

# **Vermilion Housing Authority**



**Board of Commissioners**

**November 18, 2021**

**Board Packet**



Vermilion Housing Authority

1607 Clyman Lane

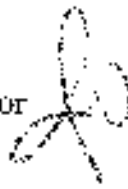
Danville, IL 61832

T: (217) 443-0521 F: (217) 451-7159

Jaclyn Vinson, Executive Director

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TO: All Interested Parties

FROM: Jaclyn Vinson, Executive Director 

DATE: November 12, 2021

SUBJECT: Board of Commissioners Monthly Meeting

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Danville is scheduled for **Thursday, November 18, 2021** at **4:00 p.m.** at **Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois.**


JV:sh



1607 Clyman Lane  
Danville, IL 61832  
P: (217) 443-0621 F: (217) 431-7058  
Jaclyn Vinson, Executive Director

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TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: November 12, 2021

SUBJECT: Board of Commissioners Monthly Meeting

The next regular monthly meeting of the Board of Commissioners of the Housing Authority of the City of Danville is scheduled for **Thursday, November 18, 2021 at 4:00 p.m.** at **Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois.**

Copies of information and business items are enclosed. Please contact me at (217) 444-3101 if you have any questions.

JV:sh  
Enclosures



**BOARD OF COMMISSIONERS  
REGULAR MEETING  
FAIR OAKS ADMINISTRATION BUILDING  
BOARD ROOM  
THURSDAY, NOVEMBER 18, 2021  
AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda [voice vote]
4. Public and Resident Comments:  
*Comments will be accepted on items listed on the agenda for action at the November Board of Commissioners meeting with a 3 minute limit or with an authorized form signed and turned in prior to the meeting-ED*
5. Approval of October 21, 2021- VHA Board Minutes (pages 1-10)
6. Police Reports (pages 11-13)
7. Department Reports:
  - (a) Public Housing (pages 14-18)
  - (b) IICV (pages 19-20)
  - (c) Finance (pages 21-38)
  - (d) Personnel (page 39)
8. New Business [all the below items – roll call vote]
  - \* (a) 2022 Meeting and Holiday Schedule (pages 40-42)
  - \* (b) Staff Compensation (pages 43-45)
  - \* (c) AHRMA 2022 Insurance Renewal Rates (pages 46-48)

9. Other Business
  - (a) 2022 Flat Rent Rates (handout)
  - (b) Reverend McCullough
10. Closed Session
11. Chairman /Commissioner Comments
12. Adjournment

**\*NEED BOARD APPROVAL AND/OR RESOLUTION**

-The next regularly scheduled meeting of the Board of Commissioners is December 16, 2021 at the Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, IL. We will begin at 4:00 p.m.

MINUTES OF  
October 21, 2021  
REGULAR BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in regular session on October 21, 2021 at 4:10 p.m. at Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, Illinois. Chairman O'Shaughnessy asked Elder Parks to lead a prayer as the "Pledge of Allegiance" was recited at the annual meeting. Upon roll call requested by Chairman O'Shaughnessy, those present and absent were:

**PRESENT:** Carla Boyd, Chairman Pat O'Shaughnessy, Tyson Parks, Deanna Witzel and Vice Chairman - Gary Miller  
**ABSENT:** Alicia Geddis and Lindsay VanKleer  
**ALSO PRESENT:** Executive Director, Jaelyn Vinson; Intake Specialist, Sue Harden; Chief Financial Officer, Amber McCoy and Director of Housing Operations, Brittany Savalick

Chairman O'Shaughnessy called for any additions or deletions to item number 3 on the agenda. None were presented. Chairman O'Shaughnessy then called for a motion to approve the agenda as presented. Commissioner Parks moved that the agenda be approved as presented. Commissioner Witzel seconded the motion. Upon unanimous ayes, approval was granted.

Chairman O'Shaughnessy opened the floor to public and resident comments, item number 4 on the agenda. None were presented.

Chairman O'Shaughnessy asked for any additions or deletions to the minutes from the September 17, 2021 Regular Board Meeting Minutes item number 5 on the agenda. None were presented. Chairman O'Shaughnessy stated that if there were no additions or corrections, he needs a motion to approve the minutes. Commissioner Witzel made a motion that the minutes from the September 17, 2021 Regular Board Meeting Minutes be approved. Commissioner Parks seconded the motion. Upon unanimous ayes, the minutes of the September 17, 2021 Regular Board Meeting were approved.

Chairman O'Shaughnessy asked for item number 6 on the agenda -- Police Reports. Mrs. Vinson stated there were 125 police calls for September. A question and answer session followed.

Chairman O'Shaughnessy asked for item number 7 on the agenda -- Director's reports.

(a) **Public Housing** – Brittany Savalick went over the September report. She stated they were at 99% occupancy for all AMPs. She also went over the ROSS Grant. A question and answer session followed.

(b) **HCV/Section 8** – Brittany Savalick went over the September report. She stated they have 462 active vouchers. A question and answer session followed.

(c) **Finance** – Amber McCoy went over the Finance, TAR's and Expenditures Reports for September. Discussion was held followed by a question and answer session.

(d) **Personnel** – Mrs. Vinson went over the September report.

Chairman O'Shaughnessy asked if there were any other questions regarding the reports. None were presented.

Chairman O'Shaughnessy asked for item number 8 on the agenda – Fiscal Year 2022 Public Housing Budget Revision; 314 N. Washington Property Acceptance; RFQ – Architecture & Engineering Services with Farnsworth Group; Temporary Fence Rental for Fair Oaks Demolition; Boiler Replacement at Mer Cle Manor and Replace Furnaces at Hubbard Trail Terrace.

(a) **Fiscal Year 2022 Public Housing Budget Revision** – Amber McCoy went over the budget revision. Chairman O'Shaughnessy asked if there were any questions. None were presented. Vice Chairman Miller made a motion to approve the Fiscal Year 2022 Public Housing Budget Revision. Commissioner Boyd seconded it.

### **RESOLUTION NO. 2021-33**

#### **RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Public Housing Operating Budget Revision for the Fiscal Year 2022 (April 1, 2021 to March 31, 2022); and

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**WHEREAS,** The Housing Authority of the City of Danville, Illinois, d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE,** in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Public Housing Operating Budget Revision for the Fiscal Year 2022 (April 1, 2021 to March 31, 2022).
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Fiscal Year 2022 Public Housing Budget Revision which produced the following:

AYES: C. Boyd, P. O'Shaughnessy, T. Parks, D. Witzel and G. Miller  
NAYS: None  
ABSENT: A. Geddis and L. Vanfleet

Chairman O'Shaughnessy thereupon declared said motion carried.

(b) **314 N. Washington Property Acceptance** – Mrs. Vinson went over the agreement. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner Witzel made a motion to approve the 314 N. Washington Property Acceptance. Commissioner Boyd seconded it.

#### **RESOLUTION NO. 2021-34**

#### **RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS,** the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the



"Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the Intergovernmental Agreement between the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (VHA) and the City of Danville (City) for acceptance of 314 N. Washington property; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Intergovernmental Agreement between the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (VHA) and the City of Danville (City) for acceptance of 314 N. Washington property.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the 314 N. Washington Property Acceptance which produced the following:

AYES: P. O'Shaughnessy, T. Parks, D. Witzel, G. Miller and C. Boyd  
NAYES: None  
ABSENT: L. VanFleet and A. Geddis

Chairman O'Shaughnessy thereupon declared said motion carried.

(c) **RFQ – Architecture & Engineering Services with Farnsworth Group -** Mrs. Vinson went over the RFQ. Chairman O’Shaughnessy asked if there were any questions. None were presented. Commissioner Witzel made a motion to approve the RFQ Architecture & Engineering Services with Farnsworth Group. Vice Chairman Miller seconded it.

**RESOLUTION NO. 2021-35**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the “Authority”) is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the “Act”) for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the contract with Farnsworth Group for several capital improvement projects at the Housing Authority; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action,

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with Farnsworth Group for several capital improvement projects at the Housing Authority.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the RFQ Architecture & Engineering Services with Farnsworth Group, which produced the following:

AYES: T. Parks, D. Witzel, G. Miller, C. Boyd and P. O'Shaughnessy  
NAYES: None  
ABSENT: L. VanDleet

Chairman O'Shaughnessy thereupon declared said motion carried.

**(d) Temporary Fence Rental for Fair Oaks Demolition** – Mrs. Vinson went over the rental agreement. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner Parks made a motion to approve the Temporary Fence Rental for Fair Oaks Demolition. Vice Chairman Miller seconded it.

#### **RESOLUTION NO. 2021-36**

#### **RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, the Authority to approve the temporary fence rental from United Rent-a-Fence for the Fair Oaks Phase II Demolition not to exceed \$40,119.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

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Section 2. Approval of Owens Excavating to approve the temporary fence rental from United Rent-a-Fence for the Fair Oaks Phase II Demolition not to exceed \$40,119.00.

Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Temporary Fence Rental for Fair Oaks Demolition which produced the following:

AYES: D. Witzel, G. Miller, C. Boyd, P. O'Shaughnessy and T. Parks  
NAYES: None  
ABSENT: L. VanFleet and A. Geddis

Chairman O'Shaughnessy thereupon declared said motion carried.

(e) **Boiler Replacement at Mer Che Manor** Mrs. Vinson went over the contract. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner Boyd made a motion to approve the Boiler Replacement at Mer Che Manor. Commissioner Parks seconded it.

