

Vermilion Housing Authority



Board of Commissioners

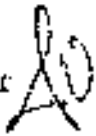
August 19, 2021

Board Packet



1607 Clyman Lane
Danville, IL 61832
P: (217) 443-0521 F: (217) 471-7059
Jaclyn Vinson, Executive Director

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: August 13, 2021

SUBJECT: Board of Commissioners Monthly Meeting

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, August 19, 2021 at 4:00 p.m. will be held via teleconference.**

Copies of information and business items are enclosed. Please contact me at (217) 444-3101 if you have any questions.

JV:sh
Enclosures



Vermilion Housing Authority


1607 Clyman Lane

Danville, IL 61832

P: (217) 413-0621 F: (217) 431-7059

Jaclyn Vinson, Executive Director

TO: All Interested Parties

FROM: Jaclyn Vinson, Executive Director 

DATE: August 13, 2021

SUBJECT: Board of Commissioners Monthly Meeting

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority is scheduled for **Thursday, August 19, 2021 at 4:00 p.m. will be held via teleconference.**

JV:sh



**BOARD OF COMMISSIONERS
VIA TELECONFERENCE
THURSDAY, AUGUST 19, 2021
AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda [voice vote]
4. Public and Resident Comments:
Comments will be accepted on items listed on the agenda for action at the August Board of Commissioners meeting with a 3 minute limit or with an authorized form signed and turned in prior to the meeting-ED
5. Approval of June 17, 2021 - VHA Board Minutes (pages 1-7)
6. Police Reports – June and July (pages 8-11)
7. Department Reports:
 - (a) Public Housing – June and July (pages 12-14)
 - (b) HCV – June and July (pages 15-18)
 - (c) Family Services – June (pages 19-20)
 - (d) Finance – June and July (pages 21-59)
 - (e) Personnel – June and July (page 60-61)
8. New Business [all the below items – roll call vote]
 - * (a) Civil Rights Policy (pages 62-64)
 - * (b) Confidentiality Agreement (pages 65-67)
 - * (c) Disposition Policy (pages 68-71)
 - * (d) Cash Management Policy (pages 72-80)
 - * (e) Amendment to Lease Agreement with the Community Development Institute (pages 81-90)



- * (f) Roof Replacement at Fair Oaks (pages 91-93)
 - * (g) Installation of Surveillance System at Beeler Terrace and Churchill Towers (pages 94-96)
9. Other Business - None
 10. Closed Session for Real Estate Matters
Pursuant to the IL Open Meetings Act:
5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired
 11. Chairman/Commissioner Comments
 12. Adjournment

***NEED BOARD APPROVAL AND/OR RESOLUTION**

-The next regularly scheduled meeting of the Board of Commissioners is September 16, 2021 via teleconference. * We will begin at 4:00 p.m.

* Fair Oaks Administration Building Board Room, 1607 Clyman Lane, Danville, IL

MINUTES OF
June 17, 2021
REGULAR BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority met in regular session on June 17, 2021 at 4:02 p.m. and via Zoom at Fair Oaks Administration Building Board Room, 1607 Clyman Lane. Chairman O'Shaughnessy asked that everyone stand and recite the "Pledge of Allegiance." Upon roll call requested by Chairman O'Shaughnessy, those present and absent were:

PRESENT: Chairman – Pat O'Shaughnessy, Vice-Chairman - Tyson Parks, Carla Boyd, Gary Miller and Lindsay VanFleet
ABSENT: Alicia Geddis and Deanna Witzel
ALSO PRESENT: Executive Director, Jaclyn Vinson; Intake Specialist, Sue Harden; Chief Financial Officer, Amber McCoy and Director of Housing Operations, Brittany Savalick

Chairman O'Shaughnessy called for any additions or deletions to item number 3 on the agenda. None were presented. Chairman O'Shaughnessy then called for a motion to approve the agenda as presented. Vice Chairman Parks moved that the agenda be approved as presented. Commissioner Miller seconded the motion. Chairman O'Shaughnessy called for a roll call vote to approve the agenda which produced the following:

AYES: C. Boyd, P. O'Shaughnessy, T. Parks, G. Miller and L. VanFleet
NAYES: None
ABSENT: A. Geddis and D. Witzel

Chairman O'Shaughnessy opened the floor to public and resident comments, item number 4 on the agenda. None were presented.

Chairman O'Shaughnessy asked for any additions or deletions to the minutes from the May 20, 2021 Regular Board Meeting Minutes item number 5 on the agenda. None were presented. Chairman O'Shaughnessy stated that if there were no additions or corrections, he needs a motion to approve the minutes. Commissioner Miller made a motion that the minutes from the May 20, 2021 Regular Board Meeting Minutes be approved. Commissioner Boyd seconded the motion. Chairman O'Shaughnessy called for a roll call vote to approve the minutes of the May 20, 2021 Regular Board Meeting Minutes which produced the following:

AYES: P. O'Shaughnessy, T. Parks, G. Miller, L. VanFleet and C. Boyd
NAYES: None
ABSENT: D. Witzel and A. Geddis

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Chairman O'Shaughnessy asked for item number 6 on the agenda - Police Reports. Mrs. Vinson stated there were 26 police calls for May.

Chairman O'Shaughnessy asked for item number 7 on the agenda - Director's reports.

(a) **Public Housing** - Brittany Savalick went over the May report. She stated they were at 99% occupancy for all AMPs. A question and answer session followed.

(b) **HCV/Section 8** - Brittany Savalick went over the May report. She stated they have 475 active vouchers.

(c) **Family Services** - Mrs. Vinson went over the May report. A question and answer session followed.

(d) **Finance** - Amber McCoy went over the Finance, TAR's and Expenditures Reports for May. A question and answer session followed.

(e) **Personnel** - Mrs. Vinson went over the May report.

Chairman O'Shaughnessy asked if there were any other questions regarding the reports. None were presented.

Chairman O'Shaughnessy asked for item number 8 on the agenda -- 2021 Admissions and Continued Occupancy Policy (ACOP) for Public Housing: Roof Replacement at Fair Oaks and Roof Replacement at Kennedy Court.

(a) **2021 Admissions and Continued Occupancy Policy (ACOP) for Public Housing** - Mrs. Vinson and Brittany Savalick went over the changes. A question and answer session followed. Chairman O'Shaughnessy asked if there were any other questions. None were presented. Commissioner Miller made a motion to approve the 2021 Admissions and Continued Occupancy Policy (ACOP) for Public Housing. Commissioner Boyd seconded it.

RESOLUTION NO. 2021-16

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermillion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the

"Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the 2021 Public Housing Admissions and Continued Occupancy Plan; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vernilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the 2021 Public Housing Admissions and Continued Occupancy Plan.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the 2021 Admissions and Continued Occupancy Policy (ACOP) for Public Housing which produced the following:

AYES: T. Parks, G. Miller, L. VanFleet, C. Boyd and P. O'Shaughnessy
NAYES: None
ABSENT: D. Witzel and L. VanFleet

Chairman O'Shaughnessy thereupon declared said motion carried.

(b) Roof Replacement at Fair Oaks – Mrs. Vinson went over the bids. Chairman O'Shaughnessy asked if there were any questions. None were presented. Vice Chairman Parks made a motion to approve the Roof Replacement at Fair Oaks. Commissioner Boyd seconded it.

RESOLUTION NO. 2021-17

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a/ Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, the Authority to approve Freeman Exteriors for roof replacement on 2 buildings at Fair Oaks not to exceed \$52,192.30; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of Freeman Exteriors for roof replacement on 2 buildings at Fair Oaks not to exceed \$52,192.30.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Roof Replacement at Fair Oaks which produced the following:

AYES: G. Miller, L. VanFleet, C. Boyd, P. O'Shaughnessy and T. Parks
NAYES: None

ABSENT: A. Goddis and D. Witzel

Chairman O'Shaughnessy thereupon declared said motion carried.

(c) **Roof Replacement at Kennedy Court** - Mrs. Vinson went over the bids. Chairman O'Shaughnessy asked if there were any questions. None were presented. Commissioner Miller made a motion to approve the Roof Replacement at Kennedy Court. Vice Chairman Parks seconded it.

RESOLUTION NO. 2021-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS d/b/a VERMILION HOUSING AUTHORITY

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a/ Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, the Authority to approve Freeman Exteriors for roof replacement on 3 buildings at Kennedy Court not to exceed \$28,254.92; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of Freeman Exteriors for roof replacement on 3 buildings at Kennedy Court not to exceed \$28,254.92.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith.

excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Chairman O'Shaughnessy called for a roll call vote to approve the Roof Replacement at Kennedy Court which produced the following:

AYES: L. VanFleet, C. Boyd, P. O'Shaughnessy, J. Parks and G. Miller
NAYES: None
ABSENT: A. Geddis and D. Witzel

Chairman O'Shaughnessy thereupon declared said motion carried.

Chairman O'Shaughnessy asked for item 9 on the agenda - Other Business - Civil Rights Policy - First Read; Confidentiality Agreement - First Read; Disposition Policy - First Read and Cash Management Policy - First Read.

- (a) **Civil Rights Policy - First Read** - Mrs. Vinson went over the changes.
- (b) **Confidentiality Agreement - First Read** - Mrs. Vinson went over the changes.
- (c) **Disposition Policy - First Read** - Mrs. Vinson went over the changes.
- (d) **Cash Management Policy - First Read** - Mrs. Vinson went over the changes.

Chairman O'Shaughnessy asked for item 10 on the agenda - Closed Session for Personnel Matters. None were presented.

Chairman O'Shaughnessy asked for item 11 on the agenda - Chairman/Commissioner Comments. None were presented.

Chairman O'Shaughnessy stated that with the agenda items satisfied he would entertain a motion to adjourn the meeting. Vice Chairman Parks made the motion to adjourn. Commissioner Miller seconded the motion. Chairman O'Shaughnessy called for a roll call vote to adjourn the meeting which produced the following:

AYES: C. Boyd, P. O'Shaughnessy, T. Parks, G. Miller and L. VanFleet
NAYES: None
ABSENT: A. Geddis and D. Witzel

The meeting was adjourned at 4:29 p.m.

_____ Date: _____

Chairman
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners

_____ Date: _____

Secretary/Treasurer
The Housing Authority of the City of
Danville, Illinois d/b/a Vermilion Housing Authority,
Board of Commissioners

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VHA - Police Reports in Commercial News - June 2021

Date	Type	Location	Description
6/1/2021	Police	Fair Oaks	Warrant In-State, driving with suspended/revoked driver's license and possession of controlled substance at Fairchild and Fowler
6/2/2021	Police	Fair Oaks	Fight in the 900 block of Hubbard
6/4/2021	Police	Beeler	Deceptive practices in the 300 block of Washington
6/4/2021	Police	Fair Oaks	Violation of Order of Protection in the 900 block of Hubbard
6/6/2021	Police	Fair Oaks	Disorderly conduct in the 900 block of Fowler
6/6/2021	Police	Fair Oaks	Juvenile problem in the 1600 block of Clyman
6/8/2021	Police	Fair Oaks	Wanted on a warrant in the 1600 block of Clyman Lane. A woman was arrested
6/9/2021	Police	Fair Oaks	Possession with intent to manufacture/deliver controlled substance, possession of controlled substance and criminal trespass to State supported property at the parking lot between Redden and Hubbard
6/10/2021	Police	Fair Oaks	Residential burglary and criminal damage in the 1000 block of Belton Drive
6/12/2021	Police	Fair Oaks	Battery in the 900 block of Campbell
6/14/2021	Police	Fair Oaks	Dog running at large/cruel treatment - animal owner duties in the 900 block of Hubbard
6/14/2021	Police	Mer Che	Disorderly conduct at 723 N. Oak St.
6/16/2021	Police	Fair Oaks	Child abuse/neglected or abused minor in the 900 block of Fowler
6/17/2021	Police	Churchill	Harassment at 101 E. Seminary St.
6/17/2021	Police	Fair Oaks	Theft in the 900 block of Hubbard
6/18/2021	Police	Fair Oaks	Domestic battery in the 900 block of Wakely Drive
6/19/2021	Police	Beeler	Criminal damage in the 300 block of Washington Street
6/19/2021	Police	Beeler	Aggravated domestic battery in the 300 block of Washington Street
6/19/2021	Police	Fair Oaks	Custody dispute in the 1700 block of Fairchild
6/20/2021	Police	Fair Oaks	Battery in the 1600 block of Clyman
6/21/2021	Police	Fair Oaks	Child abandonment in the 900 block of Wakely

VHA - Police Reports in Commercial News - July 2021

Date	Type	Location	Description
7/1/2021	Police	Fair Oaks	Wanted on a warrant at Fairchild and Lewis. A man was arrested
7/3/2021	Police	Fair Oaks	Stalking in the 900 block of Belton
7/5/2021	Police	Mer Che	Credit card fraud at 723 Oak
7/5/2021	Police	Fair Oaks	Involuntary admission in the 900 block of Fowler
7/9/2021	Police	Beeler	Criminal trespass to land in the 300 block of Bradley
7/9/2021	Police	Fair Oaks	Criminal trespass to land in the 900 block of Redden
7/11/2021	Police	Fair Oaks	Theft in the 900 block of Hubbard
7/14/2021	Police	Fair Oaks	Battery in the 900 block of Hubbard
7/15/2021	Police	Beeler	Violation of an order of protection in the 300 block of Washington
7/17/2021	Police	Churchill	Theft under \$500 at 101 Seminary
7/17/2021	Police	Mer Che	Armed robbery at 723 Oak
7/20/2021	Police	Fair Oaks	In-State warrant in the 900 block of Fowler
7/22/2021	Police	Fair Oaks	In-State warrant in the 1600 block of Fairchild
7/23/2021	Police	Beeler	Theft under \$500 in the 300 block of Washington
7/24/2021	Police	Beeler	Criminal damage to property in the 300 block of Bradley
7/24/2021	Police	Fair Oaks	Domestic battery in the parking lot of East Fairchild
7/24/2021	Police	Fair Oaks	Domestic battery in the 1600 block of Fairchild
7/24/2021	Police	Fair Oaks	Domestic battery in the 1000 block of Campbell
7/26/2021	Police	Beeler	Criminal trespass to State property in the 300 block of Madison
7/27/2021	Police	Fair Oaks	Aggravated unlawful use of a weapon and resisting and obstructing a police officer in the 900 block of Redden. A man was arrested
7/29/2021	Police	Beeler	Battery and criminal damage in the 300 block of Washington
7/29/2021	Police	Fair Oaks	Criminal damage to property in the 1000 block of Campbell Lane. A man was arrested

Year to Date Comparisons on Next Page

Total Police Calls	FY 2022		FY 2021		2022		2021	
	2022	FY 2021	2022	FY 2021	2022	FY 2021	2022	FY 2021
March	17		80	77				
February	22							
January	33							
December	11							
November	9							
October	9							
September	33							
August	27							
July	21							
June	26							
May	20							
April								
Total Calls for the Month	22		80	77				

*Includes Calls
 1 - Industrial
 2 - Fire
 3 - Police
 4 - Sheriff
 5 - Sheriff's Office
 6 - Sheriff's Office
 7 - Sheriff's Office
 8 - Sheriff's Office
 9 - Sheriff's Office
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AMP	End of Month Occupancy	TOTAL UNITS PER COMMUNITY	Vacant for Demol	OCCUPIED UNIT %
AMP 101-Fair Oaks	175	260	83	93%
AMP 102-Beeler, Churchill, Madison Ct.	108	108		100%
AMP 103- Mer Che	93	93		100%
AMP 104- County Sites	211	211		100%
GRAND TOTAL THIS MONTH	586	672	104	100%
GRAND TOTAL LAST MONTH	584	672	88	99%

AMP	End of Month Occupancy	TOTAL UNITS PER COMMUNITY	Vacant for Demo	OCCUPIED UNIT %
AMP 101-Fair Oaks	160	160	99	99%
AMP 102-Beeler, Churchill, Madison Ct.	108	108		100%
AMP 103- Mer Che	93	93		100%
AMP 104- County Sites	184	211	25	99%
GRAND TOTAL THIS MONTH	545	633	124	97%
GRAND TOTAL LAST MONTH	565	672	00	100%



July 2021 Board Report

Resident Opportunity & Self Sufficiency (ROSS)

- Became familiar with grant requirements
- Completed webinars and on-line training for the program
- Purchased and began using program software
 - Family Metrics
- Toured all VHA sites (North, Central and South Counties)
- Met with community partners and other resource organizations:
 - **AJC (American Jobs Center):** Toured site and began utilizing the partner referral form as well as attending regular meetings
 - **CCRS (Childcare Resource Service):** Met with staff learned referrals and application process
 - **Fair Hope: Children's Clothing Ministry:** 2 referrals
 - **CICHN (Central Illinois Community Health Network):** Registered and familiarized with services provided
 - Scheduling meetings with other community organizations and resources
- Worked with property managers to identify residents to voluntarily participate in the program:
 - There are 12 referrals from Central County: 2 participants are fully enrolled in the program, the other 10 are being scheduled for initial assessments
 - There are 3 referrals from North County: These initial assessments are scheduled for August 17th, 2021

Housing Choice Voucher June 2021 Board Report

UTILIZATION

- New Admissions: 6 (5 Demos)
- Terminations: 10
 - 6- Program Compliance
 - 2- Voluntary
 - 2- Over income

Mo. No.	2019	2020	2021		DEMO	NO DEMO	VASH	VASH16	CP	Port-Out	PMII	2021 Total
	Reg.	Reg.	Reg.	Reg.								
1	387	449	9	338			47	51	5	12	4	468
2	387	454	8	339			46	52	5	14	4	468
3	384	460	7	337	3		45	53	5	14	4	468
4	390	470	7	342	7		42	55	5	14	4	476
5	402	458	7	340	11		42	56	5	15	4	480
6	403	460	6	333	14		43	54	5	16	4	475
7	407	469	5	328	20	3	43	51	5	16	4	475
8	405	469										
9	406	464										
10	417	466										
11	425	465										
12	436	463										
Grand Total	4849	5547	49	2357	55	3	398	372	35	101	38	3308

Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

FUNDING

Month	UMA	UML	ADA	HAP	PLC
JAN	90	468	\$224,438	\$221,408	99%
FEB	90	471	\$224,438	\$230,136	103%
MAR	90	468	\$224,438	\$229,112	102%
APR	90	471	\$231,273	\$232,469	101%
MAY	90	474	\$231,723	\$234,245	101%
YTD	450	2354	\$1,136,310	\$1,147,368	101%

- UMA Unit Months Available
- UML Unit Months Leased
- ADA Annual Budget Authority
- HAP Housing Assistance Payment
- PLC Per Uni: Cost (Average)

Housing Choice Voucher July 2021 Board Report

UTILIZATION

- New Admissions: 6
- Terminations: 3
 - 2- Program Compliance
 - 1- Voluntary

Month	Year												2021 Total
	2019	2020	2021		DEMO	RC-DEMO	VASH	VASH 16	CP	Port- Out	PMII		
			FUP	Reg.									
1	387	447	9	338				47	51	5	12	4	289
2	387	434	8	339				46	52	5	14	4	306
3	384	460	7	337	3			45	53	5	14	4	282
4	390	470	7	342	7			42	55	5	14	4	336
5	402	438	7	340	11			42	56	5	15	4	300
6	403	460	6	333	14			43	54	5	16	4	343
7	407	469	5	328	20	3		43	51	5	16	4	275
8	405	469	7	325	21	4		42	52	5	19	4	278
9	406	464											
10	417	466											
11	425	465											
12	436	463											
Grand Total:	4809	5547	56	2682	76	6	350	424	40	120	32	3786	

Legend:

FUP- Family Unification

Reg.- Regular

VASH- Veteran Administration Supportive Housing

VASH16- Cannon Place (Project-Based)

CP- Crosspoint Referral

Port-Out- Payable Port-Outs

PMII- Prairie Meadows Phase II (Project-Based)

FUNDING

Month	UMA	UML	ABA
JAN	910	466	83%
FEB	910	470	83%
MAR	910	469	83%
APR	910	476	83%
MAY	910	479	83%
JUNE	910	466	83%
YTD	5460	2836	83%

Month	ABA	HAP	PUC
JAN	\$224,433	\$221,408	99%
FEB	\$224,433	\$250,136	103%
MAR	\$224,433	\$229,112	102%
APR	\$231,273	\$232,469	101%
MAY	\$231,273	\$234,243	101%
JUNE	\$231,273	\$235,128	102%
YTD	\$1,367,585	\$1,382,486	101%

UMA- Unit Months Available

UML- Unit Months Leased

ABA- Annual Budget Authority

HAP- Housing Assistance Payment

PUC- Per Unit Cost (Average)

FAMILY SERVICES MONTHLY ACTIVITY REPORT - Month Ending: JUNE 2021

I. PROGRAM STATISTICS

This reporting information includes unduplicated monthly totals per grant program.

