

Vermilion Housing Authority



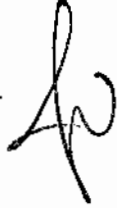
Board of Commissioners

February 16, 2023

Board Packet



TO: All Interested Parties

FROM: Jaclyn Vinson, Executive Director 

DATE: February 9, 2023

SUBJECT: Board of Commissioners Monthly Meeting

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, February 16, 2023 at 4:00 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois and via teleconference (Microsoft Teams).**

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 214 700 133 55

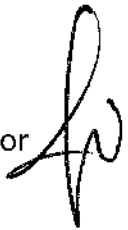
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JV:sh

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: February 9, 2023

SUBJECT: Board of Commissioners Monthly Meeting

The next regular monthly meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, February 16, 2023 at 4:00 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois and via teleconference (Microsoft Teams).**

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 214 700 133 55

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Copies of information and business items are enclosed. Please contact me at (217) 444-3101 if you have any questions.

JV:sh

Enclosures

**BOARD OF COMMISSIONERS
REGULAR MEETING
FAIR OAKS ADMINISTRATION BUILDING BOARD ROOM
AND VIA TELECONFERENCE (MICROSOFT TEAMS)
THURSDAY, FEBRUARY 16, 2023
AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda [voice vote]
4. Public and Resident Comments:
Comments will be accepted on items listed on the agenda for action at the February Board of Commissioners meeting with a 3 minute limit or with an authorized form signed and turned in prior to the meeting-ED
5. Approval of December 15, 2022 - VHA Board Minutes (pages 1-13)
6. Police Reports – December & January (pages 14-17)
7. Department Reports:
 - (a) Public Housing – December & January (pages 18-21)
 - (b) HCV – December & January (pages 22-25)
 - (c) Finance – December & January (pages 26-57)
 - (d) Personnel – December & January (pages 58-29)
8. New Business [all the below items – roll call vote]
 - * (a) Section 18 Application - Parkview Court Application (pages 60-61)
 - * (b) County Residing Project – Change Order (pages 62-77)
 - * (c) Fiscal Year 2024 Public Housing Budget Submission (pages 78-80)
 - * (d) Fiscal Year 2024 HCV/Section 8 Budget Submission (pages 81-83)
 - * (e) Amended COVID Policy for Employees (pages 84-86)
 - * (f) Fifth Street Renaissance/Sara Center Linkage Agreement (pages 87-90)

9. Other Business
 - (a) Project Updates

10. Closed Session for Legal Matters
Pursuant to the IL Open Meetings Act:
5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting

11. Chairman/Commissioner Comments

12. Adjournment

***NEED BOARD APPROVAL AND/OR RESOLUTION**

-The next regularly scheduled meeting of the Board of Commissioners is March 16, 2023 at the Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, IL. We will begin at 4:00 p.m.

MINUTES OF
DECEMBER 15, 2022
REGULAR BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in regular session on December 15, 2022 at 4:02 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois. Since the Pledge was just recited during the annual meeting, Chairman O'Shaughnessy moved onto roll call, those present and absent were:

PRESENT: Harsha Gurujal, Vice Chairman Gary Miller, Chairman Pat O'Shaughnessy, Lindsay VanFleet and Courtney Watson
ABSENT: Carla Boyd and Deanna Witzel
ALSO PRESENT: Executive Director, Jaclyn Vinson; Intake Specialist, Sue Harden; Chief Financial Officer, Amber McCoy and Brittany Savalick, Director of Housing Operations

Chairman O'Shaughnessy called for any additions or deletions to item number 3 on the agenda. None were presented. Chairman O'Shaughnessy then called for a motion to approve the agenda as presented. Vice Chairman Miller moved that the agenda be approved as presented. Commissioner Watson seconded the motion. Upon unanimous ayes, approval was granted.

Chairman O'Shaughnessy opened the floor to public and resident comments, item number 4 on the agenda. None were presented.

Chairman O'Shaughnessy asked for any additions or deletions to the minutes from the October 20, 2022 Regular Board Meeting Minutes and Closed Session Minutes item number 5 on the agenda. None were presented. Chairman O'Shaughnessy stated that if there were no additions or corrections, he needs a motion to approve the minutes. Vice Chairman Miller made a motion that the minutes from the October 20, 2022 Regular Board Meeting Minutes and Closed Session Minutes be approved. Commissioner Watson seconded the motion. Upon unanimous ayes, the minutes of the October 20, 2022 Regular Board Meeting and Closed Session Minutes were approved.

Chairman O'Shaughnessy asked for item number 6 on the agenda – Police Reports. Mrs. Vinson stated there were 11 police calls for October and 9 for November. A question and answer session followed.

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Chairman O'Shaughnessy asked for item number 7 on the agenda – Director's reports.

(a) Public Housing – Brittany Savalick went over the October and November reports. She stated they were at 98% occupancy for October and 97% occupancy for November at all AMPs. She also went over the report for the ROSS Grant for October and November. A question and answer session followed.

(b) HCV/Section 8 – Brittany Savalick went over the October and November reports. She stated they were at 432 for October and 427 for November. A question and answer session followed.

(c) Finance – Amber McCoy went over the Finance, TAR's and Expenditures Reports for October and November.

(d) Personnel – Amber McCoy went over the October and November reports.

Chairman O'Shaughnessy asked if there were any other questions regarding the reports. None were presented.

Chairman O'Shaughnessy asked for item number 8 on the agenda – Memorandum of Understanding between the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority and the Danville Police Department; Emphasys Annual Maintenance Contract; Staff Compensation; 2023 Meeting an Holiday Schedule; AHRMA 2023 Insurance Policy Renewal and Staff Health Insurance Renewal Rates.

(a) Memorandum of Understanding between the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority and the Danville Police Department – Mrs. Vinson went over the MOU. A question and answer session followed. Chairman O'Shaughnessy asked if there were any questions. None were presented. Vice Commissioner Watson made a motion to approve the Memorandum of Understanding between the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority and the Danville Police Department. Commissioner VanFleet seconded it.

RESOLUTION NO. 2022-33

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Memorandum of Understanding between the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority and Danville Police Department; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Memorandum of Understanding between the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority and Danville Police Department.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

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Chairman O'Shaughnessy called for a roll call vote to approve the Memorandum of Understanding between the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority and the Danville Police Department, which produced the following:

AYES: H. Gurujal, G. Miller, P. O'Shaughnessy, L. VanFleet and C. Watson
NAYES: None
ABSENT: C. Boyd and D. Witzel

Chairman O'Shaughnessy thereupon declared said motion carried.

(b) Emphasys Annual Maintenance Contract – Mrs. Vinson went over the contract. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner Gurujal made a motion to approve the Emphasys Annual Maintenance Contract. Vice Chairman Miller seconded it.

RESOLUTION NO. 2022-34

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS,
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the contract with Emphasys Computer Software for an annual amount of \$32,006.00 for annual maintenance and technical support; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

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- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the annual maintenance contract with Emphasys Computer Software for an annual amount of \$32,006.00 for annual maintenance and technical support.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Emphasys Annual Maintenance Contract which produced the following:

AYES: G. Miller, P. O'Shaughnessy, L. VanFleet, C. Watson and H. Gurujal
NAYES: None
ABSENT: D. Witzel and C. Boyd

Chairman O'Shaughnessy thereupon declared said motion carried.

(c) Staff Compensation – Mrs. Vinson went over the compensation. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner VanFleet made a motion to approve the Staff Compensation. Commissioner Watson seconded it.

RESOLUTION NO. 2022-35

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment

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projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve a one-time compensation package to the full-time staff based on the number of quarters in which they were fully employed by the agency along with the costs of FICA taxes estimating \$30,607.98; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of a one-time compensation package to the full-time staff based on the number of quarters in which they were fully employed by the agency along with the costs of FICA taxes estimating \$30,607.98.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Staff Compensation which produced the following:

AYES: P. O'Shaughnessy, L. VanFleet, C. Watson, H. Gurujal and G. Miller
NAYES: None
ABSENT: D. Witzel and C. Boyd

Chairman O'Shaughnessy thereupon declared said motion carried.

(d) 2023 Meeting and Holiday Schedule – Mrs. Vinson went over the schedule. Chairman O'Shaughnessy asked if there were any questions. None were presented. Vice

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Chairman Miller made a motion to approve the 2023 Meeting and Holiday Schedule. Commissioner Gurujal seconded it.

RESOLUTION NO. 2022-36

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority] (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the 2023 Holiday and Board of Commissioners Meeting Schedule; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the 2023 Holiday and Board of Commissioners Meeting Schedule.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

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Chairman O'Shaughnessy called for a roll call vote to approve the 2023 Meeting and Holiday Schedule which produced the following:

AYES: L. VanFleet, C. Watson, H. Gurujal, G. Miller and P. O'Shaughnessy
NAYES: None
ABSENT: D. Witzel and C. Boyd

Chairman O'Shaughnessy thereupon declared said motion carried.

(e) **AHRMA 2023 Insurance Policy Renewal** – Mrs. Vinson went over the renewal. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner Gurujal made a motion to approve the AHRMA 2023 Insurance Policy Renewal. Commissioner Watson seconded it.

RESOLUTION NO. 2022-37

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the contract with Assisted Housing Risk Management Association (AHRMA) in the amount of \$245,042.00; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

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- Section 2. Approval of the contract with AHRMA for \$245,042.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the AHRMA 2023 Insurance Renewal which produced the following:

AYES: C. Watson, H. Gurujal, G. Miller, P. O'Shaughnessy and L. VanFleet
NAYES: None
ABSENT: D. Witzel and C. Boyd

Chairman O'Shaughnessy thereupon declared said motion carried.

(f) **Staff Health Insurance Renewal Rates** – Mrs. Vinson went over the renewal. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner VanFleet made a motion to approve the Staff Health Insurance Renewal Rates. Vice Chairman Miller seconded it.

RESOLUTION NO. 2022-38

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the health insurance renewal options for 2023 with Health Alliance for POS 2000 Gold; and

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WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the health insurance renewal options for 2023 with Health Alliance for POS 2000 Gold.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Staff Health Insurance Renewal Rates which produced the following:

AYES: H. Gurujal, G. Miller, P. O'Shaughnessy, L. VanFleet and C. Watson
NAYES: None
ABSENT: C. Boyd and D. Witzel

Chairman O'Shaughnessy thereupon declared said motion carried.

Chairman O'Shaughnessy asked for item 9 on the agenda – Other Business – Project Updates and Updated By-Laws – First Read.

- (a) **Project Updates** – Mrs. Vinson went over the project updates. A question and answer session followed.
- (b) **Updated By-Laws – First Read** – Mrs. Vinson went over the proposed changes. Discussion was held.

Chairman O'Shaughnessy asked for item 10 on the agenda – Closed Session Pursuant to the IL Open Meetings Act:

5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority

None were presented.

Chairman O'Shaughnessy asked for item 11 on the agenda – Executive Director's Contract.

(a) **Executive Director's Contract** - Chairman O'Shaughnessy that discussion was held regarding the Executive Director's Contract in the October 20, 2022 closed session. He asked if there were any questions. None were presented. Vice Chairman Miller made a motion to approve the Executive Director's Contract. Commissioner Watson seconded it.

RESOLUTION NO. 2022-39

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, the Authority to approve the Executive Director's contract with conditions set forth therein for the period of January 1, 2023 to December 31, 2024; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

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NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Executive Director's contract with conditions set forth therein for the period of January 1, 2023 to December 31, 2024.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Executive Director's Contract which produced the following:

AYES: G. Miller, P. O'Shaughnessy, L. VanFleet and C. Watson
NAYES: H. Gurujal
ABSENT: D. Witzel and C. Boyd

Chairman O'Shaughnessy thereupon declared said motion carried.

Chairman O'Shaughnessy asked for item 11 on the agenda - Chairman/Commissioner Comments. None were presented

Chairman O'Shaughnessy stated that with the agenda items satisfied he would entertain a motion to adjourn the meeting. Vice Chairman Miller made the motion to adjourn. Commissioner Watson seconded the motion.

Upon a unanimous vote the meeting was adjourned at 4:41 p.m.

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_____ Date: _____

Chairman
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners

_____ Date: _____

Secretary/Treasurer
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners

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VHA - Police Reports in Commercial News - December 2022

Date	Type	Location	Description
12/3/2022	Police	Churchill	Theft at 100 block of Seminary
12/6/2022	Police	Centennial	Domestic battery, interference in the 400 block of E. Honeywell Ave.
12/7/2022	Police	Fair Oaks	Violation of child murderer and violent offender against Youth Registration Act in the 900 block of Fowler
12/10/2022	Police	Fair Oaks	Disorderly conduct in the 1600 block of Clyman Lane
12/10/2022	Police	Fair Oaks	Burglary to vehicle in the 900 block of Hubbard Lane
12/20/2022	Police	Fair Oaks	Criminal trespass in the 900 block of Redden Court
12/20/2022	Police	Fair Oaks	Criminal trespass in the 900 block of Hubbard Lane
12/24/2022	Police	Mer Che	Harrassment/threat report in the 700 block of Oak St.
12/25/2022	Police	Fair Oaks	Child abuse, aggravated domestic battery and obstructing police in the 900 block of Redden Court
12/27/2022	Police	Beeler	Criminal trespass in the 300 block of Washington
12/30/2022	Police	Beeler	Domestic battery in the 300 block of Washington
*Year to Date Comparisons on Next Page			

	FY 2023		FY 2022		YTD Police:	FY 2023		FY 2022	
	2023	2022	2023	2022		2023	2022	2023	2022
Total Police Calls									
March:		15		185					
February:		9							
January:		13							
December:	11	14							
November:	9	25							
October:	11	30							
September:	6	15							
August:	15	12							
July:	12	22							
June:	15	21							
May:	16	26							
April:	13	20							
Total Calls for the Month:	11				YTD Calls:	108		185	

FO - Fair Oaks
 BT - Beeler Terrace
 MC - Mer Che
 CH - Churchill
 MCT - Madison Court
 CM - Centennial Manor
 PVC - Parkview Court
 KC - Kennedy Court
 *Includes County Properties as well

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VHA - Police Reports in Commercial News - January 2023

Date	Type	Location	Description
1/7/2023	Police	Mer Che	Battery at 723 Oak St.
1/18/2023	Police	Fair Oaks	Aggravated battery in the 1600 block of East Fairchild St.
1/19/2023	Police	Fair Oaks	Aggravated battery in the 900 block of Hubbard Lane
1/21/2023	Police	Fair Oaks	Criminal damage in the 900 block of Redden Court
1/30/2023	Police	Fair Oaks	Aggravated battery with a deadly weapon in the 900 block of Hubbard Lane
1/30/2023	Police	Mer Che	Domestic battery in the 700 block of Oak St.
*Year to Date Comparisons on Next Page			

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Total Police Calls			FY 2023		FY 2022		FY 2023		FY 2022	
Total							112	198		
March					15					
February					9					
January			6	13						
December			9	14						
November			9	25						
October			11	30						
September			6	15						
August			15	12						
July			12	22						
June			15	21						
May			16	26						
April			13	20						
Total Calls for the Month:			6				112	198		

FC - Fair Oaks
 BT - Beecher Terrace
 MC - Mer Che
 CH - Churchill
 MCT - Madison Court
 CM - Centennial Manor
 PVC - Parkview Court
 KC - Kennedy Court
 *Includes County Properties as well

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Monthly Occupancy December 2022

AMP	End of Month Occupany	TOTAL UNITS PER	OCCUPIED UNIT %
AMP 101-Fair Oaks	156	158	99%
AMP 102-Beeler, Churchill, Madison Ct.	108	108	100%
AMP 103- Mer Che	93	93	100%
AMP 104- County Sites	172	185	93%
GRAND TOTAL THIS MONTH	529	544	97%
GRAND TOTAL LAST MONTH	530	544	97%



DECEMBER 2022 Board Report

Resident Opportunity & Self Sufficiency (ROSS)

Meetings:

- Igrow Zoom meeting
- Birth to Five Region 54 meeting
- LAN (Local Area Network) meeting

Trainings:

- Poverty Immersion Institute Training
- Coaching Institute Training

Referrals:

- Referrals made to Community Organizations/Services
 - 2 – Fair Hope

Program:

- ROSS assessments/appointments
 - 1 scheduled/ 0 attended
- DACC Adult Education/GED Recruitment

Volunteer:

Hope Center Family Christmas Event 12/10/22

Monthly Occupancy January 2023

AMP	End of Month Occupany	TOTAL UNITS PER	OCCUPIED UNIT %
AMP 101-Fair Oaks	157	158	99%
AMP 102-Beeler, Churchill, Madison Ct.	107	108	99%
AMP 103- Mer Che	93	93	100%
AMP 104- County Sites	171	185	92%
GRAND TOTAL THIS MONTH	528	544	97%
GRAND TOTAL LAST MONTH	529	544	97%



JANUARY 2023 Board Report

Resident Opportunity & Self Sufficiency (ROSS)

Meetings:

- Birth to Five Region 54 Action Council
- DACC Access, Equity and Diversity
- Project Success
- Continuum of Care
- STEP-UP
- Prevent Child Abuse Illinois Coalition
- City of Danville
- Salvation Army Advisory Board
- Staff 1-1

Trainings:

- ROSS/Communities of Practice: Financial Empowerment
- Vermilion County Help Network (CICHN)

Referrals:

- Referrals made to Community Organizations/Services
 - 2 – Fair Hope

Program:

- ROSS assessments/appointments
 - 11 scheduled/ 3 attended
- Distributed door hangers to Georgetown Churchill and Mer Che
- DACC Adult Education/GED Recruitment referral - 1
- AIC referral 1
- Referral to DACC counselor/financial aid services

Housing Choice Voucher December 2022 Board Report

UTILIZATION

- New Admissions: 10
- Terminations: 8
 - 3- Absorbed Ports
 - 1- Deceased
 - 1- Voluntary
 - 3- Program Compliance
 - 2- Skipped
 - 1- Unauthorized Person

PROGRAM UPDATE:

We issued 43 vouchers to families on the waiting list. We continue to prioritize pulling from our waiting list and strategize different ways to succeed in leasing.