#### RESOLUTION NO. 2021-37

#### RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

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**WHEREAS**, in furtherance of its purpose, to approve the contract with Davis Houk Mechanical for the replacement of a boiler at Mer Che Manor with the cost not to exceed \$18,650.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with Davis Houk Mechanical for the replacement of a boiler at Mer Che Manor with the cost not to exceed \$18,650.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Boiler Replacement at Mer Che Manor which produced the following:

AYES: G. Miller, C. Boyd, P. O'Shaughnessy, T. Parks and D. Witzel.  
NAYES: None  
ABSENT: L. VanFleet and A. Geddis

Chairman O'Shaughnessy thereupon declared said motion carried.

(1) **Replace Furnaces at Hubbard Trail Terrace** - Mrs. Vinson went over the contract. Chairman O'Shaughnessy asked if there were any questions. A question and answer session followed. Chairman O'Shaughnessy asked if there were any more questions. None were presented. Vice Chairman Parks made a motion to approve the Project Services Agreement for Fair Oaks Demolition. Commissioner VanFleet seconded it.

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**RESOLUTION NO. 2021-38**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the contract with Kuchefski Heating and Air to remove 2 PTAC units and install 2 new replacement HVAC units at Hubbard Trail Terrace with the cost not to exceed \$18,904.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with Kuchefski Heating and Air to remove 2 PTAC units and install 2 new replacement HVAC units at Hubbard Trail Terrace with the cost not to exceed \$18,904.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve Replace Furnaces at Hubbard Trail Terrace which produced the following:

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AYES: C. Boyd, P. O'Shaughnessy, T. Parks, D. Witzel and G. Miller  
NAYES: None  
ABSENT: A. Geddis and L. VanFleet

Chairman O'Shaughnessy thereupon declared said motion carried.

Chairman O'Shaughnessy asked for item 9 on the agenda - Other Business - Audit and Project Updates.

- (a) **Audit** -- Amber McCoy went over the audit.
- (b) **Project Updates** Mrs. Vinson went over the upcoming projects.

Chairman O'Shaughnessy asked for item 10 on the agenda - Closed Session. None were presented.

Chairman O'Shaughnessy as for item 11 on the agenda - Chairman/Commissioner Comments. None were presented.

Chairman O'Shaughnessy stated that with the agenda items satisfied he would entertain a motion to adjourn the meeting. Commissioner Parks made the motion to adjourn. Commissioner Boyd seconded the motion. Upon a unanimous vote the meeting was adjourned at 5:12 p.m.

\_\_\_\_\_ Date: \_\_\_\_\_

Chairman  
The Housing Authority of the City of  
Danville, Illinois d/b/a Vermilion Housing Authority,  
Board of Commissioners

\_\_\_\_\_ Date: \_\_\_\_\_

Secretary/Treasurer  
The Housing Authority of the City of  
Danville, Illinois d/b/a Vermilion Housing Authority,  
Board of Commissioners

### VHA - Police Reports in Commercial News - October 2021

Date	Type	Location	Description
10/1/2021	Police	Fair Oaks	Aggravated unlawful use of a weapon in the 900 block of Hubbard
10/1/2021	Police	Beeler	Violation of Order of Protection in the 300 block of Washington
10/3/2021	Police	Fair Oaks	Domestic battery in the 900 block of Hubbard
10/5/2021	Police	Parkview	Aggravated assault at Parkview Court
10/6/2021	Police	Fair Oaks	Aggravated battery in the 1000 block of Campbell Lane
10/7/2021	Police	Centennial	Civil disturbance in the 400 block of Honeywell Ave.
10/7/2021	Police	Mer Che	Domestic battery in the 700 block of Oak St.
10/8/2021	Police	Parkview	Civil disturbance at Parkview Court
10/8/2021	Police	Fair Oaks	Criminal trespass to state property in the 1000 block of Campbell Lane
10/8/2021	Police	Fair Oaks	Burglary in the 900 block of Lewis Lane
10/9/2021	Police	Parkview	Suicidal subject at Parkview Court
10/9/2021	Police	Parkview	Domestic disturbance at Parkview Court
10/9/2021	Police	Parkview	Fight at Parkview Court
10/9/2021	Police	Mer Che	Disorderly conduct in the 700 block of Oak St.
10/10/2021	Police	Fair Oaks	Reckless discharge of a firearm in the 1600 block of East Fairchild
10/10/2021	Police	Parkview	Domestic disturbance at Parkview Court
10/10/2021	Police	Parkview	Criminal damage at Parkview Court
10/10/2021	Police	Centennial	Welfare check in the 400 block of Honeywell Ave.
10/11/2021	Police	Centennial	Structure fire in the 400 block of Honeywell Ave.
10/12/2021	Police	Fair Oaks	Theft of lost property in the 900 block of Hubbard
10/15/2021	Police	Centennial	Noise complaint in the 400 block of Honeywell Ave.
10/16/2021	Police	Churchill	Theft under \$500 in the 100 block of Seminary
10/17/2021	Police	Parkview	Domestic disturbance at Parkview Court
10/17/2021	Police	Parkview	Burglary at Parkview Court
10/17/2021	Police	Centennial	Noise complaint in the 400 block of Honeywell Ave.
10/17/2021	Police	Fair Oaks	Civil dispute, criminal damage to property and wanted on warrant in the 900 block



			of Fowler
10/18/2021	Police	Fair Oaks	Criminal damage to property at Clyman Lane
10/19/2021	Police	Fair Oaks	Criminal damage at Belton and Campbell Lane
10/21/2021	Police	Mier Che	Domestic battery in the 700 block of Oak St.
10/23/2021	Police	Fair Oaks	Battery in the 1600 block of Clyman Lane
<a href="#">Year to Date Comparisons</a> <a href="#">Next Page</a>			

Total Police Calls	FY 2022		FY 2021	
	2022	FY 2021	2022	FY 2021
March:	17	164		
February:	22			
January:	28			
December:	11			
November:	8			
October:	30			
September:	15			
August:	2			
July:	22			
June:	2			
May:	26			
April:	20			
<b>YTD Police:</b>	<b>146</b>	<b>164</b>		

Month	FY 2022		FY 2021	
	2022	FY 2021	2022	FY 2021
March:	17	164		
February:	22			
January:	28			
December:	11			
November:	8			
October:	30			
September:	15			
August:	2			
July:	22			
June:	2			
May:	26			
April:	20			
<b>YTD Calls:</b>	<b>146</b>	<b>164</b>		

Total Calls for the Month	FY 2022		FY 2021	
	2022	FY 2021	2022	FY 2021
March:	17	164		
February:	22			
January:	28			
December:	11			
November:	8			
October:	30			
September:	15			
August:	2			
July:	22			
June:	2			
May:	26			
April:	20			
<b>YTD Calls:</b>	<b>146</b>	<b>164</b>		

- 1 - East Hill
  - T - Police/Town
  - 10 - Hill City
  - C - Council
  - 101 - Elmore, Ga
  - 104 - Police Area
  - 100 - Police Dept
  - 10 - Kandy Corp
- \*Includes County Properties as well

Monthly Occupancy Report

October-21

Sep-21

AMP	End of Month Occupancy	TOTAL UNITS PER COMMUNITY	Vacant for Demo	OCCUPIED UNIT %
AMP 101-Fair Oaks	185	260	102	98%
AMP 102-Beeler, Churchill, Madison Ct.	106	108		98%
AMP 103- Mer Che	93	93		100%
AMP 104- County Sites	185	211	26	100%
<b>GRAND TOTAL THIS MONTH</b>	<b>569</b>	<b>672</b>	<b>128</b>	<b>99%</b>
<b>GRAND TOTAL LAST MONTH</b>	<b>558</b>	<b>672</b>	<b>124</b>	<b>98%</b>

<b>Demo Update- October 2021</b>	
<b>Fair Oaks</b>	
Transferred/Transferring	32
Porting	23
Moved out on own	15
Leased up with HCV In VC	22
<b>Total</b>	<b>92</b>
<b>Fair Oaks Fire Building</b>	
Transferred	2
Porting	4
Moved out on own	4
Leased up with HCV In VC	0
<b>Total</b>	<b>10</b>
<b>Ramey Court</b>	
Transferred/ Pending possib	8
Leased up in VC	4
Vacant Prior to Approval	8
Porting	1
Moved out on own	5
<b>Total</b>	<b>26</b>



## October 2021 Board Report

### Resident Opportunity & Self Sufficiency (ROSS)

#### Meetings:

- Continuum of Care Meeting at YFRC
- VHA Housing Operations Meeting
- AJC Zoom meeting
- Meeting at Danville Public Library re: library cards for residents
- COPs meeting

#### Referrals:

- 3 referrals from property management
  - 1 winter coats for children/referral to Fair Hope
  - 1 furniture and household items/referral to D. Offett at The Mission and Habitat
  - 1 education, employment, health & wellness/ has not responded back to ROSS
- 3 referrals from website
  - 1 employment/waiting to schedule assessment
  - 1 employment and training/ has not responded back to ROSS-SC
  - 1 employment/assessment completed, referral to AJC

#### Trainings:

- ConnectHomeUSA Virtual Summit
  - Information regarding federal funding for broadband, innovative approaches to digital inclusion, strategies for building and maintaining community partnerships
- CICHN (Central Illinois Community Health Network) Training
- Continuing to familiarize with Family Metrics software

#### Program:

- Meet & Greet at Mer Che Manor
- Facilitating Raising Highly Capable Kids
- ROSS report for period ending October 1, 2020 - September 30, 2021, submitted
- Continuing to meet with community partners
- Working with property managers to develop site plans and activities

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- [Property Selection](#)
- [Property Profile](#)
- [Standards for Success](#)