FAMILY SERVICES:

- The Family Services department is continuing to build partnerships in the community.
- Working with the Hope Center assist youth with school assignments and stay in touch with families.
- Raising Highly Capable Kids Pilot
- Rising Tide Trauma Informed Conference
- ROSS Teams meeting with Molina Health Care re: cleaning supply Give-Away to be held Aust 24, 2021
- ROSS Webinars:
 - Division Resident Engagement
 - Overview and Requirements
 - Support the Family

COMPREHENSIVE PREVENTION GRANTS: TEEN PREGNANCY PREVENTION

- PREP webinars
- Completed implementation at North Ridge

II. MEETINGS HELD/ STAFF TRAINING ATTENDED DURING THE MONTH:

- Women's Care Clinic Raising Highly Capable Kids
 - Communities Empowering Families for Success - Raising Highly Capable Kids wants to help you give your child that fighting chance to combat the negative influences that inundate them daily. This 13-week, bilingual, evidence-based program helps parents raise healthy, caring and responsible children. With some helpful information, encouragement from others and your commitment, raising highly capable kids really is possible.
- DACC Leadership Boot Camp
- Zoom meeting re: FY2021 ROSS with HUD

III. MONTHLY PROGRAM HIGHLIGHTS - (grants applied for and awarded, success stories, special meetings/events, description of new staff, special holiday events)

Department of Human Services

- Draw the Line/Respect the Line implementation completed for FY21
- Submitted all final FY21 reports

News from The Hope Center:

- We had the Girl Scouts Glam event on June 21 and 11-12 girls were able to come and get a free dress (courtesy of a Girl Scouts partnership with Macy's) that they greatly appreciated! We still have a few more dresses, so if you know of any teen girls who would like to get a free formal dress, please have them contact us and we'll set up a time when they can pick one out (217-444-3114).

- We had Soccer Camp June 28-30 in the field on Fowler Ave, across the street from the VHA building. The rain held off and we were able to get 2.5 days of camp in! We had about 40 kids and about 10 volunteers each night. Everyone seemed to have a great time and several parents stayed around each night to watch their kids participate. Thanks to the DSA for loaning us some soccer equipment, to Ryan Sowers for organizing the soccer activities, and to several teachers and staff from District 118 who came and helped out!
- Our summer day camp started July 6 and is off to a good start! Camp is every weekday until July 30 and is from 1-4pm each day. We have about 20 kids registered, and we have lots of fun activities planned including field trips, science, arts and crafts, social-emotional skills, Bible stories, reading, math, history, music, Olympics activities, gardening, games, and more!
- In August, we're planning Vacation Bible School for August 9-12, and we'll start up our fall programming after the traditional school year starts. More details on these in the future.
- Morgan Millikan ends her internship with us on July 9. She has been a great asset in helping us with marketing, social media, branding, and in other ways. Morgan will go to New York City for a year of service with Americorps, and then she wants to move back to our area to work with a nonprofit.
- Dharmik Owen, a DHS senior, is doing an 8-week internship with us this summer to help us with our summer programming. He's done a great job so far, and we're grateful to have his assistance.
- We've also hired a VHA resident, Herbert Torres, to help us with custodial work for a couple hours a week. He's done well and has had a good attitude with helping with a variety of tasks.

If anyone has questions or wants more details on anything, please feel free to reach out to us at 217-444-3114 or l.crastra80@yahoo.com.

Hope Center
1667 Clyman Ln,
Danville, IL 61832
www.hopecenterdanville.org
www.facebook.com/hopecenterdanville

News from The Dwelling Place:

This month's (June) and July's distributions are for children only--hygiene products, grooming supplies, and snacks.

We served 50 children in Westville's Project Success summer program and 81 children at St. Vincent DePaul's Food Pantry this month.

In July we will serve 55 children at the Danville Boys and Girls Club and 40 children at the Laura Lee Fellowship house.

We are providing about 100 meals a month at the Center.

www.thedwellingplace2017.us

00 0000 20



To: Adelyn Vinson, Executive Director
 From: Amber McCoy, Chief Financial Officer
 Date: July 7, 2021
 Re: Finance Report

Public Housing Operating Fund

	June 2021	YTD YTD
LUCC	\$11,444.61	\$1,105.10
AMP 101	\$83,637.70	\$135,209.05
AMP 102	\$8,049.24	\$16,308.29
AMP 103	\$12,327.88	\$19,014.95
AMP 104	\$12,700.47	\$35,140.22
Total	\$134,259.89	\$307,611.57

Housing Choice Voucher - Section 8

Section 8 is currently showing a gain of \$17,050.99 for the month and an overall gain of \$43,231.88 for the year.

Teen Pregnancy

HACD received a payment this month for the Teen Pregnancy Prevention Grant of \$0.00; however, we have revenue due from the state in the amount of \$36,414.83. VHA has been paid through February 2021.

Public Housing Capital Fund

Capital Fund 2018, HACD, funds were drawn down in the amount of \$0.00. Capital Fund 2019, HALL, funds were drawn down in the amount of \$4,147.00. Capital Fund 2019, VCHA, funds were drawn down in the amount of \$0.00. Capital Fund 2020, HACD, funds were drawn down in the amount of \$0.00. Capital Fund 2020, VCHA, funds were drawn down in the amount of \$343.00.

CARE's Act Funding

	June 2021	Expended Grant To Date	Available Balance
AMP 101	\$53,616.39	\$294,591.68	\$12,750.32
AMP 102	\$1,671.55	\$53,867.48	\$32,962.52
AMP 103	\$0.00	\$44,985.00	\$0.00
AMP 104	\$2,962.24	\$67,209.35	\$13,731.65
HCV - Section 8	\$29,965.86	\$61,775.06	\$64,070.06
Total	\$70,188.78	\$661,958.56	\$92,515.44

Tenant Receivables Outstanding

Tenant accounts receivables for the month have increased in total to \$58,214.81.

Notable AP Expenditures

Midwest Power Washing \$40,161.00 Fair Clean power washing.

Vermilion Housing Authority
Balance Sheet - Detail
 Reporting for periods as of 6/30/2021

<u>Assets</u>	<u>Total Public Housing</u>	<u>100 OOCC</u>	<u>101 Fair Oaks</u>	<u>102 Reeler OH Madison</u>	<u>103 Mercha</u>	<u>104 County</u>	<u>000 HOV</u>
11152 Gen Op Fund	4,998,180.06	3,303,100.00	0.00	0.00	0.00	0.00	0.00
11155 HOV Fund	0.00	0.00	0.00	0.00	0.00	0.00	20,709.48
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Interfund	58,754.75	(3,142,389.56)	2,483,671.45	52,591.83	93,084.10	4,2146.04	(107.87)
112100 AR Tenants	58,214.81	0.00	25,824.54	3,015.83	2,968.05	21,701.94	177,382.86
112565 Allow Doubtful A	(6,860.00)	0.00	(727.25)	(58.00)	(1,682.50)	(1,291.75)	(177,382.86)
112600 Acct Rec HOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121103 Prepaid WC	42,929.87	42,051.87	0.00	0.00	0.00	0.00	0.00
121104 Prepaid Ins	95,241.64	303.98	17,195.96	13,673.34	11,522.99	76,576.38	2,405.37
121107 Prepaid Soft	0.00	0.00	0.00	0.00	0.00	0.00	271.11
121135 Prepaid HOV	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
140020 Vehicles	242,711.12	0.00	184,290.68	18,772.00	28,492.00	7,157.00	28,075.00
140027 Equipment	1,100,039.00	50,051.00	409,200.00	179,183.60	11,047.70	384,475.00	0.00
140028 Development	17,061,897.60	825,444.00	2,151,098.92	2,543,137.00	1,361,757.00	15,670,229.04	0.00
140029 Structures	23,740,635.40	154,595.97	10,567,844.20	8,000,857.80	3,653,211.28	243,677.00	0.00
140035 Accum Deprec	(78,564,071.17)	(1,219,210.48)	(17,875,344.65)	(11,909,218.31)	(4,607,724.50)	(8,463,864.35)	(3,768.75)
141020 Land	324,581.00	26,160.25	577,766.00	251,874.21	157,710.09	181,340.00	0.00
141100 APC	4,844,122.24	0.00	1,937,616.50	1,857,148.00	958,824.47	0.00	0.00
Total Assets	\$ 12,943,729.21	\$ 355,197.34	\$ 5,483,130.43	\$ 2,190,913.99	\$ 1,670,971.15	\$ 3,543,516.30	\$ 265,523.81
Liability							
211100 Acct Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Ser Dep	66,300.00	0.00	25,598.00	5,043.00	1,750.00	77,561.00	0.00
211700 Health Ins	(38,189.25)	(53,183.21)	0.00	0.00	0.00	0.00	0.00
211705 Dent. Ins	(2,644.17)	(2,644.17)	0.00	0.00	0.00	0.00	0.00
211716 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211717 Garishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211725 Vision	(75.15)	(75.15)	0.00	0.00	0.00	0.00	0.00
211720 Life Ins	(700.70)	(100.70)	0.00	0.00	0.00	0.00	0.00
211906 Gas Training	19,684.19	0.00	8,386.74	5,040.30	834.77	5,982.34	0.00
211913 Supp	1,834.77	1,338.77	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	12,113.84	7,550.54	4,741.45	1,455.31	1,365.98	2,987.46	2,039.44
212001 Accrued Tax	1,008.02	195.80	862.72	112.37	104.40	228.34	150.24
213200 PPC Account	47,917.43	0.00	22,521.18	13,896.06	11,500.19	0.00	0.00
213300 PPC Cop Pmt	15,051.57	0.00	25,278.96	15,057.86	13,214.75	0.00	0.00
213301 PPC MV	42,496.82	0.00	14,974.50	17,505.51	10,016.75	0.00	0.00
213302 PPC Replac	6,059.57	0.00	1,289.43	348.68	4,401.25	0.00	0.00
213402 Accrued Ww	25,854.72	17,878.77	8,840.98	3,335.23	3,344.05	12,875.69	4,763.03
213700 PILOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
221000 Prepaid Rents	21,846.12	0.00	82.48	1,078.58	1,105.45	7,045.64	0.00
221500 Unearned Rents	0.00	0.00	0.00	0.00	0.00	0.00	31,070.35
230000 Loan -PC	1,709,043.76	0.00	802,567.07	495,126.34	418,350.35	0.00	0.00
Total Liability	\$ 1,973,211.06	\$ (76,611.82)	\$ 916,962.48	\$ 564,014.78	\$ 460,388.55	\$ 57,457.07	\$ 41,080.66
Equity							
280200 Net Fix Assets	7,423,111.87	57,740.21	1,614,359.35	1,138,885.80	1,269,779.17	3,205,845.23	18,458.40
280300 Unrestricted	5,701,772.22	287,677.95	3,377,615.07	851,452.44	72,318.08	149,073.85	1,012,000.11
281000 Unreserved	(1,467,389.58)	0.00	(570,788.65)	(194,954.27)	(102,780.58)	0.00	0.00
281502 Restrict. FAP	0.00	0.00	0.00	0.00	0.00	0.00	10,621.90
Total	\$ 10,657,295.51	\$ 348,424.06	\$ 4,070,884.89	\$ 1,610,490.98	\$ 1,190,167.67	\$ 3,450,918.91	\$ 183,097.27
Current Year FAP +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,089.00
Current Year Opp +/-	\$ 207,621.51	\$ 41,280.00	\$ 135,363.06	\$ 26,202.23	\$ 19,816.81	\$ 35,140.32	\$ 43,274.88
Current Year Net Assets	\$ 907,691.64	\$ 41,385.10	\$ 195,283.06	\$ 16,008.23	\$ 19,834.99	\$ 35,140.32	\$ 41,315.88
Total Equity	\$ 10,970,518.15	\$ 389,809.16	\$ 4,266,167.95	\$ 1,626,499.21	\$ 1,209,902.60	\$ 3,486,059.23	\$ 224,413.15
Liabilities & Net Assets	\$ 12,943,729.21	\$ 355,197.34	\$ 5,483,130.43	\$ 2,190,913.99	\$ 1,670,971.15	\$ 3,543,516.30	\$ 265,523.81

Vermillon Housing Authority
Operating Statement - Public Housing - Public Housing Combined
June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 798,722.00	\$ 87,118.77	\$ 243,312.77	30%
Non - Dwelling Rental	\$ 22,080.00	\$ 920.00	\$ 4,600.00	21%
Interest Income	\$ 9,278.00	\$ 551.20	\$ 1,966.29	21%
Other Income	\$ 187,279.01	\$ 18,309.33	\$ 34,658.87	19%
Subsidy	\$ 3,335,002.00	\$ 268,839.00	\$ 833,595.00	25%
Total Revenue	\$ 4,352,361.00	\$ 375,838.30	\$ 1,116,152.93	26%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 510,482.00	\$ 35,100.32	\$ 108,021.36	21%
Legal	\$ 70,542.00	\$ 2,282.50	\$ 4,402.50	6%
PBA Mngt. Exp.	\$ -	\$ -	\$ -	0%
Mileage/Travel/Training	\$ 4,775.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 236,360.00	\$ 9,478.81	\$ 27,134.20	20%
Total Administrative Expense	\$ 722,159.00	\$ 46,861.63	\$ 139,648.06	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 15,408.00	\$ 1,287.87	\$ 3,859.74	25%
Total Tenant Services Expenses	\$ 15,408.00	\$ 1,287.87	\$ 3,859.74	
Total Utility Expenses	\$ 537,590.00	\$ 53,160.34	\$ 158,355.38	29%
<i>Maintenance</i>				
Salaries	\$ 590,707.00	\$ 37,513.16	\$ 125,855.38	21%
Materials	\$ 226,595.00	\$ 10,188.13	\$ 36,808.89	16%
Contracts	\$ 442,207.00	\$ 30,153.79	\$ 88,049.47	20%
Total Maintenance Expenses	\$ 1,259,509.00	\$ 78,157.08	\$ 250,803.74	
<i>General Expenses</i>				
Insurance	\$ 178,480.00	\$ 14,873.61	\$ 44,620.83	25%
Employee Benefits	\$ 559,581.00	\$ 41,186.70	\$ 120,608.06	22%
Depreciation Expense	\$ 345,800.00	\$ 26,950.94	\$ 80,909.82	23%
Casualty Losses	\$ 5,000.00	\$ (56,035.53)	\$ (56,035.53)	0%
Collection Losses	\$ 29,418.00	\$ 22,358.15	\$ 27,035.19	92%
Energy Perf Cont Expense	\$ 155,027.00	\$ 12,918.66	\$ 38,756.00	25%
Total General Expenses	\$ 1,273,300.00	\$ 62,211.53	\$ 255,834.37	
Total Expenses	\$ 3,807,960.00	\$ 241,678.45	\$ 808,401.29	21%
Surplus - (Deficit)	\$ 544,395.00	\$ 134,159.85	\$ 307,631.64	

Percent of Budget Month 3 of 12

25%

00000023

Vermillon Housing Authority
Operating Statement - Public Housing - ODCC Fund 100
June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 49,874.00	\$ -	\$ -	0%
Subsidy	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 49,874.00	\$ -	\$ -	0%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 233,527.00	\$ 17,067.63	\$ 53,204.37	22%
Legal	\$ 4,565.00	\$ -	\$ -	0%
PBA Mngt. Exp.	\$ (428,730.00)	\$ (13,865.00)	\$ (135,935.00)	32%
Mileage/Travel/Training	\$ 3,110.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 17,876.00	\$ 4,138.15	\$ 9,259.73	52%
Total Administrative Expense	\$ (169,672.00)	\$ (22,659.22)	\$ (75,430.90)	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
Total Tenant Services Expenses	\$ -	\$ -	\$ -	
Total Utility Expenses	\$ 14,668.00	\$ 1,104.70	\$ 2,606.82	18%
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 100.00	\$ -	\$ -	0%
Contracts	\$ 48,129.00	\$ 293.66	\$ 3,804.50	8%
Total Maintenance Expenses	\$ 48,229.00	\$ 293.66	\$ 3,804.50	
<i>General Expenses</i>				
Insurance	\$ 602.00	\$ 50.17	\$ 150.51	25%
Employee Benefits	\$ 127,590.00	\$ 9,766.08	\$ 27,483.97	22%
Depreciation Expense	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cost Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 128,192.00	\$ 9,816.25	\$ 27,634.48	
Total Expenses	\$ 21,417.00	\$ (11,434.61)	\$ (41,385.10)	-193%
Surplus - (Deficit)	\$ 28,457.00	\$ 11,444.61	\$ 41,385.10	

