<b>\$ 11,090,844.09</b>	<b>\$ 459,708.11</b>	<b>\$ 4,204,387.38</b>	<b>\$ 1,662,686.28</b>	<b>\$ 1,212,183.41</b>	<b>\$ 3,551,878.91</b>	<b>\$ 286,800.83</b>
<b>Liabilities &amp; Net Assets</b>	<b>\$ 12,897,412.69</b>	<b>\$ 455,491.83</b>	<b>\$ 5,031,334.76</b>	<b>\$ 2,172,898.06</b>	<b>\$ 1,627,997.87</b>	<b>\$ 3,609,690.17</b>	<b>\$ 293,810.54</b>

00000021



**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Public Housing Combined**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 879,007.00	\$ 69,856.00	\$ 740,754.23	84%
Non - Dwelling Rental	\$ 12,420.00	\$ 920.00	\$ 9,200.00	74%
Interest Income	\$ 7,423.00	\$ 602.12	\$ 6,119.34	82%
Other Income	\$ 322,406.00	\$ 8,861.75	\$ 316,547.42	98%
Subsidy	\$ 3,030,987.00	\$ 225,518.00	\$ 2,442,986.00	81%
<b>Total Revenue</b>	<b>\$ 4,252,243.00</b>	<b>\$ 305,757.87</b>	<b>\$ 3,515,606.99</b>	<b>83%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 510,482.00	\$ 11,012.90	\$ 399,454.14	78%
Legal	\$ 23,387.00	\$ 573.00	\$ 12,639.00	54%
PBA Mngt. Exp.	\$ -	\$ -	\$ -	0%
Mileage/Travel/Training	\$ 7,372.00	\$ 780.00	\$ 7,461.76	101%
Other Administrative Exp	\$ 129,500.00	\$ 6,190.26	\$ 94,795.72	73%
<b>Total Administrative Expense</b>	<b>\$ 670,741.00</b>	<b>\$ 18,556.16</b>	<b>\$ 514,350.62</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 15,408.00	\$ 1,052.92	\$ 12,621.33	82%
<b>Total Tenant Services Expenses</b>	<b>\$ 15,408.00</b>	<b>\$ 1,052.92</b>	<b>\$ 12,621.33</b>	
<b>Total Utility Expenses</b>	<b>\$ 576,493.00</b>	<b>\$ 56,022.75</b>	<b>\$ 505,148.94</b>	<b>88%</b>
<i>Maintenance</i>				
Salaries	\$ 627,667.00	\$ 45,924.83	\$ 457,368.43	73%
Materials	\$ 184,095.00	\$ 26,979.94	\$ 193,100.00	105%
Contracts	\$ 496,917.00	\$ 77,073.24	\$ 341,203.61	69%
<b>Total Maintenance Expenses</b>	<b>\$ 1,308,679.00</b>	<b>\$ 149,978.01</b>	<b>\$ 991,672.04</b>	
<i>General Expenses</i>				
Insurance	\$ 178,480.00	\$ 16,057.17	\$ 149,362.62	84%
Employee Benefits	\$ 561,874.00	\$ 53,844.25	\$ 485,652.56	86%
Depreciation Expense	\$ 345,800.00	\$ 26,969.94	\$ 269,699.40	78%
PILOT	\$ 29,742.00	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ 10,000.00	\$ (45,095.53)	0%
Collection Losses	\$ 112,803.00	\$ 14,625.87	\$ 91,434.91	81%
Energy Perf Cont Expense	\$ 155,021.00	\$ 49,782.17	\$ 112,802.52	73%
<b>Total General Expenses</b>	<b>\$ 1,388,720.00</b>	<b>\$ 171,279.40</b>	<b>\$ 1,063,856.48</b>	
<b>Total Expenses</b>	<b>\$ 3,960,041.00</b>	<b>\$ 396,889.24</b>	<b>\$ 3,087,649.41</b>	<b>78%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 292,202.00</b>	<b>\$ (91,131.37)</b>	<b>\$ 427,957.58</b>	

Percent of Budget Month 10 of 12

83%

00000022

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - COCC Fund 100**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 49,874.00	\$ -	\$ 49,874.00	100%
Subsidy	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	<b>\$ 49,874.00</b>	<b>\$ -</b>	<b>\$ 49,874.00</b>	<b>100%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 233,527.00	\$ 17,160.16	\$ 180,399.76	77%
Legal	\$ 4,545.00	\$ 283.00	\$ 3,461.50	76%
PBA Mngt. Exp.	\$ (456,072.00)	\$ (27,357.50)	\$ (400,592.50)	88%
Mileage/Travel/Training	\$ 6,923.00	\$ 780.00	\$ 7,397.14	107%
Other Administrative Exp	\$ 17,726.00	\$ 1,520.29	\$ 16,271.80	92%
<i>Total Administrative Expense</i>	<i>\$ (193,351.00)</i>	<i>\$ (7,614.05)</i>	<i>\$ (193,062.30)</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
<i>Total Tenant Services Expenses</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>Total Utility Expenses</i>	<i>\$ 15,107.00</i>	<i>\$ 2,565.36</i>	<i>\$ 11,724.47</i>	<i>78%</i>
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 4,000.00	\$ -	\$ 2,133.07	53%
Contracts	\$ 10,785.00	\$ 1,294.15	\$ 10,797.09	100%
<i>Total Maintenance Expenses</i>	<i>\$ 14,785.00</i>	<i>\$ 1,294.15</i>	<i>\$ 12,930.16</i>	
<i>General Expenses</i>				
Insurance	\$ 602.00	\$ 47.81	\$ 499.30	83%
Employee Benefits	\$ 127,532.00	\$ 9,993.26	\$ 98,498.32	77%
Depreciation Expense	\$ -	\$ -	\$ -	0%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<i>Total General Expenses</i>	<i>\$ 128,134.00</i>	<i>\$ 10,041.07</i>	<i>\$ 98,997.62</i>	
<b>Total Expenses</b>	<b>\$ (35,325.00)</b>	<b>\$ 6,286.53</b>	<b>\$ (69,410.05)</b>	<b>196%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 85,199.00</b>	<b>\$ (6,286.53)</b>	<b>\$ 119,284.05</b>	<b>140%</b>

Percent of Budget Month 10 of 12

83%

00000023

**Vermillion Housing Authority**  
**Operating Statement - Public Housing - Fair Oaks AMP 101**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 158,967.00	\$ 11,274.00	\$ 143,210.22	90%
Non - Dwelling Rental	\$ 12,420.00	\$ 920.00	\$ 9,200.00	74%
Interest Income	\$ 2,895.00	\$ 234.83	\$ 2,386.55	82%
Other Income	\$ 49,141.00	\$ 4,412.25	\$ 51,221.93	104%
Subsidy	\$ 1,529,636.00	\$ 107,175.00	\$ 1,156,270.00	76%
<b>Total Revenue</b>	<b>\$ 1,753,059.00</b>	<b>\$ 124,016.08</b>	<b>\$ 1,362,288.70</b>	<b>78%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 105,781.00	\$ (2,443.17)	\$ 84,000.02	79%
Legal	\$ 8,000.00	\$ 290.00	\$ 3,020.00	38%
PBA Mngt. Exp.	\$ 152,055.00	\$ 11,857.50	\$ 128,650.00	85%
Mileage/Travel/Training	\$ -	\$ -	\$ -	0%
Other Administrative Exp	\$ 44,979.00	\$ 2,322.96	\$ 36,041.41	80%
<b>Total Administrative Expense</b>	<b>\$ 310,815.00</b>	<b>\$ 12,027.29</b>	<b>\$ 251,711.43</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 5,928.00	\$ 300.84	\$ 4,751.62	80%
<b>Total Tenant Services Expenses</b>	<b>\$ 5,928.00</b>	<b>\$ 300.84</b>	<b>\$ 4,751.62</b>	
<b>Total Utility Expenses</b>	<b>\$ 229,736.00</b>	<b>\$ 18,753.47</b>	<b>\$ 202,398.97</b>	<b>88%</b>
<i>Maintenance</i>				
Salaries	\$ 273,365.00	\$ 19,475.50	\$ 185,338.67	68%
Materials	\$ 75,095.00	\$ 18,344.24	\$ 84,093.52	112%
Contracts	\$ 230,964.00	\$ 40,915.95	\$ 162,548.79	70%
<b>Total Maintenance Expenses</b>	<b>\$ 579,424.00</b>	<b>\$ 78,735.69</b>	<b>\$ 431,980.98</b>	
<i>General Expenses</i>				
Insurance	\$ 74,391.00	\$ 6,293.16	\$ 61,530.11	83%
Employee Benefits	\$ 141,480.00	\$ 11,448.58	\$ 114,794.34	81%
Depreciation Expense	\$ 131,552.00	\$ 10,954.53	\$ 109,545.30	83%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ -	\$ (55,095.53)	0%
Collection Losses	\$ 45,940.00	\$ 9,495.00	\$ 45,364.19	99%
Energy Perf Cont Expense	\$ 72,860.00	\$ 23,296.01	\$ 61,804.80	85%
<b>Total General Expenses</b>	<b>\$ 471,223.00</b>	<b>\$ 61,487.28</b>	<b>\$ 337,943.21</b>	
<b>Total Expenses</b>	<b>\$ 1,597,126.00</b>	<b>\$ 171,304.57</b>	<b>\$ 1,228,786.21</b>	<b>77%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 155,933.00</b>	<b>\$ (47,288.49)</b>	<b>\$ 133,502.49</b>	

Percent of Budget Month 10 of 12

83%

00000024

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 196,524.00	\$ 16,176.00	\$ 163,495.00	83%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,188.00	\$ 96.34	\$ 979.09	82%
Other Income	\$ 75,335.00	\$ 808.50	\$ 65,583.58	87%
Subsidy	\$ 469,486.00	\$ 35,829.00	\$ 398,620.00	85%
<b>Total Revenue</b>	<b>\$ 742,533.00</b>	<b>\$ 52,909.84</b>	<b>\$ 628,677.67</b>	<b>85%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 47,412.00	\$ (692.34)	\$ 37,684.21	79%
Legal	\$ 342.00	\$ -	\$ -	0%
PBA Mngt. Exp.	\$ 100,362.00	\$ 8,292.50	\$ 83,002.50	83%
Mileage/Travel/Training	\$ 25.00	\$ -	\$ 4.48	18%
Other Administrative Exp	\$ 15,163.00	\$ 707.43	\$ 11,515.43	76%
<i>Total Administrative Expense</i>	<i>\$ 163,304.00</i>	<i>\$ 8,307.59</i>	<i>\$ 132,206.62</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,592.00	\$ 213.75	\$ 2,159.85	83%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,592.00</i>	<i>\$ 213.75</i>	<i>\$ 2,159.85</i>	
<i>Total Utility Expenses</i>	<i>\$ 80,445.00</i>	<i>\$ 10,684.10</i>	<i>\$ 78,998.09</i>	<i>98%</i>
<i>Maintenance</i>				
Salaries	\$ 106,069.00	\$ 7,736.36	\$ 63,876.54	60%
Materials	\$ 20,000.00	\$ 3,396.64	\$ 29,026.41	145%
Contracts	\$ 62,800.00	\$ 22,167.07	\$ 58,301.61	93%
<i>Total Maintenance Expenses</i>	<i>\$ 188,869.00</i>	<i>\$ 33,300.07</i>	<i>\$ 151,204.56</i>	
<i>General Expenses</i>				
Insurance	\$ 27,350.00	\$ 2,611.90	\$ 23,124.88	85%
Employee Benefits	\$ 77,749.00	\$ 6,327.43	\$ 63,004.09	81%
Depreciation Expense	\$ 103,503.00	\$ 8,623.96	\$ 86,239.60	83%
PILOT	\$ 7,436.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ 5,000.00	\$ 5,000.00	0%
Collection Losses	\$ 20,263.00	\$ 318.00	\$ 8,044.87	40%
Energy Perf Cont Expense	\$ 44,956.00	\$ 14,487.64	\$ 26,499.81	59%
<i>Total General Expenses</i>	<i>\$ 281,257.00</i>	<i>\$ 37,368.93</i>	<i>\$ 211,913.25</i>	
<b>Total Expenses</b>	<b>\$ 716,467.00</b>	<b>\$ 89,874.44</b>	<b>\$ 576,482.37</b>	<b>80%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 26,066.00</b>	<b>\$ (36,964.60)</b>	<b>\$ 52,195.30</b>	

Percent of Budget Month 10 of 12

83%

00000025

**Vermillion Housing Authority**  
**Operating Statement - Public Housing - Merche AMP 103**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 167,583.00	\$ 13,229.00	\$ 140,913.99	84%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,039.00	\$ 84.30	\$ 856.71	82%
Other Income	\$ 47,531.00	\$ 1,485.00	\$ 47,258.70	99%
Subsidy	\$ 338,061.00	\$ 26,389.00	\$ 297,996.00	88%
<b>Total Revenue</b>	<b>\$ 554,214.00</b>	<b>\$ 41,187.30</b>	<b>\$ 487,025.40</b>	<b>88%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 47,671.00	\$ (462.82)	\$ 37,227.58	78%
Legal	\$ 500.00	\$ -	\$ 440.00	88%
PBA Mngt. Exp.	\$ 86,335.00	\$ 7,207.50	\$ 71,920.00	83%
Mileage/Travel/Training	\$ 25.00	\$ -	\$ 3.14	13%
Other Administrative Exp	\$ 11,415.00	\$ 676.68	\$ 10,975.47	96%
<i>Total Administrative Expense</i>	<i>\$ 145,946.00</i>	<i>\$ 7,421.36</i>	<i>\$ 120,566.19</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,184.00	\$ 182.08	\$ 1,821.82	83%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,184.00</i>	<i>\$ 182.08</i>	<i>\$ 1,821.82</i>	
<i>Total Utility Expenses</i>	<i>\$ 73,069.00</i>	<i>\$ 8,794.78</i>	<i>\$ 68,031.49</i>	<i>93%</i>
<i>Maintenance</i>				
Salaries	\$ 71,071.00	\$ 4,590.42	\$ 56,894.91	80%
Materials	\$ 15,000.00	\$ 1,112.08	\$ 15,918.84	106%
Contracts	\$ 47,495.00	\$ 4,050.18	\$ 34,912.56	74%
<i>Total Maintenance Expenses</i>	<i>\$ 133,566.00</i>	<i>\$ 9,752.68</i>	<i>\$ 107,726.31</i>	
<i>General Expenses</i>				
Insurance	\$ 23,045.00	\$ 2,140.55	\$ 19,425.00	84%
Employee Benefits	\$ 44,505.00	\$ 12,469.69	\$ 71,551.34	161%
Depreciation Expense	\$ 49,036.00	\$ 4,086.39	\$ 40,863.90	83%
PILOT	\$ 8,030.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 15,000.00	\$ 730.00	\$ 10,525.70	70%
Energy Perf Cont Expense	\$ 37,205.00	\$ 11,998.52	\$ 24,497.91	66%
<i>Total General Expenses</i>	<i>\$ 176,821.00</i>	<i>\$ 31,425.15</i>	<i>\$ 166,863.85</i>	
<b>Total Expenses</b>	<b>\$ 531,586.00</b>	<b>\$ 57,576.05</b>	<b>\$ 465,009.66</b>	<b>87%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 22,628.00</b>	<b>\$ (16,388.75)</b>	<b>\$ 22,015.74</b>	

Percent of Budget Month 10 of 12

83%

00000026

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - County Properties AMP 104**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 355,933.00	\$ 29,177.00	\$ 293,135.02	82%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,301.00	\$ 186.65	\$ 1,896.99	82%
Other Income	\$ 100,525.00	\$ 2,156.00	\$ 102,609.21	102%
Subsidy	\$ 693,804.00	\$ 56,125.00	\$ 590,100.00	85%
<b>Total Revenue</b>	<b>\$ 1,152,563.00</b>	<b>\$ 87,644.65</b>	<b>\$ 987,741.22</b>	<b>86%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 76,091.00	\$ (2,548.93)	\$ 60,142.57	79%
Legal	\$ 10,000.00	\$ -	\$ 5,717.50	57%
PBA Mngt. Exp.	\$ 117,320.00	\$ -	\$ 117,020.00	100%
Mileage/Travel/Training	\$ 399.00	\$ -	\$ 57.00	14%
Other Administrative Exp	\$ 40,217.00	\$ 962.90	\$ 19,991.61	50%
<i>Total Administrative Expense</i>	<i>\$ 244,027.00</i>	<i>\$ (1,586.03)</i>	<i>\$ 202,928.68</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,704.00	\$ 356.25	\$ 3,888.04	83%
<i>Total Tenant Services Expenses</i>	<i>\$ 4,704.00</i>	<i>\$ 356.25</i>	<i>\$ 3,888.04</i>	
<i>Total Utility Expenses</i>	<i>\$ 178,136.00</i>	<i>\$ 15,225.04</i>	<i>\$ 143,995.92</i>	<i>81%</i>
<i>Maintenance</i>				
Salaries	\$ 177,162.00	\$ 14,122.55	\$ 151,258.31	85%
Materials	\$ 70,000.00	\$ 4,126.98	\$ 61,928.16	88%
Contracts	\$ 144,873.00	\$ 8,645.89	\$ 74,643.56	52%
<i>Total Maintenance Expenses</i>	<i>\$ 392,035.00</i>	<i>\$ 26,895.42</i>	<i>\$ 287,830.03</i>	
<i>General Expenses</i>				
Insurance	\$ 53,092.00	\$ 4,963.75	\$ 44,783.33	84%
Employee Benefits	\$ 170,608.00	\$ 13,605.29	\$ 137,804.47	81%
Depreciation Expense	\$ 61,709.00	\$ 3,305.06	\$ 33,050.60	54%
PILOT	\$ 14,276.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ 5,000.00	\$ 5,000.00	0%
Collection Losses	\$ 31,600.00	\$ 4,082.87	\$ 27,500.15	87%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<i>Total General Expenses</i>	<i>\$ 331,285.00</i>	<i>\$ 30,956.97</i>	<i>\$ 248,138.55</i>	
<b>Total Expenses</b>	<b>\$ 1,150,187.00</b>	<b>\$ 71,847.65</b>	<b>\$ 886,781.22</b>	<b>77%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 2,376.00</b>	<b>\$ 15,797.00</b>	<b>\$ 100,960.00</b>	