	2022	2023									
Mon.	FUP	Reg.	DEMO II	RC DEMO	VASH	VASH 16	CP	Port-Out	PMII	Total	
1	442	4	303	13	3	38	54	9	4	8	436
2	439										
3	433										
4	419										
5	417										
6	423										
7	428										
8	428										
9	434										
10	431										
11	427										
12	431	4	300	13	3	35	53	9	6	8	431
Grand Total	5152	4	303	13	3	38	54	9	4	8	436

*Totals reflect retroactive terminations and lease ups and delayed port-outs. *

Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

00000022

FUNDING

Month	UMA	UML	Leasing %
JAN	910	445	49%
FEB	910	442	49%
MAR	910	436	48%
APR	910	422	46%
MAY	910	419	46%
JUNE	910	423	46%
JULY	910	428	47%
AUG	910	428	47%
SEP	910	434	48%
OCT	916	432	47%
NOV	916	427	47%
YTD	10,022	4,736	47%

Month	ABA	HAP	BA Utilization	PUC
JAN	\$241,142	\$221,028	92%	\$496.69
FEB	\$241,142	\$217,001	90%	\$490.95
MAR	\$241,142	\$213,130	88%	\$488.83
APR	\$235,416	\$199,065	85%	\$471.72
MAY	\$239,420	\$204,544	85%	\$488.17
JUNE	\$239,420	\$210,172	88%	\$494.52
JULY	\$239,420	\$211,932	89%	\$495.17
AUG	\$239,420	\$212,595	89%	\$496.72
SEP	\$239,420	\$212,548	89%	\$489.74
OCT	\$245,789	\$209,306	85%	\$484.5
NOV	\$245,789	\$207,757	85%	\$486.55
YTD	\$2,647,520	\$2,319,078	88%	\$489.67

UMA- Unit Months Available
 UML- Unit Months Leased
 ABA- Annual Budget Authority
 HAP- Housing Assistance Payment
 PUC- Per Unit Cost (Average)

00000023

Housing Choice Voucher
January 2023 Board Report

UTILIZATION

- New Admissions: 16
- Terminations: 7
 - 1- Absorbed Ports
 - 1- Deceased
 - 1- Voluntary
 - 1- Over income- 180 Days
 - 3-Program Compliance
 - 1- Skipped
 - 2- Failed to Recertify

PROGRAM UPDATE:

We issued 43 vouchers to families on the waiting list in the month of January.

	2022	2023									
Mon.	FUP	Reg.	DEMO II	RC DEMO	VASH	VASH 16	CP	Port-Out	PMII	Total	
1	442	4	303	13	3	38	54	9	4	8	436
2	439	4	312	13	3	37	56	9	4	8	446
3	433										
4	419										
5	417										
6	423										
7	428										
8	428										
9	434										
10	431										
11	427										
12	431										
Grand Total	5152	12	915	39	9	110	163	27	14	24	1313

*Totals reflect retroactive terminations and lease ups, delayed port-outs, and pending move-ins *

Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

FUNDING

Month	UMA	UML	Leasing %
JAN	910	445	49%
FEB	910	442	49%
MAR	910	436	48%
APR	910	422	46%
MAY	910	419	46%
JUNE	910	423	46%
JULY	910	428	47%
AUG	910	428	47%
SEP	910	434	48%
OCT	916	432	47%
NOV	916	427	47%
DEC	916	432	47%
YTD	10,938	5,168	47%

Month	ABA	HAP	BA Utilization	PUC
JAN	\$241,142	\$221,028	92%	\$496.69
FEB	\$241,142	\$217,001	90%	\$490.95
MAR	\$241,142	\$213,130	88%	\$488.83
APR	\$235,416	\$199,065	85%	\$471.72
MAY	\$239,420	\$204,544	85%	\$488.17
JUNE	\$239,420	\$210,172	88%	\$494.52
JULY	\$239,420	\$211,932	89%	\$495.17
AUG	\$239,420	\$212,595	89%	\$496.72
SEP	\$239,420	\$212,548	89%	\$489.74
OCT	\$245,789	\$209,306	85%	\$484.5
NOV	\$245,789	\$207,757	85%	\$486.55
NOV	\$245,789	\$217,477	88%	\$503.42
YTD	\$2,893,309	\$2,536,555	88%	\$490.82

UMA- Unit Months Available

UML- Unit Months Leased

ABA- Annual Budget Authority

HAP- Housing Assistance Payment

PUC- Per Unit Cost (Average)

WAITING LIST UPDATE:

We are consistently pulling from the waiting list. As you can see from the chart below, pulling from the yields a lower than desired success rate. We are seeing an increase in the percentage of families that are issued vouchers during the end of 2022. This is attributable to the format we used to open our waiting list along with a strategic plan.

Wait List Issuance Rate					
Date	Cohort	Pulled	Issued	Failed	%
2/22/2022	Pull 1	40	15	25	37.5%
3/17/2022	Pull 2	100	30	70	30.0%
4/27/2022	Pull 3	100	41	59	41.0%
9/13/2022	Pull 4	20	6	14	30.0%
10/3/2022	Pull 5	100	22	78	22.0%
11/17/2022	Pull 6	60	35	25	58.3%
11/23/2022	Pull 7	40	21	18	
12/20/2022	Pull 8	25	11	11	
1/4/2023	Pull 9	25	15	7	
1/19/2023	Pull 10	50			
Wait List Success Rate					36%

00000025



To: Jaclyn Vinson, Executive Director
 From: Amber McCoy, Chief Financial Officer
 Date: January 9, 2022
 Re: Finance Report

Public Housing Operating Fund

	December 2022	FY 23 YTD
COCC	\$(286.45)	\$143,325.71
AMP 101	\$50,172.60	\$501,089.60
AMP 102	\$(586.08)	\$136,555.12
AMP 103	\$(3,118.67)	\$89,816.49
AMP 104	\$4,323.22	\$265,348.24
Total	\$50,504.62	\$1,136,135.16

Housing Choice Voucher - Section 8

Section 8 is currently showing a loss of **\$7,836.49** for the month and an overall gain of **\$23,882.69** for the year.

Public Housing Capital Fund

Capital Fund 2020, HACD, funds were drawn down in the amount of **\$321.60**. Capital Fund 2021, VHA, funds were drawn down in the amount of **\$168,890.99**.

Notable AP Expenditures

AHRMA	\$245,042.00	Annual Insurance renewal 2023.
Emphasys Software	\$32,006.00	Annual software renewal 2023.
Hawkins Ash CPAs	\$28,000.00	Performed annual audit.
Lipa of Indiana, INC	\$157,302.00	County siding replacement.

ROSS Grant Funding

ROSS funds were drawn down in the amount of **\$5,960.71**.

Tenant Receivables Outstanding

Tenant accounts receivables for the month have increased in total to **\$31,766.30**.

00000026

Vermilion Housing Authority
Balance Sheet - Detail
Reporting for periods as of 12/31/2022

<u>Assets</u>	Total Public Housing	100 COCC	101 Fair Oaks	102 Beeler CH Madison	103 Merche	104 County	800 HCV
111101 Gen Op Fund	4,590,333.15	4,590,333.15	0.00	0.00	0.00	0.00	0.00
111106 HCV Fund	0.00	0.00	0.00	0.00	0.00	0.00	264,892.63
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Interfund	876.04	(4,179,633.36)	2,953,404.05	263,250.95	183,358.00	780,496.40	(686.36)
112200 AR Tenants	31,766.30	0.00	11,661.15	4,890.25	3,546.75	11,668.15	185,794.55
112265 Allow Doubtful /	(23,850.49)	0.00	(12,515.47)	(2,203.00)	(3,622.50)	(5,509.52)	(185,794.55)
112500 Acct Rec HUD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Prepaid WC	67,330.00	67,330.00	0.00	0.00	0.00	0.00	0.00
121101 Prepaid Ins	174,284.31	546.00	57,285.36	32,796.10	28,053.81	55,603.04	3,427.69
121102 Prepaid Soft	28,672.04	0.00	11,542.16	4,480.84	4,267.47	8,381.57	3,333.96
121103 Prepaid HCV	0.00	0.00	0.00	0.00	0.00	0.00	500.00
140001 Vehicles	301,135.68	0.00	242,714.68	18,772.00	18,492.00	21,157.00	23,073.00
140002 Equipment	1,117,816.57	111,829.56	409,280.70	179,183.60	33,047.71	384,475.00	0.00
140003 Development	17,061,887.86	325,444.90	2,161,339.92	2,543,107.00	1,361,767.00	10,670,229.04	0.00
140004 Structures	24,604,036.92	854,399.97	10,704,077.90	8,695,118.10	3,914,337.91	436,103.04	0.00
140005 Accum Deprec	(39,745,951.15)	(1,262,574.68)	(13,318,566.58)	(11,641,690.43)	(4,823,407.64)	(8,699,711.82)	(12,690.15)
140006 Land	914,591.00	36,160.55	397,766.05	151,874.31	137,410.09	191,380.00	0.00
140100 EPC	4,844,122.24	0.00	1,937,648.90	1,937,648.90	968,824.44	0.00	0.00
Total Assets	\$ 13,967,550.47	\$ 544,336.09	\$ 5,555,638.82	\$ 2,187,228.62	\$ 1,826,075.04	\$ 3,854,271.90	\$ 281,850.77
Liability							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Sec Dep	63,919.00	0.00	23,400.00	9,349.00	4,250.00	26,920.00	0.00
211704 Health Ins	(1,424.94)	(1,424.94)	0.00	0.00	0.00	0.00	0.00
211705 Dental Ins	(281.13)	(281.13)	0.00	0.00	0.00	0.00	0.00
211716 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211717 Garnishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211725 Vision	7.03	7.03	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(16.58)	(16.58)	0.00	0.00	0.00	0.00	0.00
211906 Res Training	19,363.41	0.00	799.04	2,992.37	3,281.52	12,290.48	0.00
211913 Scrap	341.13	341.13	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	18,851.77	4,514.46	5,639.96	2,502.02	1,701.99	4,493.34	2,627.32
212001 Accrued Tax	1,442.16	345.36	431.46	191.40	130.20	343.74	200.99
213301 EPC M V	22,918.94	0.00	10,313.49	6,875.70	5,729.75	0.00	0.00
213302 EPC Replace	1,930.36	0.00	891.28	354.63	684.45	0.00	0.00
213700 PILOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
224000 Prepaid Rents	13,331.48	0.00	2,025.66	3,063.22	320.00	7,922.60	0.00
230000 Loan EPC	1,590,662.68	0.00	714,616.31	477,789.75	398,256.62	0.00	0.00
Total Liability	\$ 1,731,045.31	\$ 3,485.33	\$ 758,117.20	\$ 503,118.09	\$ 414,354.53	\$ 51,970.16	\$ 2,828.31
Equity							
280200 Net Fix Assets	7,546,384.81	52,481.98	1,769,688.97	1,066,349.27	1,388,031.64	3,269,832.95	18,458.40
280600 Unrestricted	5,021,984.77	345,043.07	3,497,536.68	876,151.41	36,133.06	267,120.55	225,049.46
281000 Unreserved	(1,467,999.58)	0.00	(970,793.63)	(394,945.27)	(102,260.68)	0.00	0.00
282602 Restrict HAP	0.00	0.00	0.00	0.00	0.00	0.00	112,349.91
Total	\$ 11,100,370.00	\$ 397,525.05	\$ 4,296,432.02	\$ 1,547,555.41	\$ 1,321,904.02	\$ 3,536,953.50	\$ 355,857.77
Current Year HAP +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ (100,718.00)
Current Year Oper +/-	\$ 1,136,135.16	\$ 143,325.71	\$ 501,089.60	\$ 136,555.12	\$ 89,816.49	\$ 265,348.24	\$ 23,862.69
Current Year Net Assets	\$ 1,136,135.16	\$ 143,325.71	\$ 501,089.60	\$ 136,555.12	\$ 89,816.49	\$ 265,348.24	\$ (76,835.31)
Total Equity	\$ 12,236,505.16	\$ 540,850.76	\$ 4,797,521.62	\$ 1,684,110.53	\$ 1,411,720.51	\$ 3,802,301.74	\$ 279,022.46
Liabilities & Net Assets	\$ 13,967,550.47	\$ 544,336.09	\$ 5,555,638.82	\$ 2,187,228.62	\$ 1,826,075.04	\$ 3,854,271.90	\$ 281,850.77

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Vermillion Housing Authority
Operating Statement - Public Housing - Public Housing Combined
December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 885,288.00	\$ 70,879.00	\$ 681,422.13	77%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 7,226.00	\$ 5,741.32	\$ 25,620.54	355%
Other Income	\$ 906,327.00	\$ 3,787.75	\$ 678,945.52	75%
Subsidy	\$ 2,916,028.00	\$ 286,528.00	\$ 2,580,391.00	88%
Total Revenue	\$ 4,714,869.00	\$ 366,936.07	\$ 3,966,379.19	84%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 627,152.00	\$ 57,473.04	\$ 432,420.18	69%
Legal	\$ 14,952.00	\$ 4,654.75	\$ 35,130.70	235%
PBA Mngt. Exp.	\$ -	\$ (8,424.00)	\$ (74,860.50)	0%
Mileage/Travel/Training	\$ 9,626.00	\$ 1,034.42	\$ 8,858.06	92%
Other Administrative Exp	\$ 83,385.00	\$ 30,265.04	\$ 94,980.48	114%
Total Administrative Expense	\$ 735,115.00	\$ 85,003.25	\$ 496,528.92	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 12,635.00	\$ 1,162.98	\$ 10,303.77	82%
Total Tenant Services Expenses	\$ 12,635.00	\$ 1,162.98	\$ 10,303.77	
Total Utility Expenses	\$ 616,444.00	\$ 44,368.30	\$ 425,895.57	69%
<i>Maintenance</i>				
Salaries	\$ 765,845.00	\$ 51,769.27	\$ 438,380.01	57%
Materials	\$ 232,851.00	\$ 13,170.65	\$ 177,588.97	76%
Contracts	\$ 384,779.00	\$ 26,477.82	\$ 309,613.54	80%
Total Maintenance Expenses	\$ 1,383,475.00	\$ 91,417.74	\$ 925,582.52	
<i>General Expenses</i>				
Insurance	\$ 192,687.00	\$ 16,057.17	\$ 131,393.53	68%
Employee Benefits	\$ 677,091.00	\$ 48,636.39	\$ 413,189.46	61%
Depreciation Expense	\$ 323,639.00	\$ 24,347.19	\$ 219,124.71	68%
PILOT	\$ 29,742.00	\$ -	\$ -	0%
Casualty Losses	\$ 16,000.00	\$ (1,500.00)	\$ 31,653.53	0%
Collection Losses	\$ 100,414.00	\$ 1,858.17	\$ 105,590.59	105%
Energy Perf Cont Expense	\$ 145,563.00	\$ 5,080.26	\$ 70,981.43	49%
Total General Expenses	\$ 1,485,136.00	\$ 94,479.18	\$ 971,933.25	
Total Expenses	\$ 4,232,805.00	\$ 316,431.45	\$ 2,830,244.03	67%
Surplus - (Deficit)	\$ 482,064.00	\$ 50,504.62	\$ 1,136,135.16	