Percent of Budget Month 3 of 12

25%

00000024

Vermilion Housing Authority
Operating Statement - Public Housing - Fair Oaks AMP 101
June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 84,575.00	\$ 24,373.75	\$ 55,330.75	65%
Non - Dwelling Rental	\$ 22,080.00	\$ 920.00	\$ 4,600.00	21%
Interest Income	\$ 3,618.00	\$ 253.97	\$ 766.85	21%
Other Income	\$ 40,165.00	\$ 7,731.65	\$ 16,163.99	40%
Subsidy	\$ 1,844,381.00	\$ 125,294.00	\$ 427,940.00	23%
Total Revenue	\$ 1,994,819.00	\$ 158,577.37	\$ 504,810.59	25%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 105,781.00	\$ 6,987.05	\$ 20,552.54	20%
Legal	\$ 23,850.00	\$ (565.00)	\$ (785.00)	-1%
PBA Mngt. Exp.	\$ 157,170.00	\$ 13,562.50	\$ 44,795.00	29%
Mileage/Travel/Training	\$ 9.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 47,571.00	\$ 2,356.12	\$ 7,400.92	16%
<i>Total Administrative Expense</i>	<i>\$ 334,381.00</i>	<i>\$ 22,340.67</i>	<i>\$ 73,053.46</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 5,928.00	\$ 495.49	\$ 1,484.98	25%
<i>Total Tenant Services Expenses</i>	<i>\$ 5,928.00</i>	<i>\$ 495.49</i>	<i>\$ 1,484.98</i>	
<i>Total Utility Expenses</i>	<i>\$ 206,103.00</i>	<i>\$ 22,349.89</i>	<i>\$ 65,751.81</i>	<i>32%</i>
<i>Maintenance</i>				
Salaries	\$ 218,725.00	\$ 15,694.56	\$ 54,782.02	25%
Materials	\$ 132,174.00	\$ 1,217.11	\$ 12,184.37	9%
Contracts	\$ 178,823.00	\$ 15,623.18	\$ 43,847.94	25%
<i>Total Maintenance Expenses</i>	<i>\$ 559,722.00</i>	<i>\$ 32,734.85</i>	<i>\$ 110,814.33</i>	
<i>General Expenses</i>				
Insurance	\$ 74,391.00	\$ 6,199.33	\$ 18,597.99	25%
Employee Benefits	\$ 141,559.00	\$ 11,067.02	\$ 52,803.33	23%
Depreciation Expense	\$ 131,552.00	\$ 10,954.53	\$ 32,863.59	25%
Casualty Losses	\$ 5,000.00	\$ (56,095.53)	\$ (56,095.53)	0%
Collection Losses	\$ 1,000.00	\$ 12,821.65	\$ 12,038.26	1204%
Energy Perf Cont Expense	\$ 72,869.00	\$ 6,071.77	\$ 18,215.31	25%
<i>Total General Expenses</i>	<i>\$ 426,362.00</i>	<i>\$ (8,981.73)</i>	<i>\$ 58,422.95</i>	
Total Expenses	\$ 1,532,406.00	\$ 68,939.67	\$ 300,527.53	20%
Surplus - (Deficit)	\$ 462,325.00	\$ 89,637.70	\$ 195,283.06	

Percent of Budget: Month 3 of 12

25%

00000025

Vermillion Housing Authority
Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102
June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 190,203.00	\$ 15,388.00	\$ 48,687.00	25%
Non Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,485.00	\$ 104.10	\$ 314.60	21%
Other Income	\$ 73,865.00	\$ 972.58	\$ 2,272.33	10%
Subsidy	\$ 470,102.00	\$ 42,923.00	\$ 124,742.00	26%
Total Revenue	\$ 685,655.00	\$ 59,387.77	\$ 175,515.93	25%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 47,412.00	\$ 3,176.48	\$ 9,530.04	20%
Legal	\$ 312.00	\$ -	\$ -	0%
PBA Mngt. Exp.	\$ 77,280.00	\$ 8,370.00	\$ 25,032.50	32%
Mileage/Travel/Training	\$ 764.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 16,185.00	\$ 800.51	\$ 2,635.54	16%
Total Administrative Expense	\$ 141,483.00	\$ 12,346.99	\$ 37,198.08	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,592.00	\$ 216.65	\$ 649.30	25%
Total Tenant Services Expenses	\$ 2,592.00	\$ 216.65	\$ 649.30	
Total Utility Expenses	\$ 84,726.00	\$ 7,101.10	\$ 23,994.24	28%
<i>Maintenance</i>				
Salaries	\$ 106,069.00	\$ 6,390.05	\$ 20,741.56	20%
Materials	\$ 25,978.00	\$ 1,902.22	\$ 4,568.09	18%
Contracts	\$ 60,082.00	\$ 3,976.57	\$ 12,158.70	20%
Total Maintenance Expenses	\$ 192,129.00	\$ 12,168.84	\$ 37,468.35	
<i>General Expenses</i>				
Insurance	\$ 27,350.00	\$ 2,279.22	\$ 6,837.66	25%
Employee Benefits	\$ 72,784.00	\$ 5,503.35	\$ 15,994.08	21%
Depreciation Expense	\$ 103,503.00	\$ 8,623.96	\$ 25,871.88	25%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 1,902.00	\$ (48.00)	\$ 254.25	0%
Energy Per/Cont. Expense	\$ 44,956.00	\$ 3,745.42	\$ 11,239.26	25%
Total General Expenses	\$ 255,495.00	\$ 20,104.95	\$ 60,197.13	
Total Expenses	\$ 670,425.00	\$ 51,938.53	\$ 159,507.70	24%
Surplus - (Deficit)	\$ 9,230.00	\$ 8,049.24	\$ 16,008.23	

Percent of Budget Month 3 of 12

25%

00000026

Vermilion Housing Authority
Operating Statement - Public Housing - Merche AMP 103
 June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 179,040.00	\$ 15,029.00	\$ 43,333.00	24%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,299.00	\$ 91.17	\$ 275.28	21%
Other Income	\$ 9,081.00	\$ 1,063.25	\$ 5,102.20	56%
Subsidy	\$ 338,555.00	\$ 37,689.00	\$ 99,900.00	50%
Total Revenue	\$ 527,975.00	\$ 54,772.42	\$ 148,610.48	28%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 47,671.00	\$ 2,922.39	\$ 11,482.93	24%
Legal	\$ 300.00	\$ 235.00	\$ 275.00	92%
PBA Mngt. Exp.	\$ 65,400.00	\$ 1,206.50	\$ 21,467.50	33%
Mileage/Travel/Training	\$ 243.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 12,321.00	\$ 964.65	\$ 2,941.67	24%
Total Administrative Expense	\$ 125,935.00	\$ 11,329.54	\$ 36,167.05	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,184.00	\$ 182.55	\$ 547.10	25%
Total Tenant Services Expenses	\$ 2,184.00	\$ 182.55	\$ 547.10	
Total Utility Expenses	\$ 68,220.00	\$ 6,789.93	\$ 22,014.70	32%
<i>Maintenance</i>				
Salaries	\$ 71,071.00	\$ 6,521.48	\$ 12,311.18	17%
Materials	\$ 15,580.00	\$ 1,009.80	\$ 6,218.85	40%
Contracts	\$ 47,811.00	\$ 2,850.61	\$ 9,637.54	20%
Total Maintenance Expenses	\$ 134,462.00	\$ 8,491.89	\$ 28,167.97	
<i>General Expenses</i>				
Insurance	\$ 23,045.00	\$ 1,920.49	\$ 5,761.47	25%
Employee Benefits	\$ 44,530.00	\$ 2,757.93	\$ 8,803.16	20%
Depreciation Expense	\$ 49,036.00	\$ 4,086.39	\$ 12,259.17	25%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 11,465.00	\$ 3,786.00	\$ 5,773.50	50%
Energy Perf Cont Expense	\$ 37,205.00	\$ 3,100.47	\$ 9,301.43	25%
Total General Expenses	\$ 165,281.00	\$ 15,651.78	\$ 41,898.73	
Total Expenses	\$ 496,082.00	\$ 42,444.59	\$ 128,795.55	26%
Surplus - (Deficit)	\$ 31,893.00	\$ 12,327.83	\$ 19,814.93	

Percent of Budget Month 3 of 12

25%

00000027

Vermillion Housing Authority
Operating Statement - Public Housing - County Properties AMP 104
June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 344,904.00	\$ 31,728.02	\$ 93,953.02	27%
Non Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,876.00	\$ 201.87	\$ 609.56	21%
Other Income	\$ 64,294.00	\$ 7,641.85	\$ 11,120.35	17%
Subsidy	\$ 681,964.00	\$ 62,929.00	\$ 181,513.00	27%
Total Revenue	\$ 1,094,038.00	\$ 102,500.74	\$ 287,195.93	26%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 76,091.00	\$ 4,946.77	\$ 14,841.48	20%
Legal	\$ 41,505.00	\$ 2,612.50	\$ 4,402.50	11%
PBA Mngt. Exp.	\$ 128,880.00	\$ 14,725.00	\$ 44,640.00	35%
Mileage/Travel/Training	\$ 1,149.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 42,407.00	\$ 1,219.38	\$ 4,776.30	11%
<i>Total Administrative Expense</i>	<i>\$ 290,032.00</i>	<i>\$ 23,503.65</i>	<i>\$ 68,660.37</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,704.00	\$ 393.18	\$ 1,178.35	25%
<i>Total Tenant Services Expenses</i>	<i>\$ 4,704.00</i>	<i>\$ 393.18</i>	<i>\$ 1,178.35</i>	
<i>Total Utility Expenses</i>	<i>\$ 163,873.00</i>	<i>\$ 15,815.32</i>	<i>\$ 43,937.81</i>	<i>27%</i>
<i>Maintenance</i>				
Salaries	\$ 164,842.00	\$ 10,907.07	\$ 38,020.62	23%
Materials	\$ 52,703.00	\$ 6,150.00	\$ 13,926.98	26%
Contracts	\$ 107,362.00	\$ 7,401.77	\$ 18,600.30	17%
<i>Total Maintenance Expenses</i>	<i>\$ 324,907.00</i>	<i>\$ 24,467.84</i>	<i>\$ 70,547.99</i>	
<i>General Expenses</i>				
Insurance	\$ 53,002.00	\$ 4,424.40	\$ 13,273.20	25%
Employee Benefits	\$ 168,118.00	\$ 12,092.32	\$ 38,523.52	23%
Depreciation Expense	\$ 61,709.00	\$ 3,305.06	\$ 9,915.18	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 15,051.00	\$ 5,798.50	\$ 8,909.18	60%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
<i>Total General Expenses</i>	<i>\$ 297,879.00</i>	<i>\$ 25,620.28</i>	<i>\$ 67,681.08</i>	
Total Expenses	\$ 1,081,546.00	\$ 89,800.27	\$ 252,055.61	23%
Surplus - (Deficit)	\$ 12,492.00	\$ 12,700.47	\$ 35,140.32	

Percent of Budget Month 3 of 12

25%

00000028

Vermilion Housing Authority
 Operating Statement - HCV - Section 8
 June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Fraud Recovery	\$ 22,500.00	\$ 2,878.08	\$ 6,730.08	30%
Interest Income	\$ 500.00	\$ 44.25	\$ 130.65	26%
Administrative Fees	\$ 301,761.00	\$ 27,283.00	\$ 78,951.00	26%
Total Revenue	\$ 324,761.00	\$ 27,205.33	\$ 85,820.73	26%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 182,751.00	\$ 0.27	\$ 13,794.50	8%
Legal	\$ 1,000.00	\$ -	\$ -	0%
Mileage/Travel/Training	\$ -	\$ -	\$ 159.84	0%
Other Administrative Exp	\$ 33,834.00	\$ 2,749.05	\$ 7,417.13	22%
Total Administrative Expense	\$ 217,585.00	\$ 2,749.32	\$ 21,371.47	
<i>General Expenses</i>				
Insurance	\$ 4,812.00	\$ 401.66	\$ 1,203.18	25%
Employee Benefits	\$ 90,651.00	\$ 6,619.41	\$ 18,857.55	21%
Depreciation Expense	\$ 11,075.00	\$ 384.55	\$ 1,153.65	10%
Total General Expenses	\$ 106,578.00	\$ 7,405.62	\$ 21,214.38	
Total Expenses	\$ 324,163.00	\$ 10,154.94	\$ 42,585.85	13%
Surplus - (Deficit)	\$ 598.00	\$ 17,050.99	\$ 43,234.88	

Percent of Budget Month 3 of 12 25%

Vermilion Housing Authority
Operating Statement - Teen Pregnancy Prevention - State Grant
June 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Subsidy	\$ 125,052.00	\$ -	\$ 79,172.89	63%
Total Revenue	<u>\$ 125,052.00</u>	<u>\$ -</u>	<u>\$ 79,172.89</u>	<u>63%</u>
Operating Expenses				
Salaries	\$ 60,370.03	\$ 4,028.80	\$ 56,310.33	93%
Mileage/Travel/Training	\$ 596.00	\$ 267.14	\$ 1,965.68	330%
Other Administrative Exp	\$ 29,264.67	\$ 3,134.63	\$ 24,402.32	83%
Employee Benefits	\$ 34,821.30	\$ 2,541.36	\$ 32,306.39	95%
Total Operating Expenses	<u>\$ 125,052.00</u>	<u>\$ 9,971.93</u>	<u>\$ 115,584.72</u>	<u>92%</u>
Surplus - (Deficit)	<u>\$ -</u>	<u>\$ (9,971.93)</u>	<u>\$ (36,411.85)</u>	

Percent of Budget Month 12 of 12 100%

June 30, 2021

CAPITAL FUND 2018 - DANVILLE

Unigation Date: 7/28/2021
 Close Current Date: 5/29/2021

	Budget	Expended Current Month	Expended Start To-Date	Available Balance	Percent Available	5/29/2021 Obligation
Operations 1400	\$ 228,173.00	\$ -	\$ 228,173.00	\$ -	0.0%	\$ 228,173.00
Mgmt. Improvements 1000						
Improvements	\$ 55,418.00	\$ -	\$ 55,418.00	\$ -		\$ 55,418.00
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		\$ -
Off/Resident Council/Board Training	\$ 4,771.95	\$ -	\$ 4,771.95	\$ -		\$ 4,771.95
Books and Direct Information	\$ 1,415.00	\$ -	\$ 1,415.00	\$ -		\$ 1,415.00
	\$ 61,604.95	\$ -	\$ 61,604.95	\$ -	0.0%	\$ 61,604.95
Administration 1000						
Administration Costs-PA-Wise	\$ 11,006.90	\$ -	\$ 11,006.90	\$ -	0.0%	\$ 11,006.90
Contract Administration 1400						
Employee Benefit for Modernization Committee	\$ 39,340.17	\$ -	\$ 39,340.17	\$ -		\$ 39,340.17
Research Costs ASB Testing	\$ 43,160.00	\$ -	\$ 43,160.00	\$ -		\$ 43,160.00
	\$ 82,500.17	\$ -	\$ 82,500.17	\$ -	0.0%	\$ 82,500.17
Non-Building Exterior 1400						
Administration Building Entry	\$ 97,907.38	\$ -	\$ 97,907.38	\$ -		\$ 97,907.38
Fire Alarm Maintenance Yard	\$ 102,977.59	\$ -	\$ 102,977.59	\$ -		\$ 102,977.59
Mechanical Repair of Common Area Restrooms	\$ 21,196.58	\$ -	\$ 21,196.58	\$ -		\$ 21,196.58
	\$ 412,161.55	\$ -	\$ 412,161.55	\$ -	0.0%	\$ 412,161.55
Non-Building Construction - Mechanical 1400						
Fire System Upgrades	\$ -	\$ -	\$ -	\$ -		\$ -
Air Filter Replacement	\$ 17,785.00	\$ -	\$ 17,785.00	\$ -		\$ 17,785.00
Door Replacement	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ 17,785.00	\$ -	\$ 17,785.00	\$ -	0.0%	\$ 17,785.00
Building Link - Site Work 1400						
Sewer and Water Line Repairs	\$ 71,819.13	\$ -	\$ 60,000.78	\$ 10,900.00		\$ 71,819.13
Asphalt/Gravel Work	\$ 31,317.08	\$ -	\$ 31,317.08	\$ -		\$ 31,317.08
Paving/Grass Upgrades	\$ -	\$ -	\$ -	\$ -		\$ -
	\$ 102,876.21	\$ -	\$ 91,317.86	\$ 10,900.00	10.6%	\$ 102,876.21
Building Link - Interior 1400						
Window Replacement	\$ 300.34	\$ -	\$ 300.34	\$ -		\$ 300.34
Door Replacement	\$ 35,512.25	\$ -	\$ 35,512.25	\$ 35,221.00		\$ 35,512.25
	\$ 35,812.59	\$ -	\$ 35,812.59	\$ 35,521.00	99.2%	\$ 35,812.59
Total	\$ 1,191,158.00	\$ -	\$ 1,051,158.00	\$ 137,727.04	11.6%	\$ 1,116,158.00

Percent Obligated 57.6%

FOOTNOTE: Positive amounts available represent funds that can still be drawn. Negative amounts in the 'Available' column mean that no more funds are available for that item without a budget increase.