Percent of Budget Month 10 of 12

83%

00000027

**Vermillion Housing Authority**  
**Operating Statement - HCV - Section 8**  
**January 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Fraud Recovery	\$ 22,500.00	\$ 1,331.59	\$ 20,765.94	92%
Interest Income	\$ 500.00	\$ 45.39	\$ 409.90	82%
Administrative Fees	\$ 301,761.00	\$ 28,059.00	\$ 247,785.00	82%
<b>Total Revenue</b>	<b>\$ 324,761.00</b>	<b>\$ 29,435.98</b>	<b>\$ 268,960.84</b>	<b>83%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 182,751.00	\$ 15,753.31	\$ 95,700.67	52%
Legal	\$ 1,000.00	\$ -	\$ 200.00	0%
Mileage/Travel/Training	\$ -	\$ 892.50	\$ 1,610.26	0%
Other Administrative Exp	\$ 33,834.00	\$ 3,317.51	\$ 32,053.70	95%
<i>Total Administrative Expense</i>	<i>\$ 217,585.00</i>	<i>\$ 19,963.32</i>	<i>\$ 129,564.63</i>	
<i>General Expenses</i>				
Insurance	\$ 4,812.00	\$ 486.08	\$ 4,095.62	85%
Employee Benefits	\$ 90,691.00	\$ 6,976.89	\$ 69,039.41	76%
Depreciation Expense	\$ 11,075.00	\$ 384.55	\$ 3,845.50	35%
<i>Total General Expenses</i>	<i>\$ 106,578.00</i>	<i>\$ 7,847.52</i>	<i>\$ 76,980.53</i>	
<b>Total Expenses</b>	<b>\$ 324,163.00</b>	<b>\$ 27,810.84</b>	<b>\$ 206,545.16</b>	<b>64%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 598.00</b>	<b>\$ 1,625.14</b>	<b>\$ 62,415.68</b>	
Percent of Budget Month 10 of 12		83%		

00000028

January 31, 2022

**CAPITAL FUND 2019 - DANVILLE**

Obligation Date: 4/15/2023  
Close Out Date: 4/15/2025

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	1/31/2022 Obligation
<b>Operations 1406</b>	\$ 239,748.00	\$ -	\$ 239,749.00	\$ -	0.0%	\$ 239,749.00
<b>Mgmt. Improvements 1408</b>						
IT Improvements	\$ 58,332.11	\$ -	\$ 58,332.11	\$ -		
Cameras	\$ 34,270.05	\$ -	\$ 22,715.00	\$ 11,555.05		
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		
Staff/Resident Council/Board Training	\$ 13,092.92	\$ -	\$ 13,092.92	\$ -		
Background Check Information	\$ 9,242.52	\$ 300.15	\$ 9,242.52	\$ -		
	\$ 114,937.60	\$ 300.15	\$ 103,382.55	\$ 11,555.05	10.1%	\$ 114,937.60
<b>Administration 1410</b>						
Administration Costs-PHA Wide	\$ 119,874.00	\$ -	\$ 119,874.00	\$ -	0.0%	\$ 119,874.00
<b>Contract Administration 1480</b>						
Architecture and Engineering Fees	\$ 90,000.00	\$ 9,777.75	\$ 72,341.37	\$ 17,658.63		\$ 90,000.00
	\$ 90,000.00	\$ 9,777.75	\$ 72,341.37	\$ 17,658.63	19.6%	\$ 90,000.00
<b>Non-Dwelling Construction - Mechanical 1480</b>						
Door Replacement	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -		
	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -	0.0%	\$ 10,490.00
<b>Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 392,052.39	\$ -	\$ 305,674.21	\$ 86,378.18		
Security Fencing - Fair Oaks	\$ -	\$ -	\$ -	\$ -		
Landscape Upgrades	\$ 104,944.64	\$ -	\$ 104,944.64	\$ -		
	\$ 496,997.03	\$ -	\$ 410,618.85	\$ 86,378.18	17.4%	\$ 496,997.03
<b>Dwelling Unit - Demolition 1480</b>						
Demolition - Fair Oaks	\$ 126,700.37	\$ -	\$ 126,700.37	\$ -		
	\$ 126,700.37	\$ -	\$ 126,700.37	\$ -	0.0%	\$ 126,700.37
<b>Total</b>	\$ 1,198,748.00	\$ 10,077.90	\$ 1,083,156.14	\$ 115,591.86	9.6%	\$ 1,198,748.00

Percent Obligated 100.0%

00000029



January 31, 2022

**CAPITAL FUND 2020 - DANVILLE**

Obligation Date: 3/25/2024

Close Out Date: 3/25/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	1/31/2022 Obligation
<b>Operations 1405</b>	\$ 256,526.80	\$ -	\$ 90,000.00	\$ 166,526.80	64.9%	\$ 256,526.80
<b>Mgmt. Improvements 1408</b>						
Marketing and Advertising	\$ 3,000.00	\$ -	\$ 163.24	\$ 2,836.76		
Background Check Information	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00		
	\$ 11,000.00	\$ -	\$ 163.24	\$ 10,836.76	98.5%	\$ 8,000.00
<b>Administration 1410</b>						
Administration Costs	\$ 128,263.40	\$ -	\$ -	\$ 128,263.40	100.0%	\$ 128,263.40
<b>Non-Dwelling Interior 1480</b>						
Replace Ceiling Tiles and Flooring - Merche Manor Hallways	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -		
	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -	0.0%	\$ 146,890.99
<b>Dwelling Unit - Exterior 1480</b>						
Window Replacement - Churchill Tower	\$ -	\$ -	\$ -	\$ -		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		\$ -
<b>Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 8,966.01	\$ -	\$ -	\$ 8,966.01		
Roadway Patching	\$ 10,105.00	\$ -	\$ 10,105.00	\$ -		
	\$ 19,071.01	\$ -	\$ 10,105.00	\$ 8,966.01	47.0%	\$ 10,105.00
<b>Dwelling Unit - Demolition 1480</b>						
Demolition and Relocation - Fair Oaks	\$ 728,030.80	\$ -	\$ 21,023.04	\$ 707,007.76		
	\$ 728,030.80	\$ -	\$ 21,023.04	\$ 707,007.76	97.1%	\$ 504,714.04
<b>Total</b>	\$ 1,289,783.00	\$ -	\$ 258,182.27	\$ 1,021,600.73	79.2%	\$ 1,054,500.23

Percent Obligated 81.8%

00000030

January 31, 2022

**CAPITAL FUND 2020 - COUNTY**

Obligation Date: 3/25/2024  
 Close Out Date: 3/25/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	1/31/2022 Obligation
Operations 1406	\$ 79,829.80	\$ -	\$ 79,829.80	\$ -	0.0%	\$ 79,829.80
Mgmt. Improvements 1408						
Management Improvements	\$ 12,224.00	\$ 134.85	\$ 12,087.31	\$ 136.69		
	\$ 12,224.00	\$ 134.85	\$ 12,087.31	\$ 136.69	1.1%	\$ 12,224.00
Administration 1410						
Administration Costs	\$ 39,914.90	\$ -	\$ 39,914.90	\$ -	0.0%	\$ 39,914.90
Non-Dwelling Site Work						
Crack seal, sealcoat, and line stripe	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Non-Dwelling Construction - Mechanical						
Replace Trash Compactor - Centennial Manor	\$ -	\$ -	\$ -	\$ -		\$ -
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -		\$ -
Non-Dwelling Unit - Interior 1480						
Centennial Manor corridor renovation	\$ 156,208.85	\$ -	\$ 101,659.45	\$ 54,549.40		
	\$ 156,208.85	\$ -	\$ 101,659.45	\$ 54,549.40	34.9%	\$ 156,208.85
Dwelling Unit - Interior 1480						
Appliances - Refrigerators and Stoves	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Dwelling Unit - Exterior 1480						
Roof Replacement - Kennedy Court	\$ 9,714.60	\$ -	\$ 9,714.60	\$ -		
	\$ 9,714.60	\$ -	\$ 9,714.60	\$ -	0.0%	\$ 9,714.60
Dwelling Unit - Demolition 1480						
Demolition and Relocation - Ramey Court	\$ 103,480.85	\$ 8,373.08	\$ 41,884.08	\$ 61,596.77		
	\$ 103,480.85	\$ 8,373.08	\$ 41,884.08	\$ 61,596.77	59.5%	\$ 103,480.85
<b>Total</b>	<b>\$ 401,373.00</b>	<b>\$ 8,507.93</b>	<b>\$ 285,090.14</b>	<b>\$ 116,282.86</b>	<b>29.0%</b>	<b>\$ 401,373.00</b>

Percent Obligated 100.0%

00000031

January 31, 2022

**CAPITAL FUND 2021 - Vermilion Housing Authority**

Obligation Date: 2/22/2023  
 Close Out Date: 2/22/2025

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	1/31/2022 Obligation
<b>Operations 1406</b>	\$ 392,598.60	\$ -	\$ 79,829.00	\$ 312,769.60	79.7%	\$ 392,598.60
<b>Mgmt. Improvements 1408</b>						
Marketing and Advertising	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00		
Serveillance System - Beeler	\$ 120,000.00	\$ -	\$ 52,188.80	\$ 67,811.20		\$ 91,448.75
Staff Training	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
IT Improvements	\$ 35,000.00	\$ -	\$ 29,686.26	\$ 5,313.74		\$ 29,686.25
Background Check Information	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00		\$ 5,000.00
	\$ 190,000.00	\$ -	\$ 81,875.06	\$ 108,124.94	56.9%	\$ 126,135.00
<b>Administration 1410</b>						
Administration Costs	\$ 196,299.30	\$ -	\$ -	\$ 196,299.30	100.0%	\$ 196,299.30
<b>Contract Administration 1480</b>						
A/E Services	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00		\$ 13,900.00
	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	100.0%	\$ 13,900.00
<b>Dwelling Unit - Interior/Exterior 1480</b>						
Unit Modernization - Fair Oaks	\$ 339,693.65	\$ -	\$ -	\$ 339,693.65		
Replace Lock Sets - Centennial Manor	\$ -	\$ -	\$ -	\$ -		
Replace Siding - Kennedy, Richie, Hubbard Trail, Hillcrest	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00		
Appliances - Boiler, Furnaces	\$ 47,495.25	\$ 47,495.25	\$ 47,495.25	\$ -		\$ 47,495.25
Roof Replacement - Beeler	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00		
Roof Painting - Centennial Manor	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00		
Door Replacement - Screen and Exterior Security Doors	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		
	\$ 658,188.90	\$ 47,495.25	\$ 47,495.25	\$ 610,693.65	92.8%	\$ 47,495.25
<b>Non-Dwelling/Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
Roadway Paving - AMP 102 + 104	\$ 115,906.20	\$ -	\$ -	\$ 115,906.20		
Infrastructure Investment - Fair Oaks, Ramey	\$ 210,000.00	\$ -	\$ -	\$ 210,000.00		
Landscape Upgrades	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
	\$ 345,906.20	\$ -	\$ -	\$ 345,906.20	100.0%	\$ -
<b>Dwelling Unit - Demolition 1480</b>						
Demolition - Fair Oaks, Ramey	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00		
	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	100.0%	\$ 24,679.15
<b>Total</b>	\$ 1,962,993.00	\$ 47,495.25	\$ 209,199.31	\$ 1,753,793.69	89.3%	\$ 801,107.30

Percent Obligated 40.8%

00000032

**ROSS Grant - Vermilion Housing Authority**

**ROSS211574**

**July 1, 2021 - January 31, 2022**

Start Date: 6/1/2021  
Close Out Date: 5/31/2024

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
<b>Project Coordinator 1168</b>					
Project Coordinator	\$ 137,616.00	\$ 28,201.60	\$ 28,201.60	\$ 109,414.40	79.5%
<b>Training Costs 1268</b>					
Training Costs	\$ 6,000.00	\$ 1,355.00	\$ 1,355.00	\$ 4,645.00	
	\$ 6,000.00	\$ 1,355.00	\$ 1,355.00	\$ 4,645.00	77.4%
<b>Administrative Costs 1868</b>					
Administrative Costs	\$ 14,340.00	\$ 653.00	\$ 653.00	\$ 13,687.00	
	\$ 14,340.00	\$ 653.00	\$ 653.00	\$ 13,687.00	95.4%
<b>Total</b>	<b>\$ 157,956.00</b>	<b>\$ 30,209.60</b>	<b>\$ 30,209.60</b>	<b>\$ 127,746.40</b>	<b>80.9%</b>

00000033

**Vermilion Housing Authority**  
**First Financial Bank - Authority Account**  
**January 2022**

**Balance Sheet**

**Assets**

111105 Cash	320,612.25
<b>Total Assets</b>	<b>320,612.25</b>

**Liabilities**

2111 Accounts Payable	0.00
<b>Total Liabilities</b>	<b>0.00</b>

**Equity**

2820 Operating Reserves - Retained Earnings	320,531.63
Current Year Operating - Gain/(Loss)	80.62
<b>Total Liabilities &amp; Equity</b>	<b>320,612.25</b>

**Income Statement**

	Current Month	Year to Date
<b>Operating Revenue</b>		
Interest Income	8.17	80.62
Other Income	0.00	0.00
<b>Total Revenue</b>	<b>8.17</b>	<b>80.62</b>
<b>Operating Expenses</b>		
Other Administrative Expenses	0.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>
 Surplus - (Deficit)	 8.17	 80.62



**Vermilion Housing Authority**

1607 Clyman Lane

Danville, IL 61832

P: (217) 443-0621 F: (217) 431-7059

To: Jaclyn Vinson, Executive Director  
From: Amber McCoy, Chief Financial Officer  
Date: March 7, 2022  
Re: Finance Report

**Public Housing Operating Fund**

	February 2022	FY 22 YTD
COCC	(\$6,007.95)	\$113,276.10
AMP 101	\$32,085.39	\$165,587.88
AMP 102	(\$5,505.82)	\$46,689.48
AMP 103	(\$8,417.66)	\$13,598.08
AMP 104	\$14,680.27	\$115,640.27
Total	\$26,834.23	\$454,791.81

**Housing Choice Voucher - Section 8**

Section 8 is currently showing a gain of **\$5,612.38** for the month and an overall gain of **\$68,028.06** for the year.

**Public Housing Capital Fund**

Capital Fund 2019, HACD, funds were drawn down in the amount of **\$3,141.01**. Capital Fund 2020, HACD, funds were drawn down in the amount of **\$0.00**. Capital Fund 2020, VCHA, funds were drawn down in the amount of **\$36,049.66**. Capital Fund 2021, VHA, funds were drawn down in the amount of **\$850.00**.

**Notable AP Expenditures**

Johnson Controls Security Solutions                      \$35,842.80                      Centennial Manor fire alarm control and suppression system.

**ROSS Grant Funding**

ROSS funds were drawn down in the amount of \$4,028.80.

**Tenant Receivables Outstanding**

Tenant accounts receivables for the month have increased in total to \$91,220.11.