Percent of Budget Month 9 of 12

75%

00000028

Vermilion Housing Authority
Operating Statement - Public Housing - COCC Fund 100
December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 320,590.00	\$ -	\$ 128,263.40	40%
Subsidy	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 320,590.00	\$ -	\$ 128,263.40	40%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 374,515.00	\$ 27,894.35	\$ 217,360.14	58%
Legal	\$ 3,874.00	\$ 2,634.75	\$ 30,305.70	782%
PBA Mngt. Exp.	\$ (502,200.00)	\$ (49,421.50)	\$ (444,768.00)	89%
Mileage/Travel/Training	\$ 9,626.00	\$ 1,034.42	\$ 8,680.32	90%
Other Administrative Exp	\$ 19,638.00	\$ 2,247.99	\$ 13,917.44	71%
Total Administrative Expense	\$ (94,547.00)	\$ (15,609.99)	\$ (174,504.40)	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
Total Tenant Services Expenses	\$ -	\$ -	\$ -	
Total Utility Expenses	\$ 16,310.00	\$ 1,668.15	\$ 16,127.74	99%
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 2,327.00	\$ -	\$ 300.43	13%
Contracts	\$ 12,191.00	\$ 1,728.27	\$ 48,777.78	400%
Total Maintenance Expenses	\$ 14,518.00	\$ 1,728.27	\$ 49,078.21	
<i>General Expenses</i>				
Insurance	\$ 574.00	\$ 47.81	\$ 430.29	75%
Employee Benefits	\$ 185,871.00	\$ 12,452.21	\$ 93,805.85	50%
Depreciation Expense	\$ -	\$ -	\$ -	0%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 1,000.00	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 187,445.00	\$ 12,500.02	\$ 94,236.14	
Total Expenses	\$ 123,726.00	\$ 286.45	\$ (15,062.31)	-12%
Surplus - (Deficit)	\$ 196,864.00	\$ (286.45)	\$ 143,325.71	73%

Vermilion Housing Authority
Operating Statement - Public Housing - Fair Oaks AMP 101
 December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 210,336.00	\$ 7,802.00	\$ 135,078.45	64%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,818.00	\$ 1,722.40	\$ 7,686.16	273%
Other Income	\$ 52,947.00	\$ 1,238.75	\$ 34,851.55	66%
Subsidy	\$ 1,542,567.00	\$ 151,549.00	\$ 1,405,712.00	91%
Total Revenue	\$ 1,808,668.00	\$ 162,312.15	\$ 1,583,328.16	88%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 84,298.00	\$ 11,133.37	\$ 80,963.87	96%
Legal	\$ 4,000.00	\$ 1,940.00	\$ 5,305.00	133%
PBA Mngt. Exp.	\$ 143,220.00	\$ 12,090.00	\$ 108,190.00	76%
Mileage/Travel/Training	\$ -	\$ -	\$ -	0%
Other Administrative Exp	\$ 28,420.00	\$ 13,311.40	\$ 24,620.41	87%
Total Administrative Expense	\$ 259,938.00	\$ 38,474.77	\$ 219,079.28	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 3,610.00	\$ 332.28	\$ 2,943.94	82%
Total Tenant Services Expenses	\$ 3,610.00	\$ 332.28	\$ 2,943.94	
Total Utility Expenses	\$ 234,794.00	\$ 10,726.98	\$ 116,484.85	50%
<i>Maintenance</i>				
Salaries	\$ 324,632.00	\$ 19,409.09	\$ 170,834.09	53%
Materials	\$ 104,713.00	\$ 4,030.78	\$ 96,197.41	92%
Contracts	\$ 182,959.00	\$ 10,056.56	\$ 98,951.02	54%
Total Maintenance Expenses	\$ 612,304.00	\$ 33,496.43	\$ 365,982.52	
<i>General Expenses</i>				
Insurance	\$ 75,518.00	\$ 6,293.16	\$ 45,321.79	60%
Employee Benefits	\$ 151,254.00	\$ 11,432.27	\$ 105,191.28	70%
Depreciation Expense	\$ 131,454.00	\$ 9,008.99	\$ 81,080.91	62%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 10,000.00	\$ (1,500.00)	\$ 31,653.53	0%
Collection Losses	\$ 47,670.00	\$ 1,588.52	\$ 82,053.42	172%
Energy Perf Cont Expense	\$ 65,503.00	\$ 2,286.15	\$ 32,447.04	50%
Total General Expenses	\$ 481,399.00	\$ 29,109.09	\$ 377,747.97	
Total Expenses	\$ 1,592,045.00	\$ 112,139.55	\$ 1,082,238.56	68%
Surplus - (Deficit)	\$ 216,623.00	\$ 50,172.60	\$ 501,089.60	

Vermilion Housing Authority
Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102
December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 198,924.00	\$ 19,192.00	\$ 159,456.41	80%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,156.00	\$ 1,148.26	\$ 5,124.10	443%
Other Income	\$ 166,904.00	\$ 402.75	\$ 167,281.65	100%
Subsidy	\$ 428,673.00	\$ 42,154.00	\$ 367,619.00	86%
Total Revenue	\$ 795,657.00	\$ 62,897.01	\$ 699,481.16	88%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 43,784.00	\$ 5,067.32	\$ 36,679.05	84%
Legal	\$ 480.00	\$ -	\$ (250.00)	0%
PBA Mngt. Exp.	\$ 100,440.00	\$ 8,370.00	\$ 75,175.00	75%
Mileage/Travel/Training	\$ -	\$ -	\$ 5.07	0%
Other Administrative Exp	\$ 9,514.00	\$ 4,184.63	\$ 23,568.82	248%
<i>Total Administrative Expense</i>	<i>\$ 154,218.00</i>	<i>\$ 17,621.95</i>	<i>\$ 135,177.94</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,565.00	\$ 236.09	\$ 2,091.72	82%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,565.00</i>	<i>\$ 236.09</i>	<i>\$ 2,091.72</i>	
<i>Total Utility Expenses</i>	<i>\$ 101,020.00</i>	<i>\$ 9,413.51</i>	<i>\$ 88,145.26</i>	<i>87%</i>
<i>Maintenance</i>				
Salaries	\$ 123,825.00	\$ 10,668.46	\$ 81,088.26	65%
Materials	\$ 35,447.00	\$ 1,697.64	\$ 23,470.05	66%
Contracts	\$ 64,761.00	\$ 4,587.12	\$ 48,342.67	75%
<i>Total Maintenance Expenses</i>	<i>\$ 224,033.00</i>	<i>\$ 16,953.22</i>	<i>\$ 152,900.98</i>	
<i>General Expenses</i>				
Insurance	\$ 31,343.00	\$ 2,611.90	\$ 23,507.10	75%
Employee Benefits	\$ 86,324.00	\$ 7,708.24	\$ 63,433.61	73%
Depreciation Expense	\$ 103,487.00	\$ 8,073.54	\$ 72,661.86	70%
PILOT	\$ 7,436.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 10,669.00	\$ (659.35)	\$ 3,966.21	37%
Energy Perf Cont Expense	\$ 43,669.00	\$ 1,523.99	\$ 21,041.36	48%
<i>Total General Expenses</i>	<i>\$ 282,928.00</i>	<i>\$ 19,258.32</i>	<i>\$ 184,610.14</i>	
Total Expenses	\$ 764,764.00	\$ 63,483.09	\$ 562,926.04	74%
Surplus - (Deficit)	\$ 30,893.00	\$ (586.08)	\$ 136,555.12	

Vermilion Housing Authority
Operating Statement - Public Housing - Merche AMP 103
December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 164,988.00	\$ 16,336.00	\$ 137,330.27	83%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,012.00	\$ 976.02	\$ 4,355.50	430%
Other Income	\$ 126,680.00	\$ 1,314.75	\$ 118,152.27	93%
Subsidy	\$ 296,410.00	\$ 29,147.00	\$ 249,055.00	84%
Total Revenue	\$ 589,090.00	\$ 47,773.77	\$ 508,893.04	86%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 41,497.00	\$ 4,606.00	\$ 33,510.58	81%
Legal	\$ 880.00	-	\$ 120.00	14%
PBA Mngt. Exp.	\$ 86,490.00	\$ 7,207.50	\$ 64,325.00	74%
Mileage/Travel/Training	\$ -	\$ -	\$ 10.50	0%
Other Administrative Exp	\$ 9,022.00	\$ 3,991.28	\$ 14,855.97	165%
Total Administrative Expense	\$ 137,889.00	\$ 15,804.78	\$ 112,822.05	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,185.00	\$ 201.12	\$ 1,781.87	82%
Total Tenant Services Expenses	\$ 2,185.00	\$ 201.12	\$ 1,781.87	
Total Utility Expenses	\$ 87,332.00	\$ 8,051.57	\$ 81,194.95	93%
<i>Maintenance</i>				
Salaries	\$ 78,982.00	\$ 5,905.18	\$ 49,401.93	63%
Materials	\$ 18,471.00	\$ 4,792.28	\$ 23,046.32	125%
Contracts	\$ 39,261.00	\$ 3,124.84	\$ 34,880.50	89%
Total Maintenance Expenses	\$ 136,714.00	\$ 13,822.30	\$ 107,328.75	
<i>General Expenses</i>				
Insurance	\$ 25,687.00	\$ 2,140.55	\$ 19,264.95	75%
Employee Benefits	\$ 67,163.00	\$ 4,222.23	\$ 33,755.13	50%
Depreciation Expense	\$ 49,037.00	\$ 4,036.77	\$ 36,330.93	74%
PILOT	\$ 8,030.00	\$ -	\$ -	0%
Casualty Losses	\$ -	-	\$ -	0%
Collection Losses	\$ 11,187.00	\$ 1,343.00	\$ 9,104.89	81%
Energy Perf Cont Expense	\$ 36,391.00	\$ 1,270.12	\$ 17,493.03	48%
Total General Expenses	\$ 197,495.00	\$ 13,012.67	\$ 115,948.93	
Total Expenses	\$ 561,615.00	\$ 50,892.44	\$ 419,076.55	75%
Surplus - (Deficit)	\$ 27,475.00	\$ (3,118.67)	\$ 89,816.49	

Percent of Budget Month 9 of 12

75%

00000032

Vermillion Housing Authority
Operating Statement - Public Housing - County Properties AMP 104
December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 311,040.00	\$ 27,549.00	\$ 249,557.00	80%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,240.00	\$ 1,894.64	\$ 8,454.78	377%
Other Income	\$ 239,206.00	\$ 831.50	\$ 230,396.65	96%
Subsidy	\$ 648,378.00	\$ 63,678.00	\$ 558,005.00	86%
Total Revenue	\$ 1,200,864.00	\$ 93,953.14	\$ 1,046,413.43	87%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 83,058.00	\$ 8,772.00	\$ 63,906.54	77%
Legal	\$ 5,718.00	\$ 80.00	\$ (350.00)	-6%
PBA Mngt. Exp.	\$ 172,050.00	\$ 13,330.00	\$ 122,217.50	71%
Mileage/Travel/Training	\$ -	\$ -	\$ 162.17	0%
Other Administrative Exp	\$ 16,791.00	\$ 6,529.74	\$ 18,017.84	107%
Total Administrative Expense	\$ 277,617.00	\$ 28,711.74	\$ 203,954.05	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,275.00	\$ 393.49	\$ 3,486.24	82%
Total Tenant Services Expenses	\$ 4,275.00	\$ 393.49	\$ 3,486.24	
Total Utility Expenses	\$ 176,988.00	\$ 14,508.09	\$ 123,942.77	70%
<i>Maintenance</i>				
Salaries	\$ 238,406.00	\$ 15,786.54	\$ 137,055.73	57%
Materials	\$ 71,893.00	\$ 2,649.95	\$ 34,574.76	48%
Contracts	\$ 85,607.00	\$ 6,981.03	\$ 78,661.57	92%
Total Maintenance Expenses	\$ 395,906.00	\$ 25,417.52	\$ 250,292.06	
<i>General Expenses</i>				
Insurance	\$ 59,565.00	\$ 4,963.75	\$ 42,869.40	72%
Employee Benefits	\$ 186,479.00	\$ 12,821.44	\$ 117,003.59	63%
Depreciation Expense	\$ 39,661.00	\$ 3,227.89	\$ 29,051.01	73%
PILOT	\$ 14,276.00	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ -	\$ -	0%
Collection Losses	\$ 30,888.00	\$ (414.00)	\$ 10,466.07	34%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 335,869.00	\$ 20,599.08	\$ 199,390.07	
Total Expenses	\$ 1,190,655.00	\$ 89,629.92	\$ 781,065.19	66%
Surplus - (Deficit)	\$ 10,209.00	\$ 4,323.22	\$ 265,348.24	

Percent of Budget Month 9 of 12

75%

00000033

Vermilion Housing Authority
Operating Statement - HCV - Section 8
December 2022

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Fraud Recovery	\$ 25,000.00	\$ 1,118.74	\$ 15,643.09	63%
Interest Income	\$ 500.00	\$ 302.87	\$ 1,887.66	378%
Administrative Fees	\$ 290,685.00	\$ 27,384.00	\$ 269,429.00	93%
Total Revenue	\$ 316,185.00	\$ 28,805.61	\$ 286,959.75	91%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 138,763.00	\$ 13,504.71	\$ 108,266.71	78%
Legal	\$ 2,500.00	\$ -	\$ 700.00	28%
Mileage/Travel/Training	\$ 1,640.00	\$ -	\$ 1,873.25	114%
Other Administrative Exp	\$ 44,453.00	\$ 9,357.79	\$ 35,696.90	80%
Book-Keeping/Program Management Fee	\$ 66,528.00	\$ 8,424.00	\$ 74,860.50	113%
<i>Total Administrative Expense</i>	<i>\$ 253,884.00</i>	<i>\$ 31,286.50</i>	<i>\$ 221,397.36</i>	
<i>General Expenses</i>				
Insurance	\$ 5,833.00	\$ 486.08	\$ 4,374.72	75%
Employee Benefits	\$ 42,201.00	\$ 4,484.97	\$ 33,844.03	80%
Depreciation Expense	\$ 4,615.00	\$ 384.55	\$ 3,460.95	75%
<i>Total General Expenses</i>	<i>\$ 52,649.00</i>	<i>\$ 5,355.60</i>	<i>\$ 41,679.70</i>	
Total Expenses	\$ 306,533.00	\$ 36,642.10	\$ 263,077.06	86%
Surplus - (Deficit)	\$ 9,652.00	\$ (7,836.49)	\$ 23,882.69	