00000031

June 30, 2021

CAPITAL FUND 2019 - DANVILLE

Obligation Date: 4/15/2022
 Close Out Date: 4/15/2024

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	6/30/2021 Obligation
OpenSpace 1406	\$ 239,749.00	\$ -	\$ 239,749.00	\$ -	0.0%	\$ 239,749.00
Major Improvements 1408						
Equipment	\$ 28,332.11	\$ -	\$ 56,357.11	\$ -		
Cannals	\$ 36,549.66	\$ -	\$ 22,715.00	\$ 13,834.66		
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		
Staff/Resident Council/Board Training	\$ 17,854.37	\$ -	\$ 16,937.22	\$ -		
Background Check Information	\$ 7,141.67	\$ 207.00	\$ 7,411.67	\$ -		
	\$ 114,937.81	\$ 207.00	\$ 101,222.80	\$ 13,614.00	12.0%	\$ 114,937.81
Administration 1410						
Administration Costs-16 Mills	\$ 119,874.00	\$ -	\$ 70,000.00	\$ 49,874.00	41.6%	\$ 119,874.00
Contract Administration 1450						
Architecture and Engineering Fees	\$ 80,000.00	\$ 1,440.00	\$ 54,062.90	\$ 24,937.10		\$ 80,000.00
	\$ 80,000.00	\$ 1,440.00	\$ 55,062.90	\$ 24,937.10	31.8%	\$ 80,000.00
Non-Building Construction - Mechanical 1400						
Equipment	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -		
	\$ 10,490.00	\$ -	\$ 10,490.00	\$ -	0.0%	\$ 10,490.00
Operating Unit - Six Week 1401						
Sewer and Water Line Repairs	\$ 39,036.29	\$ -	\$ 12,225.68	\$ 26,810.61		
Security -encing - Fair Oaks	\$ -	\$ -	\$ -	\$ -		
Sanctions Upgrades	\$ 78,036.29	\$ -	\$ 78,036.29	\$ -		
	\$ 117,072.58	\$ -	\$ 90,261.97	\$ 26,810.61	22.9%	\$ 117,072.58
Operating Unit - Demolition 1400						
Fair Oaks - Fair Oaks	\$ 112,370.72	\$ 2,500.00	\$ 109,870.41	\$ 2,500.31		
	\$ 112,370.72	\$ 2,500.00	\$ 109,870.41	\$ 2,500.31	2.2%	\$ 112,370.41
Total	\$ 1,158,748.00	\$ 4,147.00	\$ 676,534.65	\$ 482,213.35	41.7%	\$ 1,150,957.65

Percent Obligated 95.6%

00000032

June 30, 2021

CAPITAL FUND 2019 - COUNTY

Obligation Date: 6/30/2021
 Close Out Date: 6/30/2021

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	6/30/2021 Obligation
Operations 1406	\$ 71,985.50	\$ -	\$ 71,985.50	\$ -	0.0%	\$ 71,985.50
Management Improvement 1408	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Administration 1420	\$ 21,432.05	\$ -	\$ 21,432.05	\$ -	0.0%	\$ 21,432.05
General Capital Activity 1480	\$ 254,950.50	\$ -	\$ 235,810.58	\$ 19,140.32	7.5%	\$ 254,950.50
Collater Exp/Debt Srv. 1502	\$ 26,004.95	\$ -	\$ 26,004.95	\$ -	0.0%	\$ 26,004.95
Total	\$ 374,373.00	\$ -	\$ 355,232.68	\$ 19,140.32	5.1%	\$ 374,373.00

Percent Obligated 100.0%

00000033

June 30, 2023

CAPITAL FUND 2020 - DANVILLE

Obligation Date: 3/31/2023
 Close Out Date: 3/25/2025

	Budget	Expended Current Month	Expended Year-To-Date	Available Balance	Percent Available	3/30/2023 Obligation
Operations 1400	\$ 256,526.20	\$ -	\$ -	\$ 256,526.20	100.0%	\$ 256,526.20
Minor Improvements 1409						
Marketing and Advertising	\$ 8,000.00	\$ -	\$ 154.21	\$ 7,845.79		
Public Relations and Information	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00		
	\$ 16,000.00	\$ -	\$ 154.21	\$ 15,845.79	99.6%	\$ 8,000.00
Administration 1410						
Administration Costs	\$ 128,263.40	\$ -	\$ -	\$ 128,263.40	100.0%	\$ 128,263.40
Non-Dwelling Interior 1480						
Bus Repair, Tires and Flooring - Merchants-Fairways	\$ 146,857.00	\$ -	\$ 112,117.43	\$ 34,739.57		
	\$ 146,857.00	\$ -	\$ 112,117.43	\$ 34,739.57	76%	\$ 146,857.00
Dwelling Unit - Superior 1480						
Window Replacement - Church Hill Towers	\$ -	\$ -	\$ -	\$ -		
Window Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Dwelling Unit - Six West 1480						
Sewer and Water Line Repairs	\$ 10,105.00	\$ -	\$ -	\$ 10,105.00		
Curbside Sealing	\$ 10,105.00	\$ -	\$ 10,105.00	\$ -		
	\$ 20,210.00	\$ -	\$ 10,105.00	\$ 10,105.00	50.0%	\$ 10,105.00
Dwelling Unit - Overhill 1480						
Compliance and Education - Two Cars	\$ 728,050.20	\$ -	\$ -	\$ 728,050.20		
	\$ 728,050.20	\$ -	\$ -	\$ 728,050.20	100.0%	\$ -
Total	\$ 1,288,783.00	\$ -	\$ 212,216.11	\$ 1,076,566.89	83.5%	\$ 410,722.20

Percent Obligated 42.0%

00000034

June 30, 2021

CAPITAL FUND 2020 - COUNTY

Obligation Date: 11/25/2021
 (New Obl. Date): 5/25/2021

	Budget	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available	5/25/2021 Obligation
Operations 2406	\$ 79,829.80	\$ -	\$ 79,829.80	\$ -	0.0%	\$ -
Mgmt. Improvements 1408						
Management Improvements	\$ 11,214.00	\$ 99.00	\$ 1,072.06	\$ 1,115.94		
	\$ 11,214.00	\$ 99.00	\$ 1,072.06	\$ 1,115.94	9.8%	\$ 17,724.00
Administration 1410						
Administration Costs	\$ 39,914.90	\$ -	\$ 39,914.90	\$ -	0.0%	\$ -
Non-Dwelling Site Work						
Cracks seal, sealcoat and line stripe	\$ 24,404.30	\$ -	\$ -	\$ 24,404.30		\$ -
	\$ 24,404.30	\$ -	\$ -	\$ 24,404.30	100.0%	\$ -
Non-Dwelling Construction - Mechanical						
Replace Vent Computer in Commercial Manor	\$ -	\$ -	\$ -	\$ -		
Door Replacement - Screen and Exterior Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		\$ -
Non-Dwelling Unit - Interior 1480						
Commercial Manor corridor renovation	\$ 60,425.00	\$ -	\$ -	\$ 60,425.00		
	\$ 60,425.00	\$ -	\$ -	\$ 60,425.00	100.0%	\$ 60,425.00
Dwelling Unit - Interior 1480						
Appliances - Refrigerators and Stoves	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100.0%	\$ -
Dwelling Unit - Exterior 1480						
Roof Replacement - Kennedy Court	\$ 14,574.00	\$ -	\$ -	\$ 14,574.00		
	\$ 14,574.00	\$ -	\$ -	\$ 14,574.00	100.0%	\$ 9,115.00
Dwelling Unit - Demolition 1480						
Demolition of garages - Home Court	\$ 160,000.00	\$ 249.00	\$ 3,500.00	\$ 156,250.00		
	\$ 160,000.00	\$ 249.00	\$ 3,500.00	\$ 156,250.00	97.6%	\$ 5,500.00
Total	\$ 401,373.00	\$ 348.00	\$ 296,316.76	\$ 70,708.24	86.5%	\$ 205,405.00

Percent Obligated 51.1%

00000035

June 30, 2021

CARE's Act Funding

	Grant Amount	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
AMP 101 - Fair Oaks	\$ 326,842.00	\$ 58,616.33	\$ 294,391.68	\$ 22,250.32	7.0%
AMP 102- Beeler, Madison, Churchill	\$ 75,830.00	\$ 1,543.55	\$ 53,867.44	\$ 22,062.52	29.0%
AMP 103 - Merche	\$ 44,985.00	\$	\$ 44,985.00	\$ -	0.0%
AMP 104- County Properties	\$ 100,701.00	\$ 3,967.74	\$ 17,289.35	\$ 13,411.65	13.3%
HCV - Section 8	\$ 115,290.00	\$ 19,805.85	\$ 81,225.05	\$ 34,070.95	29.5%
Total	\$ 654,654.00	\$ 79,188.03	\$ 561,958.56	\$ 92,695.44	14.2%

00000036

Vermilion Housing Authority
First Financial Bank - Authority Account
June 2021

Balance Sheet

Assets

111105 Cash	320,555.60
111110 CD - Matures 12 18 20	-
Total Assets	<u>320,555.60</u>

Liabilities

2111 Accounts Payable	0.00
Total Liabilities	0.00

Equity

2820 Operating Reserves - Retained Earnings	320,531.63
Current Year Operating - Gain/(Loss)	23.97
Total Liabilities & Equity	<u>320,555.60</u>

Income Statement

	Current Month	Year to Date
Operating Revenue		
Interest Income	7.90	23.97
Other Income	0.00	0.00
Total Revenue	<u>7.90</u>	<u>23.97</u>
Operating Expenses		
Other Administrative Expenses	0.00	0.00
Total Expenses	<u>0.00</u>	<u>0.00</u>
Surplus - (Deficit)	7.90	23.97

00000037



To: Jaelyn Vinson, Executive Director
 From: Amber McCoy, Chief Financial Officer
 Date: August 6, 2021
 Re: Finance Report

Public Housing Operating Fund

	July 2021	FY 21 YTD
COOC	\$7,577.55	\$78,847.42
AMP 101	\$59,034.15	\$259,917.15
AMP 102	\$19,897.43	\$54,805.65
AMP 103	\$17,197.58	\$52,017.01
AMP 104	\$3,950.99	\$9,321.31
Total	\$100,557.60	\$449,908.54

Housing Choice Voucher - Section 8

Section 8 is currently showing a gain of \$15,136.98 for the month and an overall gain of \$58,371.84 for the year.

Public Housing Capital Fund

Capital Fund 2018, HACD, funds were drawn down in the amount of \$52,492.90. Capital Fund 2019, HACD, funds were drawn down in the amount of \$144,100.61. Capital Fund 2019, VCHA, funds were drawn down in the amount of \$19,140.32. Capital Fund 2020, HACD, funds were drawn down in the amount of \$0.00. Capital Fund 2020, VCHA, funds were drawn down in the amount of \$65,276.06.

CARE's Act Funding

	July 2021	Appropriated Grant-To-Date	Available Balance
AMP 101	\$0,754.49	\$200,290.17	\$15,755.83
AMP 102	\$1,029.98	\$54,290.81	\$21,943.19
AMP 103	\$0.00	\$0,000.00	\$0.00
AMP 104	\$3,744.70	\$17,074.05	\$5,329.35
FY - Section 8	\$15,579.08	\$90,204.14	\$10,491.87
Total	\$97,057.60	\$384,005.16	\$62,550.24

Tenant Receivables Outstanding

Tenant accounts receivables for the month have decreased in total to \$44,625.71.

Notable AP Expenditures

First Financial Bank	\$102,979.00	Energy performance contracts semi-annual fee payment.
Insurance Collectors	\$82,347.24	FFY Oaks and Kennedy Court roof replacement.
Johnson Controls	\$26,166.75	Annual measurement and verification for energy performance contract.
Architectural Fine Trim	\$55,180.25	Contract for year of exterior project.
Schubert & Schumacher Construction	\$113,820.91	Four Oaks water and sanitary sewer relocation.

Vermilion Housing Authority

Balance Sheet - Detail

Reporting for periods as of 7/31/2021

Assets	Total Public Housing	100 COCC	101 Fair Oaks	107 Beecher Ctr Madison	105 Marche	102 County	600 HCY
111107 Gen Op Fund	3,408,474.45	3,436,474.75	0.00	0.00	0.00	0.00	0.00
111706 HCY Fund	0.00	0.00	0.00	0.00	0.00	0.00	247,376.43
111700 Petty Cash	500.00	500.00	0.00	0.00	0.00	0.00	0.00
112000 Intell Land	33,045.75	(5,140,501.65)	2,038,744.13	35,879.57	75,768.73	484,053.17	(66.50)
112700 AR Telecons	47,625.71	0.00	17,076.73	5,955.00	4,166.70	10,371.04	182,374.25
112266 Allow Doubtful	(5,890.00)	0.00	(787.75)	(88.50)	(1,432.50)	(4,571.75)	(182,374.25)
112500 Acct Rec HUD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121100 Project UWC	53,663.38	38,642.88	0.00	0.00	0.00	0.00	0.00
121101 Project UWC	74,363.33	260.87	30,887.58	11,886.77	3,042.51	22,471.58	2,706.20
121102 Project SCL	0.00	0.00	0.00	0.00	0.00	0.00	1,847.59
121103 Project HCY	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00
123000 Vehicles	742,771.58	0.00	184,250.58	18,772.00	18,482.00	21,157.00	23,573.00
123002 Furniture	1,176,336.01	99,031.30	429,289.70	179,193.40	33,047.71	384,475.00	0.00
123003 Development	17,061,897.35	525,444.80	2,161,230.00	2,543,107.00	1,301,737.00	10,140,770.04	0.00
123004 Structures	24,745,095.48	856,889.97	10,344,844.39	8,050,982.40	5,359,211.29	240,627.00	0.00
123005 Accum Deprec	(59,111,018.11)	(1,259,010.45)	(12,907,889.19)	(11,357,036.17)	(6,521,811.29)	(9,464,100.01)	(1,252.90)
123006 Land	524,392.00	36,160.00	397,706.00	151,074.21	177,110.25	191,880.00	0.00
123100 LFC	4,844,122.24	0.00	1,937,648.90	1,207,648.20	368,824.44	0.00	0.00
Total Assets	\$ 12,927,802.13	\$ 891,151.96	\$ 5,270,411.82	\$ 2,154,029.57	\$ 1,648,841.21	\$ 3,545,367.57	\$ 264,828.76
Liability							
211100 Accr Payrols	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211400 Ser Dep	68,510.00	0.00	24,788.00	8,880.00	2,451.00	28,667.00	0.00
211704 Health Ins	(10,120.00)	110,120.00	0.00	0.00	0.00	0.00	0.00
211705 Dental Ins	1,015.40	(1,315.40)	0.00	0.00	0.00	0.00	0.00
211710 Unemployment	(1,932.73)	(1,932.73)	0.00	0.00	0.00	0.00	0.00
211717 Garnishments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211720 Vision	87.53	87.53	0.00	0.00	0.00	0.00	0.00
211726 Life Ins	(55.00)	(55.00)	0.00	0.00	0.00	0.00	0.00
211736 Res Training	20,773.82	0.00	8,330.00	5,556.89	517.01	6,375.00	0.00
211713 Strap	1,352.49	1,352.49	0.00	0.00	0.00	0.00	0.00
212000 Accrued PR	13,119.04	2,653.54	4,742.45	1,465.01	1,365.68	2,587.46	2,068.44
212001 Accrued Tax	1,003.62	105.80	362.72	172.07	104.49	128.54	150.24
212003 EPC Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212004 EPC Car Fin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212001 EPC M/V	3,603.51	0.00	1,653.55	1,045.02	864.84	0.00	0.00
212002 EPC Repairs	7,355.89	0.00	1,809.31	655.88	4,380.80	0.00	0.00
212007 Accrued Val	57,867.72	10,889.32	8,840.33	8,025.23	2,444.05	17,875.65	4,780.00
212700 PILOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
214000 Prepaid Rents	10,361.50	0.00	377.20	1,700.75	1,467.50	6,217.59	0.00
214500 Unearned Rents	0.00	0.00	0.00	0.00	0.00	0.00	18,152.87
230000 Loan LFC	1,709,043.73	0.00	803,567.07	495,126.33	410,350.33	0.00	0.00
Total Liability	\$ 1,856,716.08	\$ 1,805.49	\$ 854,209.68	\$ 218,642.94	\$ 426,660.63	\$ 55,317.35	\$ 25,301.53
Equity							
220000 Net Plc Assets	7,420,113.67	35,746.71	1,044,059.25	1,158,063.81	1,239,479.27	2,805,975.21	18,456.40
220001 Unrestricted	4,701,777.77	286,677.35	3,957,518.77	651,482.44	22,540.08	145,073.68	120,070.91
220000 Unreserved	(1,141,799.88)	0.00	(870,793.02)	(536,546.27)	(102,200.38)	0.00	0.00
222002 Restrict HAP	0.00	0.00	0.00	0.00	0.00	0.00	27,207.53
Total	\$ 10,662,886.51	\$ 340,421.06	\$ 4,070,684.09	\$ 1,640,190.98	\$ 1,190,167.67	\$ 3,650,918.91	\$ 185,726.94
Current Year Exp +/-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,772.00
Current Year Opp +/-	\$ 438,109.57	\$ 45,842.45	\$ 252,317.25	\$ 34,885.35	\$ 32,012.91	\$ 89,131.10	\$ 58,371.80
Current Year Net Assets	\$ 408,199.57	\$ 48,847.45	\$ 258,317.25	\$ 34,895.35	\$ 32,017.91	\$ 89,131.91	\$ 50,599.84
Total Equity	\$ 11,071,086.08	\$ 389,268.51	\$ 4,324,201.14	\$ 1,645,386.63	\$ 1,222,180.58	\$ 3,490,050.22	\$ 239,376.69
Liabilities & Net Assets	\$ 12,927,802.13	\$ 391,151.96	\$ 5,170,411.82	\$ 2,164,029.57	\$ 1,648,841.21	\$ 3,545,367.57	\$ 264,828.26

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Vermilion Housing Authority
Operating Statement - Public Housing - Public Housing Combined
July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 798,722.00	\$ 69,506.00	\$ 310,818.77	39%
Non - Dwelling Rental	\$ 22,080.00	\$ 970.00	\$ 5,520.00	25%
Interest Income	\$ 9,278.00	\$ 566.20	\$ 2,532.43	27%
Other Income	\$ 187,279.00	\$ 7,924.15	\$ 42,583.02	23%
Subsidy	\$ 3,335,002.00	\$ 276,550.00	\$ 1,110,145.00	33%
Total Revenue	\$ 4,352,361.00	\$ 355,466.35	\$ 1,471,599.28	34%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 510,482.00	\$ 39,119.19	\$ 147,140.55	29%
Legal	\$ 70,512.00	\$ 3,785.00	\$ 6,277.50	12%
PBA Mngt. Exp.	\$ -	\$ -	\$ -	0%
Mileage/Travel/Training	\$ 1,775.00	\$ 5,285.74	\$ 5,285.74	111%
Other Administrative Exp	\$ 136,360.00	\$ 4,693.01	\$ 31,828.11	23%
Total Administrative Expense	\$ 722,159.00	\$ 52,853.84	\$ 192,531.90	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 15,408.00	\$ 1,285.73	\$ 5,145.47	34%
Total Tenant Services Expenses	\$ 15,408.00	\$ 1,285.73	\$ 5,145.47	
Total Utility Expenses	\$ 537,590.00	\$ 39,012.32	\$ 197,367.70	37%
<i>Maintenance</i>				
Salaries	\$ 590,707.00	\$ 39,133.74	\$ 164,080.12	26%
Materials	\$ 226,595.00	\$ 10,206.53	\$ 47,105.42	21%
Contracts	\$ 442,207.00	\$ 17,107.40	\$ 105,156.87	24%
Total Maintenance Expenses	\$ 1,259,509.00	\$ 66,447.67	\$ 317,251.41	
<i>General Expenses</i>				
Insurance	\$ 178,480.00	\$ 14,873.61	\$ 59,494.44	33%
Employee Benefits	\$ 559,587.00	\$ 42,965.20	\$ 163,573.26	29%
Depreciation Expense	\$ 345,800.00	\$ 26,969.94	\$ 107,879.75	31%
Casualty Losses	\$ 3,000.00	\$ -	\$ (56,095.53)	0%
Collection Losses	\$ 29,418.00	\$ 10,857.75	\$ 37,892.94	129%
Energy Perf Cont Expense	\$ 155,021.00	\$ (397.64)	\$ 38,358.96	25%
Total General Expenses	\$ 1,273,300.00	\$ 95,268.86	\$ 351,103.23	
Total Expenses	\$ 3,807,965.00	\$ 254,898.42	\$ 1,063,300.71	28%
Surplus - (Deficit)	\$ 544,395.00	\$ 100,567.93	\$ 408,299.57	