00000035

Vermilion Housing Authority

Balance Sheet - Detail

Reporting for periods as of 2/28/2022

Assets	Total Public Housing	100 COCC	101 Fair Oaks	102 Beeler CH Madison	103 Merche	104 County	800 HCV
111101 Gen Op Fund	3,469,576.97	3,469,576.97	0.00	0.00	0.00	0.00	0.00
111106 HCV Fund	0.00	0.00	0.00	0.00	0.00	0.00	292,499.97
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Interfund	407.91	(3,119,971.26)	2,439,448.07	82,355.72	62,573.13	536,002.25	(406.91)
112200 AR Tenants	91,220.11	0.00	54,784.04	7,287.00	5,351.10	23,797.97	197,041.33
112265 Allow Doubtful A	(6,860.00)	0.00	(737.25)	(98.50)	(1,632.50)	(4,391.75)	(197,041.33)
112500 Acct Rec HUD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Prepaid WC	51,610.93	51,610.93	0.00	0.00	0.00	0.00	0.00
121101 Prepaid Ins	160,571.96	478.34	62,931.60	26,118.95	21,405.46	49,637.61	4,860.54
121102 Prepaid Soft	0.00	0.00	0.00	0.00	0.00	0.00	4,365.62
121103 Prepaid HCV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140001 Vehicles	301,135.68	0.00	242,714.68	18,772.00	18,492.00	21,157.00	23,073.00
140002 Equipment	1,105,038.01	99,051.00	409,280.70	179,183.60	33,047.71	384,475.00	0.00
140003 Development	17,061,887.86	325,444.90	2,161,339.92	2,543,107.00	1,361,767.00	10,670,229.04	0.00
140004 Structures	23,743,635.43	854,399.97	10,344,844.29	8,650,552.89	3,653,211.28	240,627.00	0.00
140005 Accum Deprec	(38,799,807.69)	(1,259,310.45)	(12,984,580.90)	(11,428,204.89)	(4,640,416.02)	(8,487,295.43)	(8,844.65)
140006 Land	914,591.00	36,160.55	397,766.05	151,874.31	137,410.09	191,380.00	0.00
140100 EPC	4,844,122.24	0.00	1,937,648.90	1,937,648.90	968,824.44	0.00	0.00
<b>Total Assets</b>	<b>\$ 12,937,630.41</b>	<b>\$ 457,940.95</b>	<b>\$ 5,065,440.10</b>	<b>\$ 2,168,596.98</b>	<b>\$ 1,620,033.69</b>	<b>\$ 3,625,618.69</b>	<b>\$ 315,547.57</b>
<b>Liability</b>							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Sec Dep	60,719.00	0.00	21,500.00	9,199.00	3,750.00	26,270.00	0.00
211704 Health Ins	(6,624.95)	(6,624.95)	0.00	0.00	0.00	0.00	0.00
211705 Dental Ins	(3,777.04)	(3,777.04)	0.00	0.00	0.00	0.00	0.00
211716 Unemployment	1,009.50	1,009.50	0.00	0.00	0.00	0.00	0.00
211717 Garnishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211725 Vision	78.90	78.90	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(292.42)	(292.42)	0.00	0.00	0.00	0.00	0.00
211906 Res Training	17,511.20	0.00	449.26	6,695.90	1,317.57	9,048.47	0.00
211913 Scrap	193.14	193.14	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	13,119.34	2,559.54	4,741.45	1,465.01	1,365.88	2,987.46	2,068.44
212001 Accrued Tax	1,003.62	195.80	362.72	112.07	104.49	228.54	158.24
213301 EPC M V	29,044.12	0.00	13,502.26	8,497.02	7,044.84	0.00	0.00
213302 EPC Replace	3,486.27	0.00	1,065.54	329.71	2,091.02	0.00	0.00
213402 Accrued Vac	39,863.72	10,898.32	8,840.38	3,935.28	3,344.05	12,845.69	4,783.03
213700 PILOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
224000 Prepaid Rents	13,851.10	0.00	2,328.92	2,956.58	886.25	7,679.35	0.00
224500 Unearned Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230000 Loan EPC	1,650,766.59	0.00	776,176.80	478,225.95	396,363.84	0.00	0.00
<b>Total Liability</b>	<b>\$ 1,819,952.09</b>	<b>\$ 4,240.79</b>	<b>\$ 828,967.33</b>	<b>\$ 511,416.52</b>	<b>\$ 416,267.94</b>	<b>\$ 59,059.51</b>	<b>\$ 7,009.71</b>
<b>Equity</b>							
280200 Net Fix Assets	7,429,113.87	55,746.21	1,644,059.35	1,153,983.81	1,269,479.27	3,305,845.23	18,458.40
280500 Unrestricted	4,701,772.22	284,677.85	3,397,619.17	851,452.44	22,949.08	145,073.68	150,000.91
281000 Unreserved	(1,467,999.58)	0.00	(970,793.63)	(394,945.27)	(102,260.68)	0.00	0.00
282602 Restrict HAP	0.00	0.00	0.00	0.00	0.00	0.00	31,403.49
<b>Total</b>	<b>\$ 10,662,886.51</b>	<b>\$ 340,424.06</b>	<b>\$ 4,070,884.89</b>	<b>\$ 1,610,490.98</b>	<b>\$ 1,190,167.67</b>	<b>\$ 3,450,918.91</b>	<b>\$ 199,862.80</b>
Current Year HAP +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,647.00
Current Year Oper +/-	\$ 454,791.81	\$ 113,276.10	\$ 165,587.88	\$ 46,689.48	\$ 13,598.08	\$ 115,640.27	\$ 68,028.06
<b>Current Year Net Assets</b>	<b>\$ 454,791.81</b>	<b>\$ 113,276.10</b>	<b>\$ 165,587.88</b>	<b>\$ 46,689.48</b>	<b>\$ 13,598.08</b>	<b>\$ 115,640.27</b>	<b>\$ 108,675.06</b>
<b>Total Equity</b>	<b>\$ 11,117,678.32</b>	<b>\$ 453,700.16</b>	<b>\$ 4,236,472.77</b>	<b>\$ 1,657,180.46</b>	<b>\$ 1,203,765.75</b>	<b>\$ 3,566,559.18</b>	<b>\$ 308,537.86</b>
<b>Liabilities &amp; Net Assets</b>	<b>\$ 12,937,630.41</b>	<b>\$ 457,940.95</b>	<b>\$ 5,065,440.10</b>	<b>\$ 2,168,596.98</b>	<b>\$ 1,620,033.69</b>	<b>\$ 3,625,618.69</b>	<b>\$ 315,547.57</b>

00000036

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Public Housing Combined**  
**February 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 879,007.00	\$ 80,297.00	\$ 821,051.23	93%
Non - Dwelling Rental	\$ 12,420.00	\$ -	\$ 9,200.00	74%
Interest Income	\$ 7,423.00	\$ 544.03	\$ 6,663.37	90%
Other Income	\$ 322,406.00	\$ 9,258.63	\$ 325,806.05	101%
Subsidy	\$ 3,030,987.00	\$ 225,517.00	\$ 2,668,503.00	88%
<b>Total Revenue</b>	<b>\$ 4,252,243.00</b>	<b>\$ 315,616.66</b>	<b>\$ 3,831,223.65</b>	<b>90%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 510,482.00	\$ 35,281.18	\$ 434,735.32	85%
Legal	\$ 23,387.00	\$ 2,312.50	\$ 14,951.50	64%
PBA Mngt. Exp.	\$ -	\$ -	\$ -	0%
Mileage/Travel/Training	\$ 7,372.00	\$ 2,229.08	\$ 9,690.84	131%
Other Administrative Exp	\$ 129,500.00	\$ 5,688.81	\$ 100,484.53	78%
<b>Total Administrative Expense</b>	<b>\$ 670,741.00</b>	<b>\$ 45,511.57</b>	<b>\$ 559,862.19</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 15,408.00	\$ 1,052.92	\$ 13,674.25	89%
<b>Total Tenant Services Expenses</b>	<b>\$ 15,408.00</b>	<b>\$ 1,052.92</b>	<b>\$ 13,674.25</b>	
<b>Total Utility Expenses</b>	<b>\$ 576,493.00</b>	<b>\$ 55,827.27</b>	<b>\$ 560,976.21</b>	<b>97%</b>
<i>Maintenance</i>				
Salaries	\$ 627,667.00	\$ 42,542.27	\$ 499,910.70	80%
Materials	\$ 184,095.00	\$ 25,869.68	\$ 218,969.68	119%
Contracts	\$ 496,917.00	\$ 11,509.07	\$ 352,712.68	71%
<b>Total Maintenance Expenses</b>	<b>\$ 1,308,679.00</b>	<b>\$ 79,921.02</b>	<b>\$ 1,071,593.06</b>	
<i>General Expenses</i>				
Insurance	\$ 178,480.00	\$ 16,057.17	\$ 165,419.79	93%
Employee Benefits	\$ 561,874.00	\$ 53,176.70	\$ 538,829.26	96%
Depreciation Expense	\$ 345,800.00	\$ 26,969.94	\$ 296,669.34	86%
PILOT	\$ 29,742.00	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ -	\$ (45,095.53)	0%
Collection Losses	\$ 112,803.00	\$ 5,185.50	\$ 96,620.41	86%
Energy Perf Cont Expense	\$ 155,021.00	\$ 5,080.34	\$ 117,882.86	76%
<b>Total General Expenses</b>	<b>\$ 1,388,720.00</b>	<b>\$ 106,469.65</b>	<b>\$ 1,170,326.13</b>	
<b>Total Expenses</b>	<b>\$ 3,960,041.00</b>	<b>\$ 288,782.43</b>	<b>\$ 3,376,431.84</b>	<b>85%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 292,202.00</b>	<b>\$ 26,834.23</b>	<b>\$ 454,791.81</b>	

Percent of Budget Month 11 of 12

92%

00000037



**Vermillion Housing Authority**  
**Operating Statement - Public Housing - COCC Fund 100**  
**February 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 49,874.00	\$ -	\$ 49,874.00	100%
Subsidy	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	<b>\$ 49,874.00</b>	<b>\$ -</b>	<b>\$ 49,874.00</b>	<b>100%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 233,527.00	\$ 17,255.57	\$ 197,655.33	85%
Legal	\$ 4,545.00	\$ 412.50	\$ 3,874.00	85%
PBA Mngt. Exp.	\$ (456,072.00)	\$ (27,357.50)	\$ (427,950.00)	94%
Mileage/Travel/Training	\$ 6,923.00	\$ 2,229.08	\$ 9,626.22	139%
Other Administrative Exp	\$ 17,726.00	\$ 791.08	\$ 17,062.88	96%
<b>Total Administrative Expense</b>	<b>\$ (193,351.00)</b>	<b>\$ (6,669.27)</b>	<b>\$ (199,731.57)</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
<b>Total Tenant Services Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Utility Expenses</b>	<b>\$ 15,107.00</b>	<b>\$ 2,292.53</b>	<b>\$ 14,017.00</b>	<b>93%</b>
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 4,000.00	\$ -	\$ 2,133.07	53%
Contracts	\$ 10,785.00	\$ 378.54	\$ 11,175.63	104%
<b>Total Maintenance Expenses</b>	<b>\$ 14,785.00</b>	<b>\$ 378.54</b>	<b>\$ 13,308.70</b>	
<i>General Expenses</i>				
Insurance	\$ 602.00	\$ 47.81	\$ 547.11	91%
Employee Benefits	\$ 127,532.00	\$ 9,958.34	\$ 108,456.66	85%
Depreciation Expense	\$ -	\$ -	\$ -	0%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<b>Total General Expenses</b>	<b>\$ 128,134.00</b>	<b>\$ 10,006.15</b>	<b>\$ 109,003.77</b>	
<b>Total Expenses</b>	<b>\$ (35,325.00)</b>	<b>\$ 6,007.95</b>	<b>\$ (63,402.10)</b>	<b>179%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 85,199.00</b>	<b>\$ (6,007.95)</b>	<b>\$ 113,276.10</b>	<b>133%</b>

Percent of Budget Month 11 of 12

92%

00000038

**Vermillion Housing Authority**  
**Operating Statement - Public Housing - Fair Oaks AMP 101**  
**February 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 158,967.00	\$ 23,897.00	\$ 167,107.22	105%
Non - Dwelling Rental	\$ 12,420.00	\$ -	\$ 9,200.00	74%
Interest Income	\$ 2,895.00	\$ 212.17	\$ 2,598.72	90%
Other Income	\$ 49,141.00	\$ 2,740.25	\$ 53,962.18	110%
Subsidy	\$ 1,529,636.00	\$ 107,175.00	\$ 1,263,445.00	83%
<b>Total Revenue</b>	<b>\$ 1,753,059.00</b>	<b>\$ 134,024.42</b>	<b>\$ 1,496,313.12</b>	<b>85%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 105,781.00	\$ 6,984.24	\$ 90,984.26	86%
Legal	\$ 8,000.00	\$ 980.00	\$ 4,000.00	50%
PBA Mngt. Exp.	\$ 152,055.00	\$ 11,935.00	\$ 140,585.00	92%
Mileage/Travel/Training	\$ -	\$ -	\$ -	0%
Other Administrative Exp	\$ 44,979.00	\$ 2,522.56	\$ 38,563.97	86%
<i>Total Administrative Expense</i>	<i>\$ 310,815.00</i>	<i>\$ 22,421.80</i>	<i>\$ 274,133.23</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 5,928.00	\$ 300.84	\$ 5,052.46	85%
<i>Total Tenant Services Expenses</i>	<i>\$ 5,928.00</i>	<i>\$ 300.84</i>	<i>\$ 5,052.46</i>	
<i>Total Utility Expenses</i>	<i>\$ 229,736.00</i>	<i>\$ 16,197.39</i>	<i>\$ 218,596.36</i>	<i>95%</i>
<i>Maintenance</i>				
Salaries	\$ 273,365.00	\$ 16,314.06	\$ 201,652.73	74%
Materials	\$ 75,095.00	\$ 12,309.81	\$ 96,403.33	128%
Contracts	\$ 230,964.00	\$ 5,162.79	\$ 167,711.58	73%
<i>Total Maintenance Expenses</i>	<i>\$ 579,424.00</i>	<i>\$ 33,786.66</i>	<i>\$ 465,767.64</i>	
<i>General Expenses</i>				
Insurance	\$ 74,391.00	\$ 6,293.16	\$ 67,823.27	91%
Employee Benefits	\$ 141,480.00	\$ 10,840.50	\$ 125,634.84	89%
Depreciation Expense	\$ 131,552.00	\$ 10,954.53	\$ 120,499.83	92%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ -	\$ (55,095.53)	0%
Collection Losses	\$ 45,940.00	\$ (1,142.00)	\$ 44,222.19	96%
Energy Perf Cont Expense	\$ 72,860.00	\$ 2,286.15	\$ 64,090.95	88%
<i>Total General Expenses</i>	<i>\$ 471,223.00</i>	<i>\$ 29,232.34</i>	<i>\$ 367,175.55</i>	
<b>Total Expenses</b>	<b>\$ 1,597,126.00</b>	<b>\$ 101,939.03</b>	<b>\$ 1,330,725.24</b>	<b>83%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 155,933.00</b>	<b>\$ 32,085.39</b>	<b>\$ 165,587.88</b>	

Percent of Budget Month 11 of 12

92%

00000039

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102**  
**February 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 196,524.00	\$ 16,577.00	\$ 180,072.00	92%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,188.00	\$ 87.04	\$ 1,066.13	90%
Other Income	\$ 75,335.00	\$ 1,090.88	\$ 66,674.46	89%
Subsidy	\$ 469,486.00	\$ 35,829.00	\$ 434,449.00	93%
<b>Total Revenue</b>	<b>\$ 742,533.00</b>	<b>\$ 53,583.92</b>	<b>\$ 682,261.59</b>	<b>92%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 47,412.00	\$ 3,175.32	\$ 40,859.53	86%
Legal	\$ 342.00	\$ 480.00	\$ 480.00	0%
PBA Mngt. Exp.	\$ 100,362.00	\$ 8,370.00	\$ 91,372.50	91%
Mileage/Travel/Training	\$ 25.00	\$ -	\$ 4.48	18%
Other Administrative Exp	\$ 15,163.00	\$ 691.70	\$ 12,207.13	81%
<i>Total Administrative Expense</i>	<i>\$ 163,304.00</i>	<i>\$ 12,717.02</i>	<i>\$ 144,923.64</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,592.00	\$ 213.75	\$ 2,373.60	92%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,592.00</i>	<i>\$ 213.75</i>	<i>\$ 2,373.60</i>	
<i>Total Utility Expenses</i>	<i>\$ 80,445.00</i>	<i>\$ 11,010.78</i>	<i>\$ 90,008.87</i>	<i>112%</i>
<i>Maintenance</i>				
Salaries	\$ 106,069.00	\$ 7,563.48	\$ 71,440.02	67%
Materials	\$ 20,000.00	\$ 5,729.08	\$ 34,755.49	174%
Contracts	\$ 62,800.00	\$ 1,061.94	\$ 59,363.55	95%
<i>Total Maintenance Expenses</i>	<i>\$ 188,869.00</i>	<i>\$ 14,354.50</i>	<i>\$ 165,559.06</i>	
<i>General Expenses</i>				
Insurance	\$ 27,350.00	\$ 2,611.90	\$ 25,736.78	94%
Employee Benefits	\$ 77,749.00	\$ 6,298.72	\$ 69,302.81	89%
Depreciation Expense	\$ 103,503.00	\$ 8,623.96	\$ 94,863.56	92%
PILOT	\$ 7,436.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ 5,000.00	0%
Collection Losses	\$ 20,263.00	\$ 1,735.00	\$ 9,779.87	48%
Energy Perf Cont Expense	\$ 44,956.00	\$ 1,524.11	\$ 28,023.92	62%
<i>Total General Expenses</i>	<i>\$ 281,257.00</i>	<i>\$ 20,793.69</i>	<i>\$ 232,706.94</i>	
<b>Total Expenses</b>	<b>\$ 716,467.00</b>	<b>\$ 59,089.74</b>	<b>\$ 635,572.11</b>	<b>89%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 26,066.00</b>	<b>\$ (5,505.82)</b>	<b>\$ 46,689.48</b>	

Percent of Budget Month 11 of 12

92%

00000040

Vermillion Housing Authority  
 Operating Statement - Public Housing - Merche AMP 103  
 February 2022