Percent of Budget Month 9 of 12

75%

00000034

December 31, 2022

CAPITAL FUND 2020 - DANVILLE

Obligation Date: 3/25/2024
 Close Out Date: 3/25/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	12/31/2022 Obligation
Operations 1406	\$ 256,526.80	\$ -	\$ 256,526.80	\$ -	0.0%	\$ 256,526.80
Mgmt. Improvements 1408						
Marketing and Advertising	\$ 3,000.00	\$ -	\$ 163.24	\$ 2,836.76		
Background Check Information	\$ 8,000.00	\$ 321.60	\$ 3,360.30	\$ 4,639.70		
	\$ 11,000.00	\$ 321.60	\$ 3,523.54	\$ 7,476.46	68.0%	\$ 8,163.24
Administration 1410						
Administration Costs	\$ 128,263.40	\$ -	\$ 128,263.40	\$ -	0.0%	\$ 128,263.40
Non-Dwelling Interior 1480						
Replace Ceiling Tiles and Flooring - Merche Manor Hallways	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -		
	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -	0.0%	\$ 146,890.99
Dwelling Unit - Exterior 1480						
Window Replacement - Churchill Tower	\$ -	\$ -	\$ -	\$ -		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dwelling Unit - Site Work 1480						
Sewer and Water Line Repairs	\$ 8,318.53	\$ -	\$ 8,318.53	\$ -		
Roadway Patching	\$ 189,940.01	\$ -	\$ 10,105.00	\$ 179,835.01		
	\$ 198,258.54	\$ -	\$ 18,423.53	\$ 179,835.01	90.7%	\$ 120,423.53
Dwelling Unit - Demolition 1480						
Demolition and Relocation - Fair Oaks	\$ 548,843.27	\$ -	\$ 459,790.98	\$ 89,052.29		
	\$ 548,843.27	\$ -	\$ 459,790.98	\$ 89,052.29	16.2%	\$ 546,843.27
Total	\$ 1,289,783.00	\$ 321.60	\$ 1,013,419.24	\$ 276,363.76	21.4%	\$ 1,207,111.23

Percent Obligated 93.6%

00000035

December 31, 2022

CAPITAL FUND 2021 - Vermilion Housing Authority

Obligation Date: 2/22/2023
Close Out Date: 2/22/2025

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	12/31/2022 Obligation
Operations 1406	\$ 392,598.60	\$ -	\$ 392,598.60	\$ -	0.0%	\$ 392,598.60
Mgmt. Improvements 1408						
Marketing and Advertising	\$ 32,037.17	\$ -	\$ -	\$ 32,037.17		
Serveillance System - Beeler, Fair Oaks, MerChe	\$ 119,565.00	\$ 7,767.71	\$ 75,349.52	\$ 44,215.48		\$ 98,961.21
Staff Training	\$ 2,625.77	\$ -	\$ 2,625.77	\$ -		\$ 2,625.77
IT Improvements	\$ 30,772.06	\$ -	\$ 30,772.06	\$ -		\$ 30,772.06
Backround Check Information	\$ 5,000.00	\$ 158.40	\$ 1,649.70	\$ 3,350.30		\$ 5,000.00
	\$ 190,000.00	\$ 7,926.11	\$ 110,397.05	\$ 79,602.95	41.9%	\$ 137,359.04
Administration 1410						
Administration Costs	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	100.0%	\$ -
Contract Administration 1480						
A/E Services	\$ 76,668.76	\$ 975.63	\$ 34,717.64	\$ 41,951.12		\$ 76,668.76
	\$ 76,668.76	\$ 975.63	\$ 34,717.64	\$ 41,951.12	54.7%	\$ 76,668.76
Dwelling Unit - Interior/Exterior 1480						
Unit Modernization - Fair Oaks	\$ -	\$ -	\$ -	\$ -		
Replace Lock Sets - Centennial Manor	\$ -	\$ -	\$ -	\$ -		
Replace Siding - Kennedy, Richie, Hubbard Trail, Hillcrest	\$ 450,000.00	\$ 157,302.00	\$ 157,302.00	\$ 292,698.00		\$ 450,000.00
Appliances - Boiler, Furnaces	\$ 146,688.82	\$ -	\$ 146,688.82	\$ -		\$ 146,688.82
Roof Replacement - Beeler, Fair Oaks	\$ 83,522.97	\$ -	\$ 82,443.79	\$ 1,079.18		\$ 83,522.97
Roof Painting - Centennial Manor	\$ 47,841.64	\$ -	\$ -	\$ 47,841.64		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ 728,053.43	\$ 157,302.00	\$ 386,434.61	\$ 341,618.82	46.9%	\$ 680,211.79
Non-Dwelling/Dwelling Unit - Site Work 1480						
Sewer and Water Line Repairs	\$ 15,597.10	\$ 2,687.25	\$ 15,597.10	\$ -		\$ 15,597.10
Roadway Paving	\$ 63,212.75	\$ -	\$ -	\$ 63,212.75		\$ -
Infrastructure Investment - Fair Oaks, Ramey	\$ -	\$ -	\$ -	\$ -		\$ -
Landscape Upgrades	\$ 36,155.22	\$ -	\$ 29,253.37	\$ 6,901.85		\$ 29,253.37
	\$ 114,965.07	\$ 2,687.25	\$ 44,850.47	\$ 70,114.60	61.0%	\$ 44,850.47
Dwelling Unit - Demolition 1480						
Demolition - Fair Oaks, Ramey	\$ 420,707.14	\$ -	\$ 420,707.14	\$ -		
	\$ 420,707.14	\$ -	\$ 420,707.14	\$ -	0.0%	\$ 420,707.14
Total	\$ 1,962,993.00	\$ 168,890.99	\$ 1,389,705.51	\$ 573,287.49	29.2%	\$ 1,752,395.80

Percent Obligated 89.3%

00000036

ROSS Grant - Vermilion Housing Authority
ROSS211574
December 2022

Start Date: 6/1/2021
Close Out Date: 5/31/2024

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
Project Coordinator 1168					
Project Coordinator	\$ 137,616.00	\$ 4,270.40	\$ 76,437.38	\$ 61,178.62	44.5%
Training Costs 1268					
Training Costs	\$ 6,000.00	\$ 1,308.00	\$ 3,369.90	\$ 2,630.10	
	\$ 6,000.00	\$ 1,308.00	\$ 3,369.90	\$ 2,630.10	43.8%
Administrative Costs 1868					
Administrative Costs	\$ 14,340.00	\$ 382.31	\$ 3,688.18	\$ 10,651.82	
	\$ 14,340.00	\$ 382.31	\$ 3,688.18	\$ 10,651.82	74.3%
Total	\$ 157,956.00	\$ 5,960.71	\$ 83,495.46	\$ 74,460.54	47.1%

00000037

Vermilion Housing Authority
First Financial Bank - Authority Account
December 2022

Balance Sheet

Assets

111105 Cash	320,700.29
Total Assets	320,700.29

Liabilities

2111 Accounts Payable	0.00
Total Liabilities	0.00

Equity

2820 Operating Reserves - Retained Earnings	320,627.80
Current Year Operating - Gain/(Loss)	72.49
Total Liabilities & Equity	320,700.29

Income Statement

	Current Month	Year to Date
Operating Revenue		
Interest Income	8.17	72.49
Other Income	0.00	0.00
Total Revenue	8.17	72.49
Operating Expenses		
Other Administrative Expenses	0.00	0.00
Total Expenses	0.00	0.00
 Surplus - (Deficit)	 8.17	 72.49

00000038



Vermilion Housing Authority
 1607 Clyman Lane
 Danville, IL 61832
 P: (217) 443-0621 F: (217) 431-7059

To: Jaclyn Vinson, Executive Director
 From: Amber McCoy, Chief Financial Officer
 Date: February 6, 2023
 Re: Finance Report

Public Housing Operating Fund

	January 2023	FY 23 YTD
COCC	\$3,195.59	\$146,521.30
AMP 101	\$(39,510.52)	\$461,579.08
AMP 102	\$(34,118.11)	\$102,437.01
AMP 103	\$(26,720.36)	\$63,096.13
AMP 104	\$(14,211.09)	\$251,137.15
Total	\$(111,364.49)	\$1,024,770.67

Housing Choice Voucher - Section 8

Section 8 is currently showing a gain of **\$2,711.78** for the month and an overall gain of **\$26,594.47** for the year.

Public Housing Capital Fund

Capital Fund 2020, HACD, funds were drawn down in the amount of **\$2,736.34**. Capital Fund 2021, VHA, funds were drawn down in the amount of **\$122,335.26**.

Notable AP Expenditures

First Financial Bank	\$102,979.00	Semi-annual energy performance contract loan payment.
Gibson Teldata, Inc.	\$24,057.86	Insurance payment for Beeler Terrace cameras.
Lipa of Indiana, Inc.	\$91,944.00	County siding replacement.
S.E.A. Group, Inc.	\$20,015.07	Fair Oaks cameras relocated.

ROSS Grant Funding

ROSS funds were drawn down in the amount of **\$5,013.09**.

Tenant Receivables Outstanding

Tenant accounts receivables for the month have decreased in total to **\$27,063.28**.

00000039

Vermilion Housing Authority
Balance Sheet - Detail
Reporting for periods as of 01/31/2023

<u>Assets</u>	Total Public Housing	100 COCC	101 Fair Oaks	102 Beeler CH Madison	103 Merche	104 County	800 HCV
111101 Gen Op Fund	4,463,625.38	4,463,625.38	0.00	0.00	0.00	0.00	0.00
111106 HCV Fund	0.00	0.00	0.00	0.00	0.00	0.00	273,859.40
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Interfund	1,036.59	(4,051,597.72)	2,903,611.53	224,035.29	148,676.23	776,311.26	(846.91)
112200 AR Tenants	27,063.28	0.00	9,419.38	4,191.50	4,744.25	8,708.15	182,125.72
112265 Allow Doubtful /	(23,850.49)	0.00	(12,515.47)	(2,203.00)	(3,622.50)	(5,509.52)	(182,125.72)
112500 Acct Rec HUD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Prepaid WC	63,540.21	63,540.21	0.00	0.00	0.00	0.00	0.00
121101 Prepaid Ins	159,760.61	500.50	52,511.58	30,063.09	25,715.99	50,969.45	3,142.05
121102 Prepaid Soft	26,282.71	0.00	10,580.31	4,107.44	3,911.85	7,683.11	3,056.13
121103 Prepaid HCV	0.00	0.00	0.00	0.00	0.00	0.00	250.00
140001 Vehicles	301,135.68	0.00	242,714.68	18,772.00	18,492.00	21,157.00	23,073.00
140002 Equipment	1,117,816.57	111,829.56	409,280.70	179,183.60	33,047.71	384,475.00	0.00
140003 Development	17,061,887.86	325,444.90	2,161,339.92	2,543,107.00	1,361,767.00	10,670,219.04	0.00
140004 Structures	24,604,036.92	854,399.97	10,704,077.90	8,695,118.10	3,914,337.91	436,103.04	0.00
140005 Accum Deprec	(39,770,298.34)	(1,262,574.68)	(13,327,575.57)	(11,649,763.97)	(4,827,444.41)	(8,702,939.71)	(13,074.70)
140006 Land	914,591.00	36,160.55	397,766.05	151,874.31	137,410.09	191,380.00	0.00
140100 EPC	4,844,122.24	0.00	1,937,648.90	1,937,648.90	968,824.44	0.00	0.00
Total Assets	\$ 13,791,250.22	\$ 541,828.67	\$ 5,488,859.91	\$ 2,136,134.26	\$ 1,785,860.56	\$ 3,838,566.82	\$ 289,458.97
Liability							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Sec Dep	63,769.00	0.00	24,000.00	9,199.00	4,300.00	26,270.00	0.00
211704 Health Ins	(4,741.24)	(4,741.24)	0.00	0.00	0.00	0.00	0.00
211705 Dental Ins	(2,298.30)	(2,298.30)	0.00	0.00	0.00	0.00	0.00
211716 Unemployment	(409.70)	(409.70)	0.00	0.00	0.00	0.00	0.00
211717 Garnishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211725 Vison	(215.75)	(215.75)	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(219.04)	(219.04)	0.00	0.00	0.00	0.00	0.00
211906 Res Training	18,633.83	0.00	618.62	3,206.12	3,463.60	11,345.49	0.00
211913 Scrap	806.53	806.53	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	18,851.77	4,514.46	5,639.96	2,502.02	1,701.99	4,493.34	2,627.32
212001 Accrued Tax	1,442.16	345.36	431.46	191.40	130.20	343.74	200.99
213301 EPC M V	26,741.86	0.00	12,033.80	8,022.58	6,685.48	0.00	0.00
213302 EPC Replace	2,448.92	0.00	967.41	444.60	1,036.91	0.00	0.00
213700 PILOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
224000 Prepaid Rents	13,650.99	0.00	2,157.91	3,060.48	409.00	8,023.60	0.00
230000 Loan EPC	1,527,648.52	0.00	684,999.65	459,515.64	383,133.23	0.00	0.00
Total Liability	\$ 1,666,109.55	\$ (2,217.68)	\$ 730,848.81	\$ 486,141.84	\$ 400,860.41	\$ 50,476.17	\$ 2,828.31
Equity							
280200 Net Fix Assets	7,546,384.81	52,481.98	1,769,688.97	1,066,349.27	1,388,031.64	3,269,832.95	18,458.40
280600 Unrestricted	5,021,984.77	345,043.07	3,497,536.68	876,151.41	36,133.06	267,120.55	225,049.46
281000 Unreserved	(1,467,999.58)	0.00	(970,793.63)	(394,945.27)	(102,260.68)	0.00	0.00
282602 Restrict HAP	0.00	0.00	0.00	0.00	0.00	0.00	114,184.33
Total	\$ 11,100,370.00	\$ 397,525.05	\$ 4,296,432.02	\$ 1,547,555.41	\$ 1,321,904.02	\$ 3,536,953.50	\$ 357,692.19
Current Year HAP +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ (97,656.00)
Current Year Oper +/-	\$ 1,024,770.67	\$ 146,521.30	\$ 461,579.08	\$ 102,437.01	\$ 63,096.13	\$ 251,137.15	\$ 26,594.47
Current Year Net Assets	\$ 1,024,770.67	\$ 146,521.30	\$ 461,579.08	\$ 102,437.01	\$ 63,096.13	\$ 251,137.15	\$ (71,061.53)
Total Equity	\$ 12,125,140.67	\$ 544,046.35	\$ 4,758,011.10	\$ 1,649,992.42	\$ 1,385,000.15	\$ 3,788,090.65	\$ 286,630.66
Liabilities & Net Assets	\$ 13,791,250.22	\$ 541,828.67	\$ 5,488,859.91	\$ 2,136,134.26	\$ 1,785,860.56	\$ 3,838,566.82	\$ 289,458.97

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Vermilion Housing Authority
Operating Statement - Public Housing - Public Housing Combined
January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 885,288.00	\$ 69,546.90	\$ 750,969.03	85%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 7,226.00	\$ 6,088.84	\$ 31,709.38	439%
Other Income	\$ 906,327.00	\$ 6,056.50	\$ 685,002.02	76%
Subsidy	\$ 2,916,028.00	\$ 182,889.00	\$ 2,763,280.00	95%
Total Revenue	\$ 4,714,869.00	\$ 264,581.24	\$ 4,230,960.43	90%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 627,152.00	\$ 45,886.59	\$ 478,306.77	76%
Legal	\$ 14,952.00	\$ 6,275.00	\$ 41,405.70	277%
PBA Mngt. Exp.	\$ -	\$ (8,463.00)	\$ (83,323.50)	0%
Mileage/Travel/Training	\$ 9,626.00	\$ -	\$ 8,858.06	92%
Other Administrative Exp	\$ 83,385.00	\$ 8,860.04	\$ 103,840.52	125%
<i>Total Administrative Expense</i>	\$ 735,115.00	\$ 52,558.63	\$ 549,087.55	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 12,635.00	\$ 1,052.91	\$ 11,356.68	90%
<i>Total Tenant Services Expenses</i>	\$ 12,635.00	\$ 1,052.91	\$ 11,356.68	
<i>Total Utility Expenses</i>	\$ 616,444.00	\$ 80,243.16	\$ 506,138.73	82%
<i>Maintenance</i>				
Salaries	\$ 765,845.00	\$ 42,064.66	\$ 480,444.67	63%
Materials	\$ 232,851.00	\$ 24,922.87	\$ 202,511.84	87%
Contracts	\$ 384,779.00	\$ 42,331.56	\$ 351,945.10	91%
<i>Total Maintenance Expenses</i>	\$ 1,383,475.00	\$ 109,319.09	\$ 1,034,901.61	
<i>General Expenses</i>				
Insurance	\$ 192,687.00	\$ 14,523.70	\$ 145,917.23	76%
Employee Benefits	\$ 677,091.00	\$ 44,161.29	\$ 457,350.75	68%
Depreciation Expense	\$ 323,639.00	\$ 24,347.19	\$ 243,471.90	75%
PILOT	\$ 29,742.00	\$ -	\$ -	0%
Casualty Losses	\$ 16,000.00	\$ -	\$ 31,653.53	0%
Collection Losses	\$ 100,414.00	\$ 4,542.16	\$ 110,132.75	110%
Energy Perf Cont Expense	\$ 145,563.00	\$ 45,197.60	\$ 116,179.03	80%
<i>Total General Expenses</i>	\$ 1,485,136.00	\$ 132,771.94	\$ 1,104,705.19	
Total Expenses	\$ 4,232,805.00	\$ 375,945.73	\$ 3,206,189.76	76%
Surplus - (Deficit)	\$ 482,064.00	\$ (111,364.49)	\$ 1,024,770.67	