Percent of Budget Maint'd of 12

33%

00000040

Vermilion Housing Authority
Operating Statement - Public Housing - COCC Fund 100
July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ -	\$ -	\$ -	0%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ -	\$ -	\$ -	0%
Other Income	\$ 49,874.00	\$ -	\$ -	0%
Subsidy	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 49,874.00	\$ -	\$ -	0%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 233,527.00	\$ 17,064.80	\$ 68,769.17	29%
Legal	\$ 4,545.00	\$ 375.00	\$ 375.00	8%
PBA Mngt. Exp.	\$ (428,730.00)	\$ (42,237.50)	\$ (176,172.50)	42%
Mileage/Travel/Training	\$ 3,110.00	\$ 5,252.14	\$ 5,252.14	169%
Other Administrative Exp	\$ 17,876.00	\$ 44.34	\$ 9,344.07	52%
Total Administrative Expense	\$ (169,672.00)	\$ (19,501.22)	\$ (94,932.17)	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ -	\$ -	\$ -	0%
Total Tenant Services Expenses	\$ -	\$ -	\$ -	
Total Utility Expenses	\$ 14,608.00	\$ 1,417.95	\$ 4,024.17	27%
<i>Maintenance</i>				
Salaries	\$ -	\$ -	\$ -	0%
Materials	\$ 100.00	\$ 849.70	\$ 849.70	850%
Contracts	\$ 48,129.00	\$ 61.00	\$ 3,805.50	8%
Total Maintenance Expenses	\$ 48,229.00	\$ 910.70	\$ 4,715.20	
<i>General Expenses</i>				
Insurance	\$ 602.00	\$ 50.17	\$ 200.68	33%
Employee Benefits	\$ 177,590.00	\$ 9,665.05	\$ 37,149.07	29%
Depreciation Expense	\$ -	\$ -	\$ -	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ -	\$ -	\$ -	0%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 128,192.00	\$ 9,715.22	\$ 37,349.70	
Total Expenses	\$ 21,417.00	\$ (7,157.95)	\$ (48,842.45)	228%
Surplus - (Deficit)	\$ 28,457.00	\$ 7,157.95	\$ 48,842.45	

Percent of Budget Month: 4 of 12

33%

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Vermillion Housing Authority
 Operating Statement - Public Housing - Fair Oaks AMP 101
 July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 81,575.00	\$ 8,856.00	\$ 61,205.75	76%
Non - Dwelling Rental	\$ 22,080.00	\$ 520.00	\$ 5,520.00	25%
Interest Income	\$ 3,618.00	\$ 220.82	\$ 957.67	27%
Other Income	\$ 40,165.00	\$ 4,703.77	\$ 20,607.76	52%
Subsidy	\$ 1,871,381.00	\$ 152,355.00	\$ 580,295.00	31%
Total Revenue	\$ 1,994,819.00	\$ 167,065.59	\$ 671,876.18	34%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 105,781.00	\$ 8,555.77	\$ 29,518.01	28%
Legal	\$ 23,850.00	\$ 2,095.00	\$ 1,910.00	8%
PBA Mngt. Exp.	\$ 157,170.00	\$ 12,400.00	\$ 57,105.00	36%
Mileage/Travel/Training	\$ 9.00	\$ -	\$ -	0%
Other Administrative Exp	\$ 47,571.00	\$ 2,236.60	\$ 9,717.57	20%
Total Administrative Expense	\$ 334,381.00	\$ 25,287.07	\$ 98,340.58	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 5,928.00	\$ 494.67	\$ 1,979.65	33%
Total Tenant Services Expenses	\$ 5,928.00	\$ 494.67	\$ 1,979.65	
Total Utility Expenses	\$ 206,103.00	\$ 16,209.67	\$ 81,961.48	40%
<i>Maintenance</i>				
Salaries	\$ 248,725.00	\$ 15,678.51	\$ 70,153.53	28%
Materials	\$ 132,174.00	\$ 7,914.13	\$ 15,098.50	11%
Contracts	\$ 178,823.00	\$ 4,355.87	\$ 48,203.75	27%
Total Maintenance Expenses	\$ 559,722.00	\$ 22,948.51	\$ 133,455.78	
<i>General Expenses</i>				
Insurance	\$ 71,391.00	\$ 6,199.33	\$ 24,797.32	30%
Employee Benefits	\$ 141,559.00	\$ 11,578.10	\$ 44,381.13	31%
Depreciation Expense	\$ 131,552.00	\$ 10,954.53	\$ 43,818.12	33%
Casualty Losses	\$ 5,000.00	\$ -	\$ (56,095.53)	0%
Collection Losses	\$ 1,000.00	\$ 6,650.25	\$ 18,697.51	1870%
Energy Perf Cont Expense	\$ 72,800.00	\$ 8,702.33	\$ 28,917.64	37%
Total General Expenses	\$ 426,362.00	\$ 44,093.54	\$ 102,516.49	
Total Expenses	\$ 1,532,496.00	\$ 109,031.40	\$ 418,558.93	27%
Surplus - (Deficit)	\$ 462,323.00	\$ 58,034.19	\$ 253,317.25	

Percent of Budget Month 4 of 12

33%

00000042

Vermilion Housing Authority
Operating Statement - Public Housing - Beeler/Madison/Churchill AMP 102
July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 190,203.00	\$ 16,715.00	\$ 64,902.00	34%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,435.00	\$ 60.59	\$ 405.19	27%
Other Income	\$ 23,805.00	\$ 775.75	\$ 3,048.03	13%
Subsidy	\$ 470,102.00	\$ 38,837.00	\$ 163,075.00	35%
Total Revenue	\$ 685,655.00	\$ 55,918.34	\$ 231,434.22	34%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 47,412.00	\$ 3,819.91	\$ 13,349.95	28%
Legal	\$ 342.00	\$ -	\$ -	0%
PBA Mngt. Exp.	\$ 77,280.00	\$ 8,370.00	\$ 33,407.50	43%
Mileage/Travel/Training	\$ 264.00	\$ 1.57	\$ 1.57	1%
Other Administrative Exp	\$ 16,185.00	\$ 710.80	\$ 3,345.34	21%
<i>Total Administrative Expense</i>	<i>\$ 141,483.00</i>	<i>\$ 12,902.28</i>	<i>\$ 50,100.36</i>	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,592.00	\$ 216.29	\$ 865.59	33%
<i>Total Tenant Services Expenses</i>	<i>\$ 2,592.00</i>	<i>\$ 216.29</i>	<i>\$ 865.59</i>	
<i>Total Utility Expenses</i>	<i>\$ 84,726.00</i>	<i>\$ 4,692.91</i>	<i>\$ 28,667.15</i>	<i>34%</i>
<i>Maintenance</i>				
Salaries	\$ 105,065.00	\$ 6,843.38	\$ 27,584.94	26%
Materials	\$ 25,978.00	\$ 1,096.48	\$ 5,665.17	22%
Contracts	\$ 60,082.00	\$ 616.94	\$ 12,775.64	21%
<i>Total Maintenance Expenses</i>	<i>\$ 192,129.00</i>	<i>\$ 8,556.80</i>	<i>\$ 46,025.75</i>	
<i>General Expenses</i>				
Insurance	\$ 27,350.00	\$ 2,279.22	\$ 9,116.88	33%
Employee Benefits	\$ 77,784.00	\$ 6,138.49	\$ 22,132.57	28%
Depreciation Expense	\$ 103,503.00	\$ 8,623.90	\$ 34,495.84	33%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 1,902.00	\$ -	\$ 254.25	0%
Energy Perf Cont Expense	\$ 44,956.00	\$ (0,379.03)	\$ 4,860.23	11%
<i>Total General Expenses</i>	<i>\$ 255,495.00</i>	<i>\$ 10,662.64</i>	<i>\$ 70,859.77</i>	
Total Expenses	\$ 676,425.00	\$ 37,030.97	\$ 195,538.62	29%
Surplus - (Deficit)	\$ 9,230.00	\$ 18,887.42	\$ 34,895.65	

Percent of Budget Month 4 of 12

33%

00000043

Vermillion Housing Authority
Operating Statement - Public Housing - Merche AMP 103
July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 179,010.00	\$ 14,679.00	\$ 58,012.00	32%
Non - Dwelling Rental	\$ -	\$ -	\$ -	0%
Interest Income	\$ 1,290.00	\$ 79.27	\$ 351.55	27%
Other Income	\$ 9,081.00	\$ 1,125.25	\$ 6,225.45	69%
Subsidy	\$ 338,555.00	\$ 27,365.00	\$ 127,855.00	38%
Total Revenue	\$ 527,975.00	\$ 43,846.52	\$ 192,457.00	36%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 47,671.00	\$ 3,465.41	\$ 14,968.34	31%
Legal	\$ 300.00	\$ -	\$ 275.00	92%
PBA Mngt. Exp.	\$ 65,400.00	\$ 7,207.50	\$ 28,675.00	44%
Mileage/Travel/Training	\$ 243.00	\$ 3.14	\$ 3.14	1%
Other Administrative Exp	\$ 12,521.00	\$ 636.64	\$ 3,578.25	29%
Total Administrative Expense	\$ 125,935.00	\$ 11,332.69	\$ 47,499.74	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 2,184.00	\$ 182.24	\$ 729.34	33%
Total Tenant Services Expenses	\$ 2,184.00	\$ 182.24	\$ 729.34	
Total Utility Expenses	\$ 68,220.00	\$ 3,858.74	\$ 25,872.94	38%
<i>Maintenance</i>				
Salaries	\$ 71,071.00	\$ 5,476.16	\$ 17,737.34	25%
Materials	\$ 15,580.00	\$ 544.80	\$ 6,763.65	43%
Contracts	\$ 47,811.00	\$ 3,137.00	\$ 12,774.94	27%
Total Maintenance Expenses	\$ 134,462.00	\$ 9,107.96	\$ 37,275.93	
<i>General Expenses</i>				
Insurance	\$ 23,045.00	\$ 1,920.49	\$ 7,681.96	33%
Employee Benefits	\$ 44,530.00	\$ 2,832.97	\$ 11,636.13	26%
Depreciation Expense	\$ 49,036.00	\$ 4,086.39	\$ 16,345.56	33%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 12,465.00	\$ 1,048.50	\$ 6,822.00	60%
Energy Perf Cont Expense	\$ 37,205.00	\$ (2,720.94)	\$ 6,580.49	18%
Total General Expenses	\$ 165,281.00	\$ 7,167.41	\$ 49,066.14	
Total Expenses	\$ 496,082.00	\$ 31,648.54	\$ 160,414.00	32%
Surplus - (Deficit)	\$ 31,893.00	\$ 12,197.98	\$ 32,012.91	

Percent of Budget Month 4 of 12

33%

00000044

Vermilion Housing Authority
Operating Statement - Public Housing - County Properties AMP 104
July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Dwelling Rental	\$ 344,904.00	\$ 29,746.00	\$ 123,699.02	35%
Non - Dwelling Renta.	\$ -	\$ -	\$ -	0%
Interest Income	\$ 2,876.00	\$ 175.52	\$ 785.08	27%
Other Income	\$ 61,294.00	\$ 1,321.38	\$ 12,441.73	19%
Subsidy	\$ 581,964.00	\$ 57,308.00	\$ 238,906.00	35%
Total Revenue	\$ 1,094,038.00	\$ 88,635.90	\$ 375,831.83	34%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 75,091.00	\$ 6,193.60	\$ 21,035.08	28%
Legal	\$ 41,505.00	\$ 1,315.00	\$ 5,717.50	14%
PBA Mngl. Exp.	\$ 128,680.00	\$ 14,260.00	\$ 58,900.00	45%
Mileage/Travel/Training	\$ 1,149.00	\$ 78.89	\$ 28.89	3%
Other Administrative Exp	\$ 42,407.00	\$ 1,065.53	\$ 5,841.97	14%
Total Administrative Expense	\$ 290,832.00	\$ 22,853.02	\$ 91,523.39	
<i>Tenant Services</i>				
Other Tenant Services Exp	\$ 4,704.00	\$ 392.53	\$ 1,570.89	33%
Total Tenant Services Expenses	\$ 4,704.00	\$ 392.53	\$ 1,570.89	
Total Utility Expenses	\$ 163,873.00	\$ 12,833.55	\$ 56,821.36	35%
<i>Maintenance</i>				
Salaries	\$ 164,847.00	\$ 11,187.69	\$ 40,208.31	30%
Materials	\$ 52,763.00	\$ 4,801.42	\$ 18,728.40	35%
Contracts	\$ 107,362.00	\$ 8,936.65	\$ 27,537.04	26%
Total Maintenance Expenses	\$ 324,972.00	\$ 24,925.76	\$ 95,473.75	
<i>General Expenses</i>				
Insurance	\$ 53,097.00	\$ 1,424.40	\$ 17,697.60	33%
Employee Benefits	\$ 168,113.00	\$ 12,750.59	\$ 48,274.11	29%
Depreciation Expense	\$ 61,709.00	\$ 3,305.06	\$ 13,270.24	0%
Casualty Losses	\$ -	\$ -	\$ -	0%
Collection Losses	\$ 15,051.00	\$ 3,150.00	\$ 12,139.18	81%
Energy Perf Cont Expense	\$ -	\$ -	\$ -	0%
Total General Expenses	\$ 297,970.00	\$ 23,630.05	\$ 91,311.13	
Total Expenses	\$ 1,011,546.00	\$ 84,544.91	\$ 335,700.52	31%
Surplus - (Deficit)	\$ 1,249,000.00	\$ 3,990.99	\$ 39,131.31	

Percent of Budget Month 4 of 12

33%

00000045

Vermilion Housing Authority
 Operating Statement - HCV - Section 8
 July 2021

	Annual Budget	Current Month	YTD	% of Budget
Operating Revenue				
Fraud Recovery	\$ 22,500.00	\$ 2,620.56	\$ 9,368.64	42%
Interest Income	\$ 500.00	\$ 38.25	\$ 168.90	34%
Administrative Fees	\$ 301,761.00	\$ 24,283.00	\$ 103,237.00	34%
Total Revenue	\$ 324,761.00	\$ 26,950.81	\$ 112,771.54	35%
Operating Expenses				
<i>Administrative</i>				
Salaries	\$ 182,751.00	\$ 0.26	\$ 13,794.76	8%
Legal	\$ 1,000.00	\$ -	\$ 200.00	0%
Mileage/Travel/Training	\$ -	\$ -	\$ 177.76	0%
Other Administrative Exp	\$ 33,834.00	\$ 4,481.85	\$ 11,682.16	35%
Total Administrative Expense	\$ 217,585.00	\$ 4,482.21	\$ 25,853.68	
<i>General Expenses</i>				
Insurance	\$ 4,812.00	\$ 401.06	\$ 1,604.24	33%
Employee Benefits	\$ 90,691.00	\$ 6,546.03	\$ 25,403.58	28%
Depreciation Expense	\$ 11,075.00	\$ 384.55	\$ 1,538.20	14%
Total General Expenses	\$ 106,578.00	\$ 7,331.64	\$ 28,546.02	
Total Expenses	\$ 324,163.00	\$ 11,813.85	\$ 54,399.70	17%
Surplus - (Deficit)	\$ 598.00	\$ 15,136.96	\$ 58,371.84	

Percent of Budget Month 4 of 12 33%

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06/30/2021

CAPITAL FUND 2018 - DANVILLE

Original Date: 5/26/2021
 Close Out Date: 5/26/2021

	Budget	Expended Current Month	Expended Year-To-Date	Available Balance	Percent Available	7/31/2021 Obligation
Fireworks 1406	\$ 228,178.00	\$ -	\$ 228,178.00	\$ -	0.0%	\$ 228,178.00
Mgmt. Improvements 1408						
Improvements	\$ 55,428.05	\$ -	\$ 55,428.05	\$ -	0.0%	\$ 55,428.05
Miscellaneous Accounting	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
City/Resident Council/Board Training	\$ 4,771.95	\$ -	\$ 4,771.95	\$ -	0.0%	\$ 4,771.95
Professional Fees Information	\$ 1,430.00	\$ -	\$ 1,430.00	\$ -	0.0%	\$ 1,430.00
	\$ 61,600.00	\$ -	\$ 61,600.00	\$ -	0.0%	\$ 61,600.00
Administration 1410						
Administration Costs-PA & Gtd	\$ 114,086.50	\$ -	\$ 114,086.50	\$ -	0.0%	\$ 114,086.50
Contract Administration 1481						
Salary/Employees Benefits for MacKenzie/Coordinator	\$ 30,140.17	\$ -	\$ 30,140.17	\$ -	0.0%	\$ 30,140.17
Professional Costs-ABE Training	\$ 43,150.68	\$ -	\$ 43,150.68	\$ -	0.0%	\$ 43,150.68
	\$ 73,290.85	\$ -	\$ 73,290.85	\$ -	0.0%	\$ 73,290.85
Non-Dwelling Interior 1481						
Admin. Office Building Leaks	\$ 97,957.38	\$ -	\$ 97,957.38	\$ -	0.0%	\$ 97,957.38
Fish Camp Maintenance Yard	\$ 122,977.59	\$ -	\$ 122,977.59	\$ -	0.0%	\$ 122,977.59
Miscellaneous and Construction Materials	\$ 217,195.58	\$ -	\$ 217,195.58	\$ -	0.0%	\$ 217,195.58
	\$ 438,130.55	\$ -	\$ 438,130.55	\$ -	0.0%	\$ 438,130.55
Non-Dwelling Construction - Mechanical 1481						
HVAC System Upgrades	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
AC Unit Replacement	\$ 17,785.00	\$ -	\$ 17,785.00	\$ -	0.0%	\$ 17,785.00
Duct Replacement	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
	\$ 17,785.00	\$ -	\$ 17,785.00	\$ -	0.0%	\$ 17,785.00
Drainage Unit - Site Work 1490						
Sewer and Water Line Repairs	\$ 71,829.13	\$ -	\$ 71,829.13	\$ 10,107.00	14.06%	\$ 71,829.13
Landscaping/Trees Work	\$ 31,057.38	\$ -	\$ 31,057.38	\$ -	0.0%	\$ 31,057.38
Lighting and Signage	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
	\$ 102,886.51	\$ -	\$ 102,886.51	\$ 10,107.00	10.8%	\$ 102,886.51
Dwelling Unit - Exterior 1490						
Window Replacement	\$ 14,171.00	\$ -	\$ 14,171.00	\$ -	0.0%	\$ 14,171.00
Roof Replacement	\$ 126,102.69	\$ 52,482.30	\$ 91,774.95	\$ 34,327.74	27.24%	\$ 91,774.95
	\$ 140,273.69	\$ 52,482.30	\$ 91,774.95	\$ 34,327.74	24.46%	\$ 91,774.95
Total	\$ 1,151,126.40	\$ 52,482.30	\$ 1,105,951.25	\$ 44,234.74	3.84%	\$ 1,115,818.26

Percent Obligated 37.06%

100% of 1. Budget quantity available as long as the obligation is not in excess of the available amount. Because other no more funds are available for that function, the obligation is not available.