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 167,583.00	\$ 13,749.00	\$ 154,662.99	92%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,039.00	\$ 76.16	\$ 932.87	90%
Other Income	\$ 47,531.00	\$ 2,121.00	\$ 49,379.70	104%
Subsidy	\$ 338,061.00	\$ 26,388.00	\$ 324,384.00	96%
<b>Total Revenue</b>	<b>\$ 554,214.00</b>	<b>\$ 42,334.16</b>	<b>\$ 529,359.56</b>	<b>96%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 47,671.00	\$ 2,921.38	\$ 40,148.96	84%
Legal	\$ 500.00	\$ 440.00	\$ 880.00	176%
PBA Mngt. Exp.	\$ 86,335.00	\$ 7,052.50	\$ 78,972.50	91%
Mileage/Travel/Training	\$ 25.00	\$ -	\$ 3.14	13%
Other Administrative Exp	\$ 11,415.00	\$ 618.84	\$ 11,594.31	102%
<i>Total Administrative Expense</i>	<i>\$ 145,946.00</i>	<i>\$ 11,032.72</i>	<i>\$ 131,598.91</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,184.00	\$ 182.08	\$ 2,003.90	92%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,184.00</i>	<i>\$ 182.08</i>	<i>\$ 2,003.90</i>	
<i>Total Utility Expenses</i>	<i>\$ 73,069.00</i>	<i>\$ 9,650.50</i>	<i>\$ 77,681.99</i>	<i>106%</i>
<i>Maintenance</i>				
Salaries	\$ 71,071.00	\$ 4,765.78	\$ 61,660.69	87%
Materials	\$ 15,000.00	\$ 1,877.50	\$ 17,796.34	119%
Contracts	\$ 47,495.00	\$ 1,076.13	\$ 35,988.69	76%
<i>Total Maintenance Expenses</i>	<i>\$ 133,566.00</i>	<i>\$ 7,719.41</i>	<i>\$ 115,445.72</i>	
<i>General Expenses</i>				
Insurance	\$ 23,045.00	\$ 2,140.55	\$ 21,565.55	94%
Employee Benefits	\$ 44,505.00	\$ 12,495.09	\$ 84,046.43	189%
Depreciation Expense	\$ 49,036.00	\$ 4,086.39	\$ 44,950.29	92%
PILOT	\$ 8,030.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 15,000.00	\$ 2,175.00	\$ 12,700.70	85%
Energy Perf Cont Expense	\$ 37,205.00	\$ 1,270.08	\$ 25,767.99	69%
<i>Total General Expenses</i>	<i>\$ 176,821.00</i>	<i>\$ 22,167.11</i>	<i>\$ 189,030.96</i>	
<b>Total Expenses</b>	<b>\$ 531,586.00</b>	<b>\$ 50,751.82</b>	<b>\$ 515,761.48</b>	<b>97%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 22,628.00</b>	<b>\$ (8,417.66)</b>	<b>\$ 13,598.08</b>	

Percent of Budget Month 11 of 12

92%

00000041

**Vermillion Housing Authority**  
**Operating Statement - Public Housing - County Properties AMP 104**  
**February 2022**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 355,933.00	\$ 26,074.00	\$ 319,209.02	90%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,301.00	\$ 168.66	\$ 2,065.65	90%
Other Income	\$ 100,525.00	\$ 3,306.50	\$ 105,915.71	105%
Subsidy	\$ 693,804.00	\$ 56,125.00	\$ 646,225.00	93%
<b>Total Revenue</b>	<b>\$ 1,152,563.00</b>	<b>\$ 85,674.16</b>	<b>\$ 1,073,415.38</b>	<b>93%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 76,091.00	\$ 4,944.67	\$ 65,087.24	86%
Legal	\$ 10,000.00	\$ -	\$ 5,717.50	57%
PBA Mngt. Exp.	\$ 117,320.00	\$ -	\$ 117,020.00	100%
Mileage/Travel/Training	\$ 399.00	\$ -	\$ 57.00	14%
Other Administrative Exp	\$ 40,217.00	\$ 1,064.63	\$ 21,056.24	52%
<i>Total Administrative Expense</i>	<i>\$ 244,027.00</i>	<i>\$ 6,009.30</i>	<i>\$ 208,937.98</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,704.00	\$ 356.25	\$ 4,244.29	90%
<i>Total Tenant Services Expenses</i>	<i>\$ 4,704.00</i>	<i>\$ 356.25</i>	<i>\$ 4,244.29</i>	
<i>Total Utility Expenses</i>	<i>\$ 178,136.00</i>	<i>\$ 16,676.07</i>	<i>\$ 160,671.99</i>	<i>90%</i>
<i>Maintenance</i>				
Salaries	\$ 177,162.00	\$ 13,898.95	\$ 165,157.26	93%
Materials	\$ 70,000.00	\$ 5,953.29	\$ 67,881.45	97%
Contracts	\$ 144,873.00	\$ 3,829.67	\$ 78,473.23	54%
<i>Total Maintenance Expenses</i>	<i>\$ 392,035.00</i>	<i>\$ 23,681.91</i>	<i>\$ 311,511.94</i>	
<i>General Expenses</i>				
Insurance	\$ 53,092.00	\$ 4,963.75	\$ 49,747.08	94%
Employee Benefits	\$ 170,608.00	\$ 13,584.05	\$ 151,388.52	89%
Depreciation Expense	\$ 61,709.00	\$ 3,305.06	\$ 36,355.66	59%
PILOT	\$ 14,276.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ 5,000.00	0%
Collection Losses	\$ 31,600.00	\$ 2,417.50	\$ 29,917.65	95%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<i>Total General Expenses</i>	<i>\$ 331,285.00</i>	<i>\$ 24,270.36</i>	<i>\$ 272,408.91</i>	
<b>Total Expenses</b>	<b>\$ 1,150,187.00</b>	<b>\$ 70,993.89</b>	<b>\$ 957,775.11</b>	<b>83%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 2,376.00</b>	<b>\$ 14,680.27</b>	<b>\$ 115,640.27</b>	

Percent of Budget Month 11 of 12

92%

00000042

Vermilion Housing Authority  
 Operating Statement - HCV - Section 8  
 February 2022

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Fraud Recovery	\$ 22,500.00	\$ 2,738.66	\$ 23,504.60	104%
Interest Income	\$ 500.00	\$ 42.56	\$ 452.46	90%
Administrative Fees	\$ 301,761.00	\$ 28,059.00	\$ 275,844.00	91%
<b>Total Revenue</b>	<b>\$ 324,761.00</b>	<b>\$ 30,840.22</b>	<b>\$ 299,801.06</b>	<b>92%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 182,751.00	\$ 15,037.49	\$ 110,738.16	61%
Legal	\$ 1,000.00	\$ -	\$ 200.00	0%
Mileage/Travel/Training	\$ -	\$ -	\$ 1,610.26	0%
Other Administrative Exp	\$ 33,834.00	\$ 2,573.11	\$ 34,626.81	102%
<i>Total Administrative Expense</i>	<i>\$ 217,585.00</i>	<i>\$ 17,610.60</i>	<i>\$ 147,175.23</i>	
<i>General Expenses</i>				
Insurance	\$ 4,812.00	\$ 486.08	\$ 4,581.70	95%
Employee Benefits	\$ 90,691.00	\$ 6,746.61	\$ 75,786.02	84%
Depreciation Expense	\$ 11,075.00	\$ 384.55	\$ 4,230.05	38%
<i>Total General Expenses</i>	<i>\$ 106,578.00</i>	<i>\$ 7,617.24</i>	<i>\$ 84,597.77</i>	
<b>Total Expenses</b>	<b>\$ 324,163.00</b>	<b>\$ 25,227.84</b>	<b>\$ 231,773.00</b>	<b>71%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 598.00</b>	<b>\$ 5,612.38</b>	<b>\$ 68,028.06</b>	
Percent of Budget Month 11 of 12		92%		

00000043

**CAPITAL FUND 2019 - DANVILLE**

Obligation Date: 4/15/2023  
 Close Out Date: 4/15/2025

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	2/28/2022 Obligation
<b>Operations 1406</b>	\$ 239,749.00	\$ -	\$ 239,749.00	\$ -	0.0%	\$ 239,749.00
<b>Mgmt. Improvements 1408</b>						
IT Improvements	\$ 58,332.11	\$ -	\$ 58,332.11	\$ -		
Cameras	\$ 33,959.55	\$ 2,475.00	\$ 25,190.00	\$ 8,769.55		
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		
Staff/Resident Council/Board Training	\$ 13,092.92	\$ -	\$ 13,092.92	\$ -		
Background Check Information	\$ 9,553.02	\$ 310.50	\$ 9,553.02	\$ -		
	\$ 114,937.60	\$ 2,785.50	\$ 106,168.05	\$ 8,769.55	7.6%	\$ 114,937.60
<b>Administration 1410</b>						
Administration Costs-PHA Wide	\$ 119,874.00	\$ -	\$ 119,874.00	\$ -	0.0%	\$ 119,874.00
<b>Contract Administration 1480</b>						
Architecture and Engineering Fees	\$ 90,000.00	\$ 355.51	\$ 72,696.88	\$ 17,303.12		\$ 90,000.00
	\$ 90,000.00	\$ 355.51	\$ 72,696.88	\$ 17,303.12	19.2%	\$ 90,000.00
<b>Non-Dwelling Construction - Mechanical 1480</b>						
Door Replacement	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -		
	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -	0.0%	\$ 10,490.00
<b>Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 392,052.39	\$ -	\$ 305,674.21	\$ 86,378.18		
Security Fencing - Fair Oaks	\$ -	\$ -	\$ -	\$ -		
Landscape Upgrades	\$ 104,944.64	\$ -	\$ 104,944.64	\$ -		
	\$ 496,997.03	\$ -	\$ 410,618.85	\$ 86,378.18	17.4%	\$ 496,997.03
<b>Dwelling Unit - Demolition 1480</b>						
Demolition - Fair Oaks	\$ 126,700.37	\$ -	\$ 126,700.37	\$ -		
	\$ 126,700.37	\$ -	\$ 126,700.37	\$ -	0.0%	\$ 126,700.37
<b>Total</b>	\$ 1,198,748.00	\$ 3,141.01	\$ 1,086,297.15	\$ 112,450.85	9.4%	\$ 1,198,748.00

Percent Obligated 100.0%

00000044

February 28, 2022

**CAPITAL FUND 2020 - DANVILLE**

Obligation Date: 3/25/2024  
 Close Out Date: 3/25/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	2/28/2022 Obligation
<b>Operations 1406</b>	\$ 256,526.80	\$ -	\$ 90,000.00	\$ 166,526.80	64.9%	\$ 256,526.80
Mgmt. Improvements 1408						
Marketing and Advertising	\$ 3,000.00	\$ -	\$ 163.24	\$ 2,836.76		
Background Check Information	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00		
	\$ 11,000.00	\$ -	\$ 163.24	\$ 10,836.76	98.5%	\$ 8,000.00
<b>Administration 1410</b>						
Administration Costs	\$ 128,263.40	\$ -	\$ -	\$ 128,263.40	100.0%	\$ 128,263.40
<b>Non-Dwelling Interior 1480</b>						
Replace Ceiling Tiles and Flooring - Merche Manor Hallways	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -		
	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -	0.0%	\$ 146,890.99
<b>Dwelling Unit - Exterior 1480</b>						
Window Replacement - Churchill Tower	\$ -	\$ -	\$ -	\$ -		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 8,966.01	\$ -	\$ -	\$ 8,966.01		
Roadway Patching	\$ 10,105.00	\$ -	\$ 10,105.00	\$ -		
	\$ 19,071.01	\$ -	\$ 10,105.00	\$ 8,966.01	47.0%	\$ 10,105.00
<b>Dwelling Unit - Demolition 1480</b>						
Demolition and Relocation - Fair Oaks	\$ 728,030.80	\$ -	\$ 21,023.04	\$ 707,007.76		
	\$ 728,030.80	\$ -	\$ 21,023.04	\$ 707,007.76	97.1%	\$ 504,714.04
<b>Total</b>	\$ 1,289,783.00	\$ -	\$ 268,182.27	\$ 1,021,600.73	79.2%	\$ 1,054,500.23

Percent Obligated 81.8%

00000045



February 28, 2022

**CAPITAL FUND 2020 - COUNTY**

Obligation Date: 3/25/2024  
 Close Out Date: 3/25/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	2/28/2022 Obligation
<b>Operations 1406</b>	\$ 79,829.80	\$ -	\$ 79,829.80	\$ -	0.0%	\$ 79,829.80
<b>Mgmt. Improvements 1408</b>						
Management Improvements	\$ 12,224.00	\$ 136.69	\$ 12,224.00	\$ -		
	\$ 12,224.00	\$ 136.69	\$ 12,224.00	\$ -	0.0%	\$ 12,224.00
<b>Administration 1410</b>						
Administration Costs	\$ 39,914.90	\$ -	\$ 39,914.90	\$ -	0.0%	\$ 39,914.90
<b>Non-Dwelling Site Work</b>						
Crack seal, sealcoat, and line stripe	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
<b>Non-Dwelling Construction - Mechanical</b>						
Replace Trash Compactor - Centennial Manor	\$ -	\$ -	\$ -	\$ -		\$ -
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -		\$ -
<b>Non-Dwelling Unit - Interior 1480</b>						
Centennial Manor Corridor Renovation	\$ 156,208.85	\$ 35,842.80	\$ 137,502.25	\$ 18,706.60		
	\$ 156,208.85	\$ 35,842.80	\$ 137,502.25	\$ 18,706.60	12.0%	\$ 156,208.85
<b>Dwelling Unit - Interior 1480</b>						
Appliances - Refrigerators and Stoves	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
<b>Dwelling Unit - Exterior 1480</b>						
Roof Replacement - Kennedy Court	\$ 9,714.60	\$ -	\$ 9,714.60	\$ -		
	\$ 9,714.60	\$ -	\$ 9,714.60	\$ -	0.0%	\$ 9,714.60
<b>Dwelling Unit - Demolition 1480</b>						
Demolition and Relocation - Ramey Court	\$ 103,480.85	\$ 70.17	\$ 41,954.25	\$ 61,526.60		
	\$ 103,480.85	\$ 70.17	\$ 41,954.25	\$ 61,526.60	59.5%	\$ 103,480.85
<b>Total</b>	\$ 401,373.00	\$ 36,049.66	\$ 321,139.80	\$ 80,233.20	20.0%	\$ 401,373.00

Percent Obligated 100.0%

00000046

February 28, 2022

**CAPITAL FUND 2021 - Vermilion Housing Authority**

Obligation Date: 2/22/2023  
Close Out Date: 2/22/2025

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	2/28/2022 Obligation
<b>Operations 1406</b>	\$ 392,598.60	\$ -	\$ 79,829.00	\$ 312,769.60	79.7%	\$ 392,598.60
<b>Mgmt. Improvements 1408</b>						
Marketing and Advertising	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00		
Serveillance System - Beeler	\$ 120,000.00	\$ -	\$ 52,188.80	\$ 67,811.20		\$ 91,448.75
Staff Training	\$ 10,000.00	\$ 850.00	\$ 850.00	\$ 9,150.00		\$ 850.00
IT Improvements	\$ 35,000.00	\$ -	\$ 29,686.26	\$ 5,313.74		\$ 29,686.25
Background Check Information	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00		\$ 5,000.00
	\$ 190,000.00	\$ 850.00	\$ 82,725.06	\$ 107,274.94	56.5%	\$ 126,985.00
<b>Administration 1410</b>						
Administration Costs	\$ 196,299.30	\$ -	\$ -	\$ 196,299.30	100.0%	\$ 196,299.30
<b>Contract Administration 1480</b>						
A/E Services	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00		\$ 13,900.00
	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	100.0%	\$ 13,900.00
<b>Dwelling Unit - Interior/Exterior 1480</b>						
Unit Modernlization - Fair Oaks	\$ 339,693.65	\$ -	\$ -	\$ 339,693.65		
Replace Lock Sets - Centennial Manor	\$ -	\$ -	\$ -	\$ -		
Replace Sliding - Kennedy, Richie, Hubbard Trail, Hillcrest	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00		
Appliances - Boiler, Furnaces	\$ 47,495.25	\$ -	\$ 47,495.25	\$ -		\$ 47,495.25
Roof Replacement - Beeler	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00		
Roof Palnting - Centennial Manor	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00		
Door Replacement - Screen and Exterior Security Doors	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		
	\$ 658,188.90	\$ -	\$ 47,495.25	\$ 610,693.65	92.8%	\$ 47,495.25
<b>Non-Dwelling/Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
Roadway Paving - AMP 102 + 104	\$ 115,906.20	\$ -	\$ -	\$ 115,906.20		
Infrastructure Investment - Fair Oaks, Ramey	\$ 210,000.00	\$ -	\$ -	\$ 210,000.00		
Landscape Upgrades	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
	\$ 345,906.20	\$ -	\$ -	\$ 345,906.20	100.0%	\$ -
<b>Dwelling Unit - Demolition 1480</b>						
Demolition - Fair Oaks, Ramey	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00		
	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	100.0%	\$ 24,679.15
<b>Total</b>	\$ 1,962,993.00	\$ 850.00	\$ 210,049.31	\$ 1,752,943.69	89.3%	\$ 801,957.30

Percent Obligated 40.9%

00000047

**ROSS Grant - Vermilion Housing Authority**  
**ROSS211574**  
**February 2022**

Start Date: 6/1/2021  
Close Out Date: 5/31/2024

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
<b>Project Coordinator 1168</b>					
Project Coordinator	\$ 137,616.00	\$ 4,028.80	\$ 32,230.40	\$ 105,385.60	76.6%
<b>Training Costs 1268</b>					
Training Costs	\$ 6,000.00	\$ -	\$ 1,355.00	\$ 4,645.00	
	\$ 6,000.00	\$ -	\$ 1,355.00	\$ 4,645.00	77.4%
<b>Administrative Costs 1868</b>					
Administrative Costs	\$ 14,340.00	\$ -	\$ 653.00	\$ 13,687.00	
	\$ 14,340.00	\$ -	\$ 653.00	\$ 13,687.00	95.4%
<b>Total</b>	<b>\$ 157,956.00</b>	<b>\$ 4,028.80</b>	<b>\$ 34,238.40</b>	<b>\$ 123,717.60</b>	<b>78.3%</b>

00000048

**Vermilion Housing Authority**  
**First Financial Bank - Authority Account**  
**February 2022**

**Balance Sheet**

<b>Assets</b>	
111105 Cash	320,619.63
<b>Total Assets</b>	320,619.63
 <b>Liabilities</b>	
2111 Accounts Payable	0.00
<b>Total Liabilities</b>	0.00
 <b>Equity</b>	
2820 Operating Reserves - Retained Earnings	320,531.63
Current Year Operating - Gain/(Loss)	88.00
<b>Total Liabilities &amp; Equity</b>	320,619.63

**Income Statement**

	Current Month	Year to Date
<b>Operating Revenue</b>		
Interest Income	7.38	88.00
Other Income	0.00	0.00
<b>Total Revenue</b>	7.38	88.00
 <b>Operating Expenses</b>		
Other Administrative Expenses	0.00	0.00
<b>Total Expenses</b>	0.00	0.00
Surplus - (Deficit)	7.38	88.00

00000049

**Vermillion Housing Authority**  
**Tenant Receivables Outstanding**  
**PHAS Financial Indicator**  
**January 2022**

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 1.5 - the agencies score is 5.