### HUD MFSC Sfs Overview Report

Property: **FY20 VHA ROSS SFS Submit Page**

Report Period: **10/01/2021 to 09/30/2022**

Display ROSS Participants Only

[Print](#)  
[Download PDF](#)

Date Range:	October 1, 2021 - September 30, 2022
Property Name:	FY20 VHA ROSS SFS Submit Page
Property Address:	1667 CLYMAN LN, Danville IL 61832
Funding Source:	ROSS Grant   Contact #   ROSS211577

Resident Overview			
Total Residents on Property During Date Range (including residents made inactive):			16
Total Participants	7	Percent Participants	43.8%
Total Non-Participants	9	Percent Non-Participants	56.2%

Resident Turnover / Length of Stay			
Total Resident Turnover			0
Turnover reasons:			
Average Length of Stay at Property – Residents Still Onsite:			
Participants	4.0 yrs	Non-Participants:	3.8 yrs

Resident Demographics (Participating Residents Only)	
Age Ranges	
0 - 18	0
19 - 61	2
62 - 75	0
76 - 85	0
86 - 95	0
Over 95	0
Unknown	0
Gender	
Male	2
Female	5
Race	
American Indian or Alaska Native	0
Asian	0
Black or African American	6
Native Hawaiian or Other Pacific Islander	0
White	0
Mixed Race	1
Ethnicity	
Hispanic/Latino	1

Net Hispanic/Latino	6
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Resident Income / Benefits Overview (Participating Residents Only)	
Total Residents with Income Data	0
Average Annual Income (Residents with Income Data)	
Total Residents without Income Data	2
Total Residents with SNAP	1
Total Residents with TANF	1
Total Residents with SSI	0
Total Residents with SSDI	0
Total Residents with Medicare	0
Total Residents with Medicaid	3
Total Veterans	0

Resident Health Data Overview (Participating Residents Only)	
Total Number with Primary Care Physician	1
Total Number - Wellness exam in past 12 months	0
Total Number with Health Insurance	3
Total Hospital / Emergency Room Visits	0

Resident Services Overview (Participating Residents Only)			
Currently Active Participants Served	1	Percent Served:	14.3%
Total Participant Interactions	2	Total Services Delivered	2

Resident Assessment Overview (Participating Residents Only)			
Currently Active Participants Assessed	1	Percentage Assessed:	14.3%
ADLs			
1			0
2			0
3			0
4			0
5			0
None			2
No Assessment			0
IADLs			
1 - 3			0
4 - 6			0
7 - 9			0
Residents with Zero IADLs			2
Residents with No IADL Assessments on File			1
Total Residents with ADLs Receiving Adult Personal Assistances Services			0

[Back](#)

## Housing Choice Voucher October 2021 Board Report

### UTILIZATION

- New Admissions: 3
- Terminations: 11
  - 3- Program Compliance
  - 2- Over Income – 180 days
  - 5- Part-Out (Absorbed)
  - 1- Voluntary

### Phase I Demo Update

Out of the 20 families who leased up in Vermilion County with a Housing Choice Voucher during the 1<sup>st</sup> phase of demolition in 2019, 12 are still housed in Danville, 4 have ported (2 to Cook County, 1 to Grayslake, 1 to Greenville, NC), 3 were terminated for program compliance, and 1 was terminated for being over income for over 180 days.

FAMON	Year			Reg.	DEMO	RC DEMO	VASH	VASH16	CP	Port-Out	PMII	2021 Total
	2019	2020	2021									
1	387	449	9	338			47	51	5	12	4	468
2	387	454	8	339			46	52	5	14	4	488
3	384	460	7	337	3		45	53	5	14	4	468
4	393	470	7	342	7		42	55	5	14	4	475
5	402	458	7	340	11		42	50	5	15	4	480
6	403	460	6	333	14		43	54	5	16	4	475
7	407	469	5	328	20	3	43	51	5	16	4	475
8	405	469	7	325	21	3	42	52	5	19	4	478
9	406	464	7	319	25	3	41	50	6	16	6	473
10	417	466	7	311	22	3	40	53	7	13	6	462
11	425	465	6	306	23	3	40	50	7	14	6	455
12	436	463										
<b>Grand Total</b>	<b>3949</b>	<b>5547</b>	<b>78</b>	<b>3618</b>	<b>146</b>	<b>15</b>	<b>471</b>	<b>577</b>	<b>60</b>	<b>163</b>	<b>50</b>	<b>5176</b>

### Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

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FUNDING

Month	UMA	ULM	ABA	HAP	PUC
JAN	910	466	51%	51%	51%
FEB	910	470	52%	52%	52%
MAR	910	469	51%	51%	51%
APR	910	476	52%	52%	52%
MAY	910	479	53%	53%	53%
JUNE	910	486	53%	53%	53%
JULY	910	488	54%	54%	54%
AUG	910	487	53%	53%	53%
SEP	910	472	52%	52%	52%
YTD	8190	4284	52%	52%	52%

Month	UMA	ULM	ABA	HAP	PUC
JAN	\$224,438	\$221,408	99%	\$185.10	\$185.10
FEB	\$224,438	\$230,136	103%	\$238.88	\$238.88
MAR	\$224,438	\$229,112	102%	\$238.51	\$238.51
APR	\$231,273	\$232,469	101%	\$238.58	\$238.58
MAY	\$231,273	\$234,243	101%	\$239.01	\$239.01
JUNE	\$231,273	\$235,128	102%	\$239.97	\$239.97
JULY	\$231,273	\$237,983	103%	\$250.07	\$250.07
AUG	\$231,273	\$241,569	104%	\$256.43	\$256.43
SEP	\$231,273	\$243,656	105%	\$262.22	\$262.22
YTD	\$2,064,652	\$2,103,704	102%	\$264.28	\$264.28

UMA- Unit Months Available  
 ULM- Unit Months Leased  
 ABA- Annual Budget Authority  
 HAP- Housing Assistance Payment  
 PUC- Per Unit Cost (Average)



To: Jadyn Vinson, Executive Director  
 From: Amber McCoy, Chief Financial Officer  
 Date: November 5, 2021  
 Re: Financial Report

Public Housing Operating Fund

	October 2021	FY 22 YTD
ODCC	\$3,413.88	\$90,583.21
AMP 101	\$22,145.72	\$113,859.47
AMP 102	\$6,703.91	\$51,241.66
AMP 103	(\$5,180.36)	\$2,171.84
AMP 104	\$12,551.19	\$14,980.45
Total	\$47,156.82	\$251,844.63

Housing Choice Voucher - Section 8

Section 8 is currently showing a gain of \$2,443.88 for the month and an overall gain of \$20,290.07 for the year.

Public Housing Capital Fund

Capital Fund 2019, HACD, funds were drawn down in the amount of \$3,790.32. Capital Fund 2020, -ACD, funds were drawn down in the amount of \$0.00. Capital Fund 2020, VCHA, funds were drawn down in the amount of \$5,187.55. Capital Fund 2021, V.A, funds were drawn down in the amount of \$0.00.

CARE's Act Funding

	October 2021	Expended Grant-To-Date	Available Balance
AMP 101	\$3.00	\$225,942.00	\$0.00
AMP 102	\$3.00	\$28,595.19	\$18,439.81
AMP 103	\$2.00	\$41,905.00	\$0.00
AMP 104	\$2.00	\$700,731.00	\$0.00
PCV - Section 8	\$1,785.82	\$1,15,246.00	\$0.00
Total	\$1,785.82	\$685,279.19	\$18,439.81

Tenant Receivables Outstanding

Tenant accounts receivables for 3 months have increased to total to \$61,492.01.

Notable AP Expenditures

None.

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Vermillion Housing Authority  
**Balance Sheet - Detail**  
 Reporting for periods as of 10/31/2021