00000047

July 31, 2021

CAPITAL FUND 2019 - DANVILLE

Obligation Date: 6/30/2021
 Comm. Exp. Date: 6/30/2024

	Budget	Expended Current Month	Expended YTD-to-Date	Available Balance	Percent Available	7/31/2021 Deficiency
Operations 1400	\$ 239,749.00	\$ -	\$ 239,749.00	\$ -	0.0%	\$ 239,749.00
Mgmt. Instruments & 1400						
Programs	\$ 55,352.11	\$ -	\$ 55,352.11	\$ -		
Comms	\$ 30,290.00	\$ -	\$ 30,290.00	\$ 12,525.00		
Marketing and Advertising	\$ -	\$ -	\$ -	\$ -		
5477-Resident Council/Board Training	\$ 12,034.72	\$ -	\$ 12,034.72	\$ -		
Equipment/Check Information	\$ 7,431.27	\$ 289.80	\$ 7,431.27	\$ -		
	\$ 115,097.10	\$ 289.80	\$ 101,412.00	\$ 13,525.00	11.8%	\$ 110,907.00
Administration 1410						
Administration Costs P&A 1410	\$ 119,874.00	\$ -	\$ 70,000.00	\$ 49,874.00	41.6%	\$ 119,874.00
General Administration 1480						
Architecture and Engineering Fees	\$ 90,000.00	\$ -	\$ 55,062.90	\$ 34,937.10		\$ 55,000.00
	\$ 90,000.00	\$ -	\$ 55,062.90	\$ 34,937.10	38.8%	\$ 55,000.00
Non-Dwelling Construction - Mechanical 1490						
Mechanical	\$ 10,400.00	\$ -	\$ 10,400.00	\$ -	100%	\$ 10,400.00
Dwelling Unit - Site Work 1490						
Sewer and Water Line Repairs	\$ 100,000.00	\$ 149,810.81	\$ 150,000.25	\$ 230,000.00		
Facility Funding - P&A Costs	\$ -	\$ -	\$ -	\$ -		
Landscaping Upgrades	\$ 75,034.29	\$ -	\$ 75,034.29	\$ -		
	\$ 175,034.29	\$ 149,810.81	\$ 225,034.54	\$ 230,000.00	90.2%	\$ 47,000.00
Dwelling Unit - Demolition 1490						
Demolition - all units	\$ 120,000.00	\$ -	\$ 109,570.41	\$ 45,740.31		
	\$ 120,000.00	\$ -	\$ 109,570.41	\$ 45,740.31	28.9%	\$ 110,500.00
Total	\$ 1,194,748.00	\$ 149,810.61	\$ 820,653.49	\$ 378,082.51	31.5%	\$ 1,150,907.00

Percent Obligated 31.5%

00000048

July 31, 2021

CAPITAL FUND 2020 - DANVILLE

Obligation Date: 3/23/2021
 Obligation Date: 1/21/2022

	Budget	Expended Current Month	Expended Encumbrance	Available Balance	Percent Available	7/31/2021 Obligation
Operations 1406	\$ 256,226.80	\$ -	\$ -	\$ 256,226.80	100.0%	\$ 256,226.80
Light Improvements 1408						
Marking and Advertising	\$ 9,400.00	\$ -	\$ 64.21	\$ 9,335.79		
Sign and Truck Information	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00		
	\$ 17,400.00	\$ -	\$ 64.21	\$ 17,335.79	98.74	\$ 8,000.00
Administration 1411						
Administration Costs	\$ 128,264.40	\$ -	\$ -	\$ 128,264.40	100.0%	\$ 128,264.40
Non-Dwelling Interior 1480						
Replace Ceiling Tiles and Flooring - Member/Member's Offices	\$ 145,857.00	\$ -	\$ 132,417.90	\$ 13,439.10		
	\$ 145,857.00	\$ -	\$ 132,417.90	\$ 13,439.10	9.2%	\$ 145,857.00
Dwelling Unit - Exterior 1480						
Gutter Replacement - Church Hill Tower	\$ -	\$ -	\$ -	\$ -		
Door Replacement - Security - Police/Security Dept	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		\$ -
Dwelling Unit - Site Work 1480						
Sewer and Water Line Repairs	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
Roadway Patching	\$ 10,105.00	\$ -	\$ 10,105.00	\$ -		
	\$ 20,105.00	\$ -	\$ 10,105.00	\$ 10,000.00	49.7%	\$ 10,105.00
Dwelling Unit - Demolition 1480						
Demolition and Debris on Fair Oaks	\$ 728,080.20	\$ -	\$ -	\$ 728,080.20	100.0%	\$ -
	\$ 728,080.20	\$ -	\$ -	\$ 728,080.20	100.0%	\$ -
Total	\$ 1,283,743.00	\$ -	\$ 142,586.11	\$ 1,141,156.89	88.9%	\$ 548,732.30

Percent Obligated 88.2%

00000049

July 31, 2021

CAPITAL FUND 2019 - COUNTY

Obligation Date: 4/15/2022
 Close-Out Date: 4/15/2021

	Budget	Expanded Current Month	Expended YTD-To-Date	Available Balance	Percent Available	7/31/2021 Obligations
Operations 1405	\$ 71,985.50	\$ -	\$ 71,985.50	\$ -	0.0%	\$ 71,985.50
Management Improvement 1408	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Administration 1410	\$ 21,432.05	\$ -	\$ 21,432.05	\$ -	0.0%	\$ 21,432.05
General Capital Activity 1480	\$ 254,950.50	\$ 19,140.32	\$ 254,950.50	\$ -	0.0%	\$ 254,950.50
Collateral Exp/Debt Svc 1501	\$ 26,004.95	\$ -	\$ 26,004.95	\$ -	0.0%	\$ 26,004.95
Total	\$ 374,373.00	\$ 19,140.32	\$ 374,373.00	\$ -	0.0%	\$ 374,373.00

Percent Obligated 100.0%

00000050

July 31, 2021

CAPITAL FUND 2020 - COUNTY

		Expended	Expended	Available	Percent	7/31/2021
	Budget	Original Month	through 7-31-2021	Balance	Available	Obligation
Operations 1406	\$ 79,829.80	\$ -	\$ 79,829.80	\$ -	0.0%	\$ 79,829.80
MPM: Improvements 1406						
Management Improvements	\$ 2,124.00	\$ 130.00	\$ 11,202.20	\$ 1,021.74		
	\$ 12,224.00	\$ 130.00	\$ 11,202.20	\$ 1,021.74	8.3%	\$ 14,244.00
Administration 1410						
Administrative Costs	\$ 39,314.00	\$ -	\$ 39,314.00	\$ -	0.0%	\$ 39,314.00
Non-Dwelling Site Work:						
Crack Seal, Seal Coat, and Line Striping	\$ 24,404.20	\$ -	\$ -	\$ 24,404.20		\$ -
	\$ 24,404.20	\$ -	\$ -	\$ 24,404.20	100.0%	\$ -
Non-Dwelling Construction - Mechanical:						
Replace Trash Compactor - Bankhead Branch	\$ -	\$ -	\$ -	\$ -		
Decorative Sign - Screen and Entry of Security Doors	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Dwelling Unit - Ints for 1420						
Contract for Maintenance Operations	\$ 60,426.00	\$ 55,181.28	\$ 55,181.28	\$ 5,244.74		
	\$ 60,426.00	\$ 55,181.28	\$ 55,181.28	\$ 5,244.74	8.7%	\$ 60,426.00
Dwelling Unit - Interior 1420						
Appliances - Refrigerators and Stoves	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		
	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100.0%	\$ -
Dwelling Unit - Exterior 1420						
Ramp for Access - at Kennedy Court	\$ 8,574.00	\$ 8,714.60	\$ 8,714.60	\$ 4,859.40		
	\$ 8,574.00	\$ 8,714.60	\$ 8,714.60	\$ 4,859.40	56.5%	\$ 8,714.60
Dwelling Unit - Definition 1420						
Definition and Perceptions - Bankhead Branch	\$ 156,250.00	\$ 250.00	\$ 2,750.00	\$ 156,250.00		
	\$ 156,250.00	\$ 250.00	\$ 2,750.00	\$ 156,250.00	97.5%	\$ 2,750.00
Total	\$ 401,378.00	\$ 65,276.06	\$ 199,392.62	\$ 201,780.18	50.3%	\$ 226,859.30

Percent Obligated 51.3%

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July 31, 2021

CARE's Act Funding

	Grant Amount	Expended Current Month	Expended Grant-To-Date	Available Balance	Percent Available
AMP 101 - Fair Oaks	\$ 315,242.00	\$ 5,724.48	\$ 300,386.17	\$ 16,155.83	5.2%
AMP 102- Beeler, Madison, Churchill	\$ 70,830.00	\$ 1,010.33	\$ 54,866.21	\$ 21,043.19	74.6%
AMP 103 - Merche	\$ 44,985.00	\$ -	\$ 44,985.00	\$ -	0.0%
AMP 104- County Properties	\$ 100,700.00	\$ 0,744.70	\$ 97,034.05	\$ 2,665.95	3.6%
HCV - Section 8	\$ 115,296.00	\$ 15,579.08	\$ 90,804.13	\$ 18,491.87	15.0%
Total	\$ 654,654.00	\$ 32,137.60	\$ 594,096.16	\$ 60,557.84	9.3%

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Vermilion Housing Authority
First Financial Bank - Authority Account
July 2021

Balance Sheet

Assets

111105 Cash	320,563.77
111110 CD - Matures 12 18 20	-
Total Assets	<u>320,563.77</u>

Liabilities

2111 Accounts Payable	0.00
Total Liabilities	0.00

Equity

2820 Operating Reserves - Retained Earnings	320,531.63
Current Year Operating - Gain/(Loss)	32.14
Total Liabilities & Equity	<u>320,563.77</u>

Income Statement

	Current Month	Year to Date
Operating Revenue		
Interest Income	8.17	32.14
Other Income	0.00	0.00
Total Revenue	<u>8.17</u>	<u>32.14</u>
Operating Expenses		
- Other Administrative Expenses	0.00	0.00
Total Expenses	<u>0.00</u>	<u>0.00</u>
 Surplus - (Deficit)	 8.17	 32.14

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Vermillion Housing Authority
Tenant Receivables Outstanding
PHAS Financial Indicator
June 2021

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 1.5 - the agencies score is 5.

IF the ratio is equal to or greater than 1.5 and less than 2.5 - the agencies score is 2.

IF the ratio is equal to or greater than 2.5 - the agencies score is 0.

**Ratio is based on a pro-rated calculation of annualized rental income.

March-21	\$	29,970.40	4.52%
April-21	\$	36,200.77	4.67%
May-21	\$	44,961.60	5.80%
June-21	\$	53,814.81	6.94%
July-21			0.00%
August 21			0.00%
September-21			0.00%
October-21,			0.00%
November-21			0.00%
December-21			0.00%
January-22			0.00%
February-22			0.00%
March-22			0.00%

Vermillon Housing Authority
Tenant Receivables Outstanding
PHAS Financial Indicator
July 2021

Definition: This subindicator measures the tenant accounts receivable of a project against the tenant charges for the project's fiscal year.

IF the ratio is less than 1.5 - the agencies score is 5.

IF the ratio is equal to or greater than 1.5 and less than 2.5 - the agencies score is 2.

IF the ratio is equal to or greater than 2.5 - the agencies score is 0.

**Ratio is based on a pro-rated calculation of annualized rental income.

March-21	\$	29,970.40	4.52%
April-21	\$	36,200.77	4.67%
May-21	\$	44,961.60	5.80%
June-21	\$	53,814.81	6.94%
July-21	\$	44,625.71	5.76%
August-21			0.00%
September-21			0.00%
October-21			0.00%
November-21			0.00%
December-21			0.00%
January-22			0.00%
February-22			0.00%
March-22			0.00%

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Vermilion Housing Authority

AP Expenditures

June 2021

AHW LLC.	549.13
Alurmax Inc.	\$393.00
Ameren Ip	\$16,916.37
Amelie McMillan	\$17.92
Aqua Plants Inc	\$16,489.23
Ariel C. Conley	\$250.00
Atlantic Services, LNC	\$1,600.00
AWFBCO Tyler Taylor	\$1,000.00
B & D Sales And Service	\$74.99
Barton Carrolls Inc.	\$3,300.00
Better NOI	\$390.00
Blaine Window Hardware	543.58
Bolts Locksmith	\$673.50
Brandon Gilbert	\$96.92
Brickyard Disposal & Recycling Inc	\$2,152.89
Bretens & Son Inc	\$957.50
Call One	\$2,037.70
Canady Laboratories, Inc.	\$537.60
Central Illinois Bank	\$4,438.09
City of Hoopston	\$3,452.04
Classique Sush & Door	\$49.80
Clean Line Sewer Service	\$200.00
Comecast Cable	\$633.45
Contour Company	\$6.37
Constellation NewEnergy, Inc.	\$364.10
Danville Area Community College	\$930.44
Danville Sanitary	\$9,230.00
Danville's Flooring Warehouse Inc.	\$719.98
Davis and Delandis, P.C.	\$4,235.00
Debbie Prather	\$250.00
Farasworth Group Inc.	\$1,440.00
Fastenal	\$436.86
Frank's House Of Color Inc.	\$645.84
General Electric Co	\$2,596.00
Georgetown Waterworks	\$3,990.02
Gibson Teldata, Inc.	\$852.50
Good n Wright	\$1,300.00
Gruinger, Inc	\$1,101.15
Ida Supply Facilities Maintenance	\$4,081.80
Health Alliance	\$29,617.68
Housing-Renewal & Local Agency Retirement	\$12,651.18
Ilini PS	\$1,804.60
Iense R. Lacy	\$250.00
Jalka R. McGhee	\$250.00
Jublin J. Lewis	\$250.00
Johnson Controls Security Solutions	\$2,618.55
Jorgenson Electric Inc.	\$168.00
Kelly Printing Company Inc.	\$621.99
Kone Inc.	\$1,342.88
Kuchefski Heating & A/C Inc	\$2,063.00
Laline Lawuore	\$660.00
Latoz Hardware Inc.	\$18.62
Lowe's	\$1,826.60
Mahoney, Silverman & Cross, LLC	\$37.50
Menards - Menards Of Danville	\$120.92
Mervis Industries, Inc	\$500.00

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MetLife Small Business Center	\$1,738.92
Midwest Power Washing	\$46,161.00
Municipal Water Utility	\$111.00
Myarra, Montgomery	\$250.00
Nadia D Herbert	\$250.00
Napa Auto Parts	\$139.99
NIC Cloud Communications America, TNC	\$350.40
Patrick Brown	\$250.00
Paul's Auto & Truck Repair	\$40.00
Pdq Supply Inc.	\$613.97
Quadient Finance USA, Inc	\$4,300.15
Quicklube South	\$83.20
Quill	\$7,965.61
Ray's Pest Control	\$815.00
Republic Services	\$9,305.90
Rogers Supply Company Inc.	\$78.40
Santitas Energy Services	\$663.91
Sarahi Oquendo	\$200.00
Securitas Electronic Security Inc.	\$225.00
Shamarra K. Brandon	\$250.00
Shana Marie Wright	\$250.00
Shantell Jackson	\$250.00
Smithereon Pest Management Services	\$2,333.42
Sparklight Business	\$611.19
Stuart & Associates, Inc. Elevator Consulting Serv	\$420.00
Tamara Forthomberry	\$87.58
Tashara L. Wilson	\$250.00
The Lincoln National Life Insurance Co.	\$319.00
Verizon Wireless	\$375.10
Village of Palmyra	\$155.25
Village of Rossville	\$670.71
Vision Service Plan	\$196.29
Wagner Communications Inc.	\$385.23
Watson Tire & Automotive Inc.	\$905.00
Watts Copy System	\$582.66
Wondaed's Computing Services	\$828.75
Total for all Vendors	225,037.92

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Vermilion Housing Authority

AP Exenditures

July 2021

Ameron Tj	\$12,561.60
Aqua Illinois Inc	\$18,403.60
Better NOI	\$495.00
Boris Locksmith	\$2,538.50
Drandon Gilbert	\$86.92
Brickyard Disposal & Recycling Inc	\$614.92
Brittany Sayalick	\$33.60
Bruens & Son Inc	\$957.50
Call One	\$2,031.78
Caf's Office Technologies (#4811)	\$72.97
Central Illinois Bank	\$3,129.90
Citibank, N.A.	\$392.32
City of Hoopston	\$2,418.73
Classique Sash & Door	\$311.30
Coley Winslow	\$578.00
Comcast Cable	\$633.48
Constellation NewEnergy, Inc.	\$397.42
Danville Area Community College	\$3,874.38
Danville's Flooring Warehouse Inc.	\$743.98
Davis and Delanois, P.C.	\$3,535.00
Emplussys Software	\$2,552.00
Fastenal	\$94.84
First Financial Bank	\$102,979.00
First Nonprofit Unemployment Program	\$2,122.75
Frank's House Of Color Inc.	\$269.94
Freeman Exteriors	\$81,347.22
Georgetown Waterworks	\$4,041.81
Good n Wright	\$1,625.00
Gralinger, Inc	\$1,202.52
Id Supply Facilities Maintenance	\$2,187.51
Housing-Renewal & Local Agency Retirement	\$12,757.54
Ilini RS	\$1,052.69
Indiana Media Group	\$88.02
Iron Mountain Secure Storage	\$473.96
Jaclyn Vixon	\$140.34
Johnson Controls	\$38,166.75
Jonathan L. Moreno	\$38.64
Kone Inc.	\$1,117.35
Laise Lawrence	\$825.00
Lowe's	\$2,251.24
Melissa Holyross	\$250.00
Municipal Water Utility	\$117.00
Nan McKay & Associates Inc.	\$630.00
Napa Auto Parts	\$188.48
National Business Furniture LLC	\$5,553.65
NEC Cloud Communications America, INC	\$349.37
Olympic Hardware	\$23.99
Pangea Foundation	\$653.00
PDQ Supply Inc.	\$2,071.24
Quill	\$775.72
Ray's Pest Control	\$165.00
Ronald Knutz	\$114.70
S.E.A. Group, Inc.	\$1,420.00
Santanna Energy Services	\$398.84
Sarubi Oquendo	\$200.00
Schenoburg's Fine Trim	\$55,181.26

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Schomburg & Schomburg Construction	\$145,810.81
Smithereen Pest Management Services	\$1,909.92
Spotlight Business	\$661.86
Sprague Lawn Care	\$4,050.00
Fee Jay Central, Inc	\$295.20
Physenkropp Elevator Corporation	\$1,643.84
Verizon Wireless	\$374.84
Village of Rossville	\$673.32
Wagner Communications Inc.	\$298.95
Watson Tire & Automotive Inc.	\$115.00
WISCTF	\$65.19
Total for all Vendors	531,131.98

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Memorandum

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director

DATE: July 8, 2021

RE: Personnel Monthly Report for the Month of June 2021

1. The following personnel action was taken in June 2021:

None

2. Staff/Commissioners attended the following training through the Executive Office in June 2021:

Rising Tide Conference
Webinar

Tamera Forthenberry
Resident Services Coordinator

Public Housing Rent Calculation
Webinar

Sue Harden
Intake Specialist

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Memorandum

TO: Board of Commissioners

FROM: Jadyn Vinson, Executive Director

DATE: August 9, 2021

RE: Personnel Monthly Report for the Month of July 2021

1. The following personnel action was taken in July 2021:

Jay Ollis – Maintenance Mechanic – Resigned
Teresa Suggs – Maintenance Laborer – Hired
Donald Hicks – Maintenance Laborer - Hired

2. Staff/Commissioners attended the following training through the Executive Office in July 2021:

Fall Leadership Boot Camp Series by DACC
Danville, IL

Brittany Savalick
Director of Housing Operations

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VERMILION HOUSING AUTHORITY

CIVIL RIGHTS POLICY

Adopted By the Board of Commissioners on Anticipated 8/19/2021

It is the policy of the Vermilion Housing Authority, to comply fully with Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1968 (as amended by the Community Development Act of 1974), Executive Order 11063, Section 3 of the 1968 Civil Rights Act, Title VIII of the Civil Rights Act of 1968 (as amended by the Community Development Act of 1974 and the Fair Housing Amendments Act of 1988), and with all rules and regulations.