IF the ratio is equal to or greater than 1.5 and less than 2.5 - the agencies score is 2.

IF the ratio is equal to or greater than 2.5 - the agencies score is 0.

\*\*Ratio is based on a pro-rated calculation of annualized rental income.

March-21	\$	29,970.40	4.52%
April-21	\$	36,200.77	4.67%
May-21	\$	44,961.60	5.80%
June-21	\$	53,814.81	6.94%
July-21	\$	44,625.71	5.76%
August-21	\$	43,884.77	5.66%
September-21	\$	62,727.33	8.09%
October-21	\$	64,492.01	8.32%
November-21	\$	64,078.81	8.27%
December-21	\$	75,312.17	9.72%
January-22	\$	77,809.75	10.04%
February-22			0.00%
March-22			0.00%

**Vermilion Housing Authority**  
**Tenant Receivables Outstanding**  
**PHAS Financial Indicator**  
**February 2022**

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 20% - the agencies score is 5.

IF the ratio is equal to or greater than 21% and less than 40% - the agencies score is 2.

IF the ratio is equal to or greater than 41% - the agencies score is 0.

\*\*Ratio is based on a pro-rated calculation of annualized rental income.

March-21	\$	29,970.40	4.52%
April-21	\$	36,200.77	4.67%
May-21	\$	44,961.60	5.80%
June-21	\$	53,814.81	6.94%
July-21	\$	44,625.71	5.76%
August-21	\$	43,884.77	5.66%
September-21	\$	62,727.33	8.09%
October-21	\$	64,492.01	8.32%
November-21	\$	64,078.81	8.27%
December-21	\$	75,312.17	9.72%
January-22	\$	77,809.75	10.04%
February-22	\$	91,220.11	11.11%
March-22			0.00%

00000051

# Million Housing Authority

## AP Expenditures January 2022

Able Hauds	\$900.00
Adrienne Tates	\$1,638.00
AHRMA	\$1,020.00
Ameren Ip	\$24,834.62
Anderson Electric	\$943.20
Aqua Illinois Inc	\$11,514.44
Arnold's Office Supply, Inc	\$37.40
AWEBSCO Tyler Taylor	\$848.00
Better NOI	\$495.00
Bilbrix Masonry Concrete, Inc.	\$10,220.00
Blaine Window Hardware	\$741.13
Botts Locksmith	\$950.00
Brandon Gilbert	\$86.92
Brickyard Disposal & Recycling Inc	\$1,207.53
Central Illinois Bank	\$373.69
City Of Danville	\$6,777.75
City of Hoopeston	\$2,386.27
Comcast Cable	\$706.45
Connor Company	\$571.13
Constellation NewEnergy, Inc.	\$542.51
Danville Area Community College	\$323.58
Danville Sanitary	\$3,044.25
Danville Septic Service	\$500.00
Davis-Houk Mechanical Inc.	\$29,455.53
Deponshia Davis	\$871.75
Diamond Buildings, LLC	\$5,923.00
E & B GIFTS AND AWARDS	\$28.00
Ervin Construction INC	\$5,000.00
Farnsworth Group Inc.	\$18,150.83
Fastenal	\$1,014.96
First Financial Bank	\$102,979.00
First Nonprofit Unemployment Program	\$2,228.75
Frank's House Of Color Inc.	\$318.96
General Electric Co	\$1,725.00
Georgetown Waterworks	\$4,289.60
Good n Wright	\$975.00
Grainger, Inc	\$4,177.44
Hd Supply Facilities Maintenance	\$12,441.09
Health Alliance	\$65,055.98
Housing-Renewal & Local Agency Retirement	\$12,412.44
Huber & Mudd LLC	\$640.00
Illini FS	\$1,177.47
Illinois Landfill	\$320.86
Johnson Controls Security Solutions	\$1,443.40
Kirby Risk Corporation	\$45.00
Kone Inc.	\$1,429.75
Kuchefski Heating & A/C Inc	\$18,904.00
Lansing Housing Products Inc	\$461.00
Lowe's	\$783.40
Menards - Menards Of Danville	\$10.99
Mervis Industries, Inc	\$500.00
Metlife Small Business Center	\$1,816.78
Midwest Mailing & Shipping Inc.	\$194.49
Midwest Power Washing	\$2,125.00
Miller, Hall, & Triggs	\$183.00

00000052

Municipal Water Utility	\$333.00
Nan Mckay & Associates Inc.	\$239.00
NUSO, LLC	\$349.46
Olympic Hardware	\$84.34
Owens Excavating & Trucking LLC	\$14,600.00
PDQ Supply Inc.	\$1,206.59
Peerless Network	\$2,017.73
Petty Cash, Terri Pankow Custodial	\$22.44
Quadient Finance USA, Inc	\$2,000.00
Quicklube South	\$41.60
Quill	\$1,307.20
Ray's Pest Control	\$1,905.00
Republic Services	\$14,965.71
Rogers Supply Company Inc.	\$480.42
Santanna Energy Services	\$1,389.42
Schomburg & Schomburg Construction	\$21,663.56
Smithereen Pest Management Services	\$4,335.67
Sparklight Business	\$611.19
The Lincoln National Life Insurance Co.	\$172.00
Thyssenkrupp Elevator Corporation	\$1,697.74
Trees for Danville	\$2,516.00
Verizon Wireless	\$266.86
Village of Rossville	\$910.89
Visco Products	\$2,436.43
Vision Service Plan	\$188.65
Wagner Communications Inc.	\$632.58
Watson Tire & Automotive Inc.	\$491.80
Watts Copy System	\$1,026.72
Woodard's Computing Services	\$127.50
<b>Total for all Vendors</b>	<b>445,763.84</b>

00000053



**Vermilion Housing Authority**  
**AP Expenditures**  
**February 2022**

Adrienne Tates	\$1,827.00
Ameren Ip	\$23,949.73
Aqua Illinois Inc	\$11,239.26
Berry's Garden Center	\$1,440.00
Better NOI	\$465.00
Blaine Window Hardware	\$86.56
Brandon Gilbert	\$86.92
Brickyard Disposal & Recycling Inc	\$1,393.15
Canady Laboratories, Inc.	\$1,832.00
Central Illinois Bank	\$1,393.19
City Of Danville	\$6,777.75
City of Hoopeston	\$2,559.39
Classique Sash & Door	\$895.74
Comcast Cable	\$666.45
Constellation NewEnergy, Inc.	\$451.92
Danville Area Community College	\$323.58
Danville Sanitary	\$3,044.25
Donese L. Andrews	\$200.00
E & B GIFTS AND AWARDS	\$36.00
Farnsworth Group Inc.	\$425.68
General Electric Co	\$3,539.00
Georgetown Waterworks	\$4,428.21
Grainger, Inc	\$1,009.48
Hd Supply Facilities Maintenance	\$8,595.53
Health Alliance	\$31,932.70
Housing-Renewal & Local Agency Retirement	\$12,313.22
Huber & Mudd LLC	\$1,900.00
Illini FS	\$826.31
Jaclyn Vinson	\$1,462.45
Johnson Controls Security Solutions	\$36,920.25
Kelly Printing Company Inc.	\$389.00
Kone Inc.	\$863.58
Lansing Housing Products Inc	\$239.00
Latoz Hardware Inc.	\$27.99
Lowe's	\$7,386.19
Mahoney, Silverman & Cross,LLC	\$412.50
Metlife Small Business Center	\$1,816.78
Midwest Mailing & Shipping Inc.	\$581.59
Municipal Water Utility	\$279.00
NUSO, LLC	\$349.46
Owens Excavating & Trucking LLC	\$1,680.00
PDQ Supply Inc.	\$359.52
Peerless Network	\$2,069.09
Quadient Finance USA, Inc	\$1,000.00
Quicklube Hoopeston	\$45.62
Quill	\$435.43
Randy S. Woodard	\$336.00
Ray's Pest Control	\$625.00
Rogers Supply Company Inc.	\$65.36
S.E.A. Group, Inc.	\$2,475.00
Santanna Energy Services	\$1,932.34
Smithereen Pest Management Services	\$1,243.83
Sparklight Business	\$611.19
The Lincoln National Life Insurance Co.	\$157.50
Thyssenkrupp Elevator Corporation	\$1,313.19
Verizon Wireless	\$266.86
Vermillion Advantage	\$30.00
Village of Fairmount	\$169.50
Village of Rossville	\$995.92
Wagner Communications Inc.	\$296.19
Watson Tire & Automotive Inc.	\$20.00
Watts Copy System	\$517.42
Woodard's Computing Services	\$847.75
<b>Total for all Vendors</b>	<b>191,858.52</b>

00000054



## Memorandum

**TO:** Board of Commissioners  
**FROM:** Jaclyn Vinson, Executive Director  
**DATE:** February 7, 2022  
**RE:** Personnel Monthly Report for the Month of January 2022

**1. The following personnel action was taken in January 2022:**

Deponshia Davis – Maintenance Laborer – Hired

Timothy Moreno – Maintenance Mechanic – Hired

Jerry Holmes – Maintenance Mechanic - Retired

**2. Staff/Commissioners attended the following training through the Executive Office in January 2022:**

SEMAP Self Assessment  
Danville, IL

Brittany Savalick  
Director of Housing Operations

UPCS Fundamentals  
Danville, IL

Doyle Thompson  
Maintenance Mechanic

How Family Chaos Looks: How Family Recovery Begins  
Danville, IL

Tamera Forthenberry  
ROSS Coordinator

00000055



## Memorandum

**TO:** Board of Commissioners

**FROM:** Jaclyn Vinson, Executive Director

**DATE:** March 7, 2022

**RE:** Personnel Monthly Report for the Month of February 2022

**1. The following personnel action was taken in February 2022:**

Annette McMillan – HCV Specialist – Resigned

Aaron McCreary – Maintenance Mechanic – Hired

Adrienne Tates – Maintenance Laborer - Hired

**2. Staff/Commissioners attended the following training through the Executive Office in February 2022:**

Building Your Protective Factors  
Danville, IL

Tamera Forthenberry  
ROSS Coordinator

00000056

Vermillon Housing Authority  
Public Housing and COCC  
FY 2023 HUD Budget

Public Housing Combined  
556 Units

	Entire PH	COCC Public Housing 100	Fair Oaks Public Housing 101	Beeler, Mad, CH Public Housing 102	Merche Public Housing 103	Vermilion Public Housing 104
<b>Operating Revenue</b>						
Dwelling Rental	\$ 885,288	\$ -	\$ 210,336	\$ 198,924	\$ 164,988	\$ 311,040
Non-Dwelling Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 7,225	\$ -	\$ 2,818	\$ 1,156	\$ 1,012	\$ 2,240
Other Income	\$ 906,327	\$ 320,590	\$ 52,947	\$ 166,904	\$ 126,680	\$ 239,206
Subsidy	\$ 2,916,029	\$ -	\$ 1,542,567	\$ 428,673	\$ 296,410	\$ 648,378
<b>Total Revenue</b>	<b>\$ 4,714,869</b>	<b>\$ 320,590</b>	<b>\$ 1,808,668</b>	<b>\$ 795,657</b>	<b>\$ 589,090</b>	<b>\$ 1,200,864</b>
<b>Operating Expenses</b>						
<i>Administrative</i>						
Salaries	\$ 627,153	\$ 374,515	\$ 84,298	\$ 43,784	\$ 41,497	\$ 83,058
Legal	\$ 14,952	\$ 3,874	\$ 4,000	\$ 480	\$ 880	\$ 5,718
PBA Management Exp	\$ -	\$ (502,200)	\$ 143,220	\$ 100,440	\$ 86,490	\$ 172,050
Travel/Training	\$ 9,626	\$ 9,626	\$ -	\$ -	\$ -	\$ -
Other Administrative Exp	\$ 83,386	\$ 19,638	\$ 28,420	\$ 9,514	\$ 9,022	\$ 16,791
<i>Total Administrative Expense</i>	<i>\$ 735,117</i>	<i>\$ (94,546)</i>	<i>\$ 259,938</i>	<i>\$ 154,218</i>	<i>\$ 137,889</i>	<i>\$ 277,618</i>
<i>Tenant Services</i>						
Other Tenant Services Exp	\$ 12,635	\$ -	\$ 3,610	\$ 2,565	\$ 2,185	\$ 4,275
<i>Total Tenant Services Expenses</i>	<i>\$ 12,635</i>	<i>\$ -</i>	<i>\$ 3,610</i>	<i>\$ 2,565</i>	<i>\$ 2,185</i>	<i>\$ 4,275</i>
<i>Total Utility Expenses</i>	<i>\$ 616,443</i>	<i>\$ 16,310</i>	<i>\$ 234,794</i>	<i>\$ 101,020</i>	<i>\$ 87,332</i>	<i>\$ 176,988</i>
<i>Maintenance</i>						
Salaries	\$ 765,845	\$ -	\$ 324,632	\$ 123,825	\$ 78,982	\$ 238,406
Materials	\$ 232,852	\$ 2,327	\$ 104,713	\$ 35,447	\$ 18,471	\$ 71,893
Contracts	\$ 384,779	\$ 12,191	\$ 182,959	\$ 64,761	\$ 39,261	\$ 85,607
<i>Total Maintenance Expenses</i>	<i>\$ 1,383,476</i>	<i>\$ 14,518</i>	<i>\$ 612,305</i>	<i>\$ 224,033</i>	<i>\$ 136,714</i>	<i>\$ 395,906</i>
<i>General Expenses</i>						
Insurance	\$ 192,686	\$ 574	\$ 75,518	\$ 31,343	\$ 25,687	\$ 59,565
Employee Benefits	\$ 677,091	\$ 185,871	\$ 151,254	\$ 86,324	\$ 67,163	\$ 186,479
Depreciation Expense	\$ 323,639	\$ -	\$ 131,454	\$ 103,487	\$ 49,037	\$ 39,661
PILOT	\$ 29,742	\$ -	\$ -	\$ 7,436	\$ 8,030	\$ 14,276
Collection Losses	\$ 100,414	\$ -	\$ 47,670	\$ 10,669	\$ 11,187	\$ 30,888
<i>Total General Expenses</i>	<i>\$ 1,323,572</i>	<i>\$ 186,445</i>	<i>\$ 405,896</i>	<i>\$ 239,259</i>	<i>\$ 161,104</i>	<i>\$ 330,869</i>
<b>Total Routine Expenses</b>	<b>\$ 4,071,243</b>	<b>\$ 122,726</b>	<b>\$ 1,516,542</b>	<b>\$ 721,094</b>	<b>\$ 525,224</b>	<b>\$ 1,185,656</b>
<i>Non Routine Expenses</i>						
Energy Performance Contract Expenses	\$ 145,563	\$ -	\$ 65,503	\$ 43,669	\$ 36,391	\$ -
Casualty Losses Non Capital	\$ 16,000	\$ 1,000	\$ 10,000	\$ -	\$ -	\$ 5,000
<i>Total Non-Routine Expenses</i>	<i>\$ 161,563</i>	<i>\$ 1,000</i>	<i>\$ 75,503</i>	<i>\$ 43,669</i>	<i>\$ 36,391</i>	<i>\$ 5,000</i>
<b>Total Expenses</b>	<b>\$ 4,232,806</b>	<b>\$ 123,726</b>	<b>\$ 1,592,046</b>	<b>\$ 764,763</b>	<b>\$ 561,615</b>	<b>\$ 1,190,656</b>
<b>Surplus - (Deficit)</b>	<b>\$ 482,063</b>	<b>\$ 196,865</b>	<b>\$ 216,623</b>	<b>\$ 30,894</b>	<b>\$ 27,475</b>	<b>\$ 10,208</b>

00000057

**RESOLUTION NO. 2022-2**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Public Housing Operating Budget for the Fiscal Year 2023 (April 1, 2022 to March 31, 2023); and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Public Housing Operating Budget for the Fiscal Year 2023 (April 1, 2022 to March 31, 2023).
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000058

ADOPTED at the regular meeting of the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March, 2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE,  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

Vermilion Housing Authority  
Housing Choice Voucher Annual Operating Budget  
FY 2023

**Housing Choice Voucher Program  
Administrative Fee Budget**

**Operating Revenue**

Fraud Recovery	\$	25,000
Interest Income	\$	500
Administrative Fees	\$	290,685
<b>Total Revenue</b>	<b>\$</b>	<b>316,185</b>

**Operating Expenses**

*Administrative*

Salaries	\$	138,763
Legal	\$	2,500
Travel/Training	\$	1,640
Other Administrative Exp	\$	44,453
Bookkeeping Fees	\$	66,528
<i>Total Administrative Expense</i>	<b>\$</b>	<b>253,884</b>

*Tenant Services*

Salaries	\$	-
Other Tenant Services Exp	\$	-
<i>Total Tenant Services Expenses</i>	<b>\$</b>	<b>-</b>

*Total Utility Expenses*

\$ -

*Maintenance*

Salaries	\$	-
Materials	\$	-
Contracts	\$	-
<i>Total Maintenance Expenses</i>	<b>\$</b>	<b>-</b>

*General Expenses*

Insurance	\$	5,833
Employee Benefits	\$	42,201
Depreciation Expense	\$	4,615
<i>Total General Expenses</i>	<b>\$</b>	<b>52,648</b>

**Total Routine Expenses**

**\$ 306,532**

Surplus - (Deficit)

**\$ 9,653**

00000060

**RESOLUTION NO. 2022-3**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS,  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Housing Choice Voucher Operating Budget for the Fiscal Year 2023 (April 1, 2022 to March 31, 2023); and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Housing Choice Voucher Operating Budget for the Fiscal Year 2023 (April 1, 2022 to March 31, 2023).
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000061



ADOPTED at the regular meeting of the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March, 2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE,  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

00000062

<b>Annual PHA Plan</b> <i>(Standard PHAs and Troubled PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
--	---	--

**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

**Applicability.** Form HUD-50075-ST is to be completed annually by **STANDARD PHAs** or **TROUBLED PHAs**. PHAs that meet the definition of a High Performer PHA, Small PHA, HCV-Only PHA or Qualified PHA do not need to submit this form.