Assets	Total Public Housing	100 COCC	101 Fair Oaks	102 Deeler CH Madison	103 Marley	104 County	800 HOV
111101 Gen Op Fund	5,421,587.41	3,171,567.41	0.00	0.00	0.00	0.00	0.00
111106 HOV Fund	0.00	0.00	0.00	0.00	0.00	0.00	245,077.45
111700 Petty Cash	300.00	300.00	0.00	0.00	0.00	0.00	0.00
112000 Inverland	2,486.55	(3,174,750.25)	2,500,857.02	67,376.60	63,753.45	465,949.71	(477.55)
112200 AR Teren's	14,482.01	0.00	20,915.37	5,375.00	2,404.55	74,293.05	134,077.31
112260 Allow Doubtful	(1,388.00)	0.00	(737.25)	(58.50)	1,532.50	(1,391.71)	124,077.31
112500 Acct Rec HOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Prepaid WC	24,334.38	27,324.88	0.00	0.00	0.00	0.00	0.00
171101 Prepaid Ins	29,747.23	100.30	12,296.94	4,555.12	3,842.05	3,848.79	705.10
171102 Prepaid SoL	0.00	0.00	0.00	3.50	0.00	0.00	757.03
171103 Prepaid HOV	0.00	0.00	0.00	3.50	0.00	0.00	1,000.10
140001 Vehicles	242,111.68	0.00	184,290.58	16,777.00	18,492.30	71,157.50	28,073.00
140002 Equipment	1,209,098.21	91,051.30	629,280.70	170,184.60	71,047.71	384,475.00	0.00
140003 Development	17,051,887.80	325,444.90	2,161,539.92	2,545,137.00	1,361,767.00	11,170,725.04	0.00
140004 Structures	22,744,055.48	854,300.07	13,314,877.25	8,660,557.80	1,553,211.28	240,527.00	0.00
140305 Accum Deprec	(28,591,507.92)	(1,288,310.05)	(12,340,752.75)	(17,205,700.05)	(4,524,070.45)	(8,474,075.19)	(1,306,645)
140306 Land	914,591.00	86,153.55	297,760.05	151,274.31	137,420.09	101,380.00	0.00
140150 EPC	4,844,122.24	3.00	1,937,649.50	1,987,645.70	359,024.47	0.00	0.00
<b>Total Assets</b>	<b>\$ 12,756,326.34</b>	<b>\$ 377,798.31</b>	<b>\$ 5,037,811.54</b>	<b>\$ 2,165,089.17</b>	<b>\$ 1,613,105.62</b>	<b>\$ 3,532,491.70</b>	<b>\$ 262,855.59</b>
<b>Liability</b>							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Sec Dep	61,562.01	0.00	27,500.00	9,049.00	3,753.07	26,988.00	0.00
211701 Health Ins	(21,594.09)	(53,554.00)	0.00	0.00	0.00	0.00	0.00
211703 Dental Ins	(3,257.35)	(3,257.35)	0.00	0.00	0.00	0.00	0.00
211715 Unemployment	(2,000.76)	(2,000.74)	0.00	0.00	0.00	0.00	0.00
211717 Commitments	508.07	508.07	0.00	0.00	0.00	0.00	0.00
211725 Motor	(46.67)	(46.67)	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(71.73)	(71.73)	0.00	0.00	0.00	0.00	0.00
211900 Ret Training	28,233.38	0.00	6,435.40	6,171.07	1,052.29	7,549.51	0.00
211913 Supp	606.54	608.54	0.00	3.00	0.00	0.00	0.00
212000 Accrued HR	15,129.84	7,550.54	4,741.40	1,455.01	1,369.88	3,087.46	2,088.44
212001 Accrued Tax	1,005.62	105.80	302.72	112.07	134.49	278.54	158.24
212301 EPC MV	14,414.04	0.00	1,774.60	4,183.08	5,058.26	0.00	0.00
212302 EPC Reserves	4,293.38	0.00	600.11	469.74	3,010.38	0.00	0.00
212702 Accrued Vac	30,948.72	10,805.32	3,840.53	7,395.28	3,344.00	17,845.59	4,782.03
213700 FLOI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
224000 Prepaid Rents	10,013.57	0.00	296.42	5,044.95	1,261.50	6,018.29	0.00
224500 Unearned Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230200 Loan LPL	1,709,048.70	0.00	924,007.07	405,175.33	(10,250.30)	3.00	0.00
<b>Total Liability</b>	<b>\$ 1,841,595.20</b>	<b>\$ (73,205.96)</b>	<b>\$ 856,897.24</b>	<b>\$ 523,559.51</b>	<b>\$ 427,750.11</b>	<b>\$ 56,507.70</b>	<b>\$ 2,009.21</b>
<b>Equity</b>							
280700 Net Fb Assets	7,728,113.27	50,746.21	1,644,059.35	1,150,585.82	1,740,473.77	3,200,845.25	18,758.40
280800 Unrestricted	4,702,772.21	224,577.80	3,307,513.17	852,402.44	22,149.08	14,0072.08	150,350.91
281000 Unreserved	(1,670,935.55)	0.00	(170,798.67)	(384,915.27)	(102,210.68)	0.00	0.00
282002 Restrict FAV	0.00	0.00	0.00	0.00	0.00	0.00	23,541.57
<b>Total</b>	<b>\$ 10,662,886.53</b>	<b>\$ 340,424.05</b>	<b>\$ 4,070,849.89</b>	<b>\$ 1,610,400.85</b>	<b>\$ 1,190,367.67</b>	<b>\$ 3,450,918.91</b>	<b>\$ 192,000.81</b>
Current Year HAP -A	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ (6,445.00)
Current Year HAP -B	\$ 251,834.67	\$ 33,580.21	\$ 130,358.41	\$ 11,314.08	\$ 21,209.34	\$ 31,980.46	\$ 20,201.07
Current Year Net Assets	\$ 251,834.67	\$ 33,580.21	\$ 130,358.41	\$ 11,314.08	\$ 21,179.34	\$ 31,980.46	\$ 60,815.07
<b>Total Equity</b>	<b>\$ 10,914,731.34</b>	<b>\$ 401,004.27</b>	<b>\$ 4,180,340.30</b>	<b>\$ 1,641,595.50</b>	<b>\$ 1,211,347.31</b>	<b>\$ 3,472,899.40</b>	<b>\$ 255,245.88</b>
<b>Liabilities &amp; Net Assets</b>	<b>\$ 12,756,326.34</b>	<b>\$ 377,798.31</b>	<b>\$ 5,037,811.54</b>	<b>\$ 2,165,089.17</b>	<b>\$ 1,643,105.62</b>	<b>\$ 3,532,491.70</b>	<b>\$ 262,855.59</b>

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**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Public Housing Combined**  
**October 2021**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 879,007.00	\$ 51,741.00	\$ 529,387.58	60%
Non - Dwelling Rental	\$ 12,420.00	\$ -	\$ 7,360.00	59%
Interest Income	\$ 7,470.00	\$ 551.02	\$ 4,270.27	58%
Other Income	\$ 322,406.00	\$ 7,255.27	\$ 70,475.73	22%
Subsidy	\$ 3,030,917.00	\$ 750,462.00	\$ 1,081,552.00	36%
<b>Total Revenue</b>	<b>\$ 4,252,240.00</b>	<b>\$ 329,020.19</b>	<b>\$ 2,206,040.64</b>	<b>54%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 510,482.00	\$ 38,941.34	\$ 282,752.68	57%
Legal	\$ 71,387.00	\$ -	\$ 10,970.00	17%
PBA Mngt. Exp.	\$ -	\$ -	\$ -	0%
Mileage/Travel/Training	\$ 7,372.00	\$ 115.00	\$ 6,621.76	91%
Other Administrative Exp	\$ 129,500.00	\$ 6,038.76	\$ 75,727.22	58%
<b>Total Administrative Expense</b>	<b>\$ 570,741.00</b>	<b>\$ 45,095.10</b>	<b>\$ 376,071.66</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 15,408.00	\$ 1,282.13	\$ 8,902.38	58%
<b>Total Tenant Services Expenses</b>	<b>\$ 15,408.00</b>	<b>\$ 1,282.13</b>	<b>\$ 8,902.38</b>	
<b>Total Utility Expenses</b>	<b>\$ 576,490.00</b>	<b>\$ 46,330.12</b>	<b>\$ 355,926.33</b>	<b>63%</b>
<i>Maintenance</i>				
Salaries	\$ 677,667.00	\$ 45,665.30	\$ 513,012.43	50%
Materials	\$ 194,095.00	\$ 17,335.12	\$ 106,792.09	55%
Contracts	\$ 406,917.00	\$ 78,529.83	\$ 210,738.55	47%
<b>Total Maintenance Expenses</b>	<b>\$ 1,300,579.00</b>	<b>\$ 91,530.44</b>	<b>\$ 630,543.67</b>	
<i>General Expenses</i>				
Insurance	\$ 178,480.00	\$ 14,316.61	\$ 103,558.27	58%
Employee Benefits	\$ 561,874.00	\$ 47,145.04	\$ 308,112.08	55%
Depreciation Expense	\$ 345,800.00	\$ 25,963.94	\$ 180,785.58	55%
PiLDT	\$ 20,742.00	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ 1,000.00	\$ (75,095.53)	0%
Collection Losses	\$ 112,804.00	\$ 7,350.50	\$ 51,131.07	54%
Energy Perf Cont Expense	\$ 155,021.00	\$ 4,952.13	\$ 53,155.50	34%
<b>Total General Expenses</b>	<b>\$ 1,388,720.00</b>	<b>\$ 96,716.58</b>	<b>\$ 650,651.07</b>	
<b>Total Expenses</b>	<b>\$ 3,960,041.00</b>	<b>\$ 281,861.37</b>	<b>\$ 2,044,196.01</b>	<b>52%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 292,202.00</b>	<b>\$ 47,158.82</b>	<b>\$ 251,844.63</b>	

Percent of Budget Month 7 of 12

58%

00000028

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - COCC Fund 100**  
**October 2021**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 49,874.00	\$ -	\$ -	0%
Subsidy	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	<b>\$ 49,874.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 233,527.00	\$ 16,886.06	\$ 126,655.28	54%
Legal	\$ 4,545.00	\$ -	\$ 2,407.50	53%
PRA Mngt. Exp.	\$ (456,072.00)	\$ (38,757.50)	\$ (296,722.50)	65%
Mileage/Travel/Training	\$ 6,973.00	\$ 115.00	\$ 6,617.14	96%
Other Administrative Exp	\$ 17,226.00	\$ 1,088.44	\$ 12,745.35	70%
<b>Total Administrative Expense</b>	<b>\$ (193,351.00)</b>	<b>\$ (20,307.50)</b>	<b>\$ (148,701.92)</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
<b>Total Tenant Services Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Utility Expenses</b>	<b>\$ 13,107.00</b>	<b>\$ 1,058.99</b>	<b>\$ 7,856.35</b>	<b>52%</b>
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 4,000.00	\$ -	\$ 2,123.07	53%
Contracts	\$ 10,785.00	\$ 125.89	\$ 9,231.48	86%
<b>Total Maintenance Expenses</b>	<b>\$ 14,785.00</b>	<b>\$ 125.89</b>	<b>\$ 11,354.55</b>	
<i>General Expenses</i>				
Insurance	\$ 602.00	\$ 50.17	\$ 352.19	58%
Employee Benefits	\$ 127,532.00	\$ 9,640.19	\$ 68,549.52	54%
Depreciation Expense	\$ -	\$ -	\$ -	0%
P/I/OT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<b>Total General Expenses</b>	<b>\$ 128,134.00</b>	<b>\$ 9,690.36</b>	<b>\$ 68,901.71</b>	
<b>Total Expenses</b>	<b>\$ (35,325.00)</b>	<b>\$ (9,478.86)</b>	<b>\$ (60,580.21)</b>	<b>171%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 85,199.00</b>	<b>\$ 9,428.86</b>	<b>\$ 60,580.21</b>	<b>71%</b>