Percent of Budget Month 10 of 12

83%

00000041

Vermilion Housing Authority
Operating Statement - Public Housing - COCC Fund 100
January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 320,590.00	\$ -	\$ 128,263.40	40%
Subsidy	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 320,590.00	\$ -	\$ 128,263.40	40%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 374,515.00	\$ 24,172.11	\$ 241,532.25	64%
Legal	\$ 3,874.00	\$ 4,565.00	\$ 34,870.70	900%
PBA Mngt. Exp.	\$ (502,200.00)	\$ (49,383.00)	\$ (494,151.00)	98%
Mileage/Travel/Training	\$ 9,626.00	\$ -	\$ 8,680.32	90%
Other Administrative Exp	\$ 19,638.00	\$ 1,632.88	\$ 15,550.32	79%
Total Administrative Expense	\$ (94,547.00)	\$ (19,013.01)	\$ (193,517.41)	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
Total Tenant Services Expenses	\$ -	\$ -	\$ -	
Total Utility Expenses	\$ 16,310.00	\$ 2,724.00	\$ 18,851.74	116%
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 2,327.00	\$ 175.78	\$ 476.21	20%
Contracts	\$ 12,191.00	\$ 1,062.20	\$ 49,839.98	409%
Total Maintenance Expenses	\$ 14,518.00	\$ 1,237.98	\$ 50,316.19	
<i>General Expenses</i>				
Insurance	\$ 574.00	\$ 45.50	\$ 475.79	83%
Employee Benefits	\$ 185,871.00	\$ 11,809.94	\$ 105,615.79	57%
Depreciation Expense	\$ -	\$ -	\$ -	0%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 1,000.00	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 187,445.00	\$ 11,855.44	\$ 106,091.58	
Total Expenses	\$ 123,726.00	\$ (3,195.59)	\$ (18,257.90)	-15%
Surplus - (Deficit)	\$ 196,864.00	\$ 3,195.59	\$ 146,521.30	74%

Percent of Budget Month 10 of 12

83%

00000042

Vermilion Housing Authority
Operating Statement - Public Housing - Fair Oaks AMP 101
January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 210,336.00	\$ 8,204.90	\$ 143,283.35	68%
Non - Dwelling Rental	\$ -	\$ -		0%
Interest Income	\$ 2,818.00	\$ 1,826.65	\$ 9,512.81	338%
Other Income	\$ 52,947.00	\$ 2,212.49	\$ 37,064.04	70%
Subsidy	\$ 1,542,567.00	\$ 84,360.00	\$ 1,490,072.00	97%
Total Revenue	\$ 1,808,668.00	\$ 96,604.04	\$ 1,679,932.20	93%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 84,298.00	\$ 8,165.57	\$ 89,129.44	106%
Legal	\$ 4,000.00	\$ 1,710.00	\$ 7,015.00	175%
PBA Mngt. Exp.	\$ 143,220.00	\$ 12,167.50	\$ 120,357.50	84%
Mileage/Travel/Training	\$ -	\$ -	\$ -	0%
Other Administrative Exp	\$ 28,420.00	\$ 1,642.87	\$ 26,263.28	92%
Total Administrative Expense	\$ 259,938.00	\$ 23,685.94	\$ 242,765.22	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 3,610.00	\$ 300.83	\$ 3,244.77	90%
Total Tenant Services Expenses	\$ 3,610.00	\$ 300.83	\$ 3,244.77	
Total Utility Expenses	\$ 234,794.00	\$ 23,422.03	\$ 139,906.88	60%
<i>Maintenance</i>				
Salaries	\$ 324,632.00	\$ 15,407.33	\$ 186,241.42	57%
Materials	\$ 104,713.00	\$ 11,466.15	\$ 107,663.56	103%
Contracts	\$ 182,959.00	\$ 13,329.67	\$ 112,280.69	61%
Total Maintenance Expenses	\$ 612,304.00	\$ 40,203.15	\$ 406,185.67	
<i>General Expenses</i>				
Insurance	\$ 75,518.00	\$ 4,773.78	\$ 50,095.57	66%
Employee Benefits	\$ 151,254.00	\$ 10,559.13	\$ 115,750.41	77%
Depreciation Expense	\$ 131,454.00	\$ 9,008.99	\$ 90,089.90	69%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 10,000.00	\$ -	\$ 31,653.53	0%
Collection Losses	\$ 47,670.00	\$ 3,022.50	\$ 85,075.92	178%
Energy Perf Cont Expense	\$ 65,503.00	\$ 21,138.21	\$ 53,585.25	82%
Total General Expenses	\$ 481,399.00	\$ 48,502.61	\$ 426,250.58	
Total Expenses	\$ 1,592,045.00	\$ 136,114.56	\$ 1,218,353.12	77%
Surplus - (Deficit)	\$ 216,623.00	\$ (39,510.52)	\$ 461,579.08	

Percent of Budget Month 10 of 12

83%

00000043

Vermilion Housing Authority
Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102
January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 198,924.00	\$ 18,167.00	\$ 177,623.41	89%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,156.00	\$ 1,217.77	\$ 6,341.87	549%
Other Income	\$ 166,904.00	\$ 522.25	\$ 167,803.90	101%
Subsidy	\$ 428,673.00	\$ 29,770.00	\$ 397,389.00	93%
Total Revenue	\$ 795,657.00	\$ 49,677.02	\$ 749,158.18	94%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 43,784.00	\$ 3,700.52	\$ 40,379.57	92%
Legal	\$ 480.00	\$ -	\$ (250.00)	0%
PBA Mngt. Exp.	\$ 100,440.00	\$ 8,292.50	\$ 83,467.50	83%
Mileage/Travel/Training	\$ -	\$ -	\$ 5.07	0%
Other Administrative Exp	\$ 9,514.00	\$ 2,561.72	\$ 26,130.54	275%
Total Administrative Expense	\$ 154,218.00	\$ 14,554.74	\$ 149,732.68	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,565.00	\$ 213.75	\$ 2,305.47	90%
Total Tenant Services Expenses	\$ 2,565.00	\$ 213.75	\$ 2,305.47	
Total Utility Expenses	\$ 101,020.00	\$ 18,575.23	\$ 106,720.49	106%
<i>Maintenance</i>				
Salaries	\$ 123,825.00	\$ 8,645.58	\$ 89,733.84	72%
Materials	\$ 35,447.00	\$ 4,514.74	\$ 27,984.79	79%
Contracts	\$ 64,761.00	\$ 6,504.05	\$ 54,846.72	85%
Total Maintenance Expenses	\$ 224,033.00	\$ 19,664.37	\$ 172,565.35	
<i>General Expenses</i>				
Insurance	\$ 31,343.00	\$ 2,733.02	\$ 26,240.12	84%
Employee Benefits	\$ 86,324.00	\$ 7,117.19	\$ 70,550.80	82%
Depreciation Expense	\$ 103,487.00	\$ 8,073.54	\$ 80,735.40	78%
PILOT	\$ 7,436.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 10,669.00	\$ (296.34)	\$ 3,669.87	34%
Energy Perf Cont Expense	\$ 43,669.00	\$ 13,159.63	\$ 34,200.99	78%
Total General Expenses	\$ 282,928.00	\$ 30,787.04	\$ 215,397.18	
Total Expenses	\$ 764,764.00	\$ 83,795.13	\$ 646,721.17	85%
Surplus - (Deficit)	\$ 30,893.00	\$ (34,118.11)	\$ 102,437.01	

Percent of Budget Month 10 of 12

83%

00000044

Vermilion Housing Authority
Operating Statement - Public Housing - Merche AMP 103
January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 164,988.00	\$ 15,860.00	\$ 153,190.27	93%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,012.00	\$ 1,035.10	\$ 5,390.60	533%
Other Income	\$ 126,680.00	\$ 2,086.13	\$ 120,238.40	95%
Subsidy	\$ 296,410.00	\$ 21,331.00	\$ 270,386.00	91%
Total Revenue	\$ 589,090.00	\$ 40,312.23	\$ 549,205.27	93%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 41,497.00	\$ 3,386.01	\$ 36,896.59	89%
Legal	\$ 880.00	-	\$ 120.00	14%
PBA Mngt. Exp.	\$ 86,490.00	\$ 7,207.50	\$ 71,532.50	83%
Mileage/Travel/Training	\$ -	\$ -	\$ 10.50	0%
Other Administrative Exp	\$ 9,022.00	\$ 1,389.20	\$ 16,245.17	180%
Total Administrative Expense	\$ 137,889.00	\$ 11,982.71	\$ 124,804.76	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,185.00	\$ 182.08	\$ 1,963.95	90%
Total Tenant Services Expenses	\$ 2,185.00	\$ 182.08	\$ 1,963.95	
Total Utility Expenses	\$ 87,332.00	\$ 15,487.82	\$ 96,682.77	111%
<i>Maintenance</i>				
Salaries	\$ 78,982.00	\$ 5,609.54	\$ 55,011.47	70%
Materials	\$ 18,471.00	\$ 3,446.03	\$ 26,492.35	143%
Contracts	\$ 39,261.00	\$ 7,583.06	\$ 42,463.56	108%
Total Maintenance Expenses	\$ 136,714.00	\$ 16,638.63	\$ 123,967.38	
<i>General Expenses</i>				
Insurance	\$ 25,687.00	\$ 2,337.82	\$ 21,602.77	84%
Employee Benefits	\$ 67,163.00	\$ 3,450.00	\$ 37,205.13	55%
Depreciation Expense	\$ 49,037.00	\$ 4,036.77	\$ 40,367.70	82%
PILOT	\$ 8,030.00	\$ -	\$ -	0%
Casualty Losses	\$ -	-	\$ -	0%
Collection Losses	\$ 11,187.00	\$ 2,017.00	\$ 11,121.89	99%
Energy Perf Cont Expense	\$ 36,391.00	\$ 10,899.76	\$ 28,392.79	78%
Total General Expenses	\$ 197,495.00	\$ 22,741.35	\$ 138,690.28	
Total Expenses	\$ 561,615.00	\$ 67,032.59	\$ 486,109.14	87%
Surplus - (Deficit)	\$ 27,475.00	\$ (26,720.36)	\$ 63,096.13	

Percent of Budget Month 10 of 12

83%

00000045

Vermilion Housing Authority
Operating Statement - Public Housing - County Properties AMP 104
January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 311,040.00	\$ 27,315.00	\$ 276,872.00	89%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,240.00	\$ 2,009.32	\$ 10,464.10	467%
Other Income	\$ 239,206.00	\$ 1,235.63	\$ 231,632.28	97%
Subsidy	\$ 648,378.00	\$ 47,428.00	\$ 605,433.00	93%
Total Revenue	\$ 1,200,864.00	\$ 77,987.95	\$ 1,124,401.38	94%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 83,058.00	\$ 6,462.38	\$ 70,368.92	85%
Legal	\$ 5,718.00	\$ -	\$ (350.00)	-6%
PBA Mngt. Exp.	\$ 172,050.00	\$ 13,252.50	\$ 135,470.00	79%
Mileage/Travel/Training	\$ -	\$ -	\$ 162.17	0%
Other Administrative Exp	\$ 16,791.00	\$ 1,633.37	\$ 19,651.21	117%
Total Administrative Expense	\$ 277,617.00	\$ 21,348.25	\$ 225,302.30	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,275.00	\$ 356.25	\$ 3,842.49	90%
Total Tenant Services Expenses	\$ 4,275.00	\$ 356.25	\$ 3,842.49	
Total Utility Expenses	\$ 176,988.00	\$ 20,034.08	\$ 143,976.85	81%
<i>Maintenance</i>				
Salaries	\$ 238,406.00	\$ 12,402.21	\$ 149,457.94	63%
Materials	\$ 71,893.00	\$ 5,320.17	\$ 39,894.93	55%
Contracts	\$ 85,607.00	\$ 13,852.58	\$ 92,514.15	108%
Total Maintenance Expenses	\$ 395,906.00	\$ 31,574.96	\$ 281,867.02	
<i>General Expenses</i>				
Insurance	\$ 59,565.00	\$ 4,633.58	\$ 47,502.98	80%
Employee Benefits	\$ 186,479.00	\$ 11,225.03	\$ 128,228.62	69%
Depreciation Expense	\$ 39,661.00	\$ 3,227.89	\$ 32,278.90	81%
PILOT	\$ 14,276.00	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ -	\$ -	0%
Collection Losses	\$ 30,888.00	\$ (201.00)	\$ 10,265.07	33%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 335,869.00	\$ 18,885.50	\$ 218,275.57	
Total Expenses	\$ 1,190,655.00	\$ 92,199.04	\$ 873,264.23	73%
Surplus - (Deficit)	\$ 10,209.00	\$ (14,211.09)	\$ 251,137.15	

Percent of Budget Month 10 of 12

83%

00000046

Vermilion Housing Authority
 Operating Statement - HCV - Section 8
 January 2023

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Fraud Recovery	\$ 25,000.00	\$ 1,834.41	\$ 17,477.50	70%
Interest Income	\$ 500.00	\$ 339.16	\$ 2,226.82	445%
Administrative Fees	\$ 290,685.00	\$ 27,384.00	\$ 296,813.00	102%
Total Revenue	\$ 316,185.00	\$ 29,557.57	\$ 316,517.32	100%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 138,763.00	\$ 10,504.74	\$ 118,771.45	86%
Legal	\$ 2,500.00	\$ -	\$ 700.00	28%
Mileage/Travel/Training	\$ 1,640.00	\$ 199.00	\$ 2,072.25	126%
Other Administrative Exp	\$ 44,453.00	\$ 3,399.35	\$ 39,096.25	88%
Book-Keeping/Program Management Fee	\$ 66,528.00	\$ 8,463.00	\$ 83,323.50	125%
<i>Total Administrative Expense</i>	<i>\$ 253,884.00</i>	<i>\$ 22,566.09</i>	<i>\$ 243,963.45</i>	
<i>General Expenses</i>				
Insurance	\$ 5,833.00	\$ 285.64	\$ 4,660.36	80%
Employee Benefits	\$ 42,201.00	\$ 3,609.51	\$ 37,453.54	89%
Depreciation Expense	\$ 4,615.00	\$ 384.55	\$ 3,845.50	83%
<i>Total General Expenses</i>	<i>\$ 52,649.00</i>	<i>\$ 4,279.70</i>	<i>\$ 45,959.40</i>	
Total Expenses	\$ 306,533.00	\$ 26,845.79	\$ 289,922.85	95%
Surplus - (Deficit)	\$ 9,652.00	\$ 2,711.78	\$ 26,594.47	