**Definitions.**

- (1) **High-Performer PHA** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

**PHA Information**

A.1 PHA Name: Housing Authority of the City of Danville PHA Code: IL011  
 PHA Type:  Standard PHA  Troubled PHA  
 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 04/2022  
 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)  
 Number of Public Housing (PH) Units 556 Number of Housing Choice Vouchers (HCVs) 916 Total Combined Units/Vouchers 1,466  
 PHA Plan Submission Type:  Annual Submission  Revised Annual Submission

Availability of Information. PHAs must have the elements listed below in sections B and C readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.

See Attachment 1

PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)

Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	
				PH	HCV
Lead PHA:					

<b>B Annual Plan Elements</b>						
<b>B.1</b>	<p><b>Revision of PHA Plan Elements.</b></p> <p>(a) Have the following PHA Plan elements been revised by the PHA?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Statement of Housing Needs and Strategy for Addressing Housing Needs</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Grievance Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Community Service and Self-Sufficiency Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Safety and Crime Prevention.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Pet Policy.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Asset Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each revised element(s):</p> <p>(c) The PHA must submit its Deconcentration Policy for Field Office review.</p>					
<b>B.2</b>	<p><b>New Activities.</b></p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Hope VI or Choice Neighborhoods.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Mixed Finance Modernization or Development.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Demolition and/or Disposition.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Designated Housing for Elderly and/or Disabled Families.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Conversion of Public Housing to Tenant-Based Assistance.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Conversion of Public Housing to Project-Based Assistance under RAD.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Occupancy by Over-Income Families.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Occupancy by Police Officers.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Non-Smoking Policies.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Project-Based Vouchers.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Units with Approved Vacancies for Modernization.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).</p> <p>(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.</p> <p>See Attachment 2</p>					
<b>B.3</b>	<p><b>Civil Rights Certification.</b></p> <p>Form HUD-50077, <i>PHA Certifications of Compliance with the PIIA Plans and Related Regulations</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p> <p>See attachment 3</p>					
<b>B.4</b>	<p><b>Most Recent Fiscal Year Audit.</b></p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, please describe:</p>					

<b>B.5</b>	<b>Progress Report.</b> Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year and Annual Plan. See attachment 4
<b>B.6</b>	<b>Resident Advisory Board (RAB) Comments.</b> (a) Did the RAB(s) provide comments to the PHA Plan?  Y N <input type="checkbox"/> <input checked="" type="checkbox"/>  (c) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.  See attachment 5
<b>B.7</b>	<b>Certification by State or Local Officials.</b>  <i>Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i> <b>See certifications in attachment 6</b>
<b>B.8</b>	<b>Troubled PHA.</b> (a) Does the PHA have any current Memorandum of Agreement, Performance Improvement Plan, or Recovery Plan in place? Y N N/A <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>  (b) If yes, please describe:
<b>C. Statement of Capital Improvements:</b> Required for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).	
<b>C.1</b>	<b>Capital Improvements.</b> Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.  <b>The most recent HUD-approved 5-Year Action Plan was completed in the EPIC system in and is on file at the HACD Administrative Office for review. See attachment 7.</b>

# Instructions for Preparation of Form HUD-50075-ST Annual PHA Plan for Standard and Troubled PHAs

## A. PHA Information. All PHAs must complete this section.

**A.1** Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR §903.23(4)(e))

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

## B. Annual Plan. All PHAs must complete this section.

### B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no." (24 CFR §903.7)

**Statement of Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(1)) Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (24 CFR §903.7(a)(2)(ii))

**Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.** PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see 24 CFR 903.2. (24 CFR §903.23(b)) Describe the PHA's admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA's policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. (24 CFR §903.7(b)) Describe the PHA's procedures for maintain waiting lists for admission to public housing and address any site-based waiting lists. (24 CFR §903.7(b)). A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. (24 CFR §903.7(b)) Describe the unit assignment policies for public housing. (24 CFR §903.7(b))

**Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

**Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. (24 CFR §903.7(d))

**Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance and management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA. (24 CFR §903.7(e))

**Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants. (24 CFR §903.7(f))

**Homeownership Programs.** A description of any Section 5h, Section 32, Section 8y, or HOPE I public housing or Housing Choice Voucher (HCV) homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. (24 CFR §903.7(k))

**Community Service and Self Sufficiency Programs.** Describe how the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(l)) A description of: 1) Any programs relating to services and amenities provided or offered to assisted families; and 2) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS. (24 CFR §903.7(l))

**Safety and Crime Prevention.** Describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must provide development-by-development or jurisdiction wide-basis: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities. (24 CFR §903.7(m)) A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. (24 CFR §903.7(m)(5))

**Pet Policy.** Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. (24 CFR §903.7(n))

**Asset Management.** State how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory. (24 CFR §903.7(q))

**Substantial Deviation.** PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

**Significant Amendment/Modification.** PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; b) additions of non-emergency CFP work items (items not included in the current CFP Annual Statement or CFP 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund; or c) any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. See guidance on HUD's website at: [Notice PIH 1999-51](#). (24 CFR §903.7(r)(2)(ii))

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

**B.2 New Activities.** If the PHA intends to undertake any new activities related to these elements in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."

**Hope VI or Choice Neighborhoods.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Choice Neighborhoods; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI or Choice Neighborhoods is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

**Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

**Demolition and/or Disposition.** Describe any public housing projects owned by the PHA and subject to ACCs (including project number and unit numbers (or addresses)), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed as described in the PHA's last Annual and/or 5-Year PHA Plan submission. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: [http://www.hud.gov/offices/pih/centers/sac/demo\\_dispo/index.cfm](http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm). (24 CFR §903.7(h))

**Designated Housing for Elderly and Disabled Families.** Describe any public housing projects owned, assisted or operated by the PHA (or portions thereof), in the upcoming fiscal year, that the PHA has continually operated as, has designated, or will apply for designation for occupancy by elderly and/or disabled families only. Include the following information: 1) development name and number; 2) designation type; 3) application status; 4) date the designation was approved, submitted, or planned for submission, and; 5) the number of units affected. Note: The application and approval process for such designations is separate from the PHA Plan process, and PHA Plan approval does not constitute HUD approval of any designation. (24 CFR §903.7(i)(C))

**Conversion of Public Housing.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. (24 CFR §903.7(j))

**Conversion of Public Housing.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA plans to voluntarily convert to project-based assistance under RAD. See additional guidance on HUD's website at: [Notice PIH 2012-32](#)

**Occupancy by Over-Income Families.** A PHA that owns or operates fewer than two hundred fifty (250) public housing units, may lease a unit in a public housing development to an over-income family (a family whose annual income exceeds the limit for a low income family at the time of initial occupancy), if all the following conditions are satisfied: (1) There are no eligible low income families on the PHA waiting list or applying for public housing assistance when the unit is leased to an over-income family; (2) The PHA has publicized availability of the unit for rental to eligible low income families, including publishing public notice of such availability in a newspaper of general circulation in the jurisdiction at least thirty days before offering the unit to an over-income family; (3) The over-income family rents the unit on a month-to-month basis for a rent that is not less than the PHA's cost to operate the unit; (4) The lease to the over-income family provides that the family agrees to vacate the unit when needed for rental to an eligible family; and (5) The PHA gives the over-income family at least thirty days notice to vacate the unit when the unit is needed for rental to an eligible family. The PHA may incorporate information on occupancy by over-income families into its PHA Plan statement of deconcentration and other policies that govern eligibility, selection, and admissions. See additional guidance on HUD's website at: [Notice PIH 2011-7](#). (24 CFR 960.503) (24 CFR 903.7(b))

**Occupancy by Police Officers.** The PHA may allow police officers who would not otherwise be eligible for occupancy in public housing, to reside in a public housing dwelling unit. The PHA must include the number and location of the units to be occupied by police officers, and the terms and conditions of their tenancies; and a statement that such occupancy is needed to increase security for public housing residents. A "police officer" means a person determined by the PHA to be, during the period of residence of that person in public housing, employed on a full-time basis as a duly licensed professional police officer by a Federal, State or local government or by any agency of these governments. An officer of an accredited police force of a housing agency may qualify. The PHA may incorporate information on occupancy by police officers into its PHA Plan statement of deconcentration and other policies that govern eligibility, selection, and admissions. See additional guidance on HUD's website at: [Notice PIH 2011-7](#). (24 CFR 960.505) (24 CFR 903.7(b))

**Non-Smoking Policies.** The PHA may implement non-smoking policies in its public housing program and incorporate this into its PHA Plan statement of operation and management and the rules and standards that will apply to its projects. See additional guidance on HUD's website at: [Notice PIH 2009-21](#). (24 CFR §903.7(e))

**Project-Based Vouchers:** Describe any plans to use Housing Choice Vouchers (HCVs) for new project-based vouchers, which must comply with PBV goals, civil rights requirements, Housing Quality Standards (HQS) and deconcentration standards, as stated in 983.57(b)(1) and set forth in the PHA Plan statement of deconcentration and other policies that govern eligibility, selection, and admissions. If using project-based vouchers, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan. (24 CFR §903.7(b))

**Units with Approved Vacancies for Modernization.** The PHA must include a statement related to units with approved vacancies that are undergoing modernization in accordance with 24 CFR §990.145(a)(1).

**Other Capital Grant Programs** (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

For all activities that the PHA plans to undertake in the current Fiscal Year, provide a description of the activity in the space provided.

**B.3 Civil Rights Certification.** Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing, and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o))

**B.4 Most Recent Fiscal Year Audit.** If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p))

**B.5 Progress Report.** For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1))

**B.6 Resident Advisory Board (RAB) comments.** If the RAB provided comments to the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)

**B.7 Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable.

**B.8 Troubled PHA.** If the PHA is designated troubled, and has a current MOA, improvement plan, or recovery plan in place, mark "yes," and describe that plan. If the PHA is troubled, but does not have any of these items, mark "no." If the PHA is not troubled, mark "N/A." (24 CFR §903.9)

**C. Statement of Capital Improvements.** PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. (24 CFR 903.7(e))

**C.1 Capital Improvements.** In order to comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan. PHAs can reference the form by including the following language in Section C. 8.0 of the PHA Plan Template: "See HUD Form- 50075.2 approved by HUD on XX/XX/XXXX."

---

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan.

Public reporting burden for this information collection is estimated to average 9.2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

## Attachment #1

### **Section A.1 PHA Information**

#### **Availability of Information**

HACD maintains relevant information regarding the Agency Plan at its main administrative office and at each Asset Management Development listed below:

1. Centennial Manor- 426 E. Honeywell Avenue, Hoopeston, IL 60942
2. Churchill Towers-101 E. Seminary Street, Danville, IL 61832
3. Fair Oaks- 1607 Clyman Lane, Danville, IL 61832
4. Mer Che Manor- 723 N. Oak Street, Danville, IL 61832

**Detailed information regarding the Agency Plan components can be viewed at the HACD Administrative Office.** This information can be viewed at 1607 Clyman Lane, Danville IL 61832 between the hours of 7:30 a.m. and 4:00 p.m. Monday through Friday.



## Attachment # 2

### Section B.2 New Activities

#### **MODERNIZATION OR NEW DEVELOPMENTS:**

The Housing Authority of the City of Danville has an interest in participating in all programs that will improve the supply of safe, decent and sanitary affordable housing in Vermilion County, Illinois. The Authority will submit a Mixed-Finance Application to HUD for Development, depending on funding sources and unit composition; subsequent to master planning and /or approval of one or more of the following proposed projects:

- **Modernization of Mer Che Manor (Phase II):** (AMP 103) The Authority will work to create and implement a plan to continue modernization efforts within Mer Che Manor. This work will include investing in common areas, improving aesthetics within the development, and updating out-of-date dwelling units. This modernization will also take into consideration occupancy issues we have at MerChe regarding studio (0 bedroom) units. Any modernization efforts will try to merge current studio apartments to create 1 bedroom units.
- **Modernization of Centennial Manor:**(AMP 104) The Authority will work to create and implement a plan to continue modernization efforts within Centennial Manor. This work will include investing in common areas, improving aesthetics within the development, and updating out-of-date dwelling units.
- **Replacement Housing in partnership with the City of Danville and City of Hoopeston:** The Authority is interested in partnering with communities within Vermilion County to improve the quality of affordable housing available within the community. As a part of this endeavor, financial resources will be research and pursued according to development plans.
- **Transformation of Fair Oaks:** (AMP 101) The Authority will explore potential scenarios to transform the remaining housing portfolio of the Fair Oaks housing development. Funding sources will include the consideration of the Rental Assistance Demonstration conversion, Low Income Housing Tax Credits, Illinois Affordable Housing Tax Credits, IHDA Funding, City of Danville CDBG Funds, and/or Project Based Vouchers.
- **Modernization of Parkview Court:** The Authority will work to review the Rental Assistance Demonstration (RAD) and Low Income Housing Tax Credit (LIHTC) Programs, in relation to their effectiveness at rebuilding Parkview Court to improve the living conditions within this 50 unit development in Hoopeston, IL. Through the transformation of Parkview Court, we look to demolish the current housing stock (25 duplex buildings), reduce the current unit density (from 50 units to 30 units), improve

safety and security for residents, allot project based vouchers to the new development, and affirm our commitment to quality affordable housing within our community.

**DEMOLITION/DISPOSITION:**

Demolition projects will only be considered if they are supporting the construction of new, quality affordable housing, in this fiscal year we will specifically be working on a Demolition Application for Parkview Court in Hoopeston, IL.

Disposition is being considered of Northridge Court, Allerton Court, and Tilton Court, on the basis of physical isolation and inefficiency of HACD operations.

**FUTURE OF PUBLIC HOUSING:** The Authority continues to gather the necessary knowledge to make a decision regarding a possible change to RAD and LIHTC for some complexes (as noted above in the example of Parkview Court). This exploration for knowledge will culminate with the Authority making a decision as to the each process (RAD and LIHTC), and whether it will be in the best interest of the Authority and the families we serve, or not.

Attachment # 3

Section B.3 Civil Rights Certification

**Civil Rights Certification**  
**(Qualified PHAs)**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB Approval No. 2577-0226  
Expires 02/29/2016

**Civil Rights Certification**

**Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Housing Authority of the City of Danville

PHA Name

IL011

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Pat O'Shaughnessy

Title

Board Chairman

Signature

Date

**HOUSING AUTHORITY OF THE CITY OF DANVILLE  
PHA ANNUAL MEETING  
HELD VIRTUALLY VIA ZOOM  
FEBRUARY 23, 2022**

Those in attendance were Jaclyn Vinson, Executive Director.