Percent of Budget: Month 7 of 12

58%

00000024

Vermilion Housing Authority  
 Operating Statement - Public Housing - Fair Oaks AMP 101  
 October 2021

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 158,907.00	\$ 7,000.00	\$ 108,844.57	55%
Non - Dwelling Rental	\$ 12,420.00	\$ -	\$ 7,300.00	59%
Interest Income	\$ 2,895.00	\$ 219.13	\$ 1,655.41	58%
Other Income	\$ 49,141.00	\$ 4,130.02	\$ 36,254.54	74%
Subsidy	\$ 1,520,636.00	\$ 128,841.00	\$ 780,350.00	51%
<b>Total Revenue</b>	<b>\$ 1,753,059.00</b>	<b>\$ 141,500.07</b>	<b>\$ 929,374.91</b>	<b>53%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 105,781.00	\$ 8,555.45	\$ 59,476.03	56%
Legal	\$ 8,000.00	\$ -	\$ 2,440.00	31%
PBA Mngt. Exp.	\$ 152,055.00	\$ 11,935.00	\$ 87,845.00	61%
Mileage/Travel/Training	\$ -	\$ -	\$ -	0%
Other Administrative Exp	\$ 44,879.00	\$ 2,423.39	\$ 28,209.65	64%
<i>Total Administrative Expense</i>	<i>\$ 310,815.00</i>	<i>\$ 22,913.84</i>	<i>\$ 183,570.68</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 5,928.00	\$ 493.28	\$ 3,459.69	58%
<i>Total Tenant Services Expenses</i>	<i>\$ 5,928.00</i>	<i>\$ 493.28</i>	<i>\$ 3,459.69</i>	
<i>Total Utility Expenses</i>	<i>\$ 229,736.00</i>	<i>\$ 19,403.07</i>	<i>\$ 154,405.30</i>	<i>67%</i>
<i>Maintenance</i>				
Salaries	\$ 273,355.00	\$ 17,103.54	\$ 127,385.08	47%
Materials	\$ 75,095.00	\$ 11,278.15	\$ 43,570.68	57%
Contracts	\$ 230,964.00	\$ 17,415.36	\$ 38,945.71	17%
<i>Total Maintenance Expenses</i>	<i>\$ 579,474.00</i>	<i>\$ 45,857.05</i>	<i>\$ 269,252.37</i>	
<i>General Expenses</i>				
Insurance	\$ 74,391.00	\$ 5,642.53	\$ 42,839.71	58%
Employee Benefits	\$ 141,480.00	\$ 10,077.94	\$ 79,113.28	56%
Depreciation Expense	\$ 171,552.00	\$ 10,954.53	\$ 76,681.71	45%
PILOT	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ 5,000.00	\$ 1,000.00	\$ (55,095.53)	0%
Collection Losses	\$ 45,540.00	\$ 743.37	\$ 31,100.24	68%
Energy Perf Cont. Expense	\$ 77,800.00	\$ 2,215.24	\$ 33,871.36	43%
<i>Total General Expenses</i>	<i>\$ 471,223.00</i>	<i>\$ 30,583.61</i>	<i>\$ 708,507.37</i>	
<b>Total Expenses</b>	<b>\$ 1,597,125.00</b>	<b>\$ 119,353.85</b>	<b>\$ 849,315.50</b>	<b>51%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 155,934.00</b>	<b>\$ 22,146.22</b>	<b>\$ 110,059.41</b>	

Percent of Budget Month 7 of 12

58%

00000025

Vermilion Housing Authority  
 Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102  
 October 2021

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 195,524.00	\$ 16,000.00	\$ 113,838.00	58%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,188.00	\$ 89.02	\$ 883.24	58%
Other Income	\$ 75,335.00	\$ 595.50	\$ 7,628.53	10%
Subsidy	\$ 169,486.00	\$ 39,636.00	\$ 280,245.00	60%
<b>Total Revenue</b>	<b>\$ 742,533.00</b>	<b>\$ 56,321.51</b>	<b>\$ 402,594.57</b>	<b>54%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 47,412.00	\$ 3,819.93	\$ 26,725.40	56%
Legal	\$ 347.00	\$ -	\$ -	0%
PBA Mngl. Exp.	\$ 100,362.00	\$ 5,215.00	\$ 38,280.00	53%
Mileage/Travel/Training	\$ 25.00	\$ -	\$ 4.48	18%
Other Administrative Exp	\$ 15,163.00	\$ 885.30	\$ 9,148.55	60%
<b>Total Administrative Expense</b>	<b>\$ 167,304.00</b>	<b>\$ 12,920.23</b>	<b>\$ 94,156.43</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,592.00	\$ 215.69	\$ 1,512.74	58%
<b>Total Tenant Services Expenses</b>	<b>\$ 2,592.00</b>	<b>\$ 215.69</b>	<b>\$ 1,512.74</b>	
<b>Total Utility Expenses</b>	<b>\$ 80,445.00</b>	<b>\$ 6,920.07</b>	<b>\$ 54,357.54</b>	<b>68%</b>
<i>Maintenance</i>				
Salaries	\$ 106,068.00	\$ 6,587.23	\$ 51,882.15	48%
Materials	\$ 70,000.00	\$ 2,434.54	\$ 13,356.00	67%
Contracts	\$ 62,800.00	\$ 7,927.88	\$ 24,777.37	39%
<b>Total Maintenance Expenses</b>	<b>\$ 188,868.00</b>	<b>\$ 11,970.05</b>	<b>\$ 80,015.58</b>	
<i>General Expenses</i>				
Insurance	\$ 27,350.00	\$ 2,279.77	\$ 15,956.54	58%
Employee Benefits	\$ 77,740.00	\$ 5,791.72	\$ 42,277.98	54%
Depreciation Expense	\$ 103,503.00	\$ 8,023.06	\$ 60,367.72	58%
PILOT	\$ 7,456.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 20,263.00	\$ 68.25	\$ 3,555.50	18%
Energy Perf Cont. Expense	\$ 14,956.00	\$ 1,420.42	\$ 9,150.45	20%
<b>Total General Expenses</b>	<b>\$ 281,257.00</b>	<b>\$ 18,193.55</b>	<b>\$ 131,307.20</b>	
<b>Total Expenses</b>	<b>\$ 716,467.00</b>	<b>\$ 50,220.50</b>	<b>\$ 371,340.50</b>	<b>57%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 26,066.00</b>	<b>\$ 5,100.91</b>	<b>\$ 31,254.08</b>	

Percent of Budget Month: 7 of 12

58%

00000026

**Vermilion Housing Authority**  
**Operating Statement - Public Housing - Merche AMP 103**  
**October 2021**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 157,583.00	\$ 13,754.00	\$ 99,253.99	59%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,039.00	\$ 78.67	\$ 597.84	58%
Other Income	\$ 47,531.00	\$ 625.00	\$ 8,920.95	19%
Subsidy	\$ 338,061.00	\$ 28,470.00	\$ 212,168.00	63%
<b>Total Revenue</b>	<b>\$ 551,214.00</b>	<b>\$ 42,913.67</b>	<b>\$ 320,951.78</b>	<b>58%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 47,671.00	\$ 3,485.40	\$ 27,171.23	57%
Legal	\$ 500.00	\$ -	\$ 350.00	72%
P&A Mngl. Exp.	\$ 55,335.00	\$ 7,207.50	\$ 50,297.50	59%
Mileage/Travel/Training	\$ 25.00	\$ -	\$ 3.14	13%
Other Administrative Exp	\$ 11,415.00	\$ 767.35	\$ 8,880.47	76%
<b>Total Administrative Expense</b>	<b>\$ 115,946.00</b>	<b>\$ 11,460.25</b>	<b>\$ 86,723.34</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,184.00	\$ 181.75	\$ 1,270.61	58%
<b>Total Tenant Services Expenses</b>	<b>\$ 2,184.00</b>	<b>\$ 181.75</b>	<b>\$ 1,274.51</b>	
<b>Total Utility Expenses</b>	<b>\$ 73,669.00</b>	<b>\$ 6,416.82</b>	<b>\$ 47,159.31</b>	<b>65%</b>
<i>Maintenance</i>				
Salaries	\$ 71,071.00	\$ 6,870.24	\$ 38,111.60	57%
Materials	\$ 15,000.00	\$ 1,578.85	\$ 10,728.97	71%
Contracts	\$ 47,495.00	\$ 2,376.41	\$ 22,260.18	47%
<b>Total Maintenance Expenses</b>	<b>\$ 133,566.00</b>	<b>\$ 10,825.50</b>	<b>\$ 71,090.75</b>	
<i>General Expenses</i>				
Insurance	\$ 23,045.00	\$ 1,920.79	\$ 13,443.43	58%
Employee Benefits	\$ 44,505.00	\$ 4,435.57	\$ 27,548.24	62%
Depreciation Expense	\$ 49,036.00	\$ 4,026.30	\$ 28,604.73	58%
PILOT	\$ 8,030.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 15,000.00	\$ 1,453.50	\$ 9,795.70	65%
Energy Perf Cont Expense	\$ 37,205.00	\$ 1,183.78	\$ 10,131.83	27%
<b>Total General Expenses</b>	<b>\$ 176,821.00</b>	<b>\$ 17,109.73</b>	<b>\$ 80,523.93</b>	
<b>Total Expenses</b>	<b>\$ 531,325.00</b>	<b>\$ 46,894.03</b>	<b>\$ 295,771.91</b>	<b>56%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 22,628.00</b>	<b>\$ (3,180.36)</b>	<b>\$ 25,179.84</b>	