Percent of Budget Month 10 of 12

83%

00000047

January 31, 2023

CAPITAL FUND 2020 - DANVILLE

Obligation Date: 3/25/2024
 Close Out Date: 3/25/2026

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	1/31/2023 Obligation
Operations 1406	\$ 256,526.80	\$ -	\$ 256,526.80	\$ -	0.0%	\$ 256,526.80
Mgmt. Improvements 1408						
Marketing and Advertising	\$ 3,000.00	\$ 2,495.14	\$ 2,658.38	\$ 341.62		
Background Check Information	\$ 8,000.00	\$ 241.20	\$ 3,601.50	\$ 4,398.50		
	\$ 11,000.00	\$ 2,736.34	\$ 6,259.88	\$ 4,740.12	43.1%	\$ 10,658.38
Administration 1410						
Administration Costs	\$ 128,263.40	\$ -	\$ 128,263.40	\$ -	0.0%	\$ 128,263.40
Non-Dwelling Interior 1480						
Replace Ceiling Tiles and Flooring - Merche Manor Hallways	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -		
	\$ 146,890.99	\$ -	\$ 146,890.99	\$ -	0.0%	\$ 146,890.99
Dwelling Unit - Exterior 1480						
Window Replacement - Churchill Tower	\$ -	\$ -	\$ -	\$ -		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
Dwelling Unit - Site Work 1480						
Sewer and Water Line Repairs	\$ 8,318.53	\$ -	\$ 8,318.53	\$ -		
Roadway Patching	\$ 189,940.01	\$ -	\$ 10,105.00	\$ 179,835.01		
	\$ 198,258.54	\$ -	\$ 18,423.53	\$ 179,835.01	90.7%	\$ 120,423.53
Dwelling Unit - Demolition 1480						
Demolition and Relocation - Fair Oaks	\$ 548,843.27	\$ -	\$ 459,790.98	\$ 89,052.29		
	\$ 548,843.27	\$ -	\$ 459,790.98	\$ 89,052.29	16.2%	\$ 546,843.27
Total	\$ 1,289,783.00	\$ 2,736.34	\$ 1,016,155.58	\$ 273,627.42	21.2%	\$ 1,209,606.37

Percent Obligated 93.8%

00000048

January 31, 2023

CAPITAL FUND 2021 - Vermilion Housing Authority

Obligation Date: 2/22/2023
Close Out Date: 2/22/2025

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	1/31/2023 Obligation
Operations 1406	\$ 392,598.60	\$ -	\$ 392,598.60	\$ -	0.0%	\$ 392,598.60
Mgmt. Improvements 1408						
Marketing and Advertising	\$ 45,074.65	\$ -	\$ -	\$ 45,074.65		
Serveillance System - Beeler, Fair Oaks, MerChe	\$ 107,149.52	\$ 20,015.07	\$ 95,364.59	\$ 11,784.93		\$ 107,149.52
Staff Training	\$ 3,003.77	\$ 378.00	\$ 3,003.77	\$ -		\$ 3,003.77
IT Improvements	\$ 30,772.06	\$ -	\$ 30,772.06	\$ -		\$ 30,772.06
Background Check Information	\$ 4,000.00	\$ 118.80	\$ 1,768.50	\$ 2,231.50		\$ 4,000.00
	\$ 190,000.00	\$ 20,511.87	\$ 130,908.92	\$ 59,091.08	31.1%	\$ 144,925.35
Administration 1410						
Administration Costs	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	100.0%	\$ -
Contract Administration 1450						
A/E Services	\$ 76,668.76	\$ 8,800.21	\$ 43,517.85	\$ 33,150.91		\$ 76,668.76
	\$ 76,668.76	\$ 8,800.21	\$ 43,517.85	\$ 33,150.91	43.2%	\$ 76,668.76
Dwelling Unit - Interior/Exterior 1480						
Unit Modernization - Fair Oaks	\$ -	\$ -	\$ -	\$ -		
Replace Lock Sets - Centennial Manor	\$ -	\$ -	\$ -	\$ -		
Replace Siding - Kennedy, Richie, Hubbard Trall, Hillcrest	\$ 511,014.60	\$ 91,944.00	\$ 249,246.00	\$ 261,768.60		\$ 450,000.00
Appliances - Boiler, Furnaces	\$ 146,688.82	\$ -	\$ 146,688.82	\$ -		\$ 146,688.82
Roof Replacement - Beeler, Fair Oaks	\$ 83,522.97	\$ 1,079.18	\$ 83,522.97	\$ -		\$ 83,522.97
Roof Painting - Centennial Manor	\$ 47,841.64	\$ -	\$ -	\$ 47,841.64		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ 789,068.03	\$ 93,023.18	\$ 479,457.79	\$ 309,610.24	39.2%	\$ 680,211.79
Non-Dwelling/Dwelling Unit - Site Work 1480						
Sewer and Water Line Repairs	\$ 15,597.10	\$ -	\$ 15,597.10	\$ -		\$ 15,597.10
Roadway Paving	\$ -	\$ -	\$ -	\$ -		\$ -
Infrastructure Investment - Fair Oaks, Ramey	\$ -	\$ -	\$ -	\$ -		\$ -
Landscape Upgrades	\$ 38,353.37	\$ -	\$ 29,253.37	\$ 9,100.00		\$ 38,353.37
	\$ 53,950.47	\$ -	\$ 44,850.47	\$ 9,100.00	16.9%	\$ 53,950.47
Dwelling Unit - Demolition 1480						
Demolition - Fair Oaks, Ramey	\$ 420,707.14	\$ -	\$ 420,707.14	\$ -		
	\$ 420,707.14	\$ -	\$ 420,707.14	\$ -	0.0%	\$ 420,707.14
Total	\$ 1,962,993.00	\$ 122,335.26	\$ 1,512,040.77	\$ 450,952.23	23.0%	\$ 1,769,062.11

Percent Obligated 90.1%

00000049

ROSS Grant - Vermilion Housing Authority
ROSS211574
January 2023

Start Date: 6/1/2021
Close Out Date: 5/31/2024

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
Project Coordinator 1168					
Project Coordinator	\$ 137,616.00	\$ 4,270.40	\$ 80,707.78	\$ 56,908.22	41.4%
Training Costs 1268					
Training Costs	\$ 6,000.00	\$ -	\$ 3,369.90	\$ 2,630.10	
	\$ 6,000.00	\$ -	\$ 3,369.90	\$ 2,630.10	43.8%
Administrative Costs 1868					
Administrative Costs	\$ 14,340.00	\$ 742.69	\$ 4,430.87	\$ 9,909.13	
	\$ 14,340.00	\$ 742.69	\$ 4,430.87	\$ 9,909.13	69.1%
Total	\$ 157,956.00	\$ 5,013.09	\$ 88,508.55	\$ 69,447.45	44.0%

00000050

Vermilion Housing Authority
First Financial Bank - Authority Account
January 2023

Balance Sheet

Assets

111105 Cash	320,712.23
Total Assets	320,712.23

Liabilities

2111 Accounts Payable	0.00
Total Liabilities	0.00

Equity

2820 Operating Reserves - Retained Earnings	320,627.80
Current Year Operating - Gain/(Loss)	84.53
Total Liabilities & Equity	320,712.33

Income Statement

	Current Month	Year to Date
Operating Revenue		
Interest Income	12.04	84.53
Other Income	0.00	0.00
Total Revenue	12.04	84.53
Operating Expenses		
Other Administrative Expenses	0.00	0.00
Total Expenses	0.00	0.00
Surplus - (Deficit)	12.04	84.53

00000051

Vermilion Housing Authority
Tenant Receivables Outstanding
PHAS Financial Indicator
December 2022

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 1.5 - the agencies score is 5.

IF the ratio is equal to or greater than 1.5 and less than 2.5 - the agencies score is 2.

IF the ratio is equal to or greater than 2.5 - the agencies score is 0.

****Ratio is based on a pro-rated calculation of annualized rental income.**

March-22	\$	58,507.92	6.60%
April-22	\$	59,163.96	6.69%
May-22	\$	51,297.12	5.80%
June-22	\$	46,463.14	5.25%
July-22	\$	52,814.65	5.97%
August-22	\$	32,357.35	3.66%
September-22	\$	39,397.11	4.45%
October-22	\$	37,723.96	4.26%
November-22	\$	30,368.70	3.43%
December-22	\$	31,766.30	3.59%
January-23			0.00%
February-23			0.00%
March-23			0.00%

Vermilion Housing Authority
Tenant Receivables Outstanding
PHAS Financial Indicator
January 2023

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

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August-22	\$	32,357.35	3.66%
September-22	\$	39,397.11	4.45%
October-22	\$	37,723.96	4.26%
November-22	\$	30,368.70	3.43%
December-22	\$	31,766.30	3.59%
January-23	\$	27,063.28	3.06%
February-23			0.00%
March-23			0.00%

00000053

Vermilion Housing Authority

AP Expenditures

Decmeber 2022

AHRMA	\$245,042.00
Ameren Ip	\$20,905.36
Aqua Illinois Inc	\$15,408.27
B & D Sales And Service	\$198.82
Better NOI	\$1,770.00
Blaine Window Hardware	\$385.65
Botts Locksmith	\$213.50
Brickyard Disposal & Recycling Inc	\$592.61
Care Muffler & Brake Shops	\$1,050.00
Carnaghi Towing & Repair	\$95.00
City of Hoopeston	\$2,323.02
Comcast Cable	\$746.40
Communication Across Barriers	\$1,298.00
Connor Company	\$37.41
Constellation NewEnergy, Inc.	\$502.38
CTS Computer Center	\$13,262.82
Danville Area Community College	\$341.50
Diamond Buildings, LLC	\$4,166.10
Emphasys Software	\$32,006.00
Evans, Froehlich, Beth & Chamley	\$1,393.75
Farnsworth Group Inc.	\$975.63
Fastenal	\$307.68
Georgetown Waterworks	\$2,768.61
Gibson Teldata, Inc.	\$395.04
Grainger, Inc	\$625.68
Grunau Company Inc	\$66.00
Hawkins Ash CPAs	\$28,000.00
Hd Supply Facilities Maintenance	\$2,731.61
Housing-Renewal & Local Agency Retiremen	\$12,699.02
Huber & Mudd LLC	\$3,005.00
Illini FS	\$1,598.50
Illinois Landfill	\$354.09
Jackie S Jackson	\$100.00
Jaclyn Vinson	\$1,034.42
Johnson Controls Security Solutions	\$2,180.08
Kelly Printing Company Inc.	\$576.53
Kone Inc.	\$891.91
Lipa of Indiana, INC	\$157,302.00
Lowe's	\$3,139.45
Miller, Hall, & Triggs	\$256.00
Murry L. Jefferson	\$594.00
Nakeisha R Roan	\$135.00
Napa Auto Parts	\$68.99
NUSO, LLC	\$703.44
Owens Excavating & Trucking LLC	\$3,092.25
PDQ Supply Inc.	\$425.60
Peerless Network	\$239.86
Petty Cash, Amber McCoy Custodial	\$43.70

00000054

Quadient Finance USA, Inc	\$2,000.00
Quadient Leasing USA, Inc.	\$300.15
Quicklube North	\$47.89
Quill	\$1,183.59
Randy Vannote	\$453.00
Rogers Supply Company Inc.	\$360.54
Santanna Energy Services	\$1,680.22
Securitas Electronic Security Inc.	\$225.00
Seico, Inc.	\$7,767.71
Servpro Of Vermillion County	\$5,000.00
Sparklight Business	\$641.37
Tamera Forthenberry	\$40.81
Tee Jay Central, Inc	\$415.50
Terminix Company	\$5,914.00
Verizon Wireless	\$266.89
Vermilion Advantage	\$400.00
Village of Fairmount	\$209.25
Village of Rossville	\$679.19
Wagner Communications Inc.	\$504.59
Watson Tire & Automotive Inc.	\$738.00
Watts Copy System	\$528.36
Total for all Vendors	\$ 595,404.74

00000055

Vermilion Housing Authority

AP Expenditures

January 2023

Ameren Ip	\$32,004.56
Anker Florist	\$85.00
Aqua Illinois Inc	\$15,021.72
AWEBCO Tyler Taylor	\$848.00
B & D Sales And Service	\$633.23
Better NOI	\$900.00
Botts Locksmith	\$448.00
Brickyard Disposal & Recycling Inc	\$337.53
Central Illinois Bank	\$320.42
City of Danville	\$14,006.94
City of Hoopston	\$2,601.34
Classique Sash & Door	\$354.00
Comcast Cable	\$756.40
Connor Company	\$5,218.17
Constellation NewEnergy, Inc.	\$511.92
CTS Computer Center	\$6,150.00
Danville Area Community College	\$341.50
Danville Sanitary District	\$9,132.75
Di Fire & Safety Inc.	\$20.00
Evans, Froehlich, Beth & Chamley	\$3,375.00
Farnsworth Group Inc.	\$8,800.21
First Financial Bank	\$102,979.00
First Nonprofit Unemployment Program	\$2,137.25
Frank's House Of Color Inc.	\$179.97
Freeman Exteriors	\$1,079.18
General Electric Co	\$2,300.00
Georgetown Waterworks	\$3,038.80
Gibson Teldata, Inc.	\$24,057.86
Good n Wright	\$1,625.00
Grainger, Inc	\$156.19
Hd Supply Facilities Maintenance	\$13,422.87
Health Alliance	\$28,552.30
Housing-Renewal & Local Agency Retirement	\$12,603.64
Huber & Mudd LLC	\$3,150.00
Illini FS	\$1,836.72
Illinois Landfill	\$353.16
Illinois Office of the State Fire Marshal	\$545.00
Jackie S Jackson	\$200.00
Johnson Controls Security Solutions	\$688.95
King-Lar Roofing	\$765.75
Kirby Risk Corporation	\$64.84
Kone Inc.	\$891.91
Lahne Lawncare	\$135.00
Lipa of Indiana, INC	\$91,944.00
Menards - Menards Of Danville	\$111.40
Metropolitan Life Insurance Company	\$3,665.13
Municipal Water Utility	\$182.00
Nakeisha R Roan	\$281.25
Nan Mckay & Associates Inc.	\$239.00
NUSO, LLC	\$353.95
Owens Excavating & Trucking LLC	\$759.53
PDQ Supply Inc.	\$1,202.72
Peerless Network	\$2,076.91
Quadient Finance USA, Inc	\$4,000.00
Quicklube South	\$47.89
Quill	\$1,336.92
Republic Services	\$13,153.04

00000056

Rogers Supply Company Inc.	\$99.78
S.E.A. Group, Inc.	\$20,015.07
Santanna Energy Services	\$2,927.42
Securitas Electronic Security Inc.	\$499.91
Sparklight Business	\$641.37
Terminix Company	\$5,848.00
The Lincoln National Life Insurance Co.	\$376.10
The Neirod Company	\$199.00
Thyssenkrupp Elevator Corporation	\$3,685.70
Trigard Memorials	\$2,495.14
Verizon Wireless	\$267.51
Village of Rossville	\$828.71
Vision Service Plan	\$391.50
Wagner Communications Inc.	\$773.83
Watson Tire & Automotive Inc.	\$780.65
Watts Copy System	\$461.79
Total for all Vendors	462,275.30

00000057



Memorandum

TO: Board of Commissioners
FROM: Amber McCoy, Chief Financial Officer
DATE: January 5, 2023
RE: Personnel Monthly Report for the Month of December 2022

1. The following personnel action was taken in December 2022:

Mohammad Abbed – Maintenance Mechanic – Resigned

Deponshia Davis – Maintenance Laborer - Terminated

2. Staff/Commissioners attended the following training through the Executive Office in December 2022:

HCV Housing Quality Standards (HQS)
Danville, IL

Jaclyn Vinson
Executive Director

SEMAP Success
Danville, IL

Amber McCoy
Chief Financial Officer

SEMAP Success
Danville, IL

Brittany Savalick
Director of Housing Operations

Winter 2022 Beegle Poverty Immersion Institute
Danville, IL

Tamera Forthenberry
ROSS Coordinator

Winter 2022 Beegle Certified Coaching Institute
Danville, IL

Tamera Forthenberry
ROSS Coordinator

00000058



Memorandum

TO: Board of Commissioners
FROM: Amber McCoy, Chief Financial Officer
DATE: February 1, 2023
RE: Personnel Monthly Report for the Month of January 2023