00000074

## Attachment # 4

### **Section B.5 Progress Report on Meeting Mission and Goals**

*The mission of the Housing Authority of the City of Danville, Illinois, d/b/a Vermillion Housing Authority, is to provide and develop quality affordable housing opportunities for individuals and families and to assist low income residents with safe, decent, sanitary and affordable housing; encourage resident participation, and provide opportunities for self-improvement which many enhance the residents' self-confidence and economic self-sufficiency. We shall operate in an effective, ethical and professional manner, and will create and maintain partnerships with its clients and appropriate community agencies to accomplish this mission.*

#### **PHA Goal: Provide access, availability and supply of decent affordable housing**

- The Authority has worked to maximize occupancy within our Low-Income Public Housing Developments; currently maintaining at least 96% occupied come each month end.
- In 2014 the Authority applied for and received sixty-five (65) HUD-VASH (Veteran Affairs Supportive Housing) Project Based Vouchers to be administered under the Housing Choice Voucher Program. Referrals come to the Authority through the Illiana VA Medical Center.
- In partnership with East Central Community Action Agency, the Authority awarded eight (8) Project Based Vouchers to support the construction of 8 new, single-family homes in Hoopston, Illinois.
- Installed Security Cameras in strategic locations throughout the Fair Oaks (AMP 101) Family Housing Development as a crime prevention/deterrent strategy. Cameras are intended to assist in identifying problem households and guests that are involved in anti-social, illegal activities. Authority Staff monitor the cameras and when appropriate, provide data and information to City Police to assist in investigations and prosecution. The camera system has been valuable in police investigations.
- Installed Security Cameras in strategic locations throughout the Beeler Terrace (AMP 102) Family Housing Development as a crime prevention/deterrent strategy. Cameras are intended to assist in identifying problem households and guests that are involved in anti-social, illegal activities. Authority Staff monitor the cameras and when appropriate, provide data and information to City Police to assist in investigations and prosecution. The camera system has been valuable in police investigations.
- Demolished 57 physically substandard public housing units within the Fair Oaks (AMP 101) development.
- Received approval from HUD SAC to demolish 102 physically substandard public housing units within the Fair Oaks (AMP 101) development and 26 physically substandard public housing units within Ramey Court (AMP 104).
- The Authority has taken over management of, and merged with the Vermillion County Housing Authority for improved efficiencies and streamlined service.

**PHA Goal: Support the Development, Construction, Re-Development, Rehabilitation, and Acquisition of Quality Affordable Housing**

- The Authority hosted Housing Choice Voucher Program Landlord Workshops which will be designed to recruit, educate, and retain landlords for the Housing Choice Voucher Program. We have seen an increase in new and returning landlords to the HCV program throughout Vermillion County.
- The VHA has created a strategy of investment related to Capital Fund expenditures, as a result of a thorough planning and consideration process. These investments in modernization will work to make our Public Housing Developments more marketable and enticing for longer tenancy.
- Improving Energy Efficiency within our Public Housing Developments will continue to be a factor in determining the level and type of investments and modernization potential.
- The Authority makes public, civic and governmental agencies aware of its programs, services and activities on a regular basis by attending group luncheons and regularly scheduled community meetings.
- The Authority and its partners will continue to foster partnerships with other agencies in order to meet its primary objective of developing additional affordable housing within Vermillion County. Through these partnerships additional housing will be created and the Authority will work to recoup developer and management fees to help bridge the funding gaps in our core programs.

**PHA Goal: Improve the Accountability and Quality of Assisted Housing**

- The Low Income Public Housing Program works to maintain a month-end occupancy rate of at least 96%.
- The Authority is working to maintain a high level of standards and professionalism in the operation of all programs, services and activities.
- The Authority has partnered with the Danville Area Community College to offer a class to residents called *Getting Ahead*. The offering of this class has resulted in full-time internships for members of the first two classes. Increasing popularity of the class has encouraged the Authority to offer two classes per "semester" instead of just one.
- By improving the daily operations, the Authority will work to improve the Public Housing Management (PHAS), Real Estate Assessment Center (REAC) and Section Eight Management Assessment Program (SEMAP) Scores.

00000076

**RESOLUTION NO. 2022-4**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the PHA Annual Plan; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the PHA Annual Plan.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March, 2022.

00000077



Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_

Its: Chairman

Attest:

By: \_\_\_\_\_

Its: Secretary/Treasurer



TASK ORDER

# County Buildings Siding Replacement

Vermilion Housing Authority

March 11, 2022

00000079

**TASK ORDER #1**

This Task Order (this "**TO**") is entered into as of the 11 day of March, 20 22, between Vermilion Housing Authority ("**Client**") and Farnsworth Group, Inc. ("**Farnsworth Group**") for the project described below. This TO is entered into pursuant to, and shall be subject to, the terms and conditions of that certain Master Professional Services Agreement (including its attached General Conditions and Schedule of Charges as amended from time to time) dated March 11, 2022 (the "**Agreement**") between Company and Service Provider. Capitalized terms used and not defined in this TO will have the meanings ascribed to them in the Agreement.

**PROJECT OVERVIEW /**

Our understanding of the project is based on our meeting with you on March 1, 2022.

The Vermilion Housing Authority would like to install all new siding for all properties outside of the City of Danville throughout Vermilion County. This includes the following properties:

- Hillcrest Homes (10 apartments, 3 buildings)
- Hubbard Trail (10 apartments, 4 buildings)
- Allerton (6 apartments, 2 buildings)
- Kennedy Court (12 apartments, 8 buildings)
- Northridge Court (12 apartments, 3 buildings)
- Richie Manor (20 apartments, 6 buildings)
- Tilton Court (6 apartments, 2 buildings)
- Washington Court (6 apartments, 2 buildings)

The existing vinyl siding will be removed and replaced with new vinyl siding. This project will have a set of stakeholders that will work with VHA and Farnsworth Group work through the project parameters.

The project delivery has not been determined at this point. We will discuss the advantages and disadvantages for utilizing one General Contractor versus multiple General Contractors and make a determination while the project is underway.

**SCOPE OF PROFESSIONAL SERVICES /****SCOPE OF WORK**

Farnsworth Group's scope of work includes a full-service approach within the parameters set by the scope identified within this proposal. We have included architecture design services, as well as necessary interface with the Owner, review agencies, and other owner retained consultants and vendors. The scope of work includes the services generally described as follows:

A. Architecture

1. Construction Documents

- A. Coordinate the project team and act as a single point of contact.
- B. One site visit to photograph the existing buildings and perform basic building dimensions.
- C. Develop a scope of work document that verbally describes the project at each building site.
- D. Write technical specifications.
- E. Write front end specifications (Division 00 & 01 sections).
- F. Cost opinion.

2. Bidding Assistance

- A. Distribute bidding documents to contractors via Farnsworth Group's online plan distribution website.
- B. Answer questions from prospective bidders and provide clarifications as required.
- C. Conduct one pre-bid meeting for prospective bidders.
- D. Attend the bid opening.
- E. Issue Notice of Intent to Award Construction Contract.
- F. Assist VHA with preparation of a contract with prospective contractor.

3. Construction Administration

- A. Answer questions from contractor(s). Issue clarifications as required.
- B. Review contractor's submittals.
- C. Review contractor's pay request.
- D. Up to two site visits to each property at key intervals during the project to observe progress and status of project.
- E. One site visit to each property to prepare and issue a punch list.
- F. One site visit to each property to determine if the punch list is complete.

**DELIVERABLES**

The scope of work includes an 8.5 x 11 specification manual that will serve as the bidding documents. The manual will include the front-end specifications (Division 00 through 01) and technical specifications (Division 02 through 14). The front end specifications will include a scope of work document that has photos of each building and a site plan of each property.

**MAIN POINT OF CONTACT /**

The Main Point of Contact with Farnsworth Group for this Project will be:

Scott Burge, AIA  
Senior Architectural Manager  
2211 West Bradley Avenue  
Champaign, IL 61821  
(217) 352-7408  
[sburge@f-w.com](mailto:sburge@f-w.com)

00000081

## PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a fixed fee of \$18,500 (Eighteen thousand, five hundred dollars), plus normal reimbursable expenses. Additional details regarding payment terms and related policies are included in the attached General Conditions.

## PROJECT TIMELINE /

We understand that you would like to complete the siding replacement project before the end of the year. Upon your notice to proceed, we are prepared to begin work within 1-2 weeks. We estimate the construction documents will take approximately 3 weeks. The bidding phase will take another 3 weeks to complete. This will enable construction to begin in early summer 2022.

## ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

### A. General

1. We have assumed that detailed drawings will not be needed or required for this project, and a scope of work document will be provided that describes the project verbally. We have completed several other siding replacement projects utilizing this same methodology successfully.
2. The number of meetings, site visits or travel included in this proposal are mentioned in the scope of services section. Additional meetings, site visits or travel may be requested on an hourly basis.
3. Design revisions required as a result of code changes adopted after delivery of 100% construction documents are not included.
4. Taxes or government fees are not included in the fee but are payable as provided in the General Conditions.
5. This work is expected to commence in March 2022. Significant delays in start date may require reassessing necessary services, schedule, and fees.
6. RFI's and submittals will be submitted electronically; onsite pickup and drop off is not anticipated.
7. Schedule relies on timely receipt of information to support design efforts.
8. Energy modeling not included.
9. Record as-built drawings are not included; nor are Record As-Built drawing revisions and reformatting based on contractor provided as-built markups.
10. Detailed construction schedule is not included in the scope.
11. Readily available access to the project site will be provided.
12. Consulting or completion of energy and utility rebate forms is not included, including LEED.
13. Multiple design alternatives finalized after Design Development phase are not included.
14. Revisions caused by Owner, Tenants, Authority Having Jurisdiction (AHJ), other governmental review agencies or any other entity that causes work already performed to be revised is excluded.

## ADDITIONAL SERVICES /

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Multiple revisions and changes of scope both during and after each phase of service.
- Preparation of plans or specifications not specifically defined by this agreement.
- Value Engineering exercises.
- Meetings and/or hearings with Planning and Zoning or City Council.
- Attendance at additional meetings or site visits requested by VHA.
- Assistance with material testing.
- Environmental Engineering for identification and abatement design of hazardous materials.
- Assistance with special inspections.
- Architectural renderings or special presentation graphics.
- Design of building signage.
- Postings, notifications, and other related services are not included in the proposed scope of work. Farnsworth Group can provide these services as an additional service upon request.

## OWNER RESPONSIBILITIES /

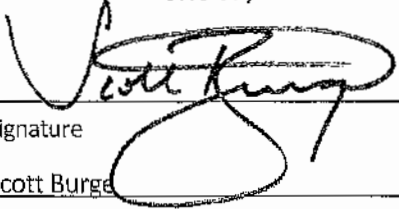
The following services or items are required to be provided by you in order to allow Farnsworth to complete the scope of services outlined above.

- Develop stakeholder team.
- Provide access to the project site.
- Timely feedback to questions throughout the duration of the project.
- Provide any available hard copy, PDF, or AutoCAD drawings of existing surveys, site plan, base drawings, mapping, and exhibits.
- All required notifications that originate with the owner (signs, public announcements, etc).
- Payment of any application fees, recording costs, and other fees that could be associated in the scope of the project.

## AGREEMENT /

Please indicate your acceptance and agreement of this TO, which is subject to and incorporates by reference all terms of the Agreement between Farnsworth Group and VHA dated March 11, 2022, by signing and returning a copy of this TO for our records. In the event any terms of this TO conflict with a term in the Agreement, you agree and acknowledge that the terms of the Agreement shall control. Again, we appreciate the opportunity and look forward to working with you on this exciting project.

FARNSWORTH GROUP, INC.

  
\_\_\_\_\_  
Signature

Scott Burge  
\_\_\_\_\_  
Typed Name

Senior Architectural Manager  
\_\_\_\_\_  
Title

March 11, 2022  
\_\_\_\_\_  
Date

VERMILION HOUSING AUTHORITY

\_\_\_\_\_  
Signature

Jaclyn Vinson  
\_\_\_\_\_  
Typed Name

Executive Director  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

00000084

**RESOLUTION NO. 2022-5**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve Farnsworth Task Order - County Buildings Siding Replacement at a cost not to exceed \$18,500.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Farnsworth Task Order – County Buildings Siding Replacement at a cost not to exceed \$18,500.00
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000085



ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March, 2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

00000086



TASK ORDER

# Fair Oaks Building Renovation Study

Vermilion Housing Authority

March 11, 2022

00000087

**TASK ORDER #4**

This Task Order (this "**TO**") is entered into as of the 11 day of March, 2022, between Vermillion Housing Authority ("**Client**") and Farnsworth Group, Inc. ("**Farnsworth Group**") for the project described below. This TO is entered into pursuant to, and shall be subject to, the terms and conditions of that certain Master Professional Services Agreement (including its attached General Conditions and Schedule of Charges as amended from time to time) dated March 11, 2022 (the "**Agreement**") between Company and Service Provider. Capitalized terms used and not defined in this TO will have the meanings ascribed to them in the Agreement.

**PROJECT OVERVIEW /**

Our understanding of the project is based on our meeting with you on March 1, 2022.

VHA would like to renovate, rehabilitate, and re-envision the buildings at Fair Oaks. This includes the interior and exterior of each building. Design considerations for the project include, but are not limited to:

- New interior layouts that provide a modern flow and appeal.
- Increased sense of place with exterior lawn / yard at each apartment.
- Central heating and air conditioning.
- Windows and doors.
- Updated interior and exterior finishes to bring a more modern appeal.
- New roofing is needed for some buildings.
- New building materials that are attractive and durable.

In order to understand the scope and breadth of work, VHA would like to utilize the building located at 1021 – 1035 Belton as a pilot project. This building currently has a laundry room on the east side that will need to remain, but the remainder of the building is eligible for change.

Farnsworth Group is proposing to perform an initial study phase that will allow our design team to work with VHA in a collaborative manner to develop several concepts and a budget. After this initial phase, the next step will be to develop more detailed design drawings and procure a contractor. A separate task order will cover the secondary phase.

**SCOPE OF PROFESSIONAL SERVICES /****SCOPE OF WORK**

Farnsworth Group's scope of work includes a full-service approach within the parameters set by the scope identified within this proposal. We have included architecture design services, as well as necessary interface with the Owner, review agencies, and other owner retained consultants and vendors. The scope of work includes the services generally described as follows:

A. Architecture

1. One site visit to document existing conditions for 1021 – 1029 Belton.
2. Draw existing floor plans and building elevations.
3. Architectural design for up to two concepts of the interior and exterior renovation components.
4. Code review.
5. Review concepts with internal engineers to eliminate concerns with building systems.
6. Review initial concept ideas with VHA.
7. Revise drawings to incorporate comments into final deliverable.
8. Develop a cost opinion.

**DELIVERABLES**

The scope of work includes an 11 x 17 PDF that will graphically show the proposed concept. The content will include floor plans, interior renderings, and exterior renderings. We will also provide a cost opinion that will accompany the graphics.

**MAIN POINT OF CONTACT /**

The Main Point of Contact with Farnsworth Group for this Project will be:

Scott Burge, AIA  
Senior Architectural Manager  
2211 West Bradley Avenue  
Champaign, IL 61821  
(217) 352-7408  
[sburge@f-w.com](mailto:sburge@f-w.com)

**PROFESSIONAL FEES /**

Farnsworth Group proposes to provide the described services for a fixed fee of \$10,000 (Ten thousand dollars), plus normal reimbursable expenses. Additional details regarding payment terms and related policies are included in the attached General Conditions.

**PROJECT TIMELINE /**

Upon your notice to proceed, we are prepared to begin work in 1-2 weeks. We anticipate the project taking approximately 4-6 weeks to complete. Our timeframe will be heavily dependent upon our ability to reach a concept that VHA prefers that also falls within the defined budget.

00000089

## ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

### A. General

1. The number of meetings, site visits or travel included in this proposal are mentioned in the scope of services section. Additional meetings, site visits or travel may be requested on an hourly basis.
2. Design revisions required as a result of code changes adopted after submitting deliverables are not included.
3. This work is expected to commence in March 2022. Significant delays in start date may require reassessing necessary services, schedule, and fees.
4. Construction documents, permitting, bidding, or construction administration services are not included in the fee.
5. We have assumed that no capacity or other upgrades or system evaluations are needed for the utility services.
6. Schedule relies on timely receipt of information to support design efforts.
7. Energy modeling not included.
8. Life cycle cost analysis on equipment not included.
9. Record as-built drawings are not included; nor are Record As-Built drawing revisions and reformatting based on contractor provided as-built markups.
10. Detailed construction schedule is not included in the scope.
11. Readily available access to the project site will be provided.
12. Revisions caused by Owner, Tenants, Authority Having Jurisdiction (AHJ), other governmental review agencies or any other entity that causes work already performed to be revised is excluded.
13. During our site visit, we intend to document existing conditions based on the visible conditions. We have not included any destructive testing or deconstruction to evaluate existing conditions.

## ADDITIONAL SERVICES /

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Multiple revisions and changes of scope both during and after each phase of service.
- Preparation of plans or specifications not specifically defined by this agreement.
- Value Engineering exercises.
- Interior Design services.
- Meetings and/or hearings with Planning and Zoning or City Council.
- Attendance at additional meetings or site visits requested by the VHA.
- Mechanical, Electrical, and Plumbing Engineering.
- Special furniture or fixturing.
- Postings, notifications, and other related services are not included in the proposed scope of work. Farnsworth Group can provide these services as an additional service upon request.
- Environmental engineering for identification of hazardous materials and abatement design.