Percent of Budget Month 7 of 12

58%

00000027



**Vermillion Housing Authority**  
**Operating Statement - Public Housing - County Properties AMP 104**  
**October 2021**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Dwelling Rental	\$ 353,933.00	\$ 28,007.00	\$ 217,344.07	60%
Non-Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,301.00	\$ 174.10	\$ 1,329.78	58%
Other Income	\$ 100,525.00	\$ 1,594.85	\$ 17,667.58	18%
Subsidy	\$ 593,504.00	\$ 58,509.00	\$ 411,989.00	69%
<b>Total Revenue</b>	<b>\$ 1,050,263.00</b>	<b>\$ 88,285.04</b>	<b>\$ 648,319.33</b>	<b>58%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 70,051.00	\$ 6,193.60	\$ 62,723.71	56%
Legal	\$ 10,000.00	\$ -	\$ 5,717.50	57%
PBA MngL. Exp.	\$ 117,320.00	\$ 11,040.00	\$ 85,300.00	62%
Mileage/Travel/Training	\$ 399.00	\$ -	\$ 57.00	14%
Other Administrative Exp	\$ 40,217.00	\$ 1,760.28	\$ 16,534.80	41%
<b>Total Administrative Expense</b>	<b>\$ 278,027.00</b>	<b>\$ 19,003.88</b>	<b>\$ 169,333.11</b>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,704.00	\$ 391.43	\$ 2,715.34	58%
<b>Total Tenant Services Expenses</b>	<b>\$ 4,704.00</b>	<b>\$ 391.43</b>	<b>\$ 2,715.34</b>	
<b>Total Utility Expenses</b>	<b>\$ 178,136.00</b>	<b>\$ 12,336.27</b>	<b>\$ 102,087.34</b>	<b>57%</b>
<i>Maintenance</i>				
Salaries	\$ 177,162.00	\$ 15,041.58	\$ 95,632.70	54%
Materials	\$ 70,000.00	\$ 1,976.18	\$ 40,063.91	52%
Contracts	\$ 144,873.00	\$ 3,681.30	\$ 55,523.31	38%
<b>Total Maintenance Expenses</b>	<b>\$ 392,035.00</b>	<b>\$ 20,699.06</b>	<b>\$ 191,220.47</b>	
<i>General Expenses</i>				
Insurance	\$ 53,092.00	\$ 4,424.40	\$ 30,970.80	53%
Employee Benefits	\$ 170,608.00	\$ 13,256.22	\$ 90,625.91	53%
Depreciation Expense	\$ 61,709.00	\$ 1,303.06	\$ 27,135.42	37%
PILOT	\$ 14,275.00	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 31,500.00	\$ 55.64	\$ 16,620.53	53%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<b>Total General Expenses</b>	<b>\$ 331,285.00</b>	<b>\$ 21,041.32</b>	<b>\$ 165,352.66</b>	
<b>Total Expenses</b>	<b>\$ 1,150,187.00</b>	<b>\$ 75,673.85</b>	<b>\$ 618,238.89</b>	<b>54%</b>
<b>Surplus - (Deficit)</b>	<b>\$ 2,376.00</b>	<b>\$ 12,611.19</b>	<b>\$ 27,980.44</b>	

Percent of Budget Month 7 of 12

58%

00000028

**Vermilion Housing Authority**  
**Operating Statement - HCV - Section 8**  
**October 2021**

	Annual Budget	Current Month	YTD	% of Budget
<b>Operating Revenue</b>				
Fraud Recovery	\$ 22,500.00	\$ 2,314.14	\$ 15,647.59	70%
Interest Income	\$ 500.00	\$ 37.14	\$ 283.67	37%
Administrative Fees	\$ 301,761.00	\$ 24,283.00	\$ 179,174.00	59%
<b>Total Revenue</b>	<b>\$ 324,761.00</b>	<b>\$ 26,634.28</b>	<b>\$ 195,105.26</b>	<b>60%</b>
<b>Operating Expenses</b>				
<i>Administrative</i>				
Salaries	\$ 182,751.00	\$ 14,246.22	\$ 48,717.31	27%
Legal	\$ 1,000.00	\$ -	\$ 200.00	0%
Mileage/Travel/Training	\$ -	\$ -	\$ 177.76	0%
Other Administrative Exp	\$ 33,834.00	\$ 2,596.01	\$ 23,251.82	69%
<i>Total Administrative Expense</i>	<i>\$ 217,585.00</i>	<i>\$ 16,842.23</i>	<i>\$ 72,376.89</i>	
<i>General Expenses</i>				
Insurance	\$ 4,812.00	\$ 401.06	\$ 2,807.42	58%
Employee Benefits	\$ 80,691.00	\$ 6,562.56	\$ 46,934.03	52%
Depreciation Expense	\$ 11,075.00	\$ 384.55	\$ 2,691.85	24%
<i>Total General Expenses</i>	<i>\$ 106,578.00</i>	<i>\$ 7,348.17</i>	<i>\$ 52,433.30</i>	
<b>Total Expenses</b>	<b>\$ 324,163.00</b>	<b>\$ 24,190.40</b>	<b>\$ 124,810.19</b>	<b>39%</b>
<b>Surplus -(Deficit)</b>	<b>\$ 598.00</b>	<b>\$ 2,443.88</b>	<b>\$ 70,295.07</b>	

Percent of Budget Month 7 of 12

58%

00000029

October 31, 2021

**CAPITAL FUND 2019 - DANVILLE**

Close Out Date: 4/25/2021  
 Close Out Date: 4/25/2021

	Budget	Expended Current Month	Expended YTD-to-Date	Available Balance	Percent Available	10/31/2021 Obligation
<b>Operations 1400</b>	\$ 230,000.00	\$ -	\$ 230,740.00	\$ -	0.0%	\$ 230,000.00
<b>Plant Improvements 1400</b>						
Improvements	\$ 55,000.00	\$ -	\$ 55,230.11	\$ -		
Cemeteries	\$ 35,000.00	\$ -	\$ 22,715.00	\$ 12,285.00		
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		
Staff/Resident Council/Board Training	\$ 1,000.00	\$ 158.70	\$ 13,000.00	\$ -		
Resident Check Information	\$ 8,000.00	\$ 208.75	\$ 6,485.11	\$ -		
	\$ 114,000.00	\$ 417.45	\$ 102,575.25	\$ 12,285.00	10.0%	\$ 114,000.00
<b>Administration 1410</b>						
Administration Computer Advice	\$ 100,000.00	\$ -	\$ 70,000.00	\$ 30,000.00	41.6%	\$ 100,000.00
<b>Contract Administration 1480</b>						
Architecture and Engineering Fees	\$ 40,000.00	\$ 3,372.87	\$ 61,075.24	\$ 20,924.76		\$ 40,000.00
	\$ 90,000.00	\$ 3,372.87	\$ 61,075.24	\$ 30,924.76	32.1%	\$ 90,000.00
<b>Non-Building Construction - Mechanical 3000</b>						
Door Replacement	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -		
	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -	0.0%	\$ 10,490.00
<b>Building Unit - Six Ward 1460</b>						
Sewer and Water Line Repairs	\$ 290,050.00	\$ -	\$ 179,670.12	\$ 110,379.88		
Security Fencing - Hill Oaks	\$ -	\$ -	\$ -	\$ -		
Landscaping/Utilities	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -		
	\$ 490,050.00	\$ -	\$ 299,670.12	\$ 120,379.88	30.7%	\$ 490,050.00
<b>Building Unit - Demolition 1400</b>						
Leechfield - Fall Oaks	\$ 126,700.37	\$ -	\$ 109,620.01	\$ 17,080.36		
	\$ 126,700.37	\$ -	\$ 109,620.01	\$ 17,080.36	13.5%	\$ 126,700.37
<b>Total</b>	\$ 1,158,748.05	\$ 4,000.32	\$ 933,121.56	\$ 205,646.34	20.0%	\$ 1,158,748.05