1. The following personnel action was taken in January 2023:

Alan Cottrill – Maintenance Mechanic – Hired

Patricia Landram-Hermann – Cleaning Crew – Terminated

2. Staff/Commissioners attended the following training through the Executive Office in January 2023:

Waiting List Management (Public Housing): I'm Still Waiting
Danville, IL

Amber McCoy
Chief Financial Officer

Waiting List Management (Public Housing): I'm Still Waiting
Danville, IL

Sue Harden
Intake Specialist

00000059

RESOLUTION NO. 2023-1

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, the Board of Commissioners have reviewed the HUD Special Application Center proposal from demolition of twenty-five (25) buildings within AMP 104, Parkview Court in Hoopeston, Illinois, along with the recently conducted Physical Needs Assessment for that development; and

WHEREAS, the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority desires to demolish fifty (50) units; and

WHEREAS, the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority expresses its support of the request to demolish the fifty (50) Public Housing units with its accompanying relocation plan; and

WHEREAS, in furtherance of its purpose, to approve the Executive Director to execute documents and provide certifications and submit to HUD for approval a request to demolish the fifty (50) units, at Parkview Court, Hoopeston, Illinois HUD project number IL011000104; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. Approval of the Executive Director to execute documents and provide certifications and submit to HUD for approval a request to demolish the fifty (50) units, at Parkview Court, Hoopeston, Illinois HUD project number IL011000104.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 16th day of February, 2023.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE
d/b/a VERMILION HOUSING AUTHORITY

By: _____
Its: Chairman

Attest:

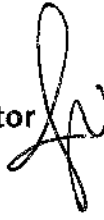
By: _____
Its: Secretary/Treasurer

00000061



MEMORANDUM

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: February 8, 2022

RE: Change Order for AMP 104 Siding Replacement Project

Two items changed the scope of the AMP 104 Siding Replacement Project: When existing siding was removed, it was found that the buildings had never had weather barrier installed (house wrap), and that several areas of plywood sheathing and Celotex had rotten or were otherwise damaged. We asked the contractor to fix the damaged plywood sheathing and Celotex surfaces and install wrap on the buildings. This adjustment totaled \$42, 834.68. The second item was discovered during a site visit, when the AE team realized that efforts to repaint existing wood soffit on the office building at Kennedy Court had failed. It was determined that the existing wood soffit material was damaged beyond repair and needed to be removed. The change order includes labor and materials associated with removing and retaining the existing guttering, removal and disposal of the existing damaged soffit panels, installation of new vented aluminum soffit, and installed of new aluminum fascia, and reinstallation of the guttering system. This adjustment totaled \$3,984.00.

Total change order for the AMP 104 Siding Replacement Project is \$46, 818.68. We are asking for your approval.

00000062

CONTRACT MODIFICATION
(Formerly Change Order)

HUD-CRO-MD/OPH
July 1993

Housing Authority: Vermilion Housing Authority

Contractor: Lipa Enterprises Date of Contract: October 26, 2022

Modernization Program: _____ Account No. (s) _____

Development Project No. (Project Site): County Buildings Siding Replacement

Contract Modification Number: One (1)

Date of Contract Modification: February 3, 2023

Nature of Work:

ITEM 1: Installing weather barrier and tape for all exterior walls to receive new siding at all eight (8) property locations.

ITEM 2: Removing and replacing portions of existing damaged plywood sheathing at multiple locations throughout the eight property locations and disposing of associated construction waste.

Reason for Contract Modification:

ITEM 1: During demolition of existing siding, it was discovered that no weather barrier had been installed with the previous siding material. The revised price includes labor and material cost to install weather barrier at each of the eight (8) property locations.

ITEM 2: During demolition of existing siding, it was discovered that there were multiple locations of existing plywood sheathing and Celotex board that were rotten or otherwise damaged. The revised price includes labor and material cost to remove and replace existing damaged sheathing across each of the eight (8) property locations, as well as fees included to dispose of associated construction waste.

Latest Approved Work Item Budget Amount(s):

ITEM 1:	\$	<u>40,341.00</u>
ITEM 2:	\$	<u>2,493.68</u>

Obligation Deadline Date for This Work Item(s): _____ N/A

Note: Contract Modification cannot be executed if the obligation deadline date has expired!

Original Contract Price: \$ 450,000.00

Contract Price Including Previous Contract Modification: \$ 450,000.00

00000063

Price Decrease Due to This Contract Modification: \$ N/A

Contract Price Including This Contract Modification: \$ 492,834.68

Additional Funds Available From Account No(s): -

Original Completion Date: April 4, 2023

Revised Completion Date: April 4, 2023

Note: Fully describe in "Reason for Contract Modification" an explanation justifying any revised completion date!

Approved for PHA

Name

Director

Title

Date

Approved for Contractor
Math

Name

President

2/7/2023

Date

Approved for Architect
Stephanie Henry

Name

Architectural Designer III

Title

2/7/2023

Date

CONTRACT MODIFICATION REQUEST # _____

OWNER: VERMONT HOUSING AUTHORITY
 PROGRAM# _____
 FGI# _____

CONTRACTOR: LIPA ENTERPRISES
 CONTRACT: VARIOUS LOCATIONS
 PROJECT No.: 0211211.01

ITEM # _____ SUPPORTING COST DATA
 (ADDITION) (DELETION)

GENERAL DESCRIPTION:

INSTALL HOUSE WRAP & TAPE TO WATERPROOF WALLS

MATERIALS:

<u>Description</u>	<u>Unit of Measure</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Subtotal</u>
House WRAP				
TAPE	SF	40450	12¢	4854.00
PLASTIC CAPMATS				

TOTAL MATERIALS - \$ 4854.00

LABOR:

<u>Classification</u>	<u>Man-hours</u>	<u>Rate</u>	<u>Subtotal</u>
CARPENTER	580	38	22040

TOTAL LABOR - \$ 22040

Subcontractor Cost		\$ <u>26894</u>
Overhead @ <u>10</u> %		\$ <u>2689.40</u>
Profit @ <u>10</u> %		\$ <u>2689.40</u>
Subcontractor Total Cost		\$ <u>32272.80</u>
General Contractor Cost ²		\$ <u>32272.80</u>
Overhead @ <u>15</u> %		\$ <u>4840.92</u>
Profit @ <u>10</u> %		\$ <u>3227.28</u>
Bonds @ <u>-</u> %		\$ <u>-</u>

TOTAL COST \$ 40341.00

Notes:

1. Complete this form for each individual item, which changes the dollar amount of the contract as a part of this proposed change order.
2. General Contractor Cost is Subcontractor Cost less subcontractor overhead and profit.

00000065

[Get a FREE Estimate](#)

Cost of Tyvek Home Wrap

Don't let your remodeling budget go over-board by hidden surprises – understand what the average installed costs for Tyvek House Wrap is in your zip code by using our handy calculator.

As an experienced licensed home improvement contractor, I know first hand what it should cost for various levels — from Basic, Better, and of course the best. The Tyvek House Wrap cost estimator will provide you with up to date pricing for your area. Simply enter your zip code and the square footage, next click update and you will see a breakdown on what it should cost to have Tyvek House Wrap installed onto your home

Start connecting and sharing with people you know. See the latest from your community.

TYVEK HOUSE WRAP COSTS	ZIP CODE	SQ. FT.	Update
	61832	1000	
	Basic	Better	Best
Material Prices	\$110.00 -	\$130.00 -	\$150.00 -
	\$120.00	\$140.00	\$160.00
Installation Cost	\$250.00 -	\$500.00 -	\$800.00 -
	\$350.00	\$650.00	\$830.00
Total	\$360.00 -	\$630.00 -	\$950.00 -
	\$470.00	\$790.00	\$990.00
Tyvek House Wrap – Total Average Cost per square foot	\$0.41	\$0.71	\$0.97

- Cost can add up quickly, especially if you're a novice and have never attempted a Tyvek House Wrap Installation before. I would strongly recommend you hire a licensed and Insured siding contractor to perform the installation for you.

[Get a Free Quote in Minutes](#)

00000066

Get a Free Trip Catalog



Fair Cost Guide - Housewrap

January 2023

Housewrap Calculator

Zip Code

61832

Item details

Low

High

Material

535 sq ft

\$80.10

\$98.45

Includes basic coverage quantities and typical coverage. Excludes sales tax, delivery upcharges, and items not included in the description and notes.

Labor

5.4 hrs

\$486.46

\$641.06

Includes on site setup, site preparation, job completion, trash removal and work area cleanup.

Supplies, Tools

\$101.10

\$115.05

Includes equipment allowance and supplies for preparation, job completion and site cleanup.

Total

\$667.66

\$854.56

Excludes sales tax, any applicable fees, dump charges, and costs for repair or remediation not mentioned in the work description.

1,335 sq

1.70

Exterior Surface Area 500 square feet

Material Quality Basic - contractor grade

Labor Type Medium cost labor

Exterior* Rectangular footprint - 1 level

00000067

Northern Lights Adventu Trip

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Experience the Most Vibrant Aurora
in Comfort. 7 Days \$6995

nathab.com

OPEN

Get an instant, vendor-neutral estimate of Housewrap options and costs in your zip code. Our cost guide has been updated for 2023 to reflect current fair wages and material option costs for Housewrap. Enter your options and zip code above - then select "Update".



Northern Lights Adventu Trip

Get a Free Trip Catalog

Experience the Most Vibrant Aurora
in Comfort. 7 Days \$6995

nathab.com

OPEN

Housewrap Cost Guide - Pricing Assumptions and Notes

Homewyse Cost Guides estimate approximate cost ranges for basic work in typical conditions. The estimates should only be used for preliminary planning. Homewyse estimates are NOT substitutes for quotes from qualified vendors. Homewyse strongly recommends that you contact reputable professionals for an accurate assessment of work required and costs for your project - before making any decisions or commitments.

- Labor tasks - Clear wall surface of debris, protruding nails. Roll out material, overlap and fasten per manufacturer specifications.

- Housewrap installation costs are commonly quoted from a standard rate and can be estimated/quoted by the service professional after measurement and visual inspection at the job site.

References

- **Carpentry and Building Construction, Student Text** Glencoe/McGraw-Hill; 6th edition, Jan 2003, Mark Feirer, John Feirer, ISBN 007822702X
- **The HUD PATH Rehab Guide Volume 2: Exterior Walls** U.S. Department of Housing and Urban Development Office of Policy Development and Research, Mar 2011, Editorial Staff
- **The Building Estimator's Reference Book**, Mar 2012.
- **Home Improvement 1-2-3: Expert Advice from The Home Depot Homer, T.L.C.**, Jan 2023, Editorial Staff, ISBN 696213273
- **Product and Supplies Data: Doors, Windows and Millwork** McCoys, Jan 2023, Website
- **Product and Supplies Data: Home Depot Moulding and Millwork Products** Home Depot, Jan 2023, Website
- **Product and Supplies Data: Wood Shutters** Online Shutterland, Jan 2023, Website
- **Product and Supplies Data: Better Homes and Gardens Siding Price Guide** Better Homes and Gardens, Jan 2023, Website

Housewrap - Related Items

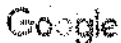
- T G Siding
- Wood Bevel Siding
- Shiplap Siding
- Hardboard Siding
- Cedar Bevel Siding

Make Homewyse better

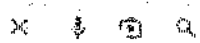
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- Save and share Homewyse on social media using the buttons below:





cost to install house wrap



All Shopping Images Videos Books More Tools

About 17,400,000 results (0.43 seconds)

https://www.homewyse.com › services › cost_to_install...

Cost to Install House Wrap - Homewyse

The basic cost to Install House Wrap is \$1.36 - \$1.64 per square foot in July 2022, but can vary significantly with site conditions and options.

You've visited this page 2 times. Last visit: 1/11/23

https://www.homewyse.com › costs › cost_of_housewrap

Fair Cost Guide - Housewrap - Homewyse

Get 2023 Housewrap price options and installation cost ranges. Free, online Housewrap cost guide breaks down fair prices in your area.

People also ask

How much does it cost to have your house wrapped?

The national average materials cost to install house wrap is \$0.15 per square foot, with a range between \$0.13 to \$0.16. The total price for labor and materials per square foot is \$1.12, coming in between \$1.02 to \$1.22. A typical 500 square foot project costs \$559.99, with a range of \$508.97 to \$611.01. Nov 27, 2022

https://porch.com › project-cost › cost-to-install-house...

How Much Does it Cost To Install House Wrap? - Porch

Search for: How much does it cost to have your house wrapped?

Is house wrap worth it?

How long does house wrap last?

How much does a roll of house wrap cost?

Does house wrap increase R value?

How much does it cost to insulate a 1500 square foot house?

Feedback

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3 days ago — The national average materials cost to install house wrap is \$0.15 per square foot, with a range between \$0.13 to \$0.16. The total price for ...

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- cost to install vapor barrier
- lowe's house wrap
- how long does it take to tyvek a house

https://www.remodelingexpense.com › costs › cost-of-t...

Cost of Tyvek Home Wrap & Installation Prices

Cost of Tyvek Home Wrap ; Material Prices, \$110.00 - \$120.00, \$130.00 - \$140.00 ; Installation Cost, \$250.00 - \$350.00, \$500.00 - \$650.00 ; Total, \$360.00 - ...

1.02 to 1.22

00000070



Martin Lipa <lipa.enterprises@gmail.com>

siding

3 messages

Martin Lipa <lipa.enterprises@gmail.com> Tue, Jan 10, 2023 at 2:43 PM

To: Jaclyn Vinson <jvinson@vermillionhousing.com>, "Henry, Stephanie" <syhenry@f-w.com>

We should be done with the siding thursday. Is there anything else you need done in order to close out our contract? it has been a pleasure working with you.

thank you
martin lipa

Martin Lipa
Lipa Enterprises
3025 Georgetown Rd.
Westville, IL 61883
(217)474-2765 Cell
(217)267-9995 Office
(217)267-7377 Fax
lipa.enterprises@gmail.com

Jaclyn Vinson <jvinson@vermillionhousing.com> Tue, Jan 10, 2023 at 2:50 PM

To: Martin Lipa <lipa.enterprises@gmail.com>, "Henry, Stephanie" <syhenry@f-w.com>

Just final billing information and finalization of the change order work. Stephanie, am I missing anything in that?

[Quoted text hidden]

Henry, Stephanie <syhenry@f-w.com> Tue, Jan 10, 2023 at 3:09 PM

To: Jaclyn Vinson <jvinson@vermillionhousing.com>, Martin Lipa <lipa.enterprises@gmail.com>

Good afternoon Jackie and Martin,

This is great news that the project will be completed ahead of schedule! We did get lucky to have fair weather thus far this winter.

Jackie is correct about the change order paperwork. I don't believe that this has come to any resolution yet; at least, I have not heard anything more from the email that I sent out on the 4th, which outlined our concerns about the charges and some of the inconsistencies that we're trying to resolve. I'm not sure if this would merit a meeting or conference call with all parties involved to try to wrap this up, but we'd be open to a group discussion so that we can reach a way forward.

Martin, I'm assuming that part of the work caught up in the change orders has not yet been completed, per an earlier discussion? (The soffit/fascia repair at 205 E. West Street in Georgetown). Can you confirm?

In addition to the change orders, we'll be completing a final pay application. Martin, you've provided most of that information to me thus far. Other than the change orders, we'll need the additional certified payroll to complete the work through the end of the project. We'll plan on completing a site visit as well to ensure that the work has been completed, and note any final outstanding punch list items. Once we finalize the change order issue, I can get the paperwork completed for the final pay request, which Martin will need to review and sign.

00 0000 71

Please let me know if I need to re-send anything concerning the change orders, or if there are any other questions that I can assist with.