**OWNER RESPONSIBILITIES /**

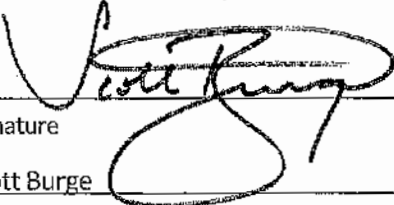
The following services or items are required to be provided by you in order to allow Farnsworth to complete the scope of services outlined above.

- Timely responses to questions throughout the project duration.
- Provide access to the project site.
- Provide any available hard copy, PDF, or AutoCAD drawings of existing surveys, site plan, base drawings, mapping, and exhibits.
- All required notifications that originate with the owner (signs, public announcements, etc).
- Payment of any application fees, recording costs, and other fees that could be associated in the scope of the project
- Establish an initial pilot project budget for the pilot project.

**AGREEMENT /**

Please indicate your acceptance and agreement of this TO, which is subject to and incorporates by reference all terms of the Agreement between Farnsworth Group and VHA dated March 11, 2022, by signing and returning a copy of this TO for our records. In the event any terms of this TO conflict with a term in the Agreement, you agree and acknowledge that the terms of the Agreement shall control. Again, we appreciate the opportunity and look forward to working with you on this exciting project.

**FARNSWORTH GROUP, INC.**

  
\_\_\_\_\_  
Signature  
Scott Burge  
\_\_\_\_\_  
Typed Name  
Senior Architectural Manager  
\_\_\_\_\_  
Title  
March 11, 2022  
\_\_\_\_\_  
Date

**VERMILION HOUSING AUTHORITY**

\_\_\_\_\_  
Signature  
Jaclyn Vinson  
\_\_\_\_\_  
Typed Name  
Executive Director  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

00000091

**RESOLUTION NO. 2022-6**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve Farnsworth Task Order – Fair Oaks Building Renovation Study at a cost not to exceed \$10,000.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Farnsworth Task Order – Fair Oaks Building Renovation Study at a cost not to exceed \$10,000.00
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000092

ADOPTED at the regular meeting of the Housing Authority of the City of Danville  
d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March,  
2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

00000093





TASK ORDER

# Building Signage & Wayfinding Design

Vermilion Housing Authority

March 11, 2022

00000094

**TASK ORDER #3**

This Task Order (this "**TO**") is entered into as of the 11 day of March, 2022, between Vermilion Housing Authority ("**Client**") and Farnsworth Group, Inc. ("**Farnsworth Group**") for the project described below. This TO is entered into pursuant to, and shall be subject to, the terms and conditions of that certain Master Professional Services Agreement (including its attached General Conditions and Schedule of Charges as amended from time to time) dated March 11, 2022 (the "**Agreement**") between Company and Service Provider. Capitalized terms used and not defined in this TO will have the meanings ascribed to them in the Agreement.

**PROJECT OVERVIEW /**

Our understanding of the project is based on our meeting with you on March 1, 2022.

VHA would like to increase their branding, visibility, and overall aesthetic with property identification signs throughout the properties. Additionally, VHA would like to improve wayfinding at the Fair Oaks site in Danville. Priority will be given to the larger properties within Danville for the new property identification signs, but the proposed design will be capable of being applied to any of the properties.

This project will have a set of stakeholders that will work with VHA and Farnsworth Group work through the project parameters.

This proposal covers design for the signage and production of drawings to convey the signage concept to a sign fabricator. We have not included any services for bidding or construction administration.

**SCOPE OF PROFESSIONAL SERVICES /****SCOPE OF WORK**

Farnsworth Group's scope of work includes a full-service approach within the parameters set by the scope identified within this proposal. We have included architecture design services, as well as necessary interface with the Owner, review agencies, and other owner retained consultants and vendors. The scope of work includes the services generally described as follows:

**A. Architecture**

1. Utilize the new VHA logo to design up to two concepts for the property identification sign.
2. Utilize the new VHA logo to design a concept for wayfinding signage at Fair Oaks.
3. Utilize Google Earth images to prepare a site plan drawing showing the location of the property identification signs for Beeler Terrace, Churchill Towers, Fair Oaks, Madison Court, Mer Che Manor, Centennial Manor, and Richie Manor.
4. Prepare a site plan drawing showing the location of proposed wayfinding signage at Fair Oaks.
5. Develop dimensioned drawings with detailed information of design for each type of sign.

## DELIVERABLES

The scope of work includes 11 x 17 drawings showing signage elevations to convey the overall design aesthetic. Upon receipt of your approval of the concept, develop dimensioned 24 x 36 drawings with more detailed design information. The drawings will also include site plans for Beeler Terrace, Churchill Towers, Fair Oaks, Madison Court, Mer Che Manor, Centennial Manor, and Richie Manor.

## MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this Project will be:

Scott Burge, AIA  
Senior Architectural Manager  
2211 West Bradley Avenue  
Champaign, IL 61821  
(217) 352-7408  
[sburge@f-w.com](mailto:sburge@f-w.com)

## PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a fixed fee of \$5,500 (Five thousand, five hundred dollars), plus normal reimbursable expenses. Additional details regarding payment terms and related policies are included in the attached General Conditions.

## PROJECT TIMELINE /

Upon your notice to proceed, we are prepared to begin work within 1-2 weeks. We anticipate our efforts taking approximately 2-3 weeks. This timeline is dependent upon our ability to develop a concept that meets your expectations, but we will work diligently and swiftly to develop the solution.

## ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

### A. General

1. The number of meetings, site visits or travel included in this proposal are mentioned in the scope of services section. Additional meetings, site visits or travel may be requested on an hourly basis.
2. This work is expected to commence in March 2022. Significant delays in start date may require reassessing necessary services, schedule, and fees.
3. Permitting, bidding, or construction administration services are not included in the fee.
4. Schedule relies on timely receipt of information to support design efforts.
5. Record as-built drawings are not included; nor are Record As-Built drawing revisions and

reformatting based on contractor provided as-built markups.

6. Value engineering exercises are not included.
7. Opinion of probable cost or detailed cost estimates are not included in the scope.
8. Multiple design alternatives finalized after the scope of work covered within this proposal are not included.
9. Revisions caused by Owner, Tenants, Authority Having Jurisdiction (AHJ), other governmental review agencies or any other entity that causes work already performed to be revised is excluded.

#### ADDITIONAL SERVICES /

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Multiple revisions and changes of scope both during and after each phase of service.
- Preparation of plans or specifications not specifically defined by this agreement.
- Meetings and/or hearings with Planning and Zoning or City Council.
- Attendance at additional meetings or site visits requested by the VHA.
- Architectural renderings or special presentation graphics.
- Electrical Engineering for sign lighting.

#### OWNER RESPONSIBILITIES /

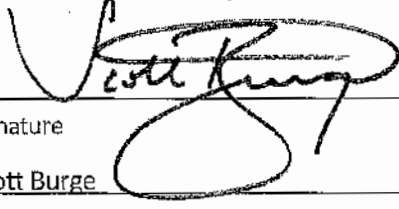
The following services or items are required to be provided by you in order to allow Farnsworth to complete the scope of services outlined above.

- Provide access to the project site.
- Timely feedback to questions throughout the project duration.
- Provide any available hard copy, PDF, or AutoCAD drawings of existing surveys, site plan, base drawings, mapping, and exhibits.
- All required notifications that originate with the owner (signs, public announcements, etc).
- Payment of any application fees, recording costs, and other fees that could be associated in the scope of the project.

#### AGREEMENT /

Please indicate your acceptance and agreement of this TO, which is subject to and incorporates by reference all terms of the Agreement between Farnsworth Group and VHA dated March 11, 2022, by signing and returning a copy of this TO for our records. In the event any terms of this TO conflict with a term in the Agreement, you agree and acknowledge that the terms of the Agreement shall control. Again, we appreciate the opportunity and look forward to working with you on this exciting project.

FARNSWORTH GROUP, INC.



Signature

Scott Burge

Typed Name

Senior Architectural Manager

Title

March 11, 2022

Date

VERMILION HOUSING AUTHORITY

Signature

Jaclyn Vinson

Typed Name

Executive Director

Title

Date

00000098

**RESOLUTION NO. 2022-7**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve Farnsworth Task Order – Building Signage & Wayfinding Design at a cost not to exceed \$5,500.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Farnsworth Task Order – Building Signage & Wayfinding Design at a cost not to exceed \$5,500.00
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000099

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March, 2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

00000100



PROJECT SERVICES AGREEMENT

Parkview Court  
Phase I Environmental  
Site Assessment and  
Environmental Review  
Checklist

Hoopeston, Illinois

March 11, 2022

00000101



## SCOPE OF PROFESSIONAL SERVICES /

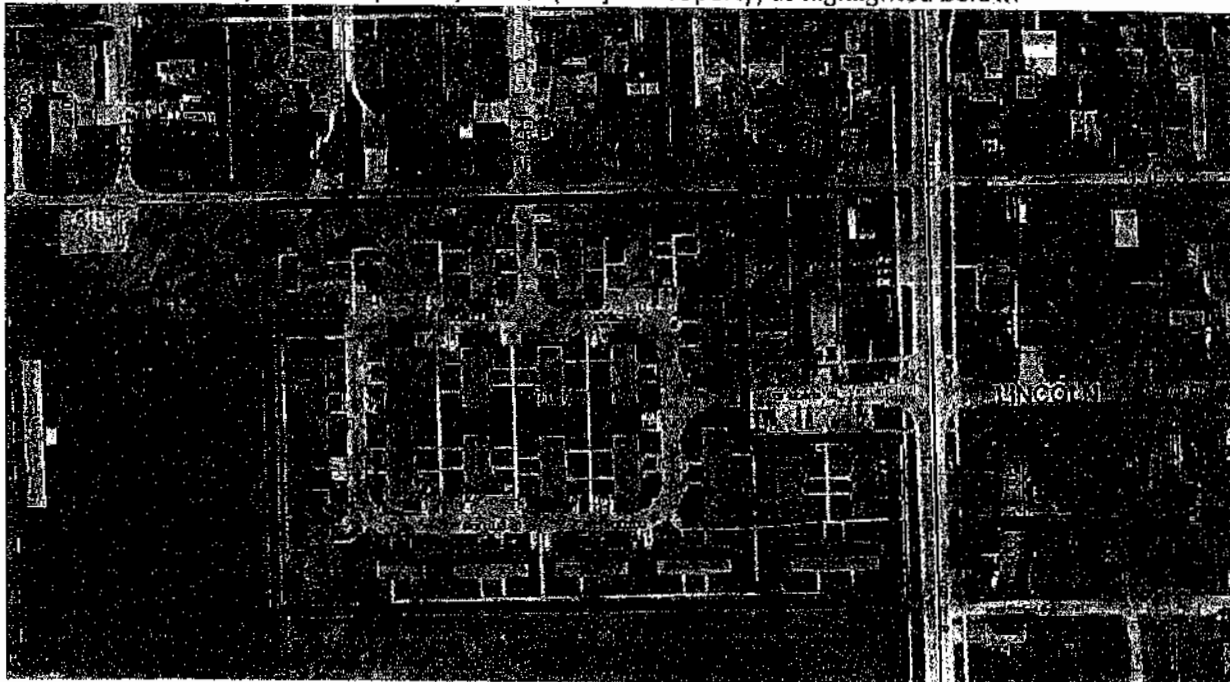
### QUALIFICATIONS

Farnsworth Group's experience in performing Phase I Environmental Site Assessments and Statutory Checklists for HUD facilities provides us with the knowledge and expertise to successfully complete your reports on time and budget. Furthermore, recent environmental working with Housing and Urban Development are listed below:

- Vermillion Housing Authority
  - Fair Oaks Housing Development – 2020 Phase I ESA & Environmental Checklist Review
  - Hillcrest Homes Rossville IL36-7 Facility – 2018 Phase I ESA
  - Richie Manor Georgetown IL36-6 Facility – 2018 Phase I ESA
  - Kennedy Court Georgetown IL36-6 Facility – 2018 Phase I ESA
  - Allerton Court Allerton IL36-5 Facility – 2018 Phase I ESA
  - Northridge Court Fairmount IL36-4 Facility – 2018 Phase I ESA
  - Tilton Court Fairmount IL36-4 Facility – 2018 Phase I ESA
  - Ramey Court Georgetown Facility – 2018 Environmental Checklist Review
- Housing Authority of Champaign County
  - 3<sup>rd</sup> & Hamilton Fisher, Illinois Facility – 2015 Environmental Checklist Review
- Peoria Housing Authority
  - Harrison Homes Peoria Facility – 2016 Phase I ESA
  - Taft Homes Peoria Facility – 2016 Phase I ESA
  - Moelleck Drive Apartments – 2009 Phase I ESA

### SCOPE OF WORK

Per your request, we are providing a scope of services and cost proposal to conduct a Phase I Environmental Site Assessment and Environmental Review Checklist the Vermillion Housing Authority Parkview Court Complex in Hoopeston, Illinois (Subject Property) as highlighted below.



### Phase I Environmental Site Assessment (ESA)

A single Phase I ESA report including the twenty-five (25) buildings would be conducted in general accordance with ASTM Standard E-1527-13 at the project facilities and assess commonly known and reasonably ascertainable information.

The scope of the Phase I ESA will include the following tasks:

- Conduct a record review utilizing EDR Radius Map Report
- Review reasonably ascertainable standard sources for generalized geology as deemed appropriate by the Environmental Professional
- Review topographic maps utilizing EDR Historical Topographic Map Report
- Review reasonably ascertainable standard sources for groundwater data as deemed appropriate by the Environmental Professional
- Review reasonably ascertainable standard sources for soil information as deemed appropriate by the Environmental Professional
- Review coal mining directory information
- Review historical seismic activity information
- Review aerial photographs utilizing EDR Aerial Photograph Report
- Review available Sanborn Fire Insurance Maps utilizing EDR Sanborn Report
- Review available City Directory utilizing EDR City Directory Report
- Conduct a Site Reconnaissance visit inclusive of photographic documentation and observation write-up. Interior observations of structures to be provided as available Interior site reconnaissance will not include evaluation of every individual room or space, but will instead include selected representative spaces common to multiple structures as deemed appropriate by the Environmental Professional
- Conduct interview with a Key Site manager for the Subject Property which may be Owner, Occupants, etc. as deemed appropriate by the Environmental Professional
- Conduct interview with local official regarding the subject property as deemed appropriate by the Environmental Professional
- Prepare a report detailing the findings and conclusions of the Environmental Site Assessment

### Environmental Review Statutory Checklist

A single Statutory Checklist for Compliance with 24 CFR §58.5 including all twenty-five (25) buildings will be completed. Properties will be evaluated for compliance with Historic Properties, Floodplain Management, Wetland Protection, Coastal Zone Management, Sole Source Aquifers, Endangered Species, Wild and Scenic Rivers, Air Quality, Farmland Protection, Noise Control and Abatement, Explosive and Flammable Operations, Airport Hazards, Contamination and Toxic Substances and Environmental Justice.

**DELIVERABLES**

The scope of work includes the deliverables generally described as follows:

- Phase I Environmental Site Assessment Report – Two (2) Hard Copies & Electronic Copy
- Environmental Review Checklist – Two (2) Hard Copies & Electronic Copy

**PROFESSIONAL FEES /**

Farnsworth Group proposes to provide the described services as follows:

- o Phase I ESA (Lump Sum) \$3,200.00
- o Environmental Review Checklist (Lump Sum) \$1,400.00

Any additional requirements beyond the listed scope items above by Client shall be completed on a Time and Materials basis at the attached Schedule of Charges. Additional details regarding payment terms and related policies are included in the attached General Conditions and Schedule of Charges.

**PROJECT TIMELINE /**

Completion of the reports will be within three (3) weeks of proposal approval. Please note, based on recent experience, review and arrival of an approval letter from the Illinois Historic Preservation Agency (IHPA) for the Environmental Review Checklist is expected to take longer than 45 days. Once received, the IHPA letter will be submitted as an addendum to the Environmental Checklist.

**ADDITIONAL SERVICES /**

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Any material inspection or sampling including but not limited to soil, groundwater, asbestos, lead based paint or radon.

**CLIENT RESPONSIBILITIES /**

The following services or items are required to be provided by the Client in order to allow Farnsworth to complete the scope of services outlined above.

- Provide Farnsworth Group with access to site and available buildings for and Phase I ESA Site Reconnaissance.
- Identify a Key Site Manager at site who is knowledgeable and familiar and will be available to coordinate the required interviews and to provide required site access for our personnel.
- In addition, you are requested to provide copies of any helpful documents you have available or in your possession, including but not limited to; Prior ESA Reports, Environmental Audit Reports, Environmental Permits, Tank Registrations, Appraisals, Hydrogeological Reports, Material Safety Data Sheets, Floor Plans, etc.

AGREEMENT /

FARNSWORTH GROUP, INC.

  
\_\_\_\_\_  
Signature  
Zach Knight  
\_\_\_\_\_  
Typed Name  
Engineering Manager  
\_\_\_\_\_  
Title  
3/11/22  
\_\_\_\_\_  
Date

VERMILION HOUSING AUTHORITY

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Typed Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

00000105

**RESOLUTION NO. 2022-8**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve Farnsworth Task Order – Parkview Court Phase I Environmental Site Assessment and Environmental Review at a cost not to exceed \$4,600.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Farnsworth Task Order – Parkview Court Phase I Environmental Site Assessment and Environmental Review at a cost not to exceed \$4,600.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000106

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 17<sup>th</sup> day of March, 2022.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE  
d/b/a VERMILION HOUSING AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

00000107