Percent Obligated: 100.0%

00000080

October 31, 2021

CAPITAL FUND 2020 - DANVILLE

Obligation Date: 5/21/2021  
 Close Date: 9/25/2021

	Budget	Expended Capital Month	Expended Grant-To-Date	Available Balance	Percent Available	10/31/2021 Obligation
<b>Operations 1406</b>	\$ 256,221.00	\$ -	\$ -	\$ 256,221.00	100.0%	\$ 256,221.00
Mgmt. Improvement 1403						
Marketing and Advertising	\$ 3,000.00	\$ -	\$ 103.24	\$ 2,896.76		
Trackend Check Information	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00		
	\$ 5,000.00	\$ -	\$ 103.24	\$ 4,896.76	50.5%	\$ 4,896.76
<b>Administration 1407</b>						
Administrator Costs	\$ 128,261.00	\$ -	\$ -	\$ 128,261.00	100.0%	\$ 128,261.00
<b>Non-Dwelling Interiors 1480</b>						
Replace Ceiling Tiles and Lighting - Meritt Manor Parkway	\$ 11,000.00	\$ -	\$ 116,000.00	\$ -		
	\$ 146,800.00	\$ -	\$ 146,800.00	\$ -	0.0%	\$ 146,800.00
<b>Dwelling Unit - Exterior 1482</b>						
Window Replacement - Grandfather	\$ -	\$ -	\$ -	\$ -		
Door Replacement - screen and Retard - Grandfather	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
<b>Dwelling Unit - Exterior 1491</b>						
Water and Water Line Seals	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00		
Roadway Patching	\$ 10,105.00	\$ -	\$ 10,105.00	\$ -		
	\$ 18,105.00	\$ -	\$ 10,105.00	\$ 8,000.00	47.0%	\$ 10,105.00
<b>Dwelling Unit - Demolition 1492</b>						
Demolition - Release - Grandfather	\$ 728,030.00	\$ -	\$ -	\$ 728,030.00		
	\$ 728,030.00	\$ -	\$ -	\$ 728,030.00	100.0%	\$ 728,030.00
<b>Total</b>	<b>\$ 1,293,783.00</b>	<b>\$ -</b>	<b>\$ 137,159.23</b>	<b>\$ 1,156,623.77</b>	<b>27.8%</b>	<b>\$ 971,825.23</b>

Percent Obligated 44.4%

00000037

October 31, 2021

CAPITAL FUND 2020 - COUNTY

Obligation Date: 8/23/2021  
 Close Out Date: 10/31/2021

	Budget	Expended Current Month	Expended Cumulative	Available Balance	Percent Applied	10/31/2021 Obligation
Upgrades 1405	\$ 75,079.80	\$ -	\$ 75,079.80	\$ -	0.0%	\$ 75,079.80
Minor Improvements 1418						
Management Improvements	\$ 17,224.00	\$ 157.96	\$ 1,724.61	\$ 499.99	4.1%	\$ 17,224.00
Administration 1410						
Administrative Costs	\$ 14,911.80	\$ -	\$ 14,911.80	\$ -	0.0%	\$ 14,911.80
Non-Dwelling Site Work						
Contract, seal coat, etc. Street Light	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Non-Dwelling Construction - Mechanical						
Replace Trash Compactor - Central Market	\$ -	\$ -	\$ -	\$ -		
Bus. Equipment - Park and Ride for Security Doors	\$ -	\$ -	\$ -	\$ -		
Non-Dwelling Unit - Interior 1460						
Central Market interior renovation	\$ 65,816.65	\$ -	\$ 65,816.65	\$ -	0.0%	\$ 65,816.65
Dwelling Unit - Interior 1460						
Appliances - Refrigerators and Stoves	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Dwelling Unit - Exterior 1490						
Seal & placement - Kennedy Court	\$ 9,714.60	\$ -	\$ 9,714.60	\$ -	0.0%	\$ 9,714.60
Dwelling Unit - Demolition 1450						
Demolition and Rehabilitation - Honey Court	\$ 141,073.00	\$ 3,000.00	\$ 9,750.00	\$ 132,123.00	26.5%	\$ 141,073.00
<b>Total</b>	<b>\$ 401,873.00</b>	<b>\$ 3,157.96</b>	<b>\$ 211,796.50</b>	<b>\$ 185,023.04</b>	<b>46.2%</b>	<b>\$ 216,149.95</b>

Percent Obligated: 46.2%

00000032

October 31, 2021

**CAPITAL FUND 2021 - Vermilion Housing Authority**

Original Estimate: 1/22/2021  
 Latest Cut Date: 10/31/2021

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	10/31/2021 Obligation
<b>Operators 1405</b>	\$ 392,599.80	\$ -	\$ -	\$ 392,599.80	100.0%	\$ 422,000.00
<b>Signal Improvements 1405</b>						
Marketing and Advertising	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00		
Sewer/Burns System - Basha	\$ 126,700.00	\$ -	\$ 62,888.80	\$ 63,811.20		
Street Lighting	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
Street Improvements	\$ 11,900.00	\$ -	\$ -	\$ 11,900.00		
Water and Sewer Infrastructure	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		
	\$ 190,600.00	\$ -	\$ 62,888.80	\$ 127,711.20	77.5%	\$ 95,448.75
<b>Administration 1420</b>						
Yearly Telephone Costs	\$ 196,299.80	\$ -	\$ -	\$ 196,299.80	100.0%	\$ 196,299.80
<b>Control Administration 1400</b>						
City Services	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00		\$ 11,900.00
	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	100.0%	\$ 11,900.00
<b>Dwelling Unit - Interior/Exterior 1420</b>						
Unit Modernization - Polk Units	\$ 158,000.00	\$ -	\$ -	\$ 158,000.00		
Re-Use of Park Falls - Co-located Units	\$ -	\$ -	\$ -	\$ -		
Re-Use of Units - Kennedy, Pines, Hubbard Trail, Hillcrest	\$ 130,000.00	\$ -	\$ -	\$ 130,000.00		
Replacements - Basha, Williams	\$ 37,554.00	\$ -	\$ -	\$ 37,554.00		
Roof Replacement - Basha	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00		
Roof Patching - Centers of Gravity	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00		
Door Replacement - Park Falls - Extra for Security Doors	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		
	\$ 308,554.00	\$ -	\$ -	\$ 308,554.00	100.0%	\$ 37,554.00
<b>Non-Dwelling/Dwelling Unit - Site Work 1480</b>						
Sewer and Water Line Repairs	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		
Site Work - Polk - 4MP 102 1124	\$ 115,906.20	\$ -	\$ -	\$ 115,906.20		
Infrastructure Investment - Hillcrest, Kenney	\$ 2,000,000.00	\$ -	\$ -	\$ 2,000,000.00		
Waterline Repairs	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00		
	\$ 2,141,906.20	\$ -	\$ -	\$ 2,141,906.20	100.0%	\$ -
<b>Dwelling Unit - Overridden 1480</b>						
Overridden - Polk Units - Finance	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	100.0%	\$ -
	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	100.0%	\$ -
<b>Total</b>	\$ 1,902,863.00	\$ -	\$ 62,888.80	\$ 1,910,804.20	97.5%	\$ 736,600.61

Percent Obligated 97.5%

00000033

October 31, 2021

### CARE's Act Funding

	Grant Amount	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
AMP 101 - Fair Oaks	\$ 316,847.00	\$ -	\$ 316,847.00	\$ -	0.0%
AMP 102- Beeler, Madison, Churchill	\$ 76,830.00	\$ -	\$ 58,395.15	\$ 18,433.81	24.0%
AMP 103 - Merche	\$ 44,085.00	\$ -	\$ 44,085.00	\$ -	0.0%
AMP 104- County Properties	\$ 100,701.00	\$ -	\$ 100,701.00	\$ -	0.0%
HCV - Section 8	\$ 115,295.00	\$ 1,785.30	\$ 115,295.00	\$ -	0.0%
<b>Total:</b>	<b>\$ 654,654.00</b>	<b>\$ 1,785.30</b>	<b>\$ 636,220.19</b>	<b>\$ 18,433.81</b>	<b>2.8%</b>

00000034

**Vermilion Housing Authority**  
**First Financial Bank - Authority Account**  
**October 2021**

**Balance Sheet**

**Assets**

111105 Cash	320,588.01
111110 CD - Matures 12 18 20	-
<b>Total Assets</b>	<u>320,588.01</u>

**Liabilities**

2111 Accounts Payable	0.00
<b>Total Liabilities</b>	0.00

**Equity**

2820 Operating Reserves - Retained Earnings	320,591.63
Current Year Operating - Gain/(Loss)	56.38
<b>Total Liabilities &amp; Equity</b>	<u>320,588.01</u>

**Income Statement**

	Current Month	Year to Date
<b>Operating Revenue</b>		
Interest Income	8.17	56.38
Other Income	0.00	0.00
<b>Total Revenue</b>	<u>8.17</u>	<u>56.38</u>
<b>Operating Expenses</b>		
Other Administrative Expenses	0.00	0.00
<b>Total Expenses</b>	<u>0.00</u>	<u>0.00</u>
 Surplus - (Deficit)	 8.17	 56.38

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**Vermillion Housing Authority**  
**Tenant Receivables Outstanding**  
**PHAS Financial Indicator**  
**October 2021**

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 1.5 - the agencies score is 5.

IF the ratio is equal to or greater than 1.5 and less than 2.5 - the agencies score is 2.

IF the ratio is equal to or greater than 2.5 - the agencies score is 0.

\*\*Ratio is based on a pro-rated calculation of annualized rental income.