Thank you,

Stephanie Henry / Architectural Designer III

o / 217.352.7408 d / 309.429.6791 c / 217.918.2151

FARNSWORTH GROUP

2211 West Bradley Avenue, Champaign IL 61821

www.f-w.com



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[Quoted text hidden]

00000072

CONTRACT MODIFICATION
(Formerly Change Order)

HUD-CRO-MD/OPH
July 1993

Housing Authority: Vermilion Housing Authority

Contractor: Lipa Enterprises Date of Contract: October 26, 2022

Modernization Program: _____ Account No. (s) _____

Development Project No. (Project Site): County Buildings Siding Replacement

Contract Modification Number: Two (2)

Date of Contract Modification: February 7, 2023

Nature of Work:

ITEM 1: Replacing existing damaged wood soffit material at Kennedy Court office with new, vented aluminum soffit and all associated trim work, as well as installing matching clad aluminum fascia.

Reason for Contract Modification:

ITEM 1: During a site visit after completion of work at Kennedy Court, it was discovered that efforts to repaint the existing wood soffit on the office building had failed, and that paint was beginning to flake off. This left a portion of bare wood exposed to the elements. It was determined that the existing wood soffit material was damaged beyond repair and would not accept re-painting. The revised price includes labor and material costs associated with removing and retaining the existing guttering at the office building, removal and disposal of existing damaged wood soffit panels, installation of new vented aluminum soffit material and all associated trim work, installation of new aluminum fascia, and reinstallation of existing guttering.

Latest Approved Work Item Budget Amount(s):

ITEM 1: \$ 3,984.00

Obligation Deadline Date for This Work Item(s):

N/A

Note: Contract Modification cannot be executed if the obligation deadline date has expired!

Original Contract Price: \$ 450,000.00

Contract Price Including Previous Contract Modification: \$ 492,834.68

Price Decrease Due to This Contract Modification: \$ N/A

Contract Price Including This

00000073

Contract Modification:

\$ 496,818.68

Additional Funds Available From Account No(s):

-

Original Completion Date:

April 4, 2023

Revised Completion Date:

April 4, 2023

Note: Fully describe in "Reason for Contract Modification" an explanation justifying any revised completion date!

Approved for PHA

Approved for Contractor

Approved for Architect

Name

Name

Name

Director

President

Architectural Designer III

Title

Title

Title

Date

Date

Date

[Handwritten Signature]

2/8/2023

[Handwritten Signature]

2/8/2023

00000074

CONTRACT MODIFICATION REQUEST # _____

OWNER: Vermilion Housing Authority
 PROGRAM# _____
 FGI# _____

CONTRACTOR: LIA ENTERPRISES
 CONTRACT: VARIOUS LOCATIONS
 PROJECT No.: _____

ITEM# _____ SUPPORTING COST DATA
 (ADDITION) (DELETION)

GENERAL DESCRIPTION:

REMOVE ROTTER SHEETING AND CELOTEX BOARD AND
 REPLACED WITH OSB SHEETING 22 SHEETS

MATERIALS:

<u>Description</u>	<u>Unit of Measure</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Subtotal</u>
OSB SHEETING	SF	704	85¢	598.40
NAILS				
DUMP FEE				

TOTAL MATERIALS - \$ 598.40

LABOR:

<u>Classification</u>	<u>Man-hours</u>	<u>Rate</u>	<u>Subtotal</u>
CARPENTER	28	38	1064.00

TOTAL LABOR - \$ 1064

Subcontractor Cost		\$ <u>1662.40</u>
Overhead @ <u>10</u> %		\$ <u>166.24</u>
Profit @ <u>10</u> %		\$ <u>166.24</u>
Subcontractor Total Cost		\$ <u>1994.88</u>
General Contractor Cost ²		\$ <u>1994.88</u>
Overhead @ <u>15</u> %		\$ <u>299.23</u>
Profit @ <u>10</u> %		\$ <u>199.48</u>
Bonds @ <u>—</u> %		\$ <u>—</u>

TOTAL COST \$ 2493.68

Notes:

1. Complete this form for each individual item, which changes the dollar amount of the contract as a part of this proposed change order.
2. General Contractor Cost is Subcontractor Cost less subcontractor overhead and profit.

RESOLUTION NO. 2023-2

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve a change order for our contract with Lipa of Indiana, Inc. for the County Buildings Siding Replacement at a cost not to exceed \$46,818.68; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of a change order for our contract with Lipa of Indiana, Inc. for the County Buildings Siding Replacement at a cost not to exceed \$46,818.68.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000076

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 16th day of February, 2023.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE
d/b/a VERMILION HOUSING AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

00000077

Vermilion Housing Authority
Public Housing and COCC
FY 2024 HUD Budget

Public Housing Combined

556 Units

	Entire PH	COCC Public Housing 100	Fair Oaks Public Housing 101	Beeler, Mad, CH Public Housing 102	Merche Public Housing 103	Vermilion Public Housing 104
Operating Revenue						
Dwelling Rental	\$ 867,356	\$ -	\$ 127,552	\$ 218,508	\$ 191,852	\$ 329,444
Non-Dwelling Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 68,896	\$ -	\$ 20,669	\$ 13,779	\$ 11,712	\$ 22,736
Other Income	\$ 826,362	\$ 196,431	\$ 63,471	\$ 199,222	\$ 189,745	\$ 177,492
Subsidy	\$ 2,731,681	\$ -	\$ 1,381,522	\$ 428,742	\$ 296,410	\$ 625,007
Total Revenue	\$ 4,494,295	\$ 196,431	\$ 1,593,214	\$ 860,251	\$ 689,720	\$ 1,154,679
Operating Expenses						
<i>Administrative</i>						
Salaries	\$ 714,839	\$ 335,156	\$ 108,080	\$ 88,048	\$ 74,606	\$ 108,949
Legal	\$ 51,988	\$ 40,523	\$ 9,229	\$ 436	\$ 665	\$ 1,135
PBA Management Exp	\$ -	\$ (466,318)	\$ 144,460	\$ 100,285	\$ 86,413	\$ 135,160
Travel/Training	\$ 11,737	\$ 11,497	\$ -	\$ 20	\$ 20	\$ 200
Other Administrative Exp	\$ 108,017	\$ 19,504	\$ 25,005	\$ 18,483	\$ 18,477	\$ 26,548
Total Administrative Expense	\$ 886,582	\$ (59,637)	\$ 286,774	\$ 207,271	\$ 180,180	\$ 271,993
<i>Tenant Services</i>						
Other Tenant Services Exp	\$ 12,635	\$ -	\$ 3,610	\$ 2,565	\$ 2,185	\$ 4,275
Total Tenant Services Expenses	\$ 12,635	\$ -	\$ 3,610	\$ 2,565	\$ 2,185	\$ 4,275
Total Utility Expenses	\$ 605,824	\$ 22,622	\$ 166,369	\$ 128,065	\$ 116,019	\$ 172,749
<i>Maintenance</i>						
Salaries	\$ 700,990	\$ -	\$ 298,272	\$ 107,119	\$ 85,741	\$ 209,858
Materials	\$ 240,190	\$ 600	\$ 134,830	\$ 30,030	\$ 29,298	\$ 45,432
Contracts	\$ 487,026	\$ 56,595	\$ 164,002	\$ 75,432	\$ 54,468	\$ 136,529
Total Maintenance Expenses	\$ 1,428,205	\$ 57,195	\$ 597,104	\$ 212,581	\$ 169,507	\$ 391,818
<i>General Expenses</i>						
Insurance	\$ 174,284	\$ 546	\$ 57,285	\$ 32,796	\$ 28,054	\$ 55,603
Employee Benefits	\$ 709,587	\$ 155,872	\$ 194,223	\$ 110,438	\$ 81,636	\$ 167,418
Depreciation Expense	\$ 292,166	\$ -	\$ 108,108	\$ 96,882	\$ 48,441	\$ 38,735
PILOT	\$ 28,083	\$ -	\$ -	\$ 7,582	\$ 6,459	\$ 14,042
Collection Losses	\$ 143,836	\$ -	\$ 93,572	\$ 10,932	\$ 12,817	\$ 26,515
Total General Expenses	\$ 1,347,957	\$ 156,418	\$ 453,189	\$ 258,630	\$ 177,407	\$ 302,313
Total Routine Expenses	\$ 4,281,203	\$ 176,598	\$ 1,507,046	\$ 809,112	\$ 645,300	\$ 1,143,147
<i>Non Routine Expenses</i>						
Energy Performance Contract Expenses	\$ 140,974	\$ -	\$ 65,002	\$ 41,510	\$ 34,462	\$ -
Casualty Losses Non Capital	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Total Non-Routine Expenses	\$ 150,974	\$ -	\$ 75,002	\$ 41,510	\$ 34,462	\$ -
Total Expenses	\$ 4,432,177	\$ 176,598	\$ 1,582,048	\$ 850,623	\$ 679,761	\$ 1,143,147
Surplus - (Deficit)	\$ 62,118	\$ 19,833	\$ 11,166	\$ 9,629	\$ 9,959	\$ 11,532

00000078

RESOLUTION NO. 2023-3

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Public Housing Operating Budget for the Fiscal Year 2024 (April 1, 2023 to March 31, 2024); and

WHEREAS, The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Public Housing Operating Budget for the Fiscal Year 2024 (April 1, 2023 to March 31, 2024).
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority in regular and public session this 16th day of February, 2023.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE,
d/b/a VERMILION HOUSING AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

00000080

Vermilion Housing Authority
Housing Choice Voucher Annual Operating Budget
FY 2024

**Housing Choice Voucher Program
Administrative Fee Budget**

Operating Revenue

Fraud Recovery	\$	20,858
Interest Income	\$	500
Administrative Fees	\$	345,454
Total Revenue	\$	<u>366,812</u>

Operating Expenses

Administrative

Salaries	\$	145,888
Legal	\$	500
Travel/Training	\$	2,475
Other Administrative Exp	\$	48,690
Program Management Fee	\$	100,133
<i>Total Administrative Expense</i>	\$	<u>297,686</u>

Tenant Services

Salaries	\$	-
Other Tenant Services Exp	\$	-
<i>Total Tenant Services Expenses</i>	\$	<u>-</u>

Total Utility Expenses

\$ -

Maintenance

Salaries	\$	-
Materials	\$	-
Contracts	\$	-
<i>Total Maintenance Expenses</i>	\$	<u>-</u>

General Expenses

Insurance	\$	3,428
Employee Benefits	\$	45,253
Depreciation Expense	\$	4,615
<i>Total General Expenses</i>	\$	<u>53,296</u>

Total Routine Expenses

\$ 350,981

Surplus - (Deficit)

\$ 15,830

RESOLUTION NO. 2023-4

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS,
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Housing Choice Voucher Operating Budget for the Fiscal Year 2024 (April 1, 2023 to March 31, 2024); and

WHEREAS, The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Housing Choice Voucher Operating Budget for the Fiscal Year 2024 (April 1, 2023 to March 31, 2024).
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000082

ADOPTED at the regular meeting of the Housing Authority of the City of Danville, d/b/a Vermilion Housing Authority in regular and public session this 16th day of February, 2023.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE,
d/b/a VERMILION HOUSING AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

00000083



VHA Coronavirus Disease 2019 (COVID-19) POLICY

As the Vermilion Housing Authority (VHA) continues to monitor the local, national, and worldwide incidence of the coronavirus and the illness it causes, COVID-19, staff members are asked to review the following workplace policies and guidance. It is likely this information will change as the situation evolves and more becomes known. Questions may be directed to your direct supervisor or the Executive Director

VHA's priorities in setting these workplace policies are to:

- Maintain a safe and healthy workplace, including minimizing the transmission of contagious disease;
- Sustain programs that are essential to our mission;
- Encourage an ethos of fairness, open communications, and concern for the wellbeing of our staff

Most Important Actions to Take Now

1. All staff are urged to take basic preventive measures to avoid exposure to or infection by the virus causing COVID-19.
2. All staff are required to wear a mask or face covering while inside all VHA buildings, common areas, and while utilizing other people's offices.
3. If you feel sick at all, stay at home, and monitor your symptoms, and get tested.
4. We encourage all staff to get vaccinated.

Enhanced Workplace Policies

VHA continues to place the highest priority on the health, safety, and wellbeing of staff, while protecting the continuity of programs and essential functions. Effective immediately, VHA's workplace policies are being enhanced as follows. These policies will be revisited regularly as needed.

- In the event of a mandatory shutdown, executed by the Executive Director, all full-time, part-time, and temporary employees shall be paid their regularly scheduled hours with no leave accruals charged to the employee.
- VHA will follow the most recent and current CDC guidelines for Quarantine and Isolation depending on your vaccination status.
- VHA will provide 80 hours of "COVID-19" pay per full-time employee and 40 hours of "COVID-19" pay per part-time employees to be reset each calendar year, until/if the CDC no longer recommends Quarantine and Isolation for COVID-19 exposure.
- Employees must notify their supervisor of known exposure and if they intend to utilize any "COVID-19" pay prior to any absenteeism.
- Once the employee's "COVID-19" pay has been exhausted, the employee will be charged sick time or other available leave. If employee has no leave accrued, it will result in no pay.

This policy expires 03/31/2023

00000084

RESOLUTION NO. 2023-5

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Amended COVID-19 Employee Policy; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Amended COVID-19 Employee Policy.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 16th day of February, 2023.

00000085

Ayes _____

Nays _____

Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE
d/b/a VERMILION HOUSING AUTHORITY

By: _____

Its: Chairman

Attest:

By: _____

Its: Secretary/Treasurer

00000086



Fifth Street Renaissance / **SARA Center**
Springfield AIDS Resource Association

1315 North 5th Street Springfield IL 62702
(217) 544-5040 telephone (217) 544-5045 facsimile

2023 FEB 6 AM 7:13

February 2, 2023

Vermillion County Housing Authority
1607 Clyman Ln
Danville, IL 61832

To Whom It May Concern,

Enclosed are copies of Fifth Street Renaissance/SARA Center's Linkage Agreement. The agreement's purpose is to acknowledge and confirm the working relationship between our agencies with regards to confidentiality, referrals, and accessibility to services.

If it is your intention to enter into this agreement with our agency, please sign and return one copy of the enclosed linkage agreement as soon as possible and keep one for your records. If you have any further questions, please do not hesitate to contact me at 217-544-5040.

Thank you in advance for your cooperation.

Sincerely,

Penny Harris-Powell
Executive Director

00000087



Fifth Street Renaissance / SARA Center

Springfield AIDS Resource Association

1315 North 5th Street Springfield IL 62702
(217) 544-5040 telephone (217) 544-5045 facsimile

INTER-AGENCY LINKAGE AGREEMENT

BETWEEN

FIFTH STREET RENAISSANCE/SARA CENTER

AND

VERMILLION COUNTY HOUSING AUTHORITY

The intent of this agreement is to acknowledge and facilitate cooperative working relationships between FIFTH STREET RENAISSANCE/SARA agreement recognizes a collaboration to deliver a comprehensive array of community based self-sufficiency services to homeless/at-risk families.

Each agency agrees to become familiar with the other's programs, goals, objectives and procedures. Each agency will refer clients to the other and will accept referrals from the other without regard to race, creed, sexual orientation, national origin or disability, when the client meets the admission criteria of either agency. Inter-agency staff conferences regarding clients mutually served by the agencies will be held as necessary.

Each agency will abide by all rules of confidentiality and will be responsible for obtaining the client's signed consent to mutually exchange information.

This agreement constitutes the entire agreement between FIFTH STREET RENAISSANCE/SARA CENTER and the above-mentioned agency. The execution of this agreement will become effective upon signature by the respective authorized representative. Either party may terminate this agreement upon thirty (30) days prior to notice of its intent to cancel this agreement. This agreement is in effect for (1) year following execution and will be automatically renewed for one-year increments thereafter unless the other party provides thirty (30) days prior notice of its intent to cancel this agreement.

Rhonda Harris-Russell
Title: Executive Director

Title:

Fifth Street Renaissance/SARA Center
Date:

Date:

000000

RESOLUTION NO. 2023-6

RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Fifth Street Renaissance/Sara Center Linkage Agreement; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Fifth Street Renaissance/Sara Center Linkage Agreement.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

00000089

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 16th day of February, 2023.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE
d/b/a VERMILION HOUSING AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

00000090