Specifically, the Vermilion Housing Authority shall not on account of race, color, religion, sex, national origin, age, familial status and disability deny any family or individuals the opportunity to apply for assistance under the Low-Rent Housing Program. Neither will the Vermilion Housing Authority discriminate because of religion, age, physical handicap, pregnancy, parenthood, nor marital or veteran status.

To further its commitment to full compliance with applicable Civil Rights Acts, the Vermilion Housing Authority will provide federal, state, and local information to applicant/participant households regarding discrimination and recourse in the event of discrimination. Such information will be made available during the Pre-Occupancy Briefing and all applicable forms and printed material will be made available to prospective resident families.

RESOLUTION NO. 2021-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Civil Rights Policy; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Civil Rights Policy.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes _____ Nays _____ Absent _____

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THE HOUSING AUTHORITY OF THE CITY OF
DANVILLE, d/b/a VERMILION HOUSING
AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

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Vermilion Housing Authority
Confidentiality Agreement

UPDATED: Anticipated 8/19/2021

This Agreement is made between _____ ("EMPLOYEE") and the Vermilion Housing Authority, on _____, 20_____.

EMPLOYEE will perform services for the Vermilion Housing Authority which may require VHA to disclose confidential and proprietary information ("Confidential Information") to EMPLOYEE. Confidential information is any information of any kind, nature, or description concerning any matters affecting or relating to Employee's services for VHA, the business operations of VHA, and/ or the products, drawings, plans, processes, or other data of VHA. Accordingly, to protect the VHA Confidential Information that will be disclosed to EMPLOYEE, the EMPLOYEE agrees as follows.

- A. EMPLOYEE will hold the Confidential Information received from VHA in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others.
- B. EMPLOYEE will not disclose or divulge either directly or indirectly the Confidential Information to others unless first authorized to do so in writing by either the VHA or the VHA Employee.
- C. EMPLOYEE will not reproduce the Confidential Information nor use this information for any purpose other than the performance of his/her duties for VHA.
- D. VHA reserves the right to take disciplinary action, up to and including termination for violations of this agreement.

EMPLOYEE represents and warrants that it is not under any preexisting obligations inconsistent with the provisions of this Agreement.

Signing below signifies that EMPLOYEE agrees to the terms and conditions of the agreement as stated above.

VERMILION HOUSING AUTHORITY

EMPLOYEE

00000065

RESOLUTION NO. 2021-20

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Confidentiality Agreement; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action,

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Confidentiality Agreement.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes _____ Nays _____ Absent _____

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THE HOUSING AUTHORITY OF THE CITY OF
DANVILLE d/b/a VERMILION HOUSING
AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

VERMILION HOUSING AUTHORITY

Disposition Policy

Personal property and Non-Expendable equipment belonging to the Vermilion Housing Authority, (VHA) shall not be sold or exchanged for less than fair value. Any personal property/non-expendable equipment belonging to the VHA that is no longer needed for operations shall be declared excess. Any such excess property valued at five hundred dollars (\$500) or more, which is not being sold to a public body for a public use or to a non-profit organization, or for low-income housing related purposes, shall be sold at public sale. The Executive Director may declare and approve for disposition of excess property with an initial acquisition value up to five thousand dollars (\$5,000). Property with an initial acquisition value in excess of five thousand dollars (\$5,000) will be submitted to the Board of Commissioners of the VHA for approval as excess. The sale of the excess property shall be conducted in the following manner:

- A. The Executive Director shall declare personal property that is worn out, obsolete or surplus to the needs of the VHA excess. All such declarations shall be documented in writing. A survey to identify such property shall be conducted at least once a year following the physical inventory by the Finance Department.
- B. If the estimated market value of the personal property offered for sale is less than five hundred dollars (\$500), the Executive Director may negotiate a sale in the open market after such informal inquiry as he or she considers necessary to ensure a fair return to the VHA. The sale shall be documented by an appropriate bill of sale.
- C. For sales of excess property valued between five hundred dollars (\$500) and five thousand dollars (\$5,000), the Executive Director shall solicit informal bids orally, by telephone, or in writing from known prospective purchasers and a tabulation of all such bids received shall be prepared and retained as part of the permanent record. The sale shall be documented by an appropriate bill of sale.
- D. For sales of excess property valued at more than five thousand dollars (\$5,000), the Executive Director shall negotiate a sale by public advertisement for formal, sealed bids. The advertisement shall be posted at least fifteen (15) days prior to award of the sale contract and shall be published in newspapers or circular letters to known prospective purchasers. In addition, notices shall be posted in public places. Bids shall be opened publicly at the time and place specified in the advertisement. A tabulation of all bids received shall be prepared and filed with the contract as part of the permanent record.

The award shall be made to the highest bidder as to price. Excess property may be used as a "trade-in" for like property. The "trade-in" value will be considered relative to the bid price of the new equipment.

- E. The sale or donation of personal property to a public body for public use or a non-profit organization or for low-income housing related purposes may be negotiated at its fair value. Sales of property with estimated values in excess of five thousand dollars (\$5,000) are must be approved subject to approval by the Board of Commissioners. The transfer shall be documented by an appropriate bill of sale.
- F. Property with no estimated salvage value or property for which the estimated cost of the disposal exceeds the estimated sales proceeds may be scrapped under the following conditions. For property with an acquisition value of less than five thousand dollars (\$5,000), the Executive Director may determine that the property should be scrapped. Determinations must be documented in writing, clearly indicate the rationale for the determination, and be retained for permanent file. Property to be scrapped with an acquisition value in excess of five thousand dollars (\$5,000) shall be referred to the Board of Commissioners for approval. A copy of the Board's approval, together with the complete documentation in support of destruction, abandonment, or donation, shall be retained as a part of the permanent records.

Personal property shall not be destroyed, abandoned, or donated without the prior approval of the Executive Director and, if required, by the Board of Commissioners. The Executive Director shall make every effort to dispose of excess personal property as outlined above.

Housing Authority employees may participate in advertised sales involving formal sealed bids or informal written bids for excess personal property. Employees submitting bids must adhere to the normal rules for bid submission. If an employee's bid is the highest offer, the property may be sold to the employee. Property may not be sold to employees on a negotiated basis unless at least one or more bids from the public are received, the employee's bid is high, and the Board of Commissioners approves the sale. Employees may not purchase or take excess property being scrapped or for which no outside bids are received.

Adopted: Anticipated 8/19/2021 by the Board of Commissioners

RESOLUTION NO. 2021-21

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Disposition Policy; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Disposition Policy.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes _____ Nays _____ Absent _____

00000070

THE HOUSING AUTHORITY OF THE CITY OF
DANVILLE d/b/a VERMILION HOUSING
AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

00000071



Vermilion Housing Authority

Cash Management Policy

The purpose of this cash management policy is to establish cash management guidelines for the purpose of safeguarding public funds and maximizing income for the Authority while complying with the regulations of the U. S. Department of Housing and Urban Development set forth in HUD Notice PIH 95-27, Notice PIH 2001 7 and Notice PIH 2002-13.

OBJECTIVE:

Assure the availability of cash for transaction needs, preserve the value of cash resources and earn the maximum return on funds until disbursed while maintaining the safety of all monies whether on hand or invested.

Receipts:

Proper internal controls shall be established over the cash receipts process to provide a reasonable assurance that misappropriation or fraud will not occur.

Separation of Duties – Separations of duties are established so that different employees are responsible for (1) receiving and recording cash collections, (2) balancing daily cash receipts to related recordings, (3) verifying that the deposited amounts reflected in the general ledger are in agreement with departmental records.

Rental Pickups – The rent payments will be picked up daily from the secured rent boxes during the first part of the month prior to late charges being assessed. They will be picked up periodically after that time period. The rent payments will be delivered to the Finance Department for processing. All mailed in rent and other incoming payments will be delivered to the Finance Department un-opened if known to be a payment. If opened, mail will be handed directly to Finance Department personnel.

Recording and Depositing – All payments to the Authority are to be recorded in the system and posted to the appropriate account. All payment documents including cash are to be placed into the locked cash drawer to await end of day deposit procedures. If

a deposit is not being remote deposited to the bank that day, it is to be locked into the company safe at the end of the day. Deposits are to be remote deposited to the bank at least twice a week depending upon deposit amount.

ACH Draw Down of Federal Funds – The HUD E-LOCCS System is utilized to draw down operating subsidy for the Public Housing Program and other Federal Grant Programs. The Housing Authority has identified certain personnel with the authority to access the E-LOCCS System. These individuals have the responsibility of accurately drawing down monthly operating subsidy for the Public Housing program and the appropriate amounts for the Capital Fund Programs or any other HUD Grant Programs. HUD has established the maximum time to be generally three working days between draw down and disbursement of any Capital Fund, Modernization or Development Funds.

Disbursements:

Proper internal controls shall be established over the disbursement process to provide a reasonable assurance that misappropriation or fraud will not occur and only approved expenditures are paid to the appropriate vendors.

Disbursements are generated with an approved invoice, purchase order or contract. All disbursements are to be made by check unless the item would be considered a small reimbursable expense and would qualify as a Petty Cash disbursement.

After verification of goods or services received, appropriate approvals, proper general ledger accounts identified the amount to be paid to the appropriate vendor will be entered into the Accounts Payable System for payment. Payments are commonly made within 30 days of invoice unless special arrangements are made in advance. Payments issued for Section 8 Housing Assistance Payments or Utility Assistance Payments are authorized by the Section 8 Department Head and verified with the proper documentation to the Finance Department.

Checks are created from blank stock check material and are consecutively numbered during the check generation process. Any voided checks shall not be destroyed and shall be retained and stored with the bank reconciliation information.

Checks are then attached to the supporting documentation and presented to the executive office or other approved check signers for signatures. Checks are then prepared to be mailed or delivered and all supporting documentation is prepared to be filed by vendor by fiscal year.

Check Signing:

All Accounts Payable/General Fund and Section 8 disbursements are required to have two signatures on all checks. Our bank will not allow only one signature on a check to be processed. There are several department managers along with the Executive Director and a Board of Commissioner member who are eligible to sign these documents.

On Line Banking & Electronic Funds Transfers:

From time to time, the Finance Department is required to transfer cash balances from one funding source account to another funding source account. These transfers are made via our on-line banking arrangement with our local bank. Source documents with appropriate documentation for these transfers will be maintained within the Finance Department and will include initials of two eligible check signers.

In the event the Housing Authority has a need to wire transfer money, two authorized check signers are needed to give authorization to the bank to allow the wire transfer. Source documents with appropriate documentation for these wire transfers will be maintained within the Finance Department and will include initials of two eligible check signers.

Electronic Funds Transfers are required to establish ACH credits for the bi-weekly payroll process. These funds are debited from the Authority's bank account and directly credited to the employee's personal financial institutions via an ACH credit. Source documents with appropriate documentation for these payroll ACH credit transfers will be maintained within the Finance Department and will include initials of the authorized finance personnel or the Executive Director.

Petty Cash:

The Petty Cash Policy is found in the Authority's Procurement Policy. The fund is not to exceed \$500. A single disbursement from the Petty Cash fund is not to exceed \$250. The Fund is intended to reimburse staff for small purchases where an accounts payable transaction would be considered unnecessarily complicated. The fund is secured in the safe located in the Finance Department. Supporting documentation such as a receipt is necessary for any distribution from this fund. It is not to be used for cashing employees' or tenants' checks or making loans to employees. The fund is secured within the safe located in the Finance area. The fund is to be reconciled at least monthly and replenished as needed.

Interest earned on Grant Funds:

Federal - Monies received from federal contracts are placed in an interest bearing account and used for the program intended. Any interest earned is used in conjunction with the intended program. Capital Grants are always funded in arrears and no interest is applicable.

State - Grant funds disbursed under the State DHS Agreement will be placed in an interest-bearing account. All interest earned shall be considered grant funds and are subject to the same restrictions as the grant funds. Any exceptions to this requirement by the State must be approved, in writing, by the Department of Human Services. The provisions of the Illinois Grant Funds Recovery Act shall apply. DHS Grant funds are typically funded in arrears of spending and therefore no interest is typically earned.

Credit Card:

Credit Cards will only be used for authorized expenditures directly associated with the business of the Vermilion Housing Authority. Personal use of any agency credit cards is unacceptable. Cash advance or cash back from purchases are strictly prohibited. The amount of any non-approved or inappropriate purchases will be collected from the user of the credit card.

The Executive Director will determine the distribution of any credit cards to staff. The Executive Director will determine the credit limit on any account being used by staff.

Credit cards are primarily used for travel related expenditures or certain vendors utilize store credit cards instead of in-house store accounts. All documentation relating to any charge on any account must be remitted to the Finance Department prior to any payment being released to the credit card vendor. This includes all receipts and or all travel related documents.

Payment of credit card vendors should be made within the allowable time limit to avoid any interest or late charge fees.

Payroll:

Employees of the Housing Authority are paid every two weeks via a direct deposit through the employee's own financial institution.

Payroll is processed internally by the Finance Department. Payroll documents including W-4, I-9, Date of Employment, Payroll Deduction forms, Position and or pay rate change

forms are located within the Finance Department Payroll Files. These files are kept secure and have restricted access.

Time sheets are prepared by staff, approved by their respective supervisor and submitted to the Finance Office bi-weekly. Night Call overtime sheets are prepared daily by the Maintenance Personnel on call, reviewed and approved by the Asset Managers. These documents are then remitted to the Finance Department.

Pay stubs are distributed every two weeks in conjunction with the ACH pay date. In the event that a pay stub is to be picked up by a designated person other than the staff person, then a notice in writing must be received by the Finance Office identifying the individual and they must have proper identification to pick up the pay stub. The pay stubs could also be mailed or held in the safe in the Finance Department at the employee's request.

Changes in pay rate can only be made after documentation is received by the Finance Department from the Executive Office.

The Finance Department processes all payroll deductions both mandatory and voluntary. These withholding dollars are submitted to the respective agencies or firms as required by the entity.

The Finance Department files all appropriate Federal and State documents associated with payroll processing. They also prepare year-end W-2 information for the staff and the appropriate governmental offices.

Budgetary Control:

Budgets are prepared for each major fund within the organization. They are prepared annually and are based on realistic expectations of revenues and expenses.

For the Low Rent Public Housing Program and the Section 8 Program, these budgets are prepared on our fiscal year basis. Since, HUD began funding Low Rent Public Housing and Section 8 on a calendar year basis, this makes the budgeting process complicated for these major program areas. When final information regarding funding for these two major program areas is received from HUD, any the budget needs to be adjusted, a budget revision is prepared and submitted to the Board of Commissioners.

The Capital Funds budgets are prepared initially for the grant application process and are revised periodically as P & F reports are required. These budgets or revisions to the budgets are prepared for and approved by the Board of Commissioners as needed.

Budgets for the State of Illinois Grants are prepared on the States Fiscal Year and submitted to the appropriate State Agency for approval and processing. The Board of Commissioners are kept informed of any changes to these budgets.

Financial Management/Statements:

The Board of Commissioners is presented each month a comprehensive set of financial statements for each funding area. These financial statements reflect the Authority's Balance Sheet positions as well as revenue and expense positions. The Income Statements compare monthly data to year-to-date as compared to budget. The grant funded programs financial statements reflect month-to-date expenditures along with grant-to-date totals. These financial statements are prepared to HUD's asset management and project-based standards.

Annually, the Financial Data Schedule is prepared and submitted to HUD by the required deadline. A Management Discussion Analysis is prepared for inclusion in the annual independent audit.

It is the philosophy of the Authority's management to strive to reflect a small increase to reserves each fiscal year. The ebbs and flows of HUD funding oftentimes makes that goal difficult to achieve. It is also the philosophy of the management to utilize all grant funding to 100% of availability following the guidelines of each respective program.

An Independent Audit is performed each year after the close of the fiscal-year and copies of the final report are made available to the Board of Commissioners, HUD and other interested financial partners as requested.

Procurement:

The Housing Authority has a Procurement Policy to regulate all types of procurement.

Contract Lease Authorities:

By Board Authorization, the Executive Director is the Contracting Officer. The Director can enter into contracts up to \$10,000 without Board of Commissioner approval, contracts above \$10,000 require a Board Resolution.

Restricted and Unallowable Expenses:

Federal – The Housing Authority will follow the ACC Contract Amendments for all federal monies received. Certain programs have restrictions for funding usage or

budget line item definitions and the Authority will follow the guidelines for each program.

State – The Housing Authority will follow the respective Contract for each State funded program regarding restricted funds or unallowable expenditures.

General Ledger Journal Vouchers:

General Ledger Journal Vouchers are used to post transactions to the General Ledger that are not automated within the computer system. They are also used to correct entries.

A separate Journal Voucher is to be used to post different transactions so the appropriate description is recorded within the General Ledger.

Journal Vouchers are to be initialed by two staff members.

Property Control:

Property control is regulated by the Housing Authority's Capitalization Policy and Disposition Policy. Depreciable Assets are recorded on the Depreciation Schedule and depreciated according to expected life. Non-Depreciable Assets are recorded on a separate listing of assets for control purposes. All assets are monitored by the Finance Department and reviewed annually.

Approved by the Board of Commissioners – *Anticipated 8/19/2021*

RESOLUTION NO. 2021-22

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Cash Management Policy; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action:

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Cash Management Policy.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF
DANVILLE d/b/a VERMILION HOUSING
AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

00000080

AMENDMENT AGREEMENT
to LEASE AGREEMENT

This Amendment Agreement is entered into by and between Community Development Institute Head Start, a Colorado nonprofit corporation, (herein "CDI HS") and the Housing Authority of the City of Danville (herein "Landlord") who agree as follows:

A. Landlord and CDI HS previously entered into a lease agreement for property located at 1023 and 1025 Belton, Danville IL and 1027 and 1029 Belton, Danville, Illinois for the purpose of allowing CDI HS to lease or occupy certain real property for the purpose of operating a Head Start/Early Head Start program, or related activities.

B. The parties desire to amend the terms of their lease agreement as follows:

Section 3, Paragraph A shall be amended such that the term of the lease agreement shall become a month-to-month rental.

C. All other terms and conditions agreed to in the original lease agreement shall remain in full force and effect.

D. A copy of the agreement dated October 20, 2020, is attached to this Amendment Agreement, and made a part of this Amendment Agreement.

Dated this 1 day of September, 2021.

Housing Authority of the City of Danville

Community Development Institute
Head Start, a Colorado nonprofit
corporation

By: _____
Its: _____

By: _____
Title: _____

00000081



COMMUNITY DEVELOPMENT INSTITUTE HEAD START

Serving Vermilion, Iroquois & Ford Counties, IL

LEASE AGREEMENT

THIS LEASE is entered into by the Housing Authority of the City of Danville ("Landlord") and Community Development Institute Head Start, a Colorado nonprofit corporation ("CDI HS") serving Serving Vermilion, Iroquois & Ford Counties, IL. The parties agree as follows:

CDI HS AS INTERIM GRANTEE: Landlord and CDI HS acknowledge that CDI HS is operating a Head Start/Early Head Start program in the local community as an interim grantee. This Lease is intended to allow CDI HS to lease property necessary for operation of the local Head Start/Early Head Start program, with the understanding that the obligations of CDI HS with respect to this Lease and the Promises (defined below) will end when CDI HS is no longer funded as the interim grantee for the local Head Start/Early Head Start program.