March-21	\$	29,970.40	4.52%
April-21	\$	36,200.77	4.67%
May-21	\$	44,961.60	5.80%
June-21	\$	53,814.81	6.94%
July-21	\$	44,625.71	5.76%
August-21	\$	43,884.77	5.66%
September-21	\$	62,727.33	8.09%
October-21	\$	64,492.01	8.32%
November-21			0.00%
December-21			0.00%
January-22			0.00%
February-22			0.00%
March-22			0.00%

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# Vermilion Housing Authority

## AP Expenditures

October 2021

Able Yards	\$5,000.00
AHRMA	\$1,000.00
Ameren Ip	\$14,178.40
Anderson Electric	\$224.68
Anter Florist	\$59.00
Aqua Illinois Inc	\$15,434.89
Better NOI	\$420.00
Blaine Window Hardware	\$1,293.01
Boris Locksmith	\$262.25
Brauden Gilbert	\$86.92
Brickford Disposal & Recycling Inc	\$534.23
Call One	\$2,020.70
City Of Danville Police	\$1,600.00
City of Leopoldo	\$2,673.00
Clark's Garage Incorporated	\$4,139.97
Comcast Cable	\$653.45
Conour Company	\$2,012.72
Constellation NewEnergy, Inc.	\$387.67
Danville Area Community College	\$323.58
Danville Sanitary	\$7,882.50
D Wire & Safety Inc.	\$131.70
Earnsworth Group Inc.	\$3,372.87
Eustenal	\$1,530.37
First Nonprofit Unemployment Program	\$2,122.75
Georgetown Waterworks	\$4,626.42
Gibson Toldato, Inc.	\$110.00
Good n Wright	\$975.00
Grafinger, Inc	\$1,383.46
Hd Supply Facilities Maintenance	\$4,181.59
Health Alliance	\$29,063.27
Hitz Portable Sanitation Inc.	\$170.00
Housing-Retewal & Local Agency Retirement	\$12,842.06
Illini FS	\$1,418.23
Illinois Association of Housing Authorities	\$620.00
Joshua Martinez	\$291.50
Kelly Printing Company Inc.	\$702.00
Kone Inc.	\$863.58
Kuchelid Denting & A/C Inc	\$3,505.00
Lahue Lawncare	\$660.00
Lowe's	\$3,823.28
Mervis Industries, Inc	\$500.00
Methle Small Business Center	\$1,960.15
Municipal Water Utility	\$128.00
Nan McKay & Associates Inc.	\$658.00
Napa Auto Parts	\$13.74
NUSO, LLC	\$70.78
PDQ Supply Inc.	\$499.08
Quindici Finance USA, Inc	\$1,000.00
Quikrete South	\$45.29
Quill	\$802.62
Ray's Pest Control	\$755.00
Republic Services	\$7,658.59
Rogers Supply Company Inc.	\$854.69
Santitas Energy Services	\$438.56
Sarah Oquendo	\$464.00
Smithgreen Pest Management Services	\$3,159.92

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Sparklight Business	\$611.19
The Lincoln National Life Insurance Co.	\$344.00
Thyssenkrupp Elevator Corporation	\$1,643.84
Verizon Wireless	\$267.51
Vermilion Advantage	\$36.00
Village of Fairmont	\$174.28
Village of Rossville	\$1,027.27
Vision Service Plan	\$193.23
Wagner Communications Inc.	\$279.23
Watson Tire & Automotive Inc.	\$1,439.50
Watts Copy System	\$438.19
Woodard's Computing Services	\$127.50
<b>Total for all Vendors</b>	<b>156,570.18</b>

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## Memorandum

**TO:** Board of Commissioners

**FROM:** Jaclyn Vinson, Executive Director

**DATE:** November 5, 2021

**RE:** Personnel Monthly Report for the Month of October 2021

**1. The following personnel action was taken in October 2021:**

Donald Hicks – Maintenance Laborer – Terminated  
Kendell Jackson – Maintenance Laborer – Terminated  
Philip Coon – HQS Inspector - Terminated

**2. Staff/Commissioners attended the following training through the Executive Office in October 2021:**

IAHA Annual Meeting  
Bloomington, IL

Jaclyn Vinson  
Executive Director

IAHA Annual Meeting  
Bloomington, IL

Jim Booher  
Building and Grounds Supervisor

**2022 HOLIDAYS****DATE**

New Year's Day	Monday, January 3 <sup>rd</sup>
Martin Luther King, Jr. Birthday	Monday, January 17 <sup>th</sup>
President's Day	Monday, February 21 <sup>st</sup>
Good Friday	Friday, April 15 <sup>th</sup>
Memorial Day	Monday, May 30 <sup>th</sup>
Juneteenth (Observed)	Monday, June 20 <sup>th</sup>
Independence Day	Monday, July 4 <sup>th</sup>
Labor Day	Monday, September 5 <sup>th</sup>
Veteran's Day	Friday, November 11 <sup>th</sup>
Thanksgiving Day	Thursday, November 24 <sup>th</sup>
Day after Thanksgiving Day	Friday, November 25 <sup>th</sup>
Christmas Day (Observed)	Monday, December 26 <sup>th</sup>
Discretionary Holiday (1)	Friday, December 23 <sup>rd</sup>
Discretionary Holiday (2)	Friday, December 30 <sup>th</sup>

Board of Commissioners 2022 Meeting Schedule (3<sup>rd</sup> Thursday of the month)

"Out of abundance of caution as it relates to COVID-19, we are suggesting that all 2022 VHA Board of Commissioners Meetings be held at the VHA Administration Building"

**2022 DATE****TIME****LOCATION**

January 20	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
February 17	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
March 17	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
April 21	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
May 19	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
June 16	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
July 21	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
August 18	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
September 15	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
October 20	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
November 17	4:00 p.m.	Administration Bldg., 1607 Clyman Lane
December 15	4:00 p.m.	Administration Bldg., 1607 Clyman Lane

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**RESOLUTION NO. 2021-39**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the 2022 Holiday and Board of Commissioners Meeting Schedule; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the 2022 Holiday and Board of Commissioners Meeting Schedule.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of November, 2021.

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Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent: \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF  
DANVILLE d/b/a VERMILION HOUSING  
AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer



## BOARD COMMUNICATION

**DATE:** November 11, 2021

**TO:** Board of Commissioners

**FROM:** Executive Director, Jaclyn Vinson

**SUBJECT:** Staff Compensation Adjustment

This recommendation is to make a one-time compensation adjustment for the VHA staff at the end of calendar year 2021. The framework we are recommending is as follows:

	Amount	Quarter Dates
4 <sup>th</sup> Quarter 2020	\$700.00	October 1, 2020 - December 31, 2020
1 <sup>st</sup> Quarter 2021	\$700.00	January 1, 2021 - March 31, 2021
2 <sup>nd</sup> Quarter 2021	\$700.00	April 1, 2021 - June 30, 2021
3 <sup>rd</sup> Quarter 2021	\$700.00	July 1, 2021 - September 30, 2021
<ul style="list-style-type: none"><li>• If employee worked all 4 quarters, they will receive \$1,200.00.</li><li>• If employee was not employed for the entire quarter, they do not qualify for any amount from that quarter.</li><li>• If employee was employed for some quarters, but not all, they will be entitled to compensation according to quarters in which they were fully employed.</li><li>• Part time employees will be compensated at a prorated rate.</li></ul>		

The estimated amount of the adjustment would be \$28,905.08 and with taxes would total approximately \$32,693.68. This would be paid out of the traditional salary accounts.

We are recommending approval of this compensation adjustment as we believe that our staff is truly deserving of this bonus. From handling a tumultuous year through the second year of the pandemic, to new additions to the team, to hitting benchmarks and maintaining performance measures, the current VHA staff truly embodies the mission of the Housing Authority and works to ensure our organization remains an active community partner.

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**RESOLUTION NO. 2021-40**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve a one-time compensation package to the full-time staff based on the number of quarters in which they were fully employed by the agency along with the costs of FICA taxes estimating \$32,693.68; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of a one-time compensation package to the full-time staff based on the number of quarters in which they were fully employed by the agency along with the costs of FICA taxes estimating \$32,693.68.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

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ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of November, 2021.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF  
DANVILLE d/b/a VERMILION HOUSING  
AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

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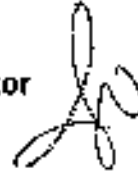
## MEMORANDUM

**TO:** Board of Commissioners

**FROM:** Jaclyn Vinson, Executive Director

**DATE:** November 15, 2021

**RE:** Insurance Policy Renewal



We received our renewal rates from AHRMA and they are as follows:

<b>AHRMA Renewal Rates</b>					
	CY21 Rate	CY 22 Rate	CY 21 Ann. Contribution	CY 22 Ann. Contribution	Difference
Property @ 100% Replacement Cost	\$ 0.171	\$ 0.182	\$ 128,053.00	\$ 147,763.00	\$ 19,208.00
Equipment Breakdown	\$ 0.067	\$ 0.067	\$ 5,011.00	\$ 5,413.00	\$ 402.00
Business Income and Extra Expense			included	included	
Commercial Crime			\$ 602.00	\$ 574.00	\$ (28.00)
General Liability	\$ 31.00	\$ 27.00	\$ 21,173.00	\$ 18,333.00	\$ (2,840.00)
Public Officials Liability	\$ 27.00	\$ 26.00	\$ 18,441.00	\$ 17,654.00	\$ (787.00)
Workers Compensation	\$ 5.45	\$ 4.72	\$ 73,311.00	\$ 59,843.00	\$ (13,468.00)
Auto	21 vehicle	19 vehicle	\$ 10,116.00	\$ 8,262.00	\$ (1,854.00)
<b>Annual Contribution</b>			<b>\$ 256,709.00</b>	<b>\$ 257,342.00</b>	<b>\$ 633.00</b>

Based on the information AHRMA provided us, we are recommending approval.

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**RESOLUTION NO. 2021-41**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS  
d/b/a VERMILION HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

**WHEREAS**, in furtherance of its purpose, to approve the contract with Assisted Housing Risk Management Association (AHRMA) in the amount of \$257,342.00; and

**WHEREAS**, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

**NOW, THEREFORE**, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the contract with AHRMA for \$257,342.00.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 18<sup>th</sup> day of November, 2021.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent .. \_\_\_\_\_

THE HOUSING AUTHORITY OF THE CITY OF  
DANVILLE d/b/a VERMILION HOUSING  
AUTHORITY

By: \_\_\_\_\_  
Its: Chairman

Attest:

By: \_\_\_\_\_  
Its: Secretary/Treasurer

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