1. PREMISES

Landlord leases to CDI HS and CDI HS leases from Landlord, upon all of the terms and conditions hereof, the existing building and surrounding land commonly known as 1023 and 1025 Belton, Danville, Illinois and 1007 and 1023 Belton, Danville, Illinois including the exclusive right for CDI HS and its invitees to use all parking spaces and the outdoor play area(s) associated with the building (collectively, the "Promises").

2. ALTERATIONS, ADDITIONS and IMPROVEMENTS

- a. **CDI HS.** CDI HS may, at its sole option and expense, make changes, additions, deletions, improvements, and alterations (collectively, "alterations") to the Promises provided CDI HS shall not make any alterations other than decorative or cosmetic changes to the Promises, without Landlord's prior written approval, which shall not be unreasonably withheld.

3. TERM

- a. The term of this Lease shall begin on September 1, 2020 which is the date the Agreement becomes effective, even if it is signed at a later date, and shall continue, unless sooner terminated or extended as herein provided, until August 31, 2021.
- b. **Early Termination.** Notwithstanding anything to the contrary contained herein, CDI HS shall have the right to terminate this Lease by giving Landlord 30 days' written notice at any time during the term of this Lease. Upon such termination of this Lease, CDI HS shall have no further obligations or responsibilities under this Lease or relating to

the Premises, and Landlord shall be deemed to have released CDI HS from any such further obligations or responsibilities without the need for further action on the part of Landlord or CDI HS.

4. RENT. CDI HS agrees to pay, and Landlord agrees to accept, as rent for the Premises, the sum of Nine Hundred and twenty Dollars (\$ 920.00) per month, beginning September 1, 2023. Rent shall be paid on or before the first day of each month.
5. PROPERTY TAXES. Landlord shall be responsible for and shall pay when due all real estate taxes and special assessments which at any time during the term hereof may be assessed, levied, imposed upon or become due and payable with respect to the Premises.
6. COSTS AND UTILITIES
 - a. Paid by CDHS: In addition to the monthly rent set out in Paragraph 4, CDI HS shall be responsible for payment of the following costs:
 - a. CDI HS agrees to reimburse Landlord for the cost of basic utilities necessary for the operation of the two Head Start classrooms. These utilities include gas, electric service, sewer, and alarm services. For the ease of processing, the Landlord will average the previous 12 months' costs each July and provide a new reimbursement amount to CDI HS with a projected effective date of September 1 of each year. Landlord will coordinate any changes to utility services that would increase the costs of CDI HS with CDI HS in advance of taking any action.
 - b. Landlord will provide intrusion alarm coverage for the facilities with the monthly monitoring costs included in the reimbursement computation. Landlord staff will respond to the alarm calls; however, CDI HS agrees to reimburse Landlord for any fines imposed by the City for excessive alarm calls at the Head Start facility which are caused by CDI HS personnel whether during regular work hours or during non-regular work hours. Landlord will not request reimbursement for staff costs to respond to non-work hour alarm calls unless the number of alarms exceeds five in a calendar year.
7. DEPOSIT: No deposit Required
8. USE OF PREMISES. CDI HS shall use and occupy the Premises only for the purpose of providing Head Start/Early Head Start services, and directly related activities, and for no other purpose.
9. CONDITION OF PREMISES. Landlord warrants as a term of this lease that the Premises meets all federal, state and local standards applicable to the Head Start/Early Head Start activities taking place in the Premises. Landlord warrants that Premises can be licensed as a child care facility under applicable state law. Landlord warrants that there is no lead, exposed asbestos, or other environmental contaminants inside the structure; in the water; or on the grounds immediately surrounding Premises. In the event that it is determined by CDI HS that the Premises fails to meet any federal, state or local standard applicable to program operations in the Premises; the Premises cannot be licensed as a child care facility under applicable state law; or that environmental contaminants are present the Landlord shall correct the condition at Landlord's sole expense within 30 days of receiving notice of same from CDI HS.

If Landlord fails to correct any such conditions as described in the previous paragraph, CDI HS may at its sole discretion choose one of the following remedies: (1) immediately terminate this Lease by notice to Landlord, in which event CDI HS shall have no further obligations hereunder or (2) correct the condition and deduct the amount of funds paid in equal monthly installments from the remaining months of rent due under this lease until CDI HS has been fully reimbursed for any expenses paid. If CDI HS chooses option two, (2) CDI HS will provide Landlord with written estimate of costs of correction and expected monthly deductions from rent payment.

10. INSURANCE

- a. Landlord's Insurance. Landlord shall maintain insurance with respect to the Premises against loss or damage by fire, lightning, windstorm, tornado, hail and such other risks as are customarily covered by extended coverage endorsement, in an amount sufficient to cover the replacement cost of the Premises. The cost shall be paid by Landlord. Landlord shall also maintain general liability insurance on any common areas shared by CDI HS with the Landlord and/or other tenants, in an amount of at least \$1,000,000 per occurrence and \$3,000,000 aggregate coverage.
- b. CDI HS's Insurance. CDI HS shall, at its expense, at all times maintain:
1. Insurance with respect to CDI HS's alterations, if any, equipment, machinery, and personal property against loss or damage by fire, lightning, windstorm, tornado, hail and other risks as are customarily covered by extended coverage; and
 2. Commercial general liability insurance against claims for death and bodily injury arising on or about the Premises, with a limit of not less than \$1,000,000 per occurrence, \$3,000,000 in the aggregate.
- c. General. Within ten (10) days after the execution of this Lease, and prior to the expiration of each policy, each party shall furnish to the other a certificate of insurance evidencing the coverage required hereunder and upon request shall furnish a copy of any policy required hereunder.

11. WAVE OF SUBROGATION. Notwithstanding any other provision in this Lease to the contrary, Landlord and CDI HS hereby agree, for themselves and their respective insurers, successors and assigns, that neither of them will, either directly or by way of subrogation or otherwise, assert against the other any claim that the other is liable or responsible for any loss or damage that is covered by property or liability insurance maintained by a party or that would be covered if each party maintained all insurance required to be maintained hereunder, even if such loss or damage shall have been caused by the fault or negligence of the other party, or of anyone for whom such party may be responsible. Each party shall take all necessary action to confirm that such party's insurer(s) has agreed to the foregoing limitation on recoveries by subrogation or otherwise.

12. REPAIRS AND MAINTENANCE

- a. Routine Repairs and Maintenance. Subject to the provisions of Section 11b and 11c below, CDI HS shall, at its expense, perform all routine repairs and maintenance to the Premises, including such preventative maintenance as is customarily performed by tenants under leases for comparable terms; provided, however, that CDI HS shall not be required to pay the costs of such repair and maintenance in excess of \$2,750 per

lease year. CDI HS's obligations with respect to repair and maintenance of the Premises shall be measured based upon the present condition of the Premises. Any repair or maintenance that would cost more than \$2,760 per lease year shall be Landlord's responsibility.

b. Structural Repairs. Landlord shall promptly, at its expense, conform any necessary replacements or repairs to the structure, roof, heating, cooling, ventilating, electrical, mechanical or plumbing or other building systems or utility lines. Such repairs shall be made to keep the Premises in a condition comparable to or better than other comparable facilities in the area in which the Premises is located and in compliance with all applicable laws and regulations.

c. Right of Entry. In the event that emergency repairs to the Premises are required, Landlord may enter the Premises immediately, and without notice to CDI HS. In all other circumstances, Landlord may enter the Premises for inspection, repair, alteration or improvement of the Premises in accordance with 11b above, but will provide CDI HS with 24 hours notice of its intention to enter the Premises, and will not interfere with CDI HS's business operations during entry of the Premises.

13. DAMAGE OR DESTRUCTION OF PREMISES. In the event the Premises are damaged or destroyed by fire or other casualty to the extent that a substantial part of the Premises are rendered substantially untenantable, CDI HS may terminate this Lease by written notice to Landlord given within 30 days after such damage or destruction. If CDI HS does not give such notice to terminate, then Landlord shall restore the Premises to a condition at least as good as exists on the date hereof, and rent shall abate hereunder from the date the Premises are rendered untenantable until the date the Premises are restored to tenantability.

14. DEFAULT:

a. By CDI HS: In the event that CDI HS defaults in the performance of any obligation under this Lease, including abandonment of the Premises, Landlord shall provide CDI HS with written notice of the default. If the default in performance by CDI HS is not cured within thirty (30) days after receipt of notice of default from Landlord, CDI HS shall vacate the Premises and return it to Landlord within the same thirty (30) day period. Subject to Paragraph 3(u) and the duty of Landlord to mitigate damages, Landlord shall retain the right to compensation for all amounts due and owed by CDI HS to Landlord under this Lease if Landlord re-takes possession of the Premises due to non-performance of this Lease by CDI HS.

b. By Landlord: In the event that Landlord defaults in the performance of any obligation under this Lease, CDI HS shall provide Landlord with written notice of the default. In the event that the default is not cured within thirty (30) days, CDI HS may at its sole discretion choose one of the following remedies: (1) immediately terminate this Lease by notice to Landlord, in which event CDI HS shall have no further obligations hereunder or (2) correct the default and deduct the amount of funds paid in equal monthly installments from the remaining months of rent due under this lease until CDI HS has been fully reimbursed for any expenses paid. If CDI HS chooses option two (2), CDI HS will provide Landlord with written estimate of costs of correction and expected monthly deductions from rent payment.

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15. ASSIGNMENT

a. Except as set forth in subparagraph (b) of this section, CDI HS shall not assign the Lease or sublet all or any part of the Premises without Landlord's prior written consent, which consent shall not be unreasonably withheld or delayed.

b. Landlord and CDI HS agree that, notwithstanding anything to the contrary contained in the Lease, CDI HS may assign all its rights, duties and obligations under the Lease at any time to a grantee selected to replace CDI HS as the Head Start/Early Head Start provider for the Program, without Landlord's further consent. Upon such assignment, CDI HS shall have no further obligations or responsibilities under the Lease or relating to the Premises and Landlord shall be deemed to have released CDI HS from any such further obligations or responsibilities without the need for further action on the part of Landlord.

16. NOTICE Formal notice under this agreement shall be given in writing to the addresses listed below. It is effective on the date of delivery. If notice is by US mail, delivery is presumed to be completed three (3) days after the date upon which notice was mailed. Informal communication may be by e-mail, phone call, or in-person.

If to Landlord:

Housing Authority of the City of Danville
Attn: Joclyn Vinson
1607 Clyman Lane,
Danville, IL 61832
vinson@vermilionhousing.com
(217) 444-3100

If to CDI HS:

CDI HS serving Vermilion, Itouquois, and Ford Counties
MM Site Manager
1630 Georgetown Road Suite 1 & 2
Tipton, IL 61833

With Copy to:

NIC Project Director
CDI Head Start
11065 E. Harvard Avenue, Suite 700
Denver, CO 80231

17. LANDLORD WARRANTIES. As of the date of execution of this Lease, Landlord represents and warrants to Tenant the following: 1) Landlord is the fee simple owner of and has access rights to the Premises; 2) Landlord has the right to make this Lease and perform the obligations herein; 3) Tenant's intended use and occupancy of the Premises complies with all zoning laws and ordinances affecting the Premises; 4) the Premises are currently in full compliance with all applicable laws; all existing mechanical systems servicing the Premises, including but not limited to HVAC, electrical, lighting, plumbing, and sewage are in good working condition; and 5) the Premises is structurally sound and there are no latent defects affecting the Premises. Landlord shall indemnify, defend, protect, and hold harmless the Tenant from any and all loss, cost, damage, expense and liability (including without limitation

court costs and reasonable attorneys' fees) incurred in connection with or arising from the breach of any one or more of the foregoing warranties.

15. MISCELLANEOUS.

a. Severability; Amendment; Binding Effect; Etc. If any term of this Lease or any application thereof shall be invalid or unenforceable, the remainder of this Lease and any other application of such term shall not be affected thereby. This Lease contains the entire agreement of the parties, and neither party is relying upon any representation not contained herein. This Lease may be amended only by an instrument in writing signed by the Landlord and CDI HS. This Lease shall be binding upon and inure to the benefit of and be enforceable by the respective successors and assigns of the parties hereto. The headings of this Lease are for purposes of reference only and shall not limit or define the meaning hereof.

b. Option to Renew. Landlord grants CDI HS the option, exercisable by written notice to Landlord at least 30 days prior to the expiration of the initial term of this Lease, to renew this Lease for an additional one year term immediately following the end of such initial term. All provisions of this Lease shall be applicable to any such renewal term, and CDI HS shall have the right to terminate this Lease on 30 days written notice to Landlord, at any time during such extended term, with or without cause, and, upon such termination, CDI HS shall have no further obligations to Landlord under the Lease or relating to the Premises.

c. Holding Over. If CDI HS holds over after the expiration of the term of this Lease, or any extended term, if applicable, without written agreement providing otherwise, then CDI HS shall be deemed to be a tenant from month to month, at a monthly rent equal to the last monthly rent payable under this Lease, and subject to all of the other provisions and conditions of this Lease.

d. Release of Information. Landlord hereby authorizes CDI HS to release information regarding (including without limitation, full reports and results) any and all environmental testing completed with regard to the Premises (including without limitation, lead, asbestos, and radon testing) as directed by the Department of Health and Human Services (D.HHS)/to Office of Head Start (OHS).

e. Attorneys' Fees. In any action to enforce or contest any provision of this Lease, or to obtain a declaration of the rights or obligations of the parties hereunder, the prevailing party shall be entitled to recover all costs and expenses, including reasonable attorneys' fees incurred by such party in connection with such action.

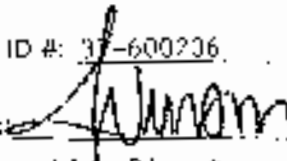
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IN WITNESS WHEREOF, the undersigned have executed this Lease effective as of the date set forth above.

LANDLORD:

Housing Authority of the City of
Danville, IL
~~municipal corporation~~

Taxpayer ID #: 37-600736

Signature: 
Title: Executive Director
Printed Name: Jaclyn Vinson

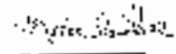
Address: 1607 Elyson Lane
Danville, IL 61832

DATE: October 23, 2020

CDI HS:

COMMUNITY DEVELOPMENT INSTITUTE
HEAD START, a Colorado nonprofit
corporation

Taxpayer ID #: 841548641

Signature: 
Title: Site Manager
Printed Name: Nicole A. Hall

Address:
CDI HS serving Vermilion, Inyoquis,
and Ford Counties
NIM Site Manager
10085 E. Harvard Ave.
Suite 700
Denver, CO 80231

DATE: 10/22/2020

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RESOLUTION NO. 2021-23

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, to approve the Amendment to Lease Agreement between the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority and Community Development Institute (Head Start); and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority, desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the Amendment to Lease Agreement between the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority and Community Development Institute (Head Start).
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes _____ Nays _____ Absent _____

THE HOUSING AUTHORITY OF THE CITY OF DANVILLE d/b/a VERMILION HOUSING AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

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RESOLUTION NO. 2021-24

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a/ Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, the Authority to approve Freeman Exteriors for roof replacement on 2 buildings at Fair Oaks not to exceed \$37,673.77; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of Freeman Exteriors for roof replacement on 2 buildings at Fair Oaks not to exceed \$37,673.77.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes - _____

Nays _____

Absent _____

TUE HOUSING AUTHORITY OF THE CITY OF
DANVILLE d/b/a VERMILION HOUSING
AUTHORITY


By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

MEMORANDUM

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: August 12, 2021

RE: Fair Oaks Roof Replacement-905 Fowler and 941 Fowler Buildings

We requested quotes to perform roof replacement on 2 buildings at Fair Oaks in Danville, Il.

We solicited quotes from companies to perform this work. We received complete quotes from two (2) companies, as depicted below. It should be noted we received confirmation from two companies that they would not submit quotes as they were presently booked out too far to meet our timeline expectations.

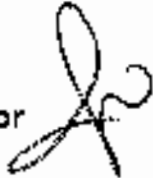
Company	Price Quotation
Freeman Exteriors	\$37,673.77
SK Exteriors	\$47,977.00

We are recommending approval to enter into a contract with Freeman Exteriors to perform the roofing services, as quoted, at a cost not to exceed \$37,673.77.

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MEMORANDUM

TO: Board of Commissioners

FROM: Jaclyn Vinson, Executive Director 

DATE: August 16, 2021

RE: Beeler Terrace and Churchill Towers Surveillance System Installation and Upgrade

We advertised a Request for Proposals for the installation of a surveillance system at Beeler Terrace and Churchill Towers developments.

We received quotes from three (3) companies, as depicted below.

Company	Price Quotation
Verkada	\$74,112.00 (5 year lease option)
Gibson Teldata Inc.	\$91,448.75
SCA Group, Inc.	\$130,077.07

We are recommending approval to enter into a contract with Gibson Teldata Inc. to install a surveillance system at Beeler Terrace, to remove the existing system at Churchill Towers and replace/upgrade it with the proposed system, at a cost not to exceed \$91,448.75.

RESOLUTION NO. 2021-25

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF DANVILLE, ILLINOIS
d/b/a VERMILION HOUSING AUTHORITY**

WHEREAS, the Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority (the "Authority") is an Illinois municipal corporation and public body organized pursuant to the Illinois Housing Authority Act (310 ILCS 10/1 et seq.) (the "Act") for the purposes of engaging in affordable housing, providing rental assistance, and undertaking land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, affordable and sanitary housing; and

WHEREAS, in furtherance of its purpose, the Authority to approve the installation of security cameras at Beeler Terrace and replace at Churchill Towers by Gibson Teldata, Inc. with an amount not to exceed \$91,448.75; and

WHEREAS, The Housing Authority of the City of Danville, Illinois d/b/a Vermilion Housing Authority desires to approve such action.

NOW, THEREFORE, in furtherance of the goals and objectives of the Authority, the Board of Commissioners hereby resolves, acknowledges and authorizes the following:

- Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.
- Section 2. Approval of the installation of security cameras at Beeler Terrace and replace at Churchill Towers by Gibson Teldata, Inc. with an amount not to exceed \$91,448.75.
- Section 3. This Resolution is in addition to all other resolutions on the subject and shall be construed in accordance therewith, excepting as to that part in direct conflict with any other resolution, in which event the provisions hereof shall control.
- Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED at the regular meeting of the Housing Authority of the City of Danville d/b/a Vermilion Housing Authority in regular and public session this 19th day of August, 2021.

Ayes

Nays

Absent:

THE HOUSING AUTHORITY OF THE CITY OF
DANVILLE d/b/a VERMILION HOUSING
AUTHORITY

By: _____
Its: Chairman

Attest:

By: _____
Its: Secretary/Treasurer

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